



**City of Lathrup Village**  
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TO: Mayor & City Council  
FROM: Mike Greene – City Administrator  
DATE: April 21, 2025  
RE: Study Session

#### **DRAFT Fiscal Year 2025-26 Budget**

Similar to last year, this first budget review is for the Council to get a sense of where the fiscal year 2025-26 budget can go and determine if staff are on the right track and can begin finalizing the budget book. The two main questions that staff have:

1. Will the Public Act 33 Special Assessment, as recommended by the Finance Review Committee, continue to be entertained?
  - a. The current draft budget includes the PA 33 special assessment. The additional memo included in the study session packet lists items that staff believe need to be cut if the special assessment is not enacted.
  - b. Having a rough understanding of where the Council is leaning will assist staff in finalizing the recommended budget.
2. Water & Sewer – Over the next year, staff will be looking to partner with the Michigan Rural Water Association to conduct a rate study for the City. This upcoming year, we still need to increase water/sewer fees as rates from SOCWA (6%) & EFSD (2%) have increased. However, with large grant projects and smaller infrastructure projects being recommended, staff will need to know if the Council will entertain utilizing the water/sewer fund balance to offset those projects or if we should calculate higher rate increases to offset these projects.

Overall, this discussion will provide staff with the necessary direction in finalizing the recommended budget for future consideration.

#### **DRAFT Capital Improvement Plan**

During the April 15 Planning Commission meeting, the PC recommended the approval of the CIP to the City Council. This will be formally considered during the May 19 City Council meeting; however, the purpose of this discussion is to address any potential questions before the formal vote.

#### **DRAFT Fiscal Year 2025-26 Fee Book**

Each year, the City Council entertains modifying fees charged for City services. Enclosed in your packet is a redlined draft fee book. The main changes are related to plumbing and mechanical permits. Working with McKenna, the City is recommending simplifying the categories in that section to better mesh with what contractors utilize daily and what is a similar layout in other McKenna communities. The fee book layout/formatting will be completed after fee book approval.

#### **Sign Ordinance**

This topic is a continuation of the April 7<sup>th</sup> Study Session to see if the Council wants to move forward with a potential sign ordinance amendment and, if so, which categories to address.

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Kelly Garrett  
Mayor

Bruce Kantor  
Mayor Pro-Tem

Jalen Jennings  
Council Member

Dalton Barksdale  
Council Member

Jason Hammond  
Council Member