



**City of Lathrup Village**  
27400 Southfield Road  
Lathrup Village, MI 48076  
[www.lathrupvillage.org](http://www.lathrupvillage.org) | (248) 557-2600

TO: Mayor & City Council  
FROM: Mike Greene – City Administrator  
DATE: January 27<sup>th</sup>, 2025  
RE: Partnership Agreements

**Background Brief:** During the last calendar year, the City had discussions on our policies related to renting our facilities to clarify how outside parties would work with the City based on past practices. Our policies were updated and incorporated into our Facility Rental Application which allowed organizations to enter into a partnership agreement with the City for specific requests.

In 2024 the City entered into three (3) partnership agreements. Two of the agreements are up for calendar 2025 renewal: Lathrup Village Historical Society (LVHS) & Lathrup Village Women’s Club (LVWC). NOTE: Lathrup Village Nature Group (LVNG) entered into a partnership agreement in November 2024 with the Council setting the expiration date for December 2025.

The LVHS 2025 agreement mirrors the previously approved agreement, allowing LVHS to store its materials in the basement of City Hall and LVHS would become the custodians of historical records.

The LVWC agreement has slight changes from the 2024 agreement. These changes include moving their membership meetings from the meeting place to the community room (to not impact staff offices) and expanding the allowable usage time. In return, the LVWC will volunteer/host volunteer events and accumulate 110+ hours of volunteer time during 2025. During the 2024 agreement (which was less than a full calendar year) the LVWC submitted over 45 hours of volunteer time.

**Previous Action:** May 20<sup>th</sup>, 2024, approval.

**Economic Impact:** Varies – Each usage of any of the City’s facilities would result in a net loss to the City, specifically related to custodial and room monitoring costs and no revenue to offset.

**Recommendation:** It is my recommendation to approve the enclosed partnership agreements for 2025.

**Recommended Motion:**

Moved by Council Member \_\_\_\_\_ seconded by Council Member \_\_\_\_\_  
to approve the partnership agreement between the City of Lathrup Village and Lathrup Village Historical Society for calendar year 2025.

Moved by Council Member \_\_\_\_\_ seconded by Council Member \_\_\_\_\_  
to approve the partnership agreement between the City of Lathrup Village and Lathrup Village Women’s Club for calendar year 2025.