



Susan Montenegro

City Administrator

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COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FROM: Susan Montenegro, City Administrator
DATE: April 17, 2023
RE: Coordinated Water Service Line Identification Plan

A coordinated water service line identification plan has been developed to outline necessary steps in promoting and completing identification of each water service line in Lathrup Village before the deadline of December 31, 2024.

Currently, there are approximately 1700 water service lines that still need to be identified. The plan is a coordinated effort to incentivize water customers to perform self-identification of the water service line in their home or business. Incentives are listed in the plan that will be rolled out per council's approval to increase the likelihood of cooperation.

An RFP is ready to go out this week to hire a contractor to perform this work. Another idea is to consider hiring or contracting out the inspections. If hired, the inspector would be covered under the city's insurance. If contracted, the inspector would be required to carry insurance/workers compensation/liability and have the city listed as an additional insured.

I look forward to discussing this further with Council at the meeting and answering questions.

Suggested Motion:

No motion is needed as this is informational. Council can provide direction on preference of doing an RFP or hiring/contracting the inspections out.