



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: April 21, 2025
RE: Board of Review Meeting Dates – Update

Background Brief: Each December, the City Council reviews and approves Board of Review meeting dates for the upcoming calendar year. There was a misinterpretation of the Department of Treasury’s Key Dates when it comes to the July meeting date. Staff interpreted the language as the “third Tuesday in July (July 15)” when the correct time is the “Tuesday following the third Monday (July 22).”

Based on this, it is recommended by Oakland County Assessing to approve an updated Summer Board of Review Schedule:

Summer & Winter Sessions – On Tuesday, July 22, 2025, at 9:00 AM and on Tuesday, December 9, 2025, at 9:00 AM in City Hall, 27400 Southfield Road, Lathrup Village, MI, commencing at 2:00 PM for the purpose of correcting clerical errors and mutual mistakes of fact in the Roll and conducting such additional business as is authorized and permitted by the General Property Tax Act if and when there is a volume of business to be transacted at such sessions according to MSA 7.97(2).

Previous Action: December 2024 Board of Review Meeting Date Approval

Economic Impact: N/A

Recommendation: It is my recommendation to approve the recommended dates/times.

Recommended Motion:

Moved by Council Member _____, seconded by Council Member _____
to approve the updated 2025 Board of Review Summer & Winter Sessions schedule as presented.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member