



A HERITAGE OF GOOD LIVING

Dr. Sheryl L. Mitchell Theriot

City Administrator

City of Lathrup Village

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COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl Mitchell Theriot, City Administrator

DA: April 5, 2021

RE: Professional Auditing Services –Request for Proposals

Plante Moran has provided professional auditing services to the City of Lathrup Village for several years. Council requested that an RFP be issued to solicit responses for these services.

The draft RFP reflects:

- Issue Date: April 15, 2021
- Response Due: June 1, 2021
- Proposals Evaluated: June 7 to June 11, 2021
- Possible Interviews/Award: June 21, 2021
- Contract Commences: July 1, 2021 (or as negotiated)

- 5-year contract, with option 2 additional year, in 1 year increments
- Presentation to Council no later than November Council Meeting
- Submission to State of Michigan no later than December 31st.

Anticipated to present to Council at the April 19, 2021 meeting for approval.

Suggested Motion:

To authorize the release of the RFP for Professional Auditing Services