



# City Council Regular Meeting

**Draft Meeting Minutes**

Monday, December 19, 2022

27400 Southfield Road, Lathrup Village, Michigan 48076

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1. **Call to Order** by Mayor Garrett at 7:30 pm

2. **Roll Call**

Present: Mayor Mykale Garrett

Council members: Councilmember Jennings, Mayor Pro Tem Kantor,  
Councilmember Kenez, Councilmember Miller

Also Present: City Administrator Susan Montenegro, City Attorney Scott Baker,  
City Clerk, Kelda London

3. **Pledge of Allegiance**

4. **Approval of Agenda**

Mayor Pro Tem Kantor moved to approve the agenda; Councilmember Jennings seconded the motion

Yes: Jennings, Kantor, Kenez, Miller, Garrett

No: None

Motion carried.

5. **Zoning Board of Appeals**

Motion by Mayor Pro Tem Kantor to adjourn as City Council and reconvene as the Zoning Board of Appeals. Motion seconded by Councilmember Miller.

Present: Kantor, Kenez, Miller, Garrett, Jennings

A. 26727 Southfield Road - BP Gas Station

No public comment

Motion by Board member Kantor to reconvene the Public Hearing for the BP gas station at 26727 Southfield Road to January 23, 2023. Motion seconded by Board member Jennings.

Yes: Kenez, Miller, Garrett, Jennings, Kantor  
No: None  
Motion carried.

Motion by Board member Jennings adjourn the Zoning Board of Appeals meeting and reconvene as City Council, motion seconded by Board member Kantor.

**6. Public Comment for Items on the Agenda** (speakers are limited to 3 minutes)

Jason Hammond- Agrees with the hiring of the Parks and Rec Coordinator

**7. Consent Agenda**

*All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.*

**A. Approval of Minutes**

Study Session 11-28-22

Regular Meeting 11-28-22

Study Session 12-5-22

Council Workshop 12-7-22

**B. November 2022 Building Department Report**

**C. November 2022 Disbursement Report**

**D. November 2022 LV Police Department Report**

**E. November 2022 LV Police Department Radar Report**

Motion by Councilmember Miller to approve the Consent Agenda except for Item C., November Disbursement Report, the motion was seconded by Mayor Pro Tem Kantor.

Yes: Miller, Garrett, Jennings, Kantor, Kenez  
No: None  
Motion carried.

Motion by Councilmember Jennings to approve Item C. November Disbursement Report. Motion seconded by Mayor Pro Tem Kantor.

Yes: Garrett, Jennings, Kantor, Kenez, Miller  
No: None  
Motion carried.

8. CDBG Program Year 2023 Proposed Projects Public Hearing

A. CDBG Program Year 2023 Proposed Projects

Mayor Garrett opened the public hearing at 7:53 to receive public comments for the proposed CDBG projects.

Administrator Montenegro explained that the two (2) project Lathrup Village can qualify for is senior services and neighborhood cleanup. Funds will be used to staff and manage to program for Lathrup Village seniors.

No public comments.

The public hearing closed at 7:56.

9. **Action Requests - For Consideration / Approval**

A. CDBG Program Year 2023 Proposed Projects

Motion by Jennings to Adopt the Resolution for Program Year 2023 Community Development Block Grant for inclusion in Oakland County's Annual Action Plan submittal to the US Department of Housing and Urban Development. Motion seconded by Mayor Pro Tem Kantor.

Yes: Jennings, Kantor, Kenez, Miller, Garrett  
No: None  
Motion carried.

B. Set 2023 City Council Meeting Dates

Motion by Mayor Pro Tem Kantor to adopt the 20223 City Council meeting dates, motion seconded by Councilmember Jennings.

Yes: Kantor, Kenez, Miller, Garrett, Jennings  
No: None  
Motion carried.

C. Set 2023 Board of Review Dates

The Board of Review assembles to hear residents that question the property assessment. The proposed dates are Thursday, March 9, 2023; Thursday, March 16, 2023; Tuesday, July 18, 2023; and Tuesday, December 12, 2023.

Motion by Mayor Pro Tem Kantor to approve the 2023 Board of Review meeting schedule. Motion seconded by Councilmember Jennings.

Yes: Kenez, Miller, Garrett, Jennings, Kantor

No: None

Motion carried.

**D. Set Special Assessment Public Hearing Date**

Councilmember Jennings moved to adopt the attached Resolution and set the Public Hearing for Special Assessments for January 23, 2023, at 7:30 pm Motion was seconded by Mayor Pro Tem.

Yes: Miller, Garrett, Jennings, Kantor, Kenez

No: None

Motion carried.

**E. iVu System for HVAC at City Hall**

Motion by Councilmember Jennings to waive the requirement to receive three bids and approve the quote from Denny's Heating, Cooling & Refrigeration Service for \$6,500 to replace the iVu System. Motion seconded by Mayor Pro Tem Kantor.

Yes: Garrett, Jennings, Kantor, Kenez, Miller

No: None

Motion carried.

**10. City Administrator Report**

**A. City Administrator Report**

City Manager Montenegro stated that she is trying a new format for her report and would like feedback. Administrator Montenegro highlighted upcoming meeting dates, along with a project update matrix.

**11. City Attorney Report**

Happy Holidays

**12. Reports of Boards, Commissions, and Committees**

**A. November 2022 SOCWA Minutes**

B. November 2022 SOCRRA Minutes

C. CED Report

**13. Unfinished / New Business**

None

**14. Public Comment** (speakers are limited to 3 minutes)

Don Lankstead – Thanked Mayor Pro Tem Kantor for holding office hours and listening to citizen concerns

Jason Hammond – Thanked Mayor Pro Tem Kantor for holding office hours and encouraged each member of Council to hold office hours.

Laurie Kuntz – Council office hours hopes the time will be more private next time.

Jason Hammond – Encouraged Council to do homework collaboratively so that when questions are asked, they can be answered right away.

**15. Mayor and Council Comments**

Mayor Garrett wished the community Happy Holidays and suggested taking some time for self-reflection on what you want to leave in the old year and what you want to take into the new year.

Councilmember Miller welcomed Ambassadors Institute, the facility is beautiful and it's a very nice addition to the community.

Mayor Pro Tem Kantor gave an update on his office hours and stated he thought it was very successful. Kantor also thanked Treasurer Pam Bratschi for a successful audit.

Councilmember Jennings wished the community Happy Holiday hoping to get better next year as a group.

Kenez - Happy Holiday, and the goal for 2023 is more cooperation.

**16. Adjourn**

The meeting adjourned at 8:28 pm