



**MAYOR AND CITY COUNCIL OF LAUREL
DEPARTMENT OF PUBLIC WORKS**

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November 18, 2024

MEMORANDUM

TO: Joanne Hall Barr, Deputy City Administrator *JHB*
FROM: Timothy Miller, Deputy Director, Public Works THM
SUBJ: On-Call Engineering Services

The Department of Public Works is requesting approval to extend the current, On-Call Engineering Contracts with the three firms listed below through July 1, 2025:

EBA Engineering, Inc.
6100 Chevy Chase Drive, Suite #200
Laurel, MD. 20707

Century Engineering, A Kleinfelder Company
10710 Gilroy Road
Hunt Valley, MD. 21031

KCI Technologies, Inc.
11830 West Market Place, Suite F
Fulton, MD. 20759

The continuance of these On-Call Contracts is critical to expending the remainder of the ARPA Funds, completing the FY2025 Capital Improvement Projects and utilizing firms already knowledgeable of City contracts and the City's methodology in designing, bidding and administering these projects. Having firms already knowledgeable in the City's processes will help ensure the completion of the remaining CIP Projects for FY2025.

Recommendation:

It is recommended that the current On-Call Engineering firms be retained at their current rates and subject to the terms of conditions as described in their AIA Document B102-2017, Standard form of Agreement between Owner and Architect, as executed by the City and these firms back in November and December 2020.

Should you have any questions or desire further information, please contact Timothy Miller, Director at (301) 725-0088, extension 3206.

Cc: Christian Pulley, City Administrator