



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

RECEIVED
 MAR 06 2026
 BY: person at 2:35pm

APPLICATION FOR COMMITTEES, COMMISSIONS, & BOARDS

Date of Application: 3.6.26

Please check the committee for which you are applying:

- | | |
|--|--|
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Downtown Development Authority (DDA) | <input checked="" type="checkbox"/> Parks & Recreation Committee |
| <input type="checkbox"/> Historic District Commission | <input type="checkbox"/> Tree Committee |
| <input type="checkbox"/> Communications & Engagement Committee | <input type="checkbox"/> Other: _____ |

Name: Emilia Robinson

Address: 27634 Backham Dr. Lathrup Village MI, 48076
Street, City, State, Zip

Phone: 248-224-2171 Email: errob890@gmail.com

- Are you at least 18 years of age: YES NO
- Are you a registered voter in Lathrup Village: YES NO
- Have you been a resident of Lathrup Village for 1+ years: YES NO

A resume/CV is required with your application. Additionally, please include a letter that covers any additional information that clearly states your qualifications for serving on the committee you selected and why you believe you are the best fit to serve Lathrup Village.

Signature: _____ Date: 3.6.26

Applicants must be in good standing with the City to be eligible for committee, commission, or board appointment. Any outstanding violations or payments associated with the applying individual or individuals' property may result in the submitted application being rejected.

Return completed application to:
 Lathrup Village – City Clerk, 27400 Southfield Road, Lathrup Village, MI 48076

EMILIA ROSE ROBINSON

DETROIT, MI (248) 224-2171 | errob890@gmail.com

SPECIAL EDUCATION

| Paraprofessional | Advertising | First Impressions

Highly recommended educational support individual. Adds value to organizations with integrity, strong work ethic, and the ability to build trusted, long-standing relationships across all disciplines. Willing to jump into any role with passion and empathy.

CORE AREAS OF EXPERTISE

- Microsoft Office
- Special Education
- Learning Disabilities
- Communication systems AAC Device
- Coaching
- Event Planning/Social Committee
- Team Leadership
- Finance and Insurance Systems
- Social Media Manager

SELECTED CAREER HIGHLIGHTS

- Shown persisted growth in each position and easily adaptable to high stress situations
- Introduced a YMCA Girls on the Run Program to promote wellness for students at Quarton Elementary School
- Organized a yearly corporate volunteer day with 100% participation from 11 nationwide locations at the Mars Agency

PROFESSIONAL EXPERIENCE

BIRMINGHAM PUBLIC SCHOOLS, BIRMINGHAM, MI

FEB 2020- PRESENT

Paraprofessional/Substitute

Assisting special education students attending general education school. Understanding of IEP's and learning targets for each specific student. Implementing behavioral strategies to keep students safe. Communication between Special Education and the General Education Teacher to help modify work. Organization of instructional materials, and creating modified materials to implement to students.

- CPI (Crisis Prevention Intervention) certified
- CPR certified
- Knowledge of ASD, Down Syndrome, Cerebral Palsy, Dyslexia, ADHD, Dyspraxia, Speech Impairments, Orthopedic impairments, and Emotional Disturbance

LUMEN DETROIT, Detroit, MI

OCT 2024- PRESENT

Marketing and Social Media Manager

Creating campaigns, original content, and managing multiple social media accounts

- Creating original content through photography, videography, and drone footage.
- Stay up to date on social media trends and respond to messages across multiple platforms.
- Grew the restaurant's social media page to over 24,000 followers.

COVET BY CHRISTOS, Detroit, MI

OCT 2018- JAN 2020

Stylist and Curator

Assisting Bravo Tv Personality Christos Garkinos in his fashion empire with introducing styling techniques, and targeting meaningful clientele throughout the greater Detroit area.

- Constructed and opened multiple successful trunk show events while moving from locations with prestigious product.
- Assisted influential clientele in obtaining rare and designer goods.
- Captured new business from the competition by demonstrating a strong product knowledge, commitment to excellence in customer service and the ability to grow revenue.

EMILIA ROSE ROBINSON

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MARS ADVERTISING AGENCY, Detroit, MI

OCT 2016 – SEPT 2018

Bacardi Assistant Account Executive

Specialized in Bacardi USA brand demands via detailed briefs to achieve market penetration. Streamlining client needs to creative team to create in-store and media activations.

- Creating an e-commerce experience for customers in every basis of liquor point of sales by journey mapping the alignment of Bacardi consumers.
- Increasing revenue for client with retail strategies brought to life with in-store eye catching displays, while managing timelines of multiple production needs.

Director of First Impressions

As the first point of contact within the agency I welcomed each prominent client with a warm smile, and tour of our best practices. Prepared for upcoming client events, travel plans, and management of headquarters.

- Completion of day-to-day tasks in a diligent manor by uploading purchase orders, expense reports, and billing media invoices.
- Created a "team-first culture" within the organization, placing emphasis on collaboration by actively sitting on the Life on Mars committee to organize company events.
- Maintained an active participation for Start Small in organizing fundraiser events, and volunteer days.

MATRIX APA, London, UK

FEB 2015 – JUNE 2015

Freelance

Matrix APA is a fashion and product sourcing agency based in London England. Working a 5-month freelance position I went comp shopping to gather research of latest and upcoming trends to bring to retailers.

- Based on briefs I would create presentations to show brands upcoming trends to then outsource the needs to create products.
- Obtained British Airways as clientele through presenting first class amenity kits with high demand products and Aloe Vera infused pajama sets.

EDUCATION & PROFESSIONAL DEVELOPMENT

Brainco Creative School, Online
Creative Workshop for Copywriting 2018

University of Detroit Mercy, Detroit, MI
RN Nursing Program (Partial Completion) 2014

Volunteer, Fundraising & Fostering for PAAW | Pet Adoption Association of Warren

Volunteer, Fundraising & Event Planning for Start Small Committee | The Mars Agency

Volunteer, Head Coach | YMCA Girls on The Run Program

Volunteer | Methodist Church Rummage Sale

MS Office Suite (Word, Excel, Outlook, PowerPoint) | Google Services | Adobe Photoshop Lightroom | Canva

Parks & Recreation Committee

March 7, 2026

Dear Members of Parks & Recreation Committee,

Thank you so much for your time during the last committee meeting hearing our ideas for Sarrackwood Park. My family and I are so excited to try and revive the park and create events to support this amazing community.

I am writing today to express my interest in joining the Parks and Recreation Committee for the City of Lathrup Village. As a resident, I care deeply about our parks and the role they play in bringing the community together. They are an important part of our neighborhood, and I would love the opportunity to contribute to maintaining and improving them.

As a parent, I am especially interested in helping make our parks welcoming, safe, and engaging spaces for families and children. I believe strong community spaces help create stronger neighborhoods, and I would be proud to help support that mission.

I have spent time volunteering in the past for many different entities such as community gardens, churches, and animal rescue groups. I enjoy stepping in to help solve problems when I see opportunities for improvement. I would be excited to bring that mindset and energy to the committee and work alongside others who are passionate about making Lathrup Village an even better place to live.

Thank you for considering my interest. I would welcome the opportunity to contribute to the continued growth and success of our parks and recreation program.

Sincerely,

Emilia Robinson