



A HERITAGE OF GOOD LIVING

Dr. Sheryl L. Mitchell Theriot

City Administrator

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COUNCIL COMMUNICATION:

TO: Mayor and City Council Members
FR: Sheryl L. Mitchell, City Administrator
DA: April 13, 2021
RE: **CITY ADMINISTRATOR UPDATES**

- **City Council Meetings – Municode**

- <https://lathrup-mi.municodemeetings.com/>
 - For agenda's, packets, minutes, video's, meeting calendar, public comment form
 - Please go to this link to complete your initial setup and password:
<https://www.municode.com/training/meetings/initial-setup>
 - Once everyone is set up, it allows for taking roll call, voting and meeting minutes.
- Study Session – Monday, April 19, 2021 at **5:30pm** ID: 939 7579 3197 PC: 126481
- Council Meeting – Monday, April 19, 2021 at 7pm ID: 985 6614 5146 PC: 282771

- **Administration –**

- **Building Files** – in the process of starting to store building records in the clouds. Long term plan is to reduce the number of records that need to be stored onsite.
- **Constant Contact** – eNewsletter is published weekly. 1,266 subscribers! Publications are also posted on Facebook and the City Website
- **MDHSS Testing & Collection Coordination Team** – signed up to be considered as a possible testing site.

- **SOCWA**

- Projecting a 2% increase from GLWA and 1.5% increase from SOCWA
- Water Sample Testing – SOCWA will provide sample bottles and deliver to Paragon for analysis. SOCWA pays the costs. GLWA performs the PFAS testing and none has been detected.
- We are working with Hubbell Roth & Clark (HRC) through SOCWA to complete our Risk and Resilience Assessment.
- SOCWA assisted with the drafting of the Consumers Confidence Report on Water Quality. It is posted and available on the website. A message is to be included on the water bills.

- **SOCRRA**

- Yard waste collection has started, occurs on Mondays
- Branch chipping has started, occurs on Friday

- **Recreation Department**

- Art Fair, Arbor Day & Juneteenth Celebration – June 19, 2021 from 10am-6pm

- **Bonds** – received a AA bond rating from Standard and Poors. [Link](#) to Bond Rating Report.
- **Planning Commission** – meeting Tuesday, April 20th at 7pm
 - Public Hearing – 4/20 at 7pm on Zoning Ordinance Amendment - to allow more flexibility in the application of building material standards
 - Discussion of draft ordinance on cannabis/marijuana
- **DDA** – Board Meeting – April 16 at 12noon. Adopted recommended budget.
- **Website** –process continuing for free upgrade of website with Revize. Draft will be presented for input before final implementation.
- **Bike Route – Wayfinding**
 - Work scheduled to begin May 3, 2021 and be completed by May 28, 2021