

# ELECTION COMMISSION MINUTES

Minutes of the Election Commission held on September 28, 2020 remotely via Zoom.

Present: Commission members: Council member, Donna Stallings  
City Attorney, Scott Baker  
City Clerk, Yvette Talley

Commissioners Stallings and Talley are located Lathrup Village – Oakland County

### Commissioner Baker's location-Addison Twp. – Oakland County

Meeting called to order at 8:11 p.m.

Motion by Commissioner Baker, seconded by Commissioner Stallings to approve the Agenda.

Yes: Baker, Stallings, Talley

No: None

Motion carried.

Motion by Commissioner Stallings, seconded by Commissioner Baker to approve the Election Commission minutes of June 15, 2020.

Yes: Baker, Stallings, Talley

No: None

Motion carried.

Discussion of ballots ordered and absentee ballots mailed to date. There will be ballots available for 100% of total voters.

Consideration of Appointment of Election Workers and Receiving Board- (Coronavirus impact)

The Commission appointed Precinct Inspectors and Receiving Board members for the November 3, 2020 General/Presidential Election. (List of names are attached) Personal Protection equipment (PPE) has been purchased for each precinct inspector. There are extras for voters who may not have masks, hand sanitizer etc.

Motion by Commissioner Stallings, seconded by Commissioner Baker to approve the Precinct Inspectors and Receiving Board members for the November 3, 2020 General/Presidential Election.

Yes: Baker, Stallings, Talley

No: None

Motion carried.

CITY OF LATHRUP VILLAGE ELECTION COMMISSION MEETING SEPTEMBER 28, 2020

Consideration of the City Clerk to prepare the proper notification of the upcoming General/Presidential Election November 3, 2020 and Testing of the voting equipment

Motion by Commissioner Stallings and seconded by Commissioner Baker to approve the City Clerk to prepare the proper notification of the upcoming election and testing of the voting equipment.

Yes: Baker, Stallings, Talley

No: None

Motion carried.

Consideration and Authorization for the City Clerk and Treasurer/Assistant to the Administrator/Treasurer's Assistant as authorized assistants for the General/Presidential Election on November 3, 2020.

Motion by Commissioner Stallings, seconded by Commissioner Baker to give authorization for the City Clerk and Treasurer/Assistant to the Administrator/Treasurer's Assistant as authorized assistants for the General/Presidential Election on November 3, 2020.

Yes: Baker, Stallings, Talley

No: None

Motion carried.

**Pg. 2 Election Commission Meeting September 28, 2020**

Other Items deemed necessary

- a. Discussion of social distancing for voters and precinct inspectors/absentee counting boards
- b. Discussion of the need for Personal Protection Equipment (PPE) which the City of Lathrup Village will be purchasing and the State of Michigan will be purchasing
- c. Discussion of multiple shifts to staff absent voter counting boards

Adjournment

Motion by Commissioner Stallings, seconded by Commissioner Baker to adjourn this meeting.

Yes: Baker, Stallings, Talley

No: None

Motion carried.

Meeting adjourned at 8:28 p.m.

Submitted by Yvette Talley, City Clerk