



**City of Lathrup Village**  
 27400 Southfield Road  
 Lathrup Village, MI 48076  
[www.lathrupvillage.org](http://www.lathrupvillage.org) | (248) 557-2600

**APPLICATION FOR COMMITTEES, COMMISSIONS, & BOARDS**

Date of Application: 1/10/25

Please check the committee for which you are applying for:

- |  |  |
|--|--|
| <input type="checkbox"/> Board of Review                                 | <input type="checkbox"/> Lathrup Village Foundation Board        |
| <input type="checkbox"/> Building Authority                              | <input type="checkbox"/> Planning Commission                     |
| <input type="checkbox"/> Downtown Development Authority (DDA)            | <input checked="" type="checkbox"/> Parks & Recreation Committee |
| <input type="checkbox"/> Historic District Commission                    | <input type="checkbox"/> Tree Committee                          |
| <input type="checkbox"/> Inclusion, Diversity, & Accessibility Committee | <input type="checkbox"/> Other: _____                            |

Name: Beverly Banks

Address: 17586 Sunnybrook

Phone: 248-633-3501 Street, City, State, Zip Email: beverlybanks6@gmail.com

- Are you at least 18 years of age: YES  NO
- Are you a registered voter in Lathrup Village: YES  NO
- Have you been a resident of Lathrup Village for 1+ years: YES  NO

**A resume/CV is required with your application. Additionally, please include a letter that covers any additional information that clearly states your qualifications for serving on the committee you selected and why you believe you are the best fit to serve Lathrup Village.**

Signature: Beverly Banks Date: 1/10/25

**Applicants must be in good standing with the City to be eligible for committee, commission, or board appointment. Any outstanding violations or payments associated with the applying individual or individuals' property may result in the submitted application being rejected.**

**Return completed application to:  
 Lathrup Village – City Clerk, 27400 Southfield Road, Lathrup Village, MI 48076**

<u>Kelly Garrett</u> Mayor	<u>Bruce Kantor</u> Mayor Pro-Tem	<u>Jalen Jennings</u> Council Member	<u>Dalton Barksdale</u> Council Member	<u>Jason Hammond</u> Council Member
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# Beverly Banks

32countriser@gmail.com 248-633-3501 Lathrup, Michigan

## Contact

Lathrup Village, MI  
48076  
248-633-3501  
32countriser@gmail.com

## Education

**Master of Library and  
Information Science**  
*Wayne State University*

**Teacher Certifications**  
University of Detroit  
Mercy

**BA in Liberal Arts**  
*Wayne State University*  
Communications Major

## Key Skills

Project Management  
Budget Management  
Microsoft Office  
(PowerPoint, Word)  
Cataloging  
Research  
Customer Service  
Detailed organization

## Objective

**Dedicated, experienced Librarian seeking a position in a cutting edge Library environment, where my work experience as a teacher and Library Media Specialist will be applied in helping, creating and maintaining a dynamic public library.**

## Professional Experience

*2021-present*

**Librarian- Baldwin Public Library, Birmingham, Michigan**

### Substitute Adult Librarian

- Answer patron reference questions
- Locate materials for patrons
- Create book blog monthly
- Monitor Adult desk phone and in person queries.
- Instruct on use of technology

### Substitute Youth Librarian

- Reference question assistance
- Technology assistance
- Assist patrons locating preferred items
- Register patrons for library programs

### Circulation Assistant

- Check in/out library items
- Registration and renewal of patron cards
- Processing fees for lost materials
- Information desk representative for the library

*Walled Lake, MI*

**Library Media Specialist • Walled Lake Consolidated School District**

- Responsible for directing and supervising the essential services as Library Media Specialist and Computer Resource Technician for assigned schools each year of service from elementary to middle schools.
- Managed budget for middle school and two elementary school libraries of 14,000 + collections on an annual basis

- Sourced and curated collection of media for students based on trend analysis, driving high engagement across grade levels
- Managed upkeep of technology purchases for computer lab and library to ensure students had equitable access to latest available machinery and library materials
- Led presentations on technology at district level and building level as info-share with colleagues
- Provided leadership in the planning and management of library programs
- Ensured media resources are available to students, teachers, and parents through various platforms (YouTube, Media Center Webpage, in-person learnings and Zoom sessions)

*Berkley, MI*

**Practicum** • Berkley High School Library Media Center • Berkley School District

- Assisted in the creation of diverse school summer reading list based on trends analysis and appropriate reading grade levels
- Created presentation to educate students on authoritative websites for academic research, shared with 1,000 students
- Played strategic role in implementing transfer of fiction books into new digital library system

## **Leadership**

***Teacher of the Year, 2018*** Wixom Elementary, Walled Lake Consolidated Schools

## **Certifications**

Library School Media Specialist endorsement K-12  
 Elementary Education certification-K-5 All Subjects  
 English certification- grades 6-9,  
 Speech certification- grades 6-9

## **Professional Affiliations**

American Library Association (ALA)  
 Michigan Association for Media in Education (MAME)  
 MAME Board Member and former Newsletter Editor  
 Michigan Reading Council