MAYOR AND CITY COUNCIL OF LAUREL
DEPARTMENT OF PUBLIC WORKS

305-307 First Street • Laurel, Maryland 20707 (301) 725-0088
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September 25, 2023

MEMORANDUM

TO: Mayor Craig A. Moe
Council President Brencis D. Smith
Laurel City Councilmembers

THRU: Joanne Barr, Deputy City Administrator JHB

FROM: Brian K. Lee, Director, Public Works BKL

SUBJ: Carroll Avenue Road Improvement Engineering Services

The Department of Public Works is requesting approval for engineering services for the Carroll Avenue Road Improvement Project. The project encompasses Carroll Avenue beginning from the westerly side of SB Washington Blvd (US-1) along Carroll Avenue for its entire length and ending at the westerly side of 7th street and also Carroll Avenue from Park Avenue to Nichols Drive.

Scope of Work:

This proposal is to survey, prepare plans, bidding documents, and construction administration services. The proposed work will include field investigation, utility impact evaluation, and right-of-way impact evaluation. Replacement of concrete sidewalk, or new sidewalks, curb and gutter, and other items as appropriate. ADA compliant ramps will be designed where required. This proposal is submitted by KCI Technologies, one of the three contracted city engineering firms in the amount of $58,730.00.

Funding and Recommendation:

Funding for this project is provided through the Adopted FY2024 CIP-Carroll Avenue Street Improvements. It is recommended that the proposed amount of $58,730.00 for Engineering Services as submitted by KCI Technologies be approved.

Should you have any questions or desire further information, please contact me at (301) 725-0088, extension 3208.

Reviewed:

Michele Saylor 9/25/2023

S. Michele Saylor, Director **Date**
Department of Budget and Personnel Services

cc: Christian Pulley, City Administrator
Sara Green, Clerk to the Council
Ana Navarro, Executive Asst. to the Mayor