



MAYOR AND CITY COUNCIL OF LAUREL DEPARTMENT OF INFORMATION TECHNOLOGY

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September 19, 2025

MEMORANDUM

TO: Mayor Keith R. Sydnor
Council President Kyla Clark
Laurel City Councilmembers
THRU: Nekesa Matlock, Deputy City Administrator
FROM: James A. Cornwell-Shiel, Chief Information Officer
Department of Information Technology
SUBJ: Police Dispatch Furniture Replacement

The Department of Information Technology is requesting approval for the purchase of new dispatch console stations to seat four dispatchers in the Communications office at the Laurel Police Department, which handles 24/7 dispatch operations.

The existing Xybix stations were purchased when the Laurel Police Department moved to 811 Fifth Street. The expected lifespan of this type of equipment is 10-15 years. After nearly 15 years of 24/7/365 use, the existing stations have reached their end of life, and critical parts have begun to fail.

This purchase is vital to keeping our Police Department's operations running smoothly day in and day out. These stations are purpose-built to house the wide array of critical equipment that the job demands, while still providing a clean and elegant workspace. To ease shift transitions and help reduce fatigue, prevent strain, and keep dispatchers comfortable on long shifts, the stations allow each dispatcher to instantly set their desk height, lighting, and cooling to what works best for them. By improving efficiency, safety, and job satisfaction, these stations not only strengthen daily operations but also help reduce long-term costs tied to health issues and staff turnover. When dispatchers are healthy, focused, and happy in their workspace, they're better able to handle emergencies with confidence, keep communication clear, and provide the steady, positive presence that our community and officers rely on in some of their most vulnerable moments.

Specifications:

The Department of IT solicited quotes from established dispatch furniture vendors on state and county contracts. The accepted quote is from Russ Bassett Corporation of Whittier, California on the State of Maryland Statewide Contract BPO 001B2600459, which services Maryland state, county, and municipal governments.

The quotes were as follows:

Russ Bassett Corporation, Whittier, California	\$103,747.80
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Xybix Systems, Inc, Littleton, Colorado	\$110,067.41
Evans Consoles, Tysons Corner, Virginia	\$116,717.61

Funding:

Funding is included in Adopted FY2026 Capital Improvement Program – Information Technology Project, and Ordinance No. 2046. The net cost for the project, including installation services, removal of the old furniture, and a 10-year full equipment warranty is \$103,747.80.

Recommendation:

It is our recommendation that the purchase of this equipment be approved in the amount of \$103,747.80 to Russ Bassett Corporation of Whittier, CA, with the contingency of an additional \$10,000, for a total of \$113,747.80.

Should you have any questions or desire further information, please contact James A. Cornwell-Shiel at (301) 725-5300, extension 2240.

Reviewed for funding:



S. Michele Saylor, Director
Department of Budget and Personnel Services



Date

cc: Christian L. Pulley, CPM, City Administrator



