



MAYOR AND CITY COUNCIL OF LAUREL

DEPARTMENT OF PARKS AND RECREATION

13910 Laurel Lakes Avenue • Laurel, Maryland 20707 (301) 725-7800

<http://www.cityoflaurel.org> • email – parks@laurel.md.us

December 15, 2023

MEMORANDUM

TO: Mayor Keith R. Sydnor
Council President James Kole
Laurel City Councilmembers

VIA: Joanne Barr, Deputy City Administrator *JAB*

FROM: Bill Bailey, Director *BB*

SUBJECT: Harrison-Burton Memorial Stage Roof Replacement

The Department of Parks and Recreation is requesting approval to replace the roof at the Harrison-Burton Memorial Stage located at Granville Gude Park.

Specifications:

The Harrison-Burton Memorial Stage was constructed in 1992 and is a major centerpiece for the Department of Parks and Recreation's outdoor concerts, movies, and special events and serves as the City's Fourth of July's main stage.

Upon inspection by city staff, the stage was found to have several leaks and deteriorating wood decking through the structure. The proposed work will include removing the existing shingles, flashing and all wood tongue and groove decking. The replacement roof will include all new tongue and groove decking, fascia boards and new 24-gauge galvanized steel roofing. A 5-year warranty on materials and installation is provided by the contractor and a 40-year manufacturer warranty on the steel roof for any manufacturer defects.

The Department of Parks and Recreation was able to secure three bids which are as follows:

Progressive Roofing	\$47,500.00
6909 Old Alexandria Ferry Road	
Clinton, MD 20735	

Benchmark Roofers \$36,900.00
500 Giddings Ave
Annapolis, MD 21401

Paramount Roofing & Construction \$36,750.00
17 Margaret Ave
Pasadena, MD 21122

Funding:

Funding for this expenditure is provided in the Adopted FY2024 CIP – Major Facility Maintenance.

Recommendation:

It is recommended that the Mayor and City Council award the purchase and replacement of the roof for the Harrison-Burton Memorial Stage at Granville Gude Park to Paramount Roofing & Construction of Pasadena, Maryland for a cost of \$36,750.00 and provide for a contingency of 10% for an additional \$3,675.00 for an overall total proposal of \$40,425.00.

Should you have any questions or need further information, please contact me at 301-725-5300, extension 2233.

Reviewed:

Michelle Saylor

S. Michele Saylor, Director
Department of Budget and Personnel Services

12/15/2023

Date _____

cc: Christian L. Pulley, CPM, City Administrator