



**MAYOR AND CITY COUNCIL OF LAUREL
DEPARTMENT OF PUBLIC WORKS**

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February 18, 2025

MEMORANDUM

TO: Mayor Keith R. Sydnor
President Kyla Clark
Laurel City Councilmembers

THRU: Joanne Barr, Deputy City Administrator *JHB*

FROM: Timothy Miller, Director, Public Works

SUBJ: Fleet Acquisition – 2025 Ford E-350 Service Body

The Department of Public Works is requesting approval for the purchase of a 2025 Ford E-350 Service Body for the Department of Parks and Recreation.

Specifications:

This Department solicited several quotes including from vendors on state and county contracts. The accepted quote is from the Baltimore County contract #0004504 with Apple Ford of Columbia Maryland.

The quotes were as follows:

Apple Ford of Columbia - \$62,500
Upper Marlboro Ford - \$67,500
Bob Bell Ford of Glen Burnie - \$69,900

Funding:

Funding for this equipment is provided for in the FY2025 Adopted CIP Fleet Replacement Program. The cost for this vehicle is \$62,500 and this new addition will increase the fleet.

Recommendation:

It is recommended that the purchase of this vehicle for a total cost of \$62,500 from Apple Ford of Columbia.

Should you have any questions or desire further information, please contact Timothy Miller at (301) 725-0088, extension 3206.

Reviewed for funding:

Michele Saylor

S. Michele Saylor, Director
Department of Budget and Personnel Services

2/18/2025

Date

cc: Christian Pulley, CPM, City Administrator