MAYOR AND CITY COUNCIL OF LAUREL
DEPARTMENT OF PUBLIC WORKS

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September 27, 2023

MEMORANDUM

TO: Mayor Craig A. Moe
President Brencis D .Smith
Laurel City Councilmembers

THRU: Joanne Barr, Deputy City Administrator JAB

FROM: Brian K. Lee, Director, Public Works BKL

SUBJ: Fleet Acquisition – 320 P Backhoe Loader

The Department of Public Works is requesting approval for the purchase of a Backhoe Loader type heavy machinery to replace equipment that has exceeded its lifespan. This equipment comes with updated safety features, will minimize maintenance needs and enhance productivity on street improvement projects.

Specifications:

The Department solicited quotes from both Sourcewell, and from other state and county contracts. The accepted quote is from Jesco Inc. of Waldorf, Maryland in the amount of $159,263.26 as provided through Sourcewell contract (#032119-JDC).

Vehicle Assignments/Replacements:

Based on the fleet schedule, the following equipment will be replaced.

- Vehicle # 88 2004 Backhoe Loader.

Funding:

Funding is available through the Adopted FY2024 CIP – Fleet Replacement Project.

Recommendation:

It is recommended to award the purchase of this equipment in the amount of $159,263.26 to Jesco Inc. of Waldorf, Maryland.

Should you have any questions or desire further information, please contact Brian K. Lee at (301) 725-0088, extension 3208.

Reviewed:

S Michele Saylor 9/27/2023

S. Michele Saylor, Director **Date**
Department of Budget and Personnel Services

cc: Christian Pulley, CPM, City Administrator