

Agenda Management for Lathrup Village, MI

Budgetary Pricing Proposal

Investment Summary

Solution	Type	Budgetary Cost
Peak Agenda Management - Unlimited user accounts - Unlimited meeting bodies and meeting types - Access to one (1) Peak Agenda Management site	Annual Subscription	\$4,500
Peak – Setup & Configuration - Up to one (1) meeting body's Standard Agenda, Cover Page and Minutes report template - Up to one (1) public view page portal Peak – Online Training - Live online training sessions with a Granicus trainer via WebMeeting - Includes group online training; individual training available at additional cost - Project Manager will conduct check-ins throughout	One-Time	\$5,751
Estimated First-Year Investment		\$10,251

Solution Descriptions

Solution	Description
Peak Agenda Management	Peak Agenda Management is a Software-as-a-Service (SaaS) solution that enables government organizations to simplify the agenda management and minutes recording process of the clerk's office. Peak Agenda Management allows clerks to streamline the way they compile and produce agendas and record minutes for public meetings.
Peak – Setup & Configuration	Setup and configuration for Peak Agenda Management includes implementation of one (1) meeting body's Standard Agenda, Cover Page and Minutes report template, and one (1) public view page portal.
Peak – Online Training	Peak Agenda Management – Online Training is for live online training, which allows clients to have online sessions with a Granicus trainer. Group online training is listed; individual training is additional to group training. A Project Manager will conduct check-ins along the way.

Budgetary estimates are valid for 30 days. All figures are subject to revision upon formal scoping and proposal.