

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES MARCH 15, 2021

MINUTES OF THE REGULAR CITY COUNCIL MEETING OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, MARCH 15, 2021 HELD REMOTELY VIA-ZOOM.

The meeting was called to order at 7:02 p.m. by Mayor Garrett and Roll Call was taken.

Present: Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor
Council members Ian Ferguson

Excused: Council members Saleem Sidiqi and Donna Stallings

Present: City Administrator, Dr. Sheryl L. Mitchell Theriot, Assist. City Administrator/Treasurer, Pamela Bratschi, City Attorney, Scott Baker, Police Chief, Scott McKee, Director, Community and Economic Development/DDA, Susie Stec, Chris Clough, Director of Recreation, Government Operations, Kelda London and City Clerk, Yvette Talley

This meeting was held remotely. All City Council Members stated they are located in Lathrup Village, Michigan, Oakland County.

MAYOR INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

MOTION TO EXCUSE COUNCIL MEMBER STALLINGS

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to excuse Council member Donna Stallings from this meeting.

Ayes: Ferguson, Garrett, Kantor
No: None
Motion carried.

Approval of Agenda

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to Approve the Agenda.

Ayes: Ferguson, Garrett, Kantor
No: None
Motion carried.

Presentations

Acceptance of Gift - Memorial Bench in new dog park Honoring Virginia Borts - Chris Clough gave an overview.

Pam Dundas stated Ms. Borts was a beloved resident of Lathrup Village. She was a fun person to be around and she had a love for theatre. Group of nine representatives of the class of 1964 raised money for the memorial bench.

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Yolanda Charles – Oakland County Commission stated she is accessible to all by phone. She is on the Economic Development and Infrastructure Committee and Parks and Recreation. Encourage all to take part of Parks and Recreation in Oakland County and they are hiring. COVID-19 vaccine is being distributed in Oakland County and you may sign up through Oakland County Health Department. Oakgov.boc facebook page there will be a community needs survey where you can indicate the need that is in your area.

Approval of Agenda

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the minutes for February 22, 2021 Study Session Meeting.

Ayes: Ferguson, Garret, Kantor
No: None
Motion carried.

MOTION TO EXCUSE COUNCIL MEMBER SIDDIQI

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to excuse Council member Saleem Siddiqi from this meeting.

Ayes: Ferguson, Garrett, Kantor
No: None
Motion carried.

CONSENT AGENDA

Approval of Minutes – Study Session Meeting February 22, 2021

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the minutes for February 22, 2021 Study Session Meeting.

Ayes: Ferguson, Garret, Kantor
No: None
Motion carried.

Approval of Minutes – February 22, 2021 – City Council Meeting

Motion Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the minutes for February 22, 2021 City Council Meeting.

Ayes: Ferguson, Garrett, Kantor
No: None

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Motion carried.

Approval of Minutes – March 1, 2021 Special City Council Meeting

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the minutes for March 1, 2021 Special City Council meeting.

Ayes: Ferguson, Garrett, Kantor

No: None

Motion carried.

APPROVAL OF THE MONTHLY DISBURSEMENT REPORTS FOR THE MONTH OF FEBRUARY 2021

Motion by Mayor Pro Tem Kantor seconded by Council member Ferguson to approve the Monthly Disbursements for the month of February 2021:

February 2021 Disbursements w/Salary Included

FUND 101	GENERAL FUND	\$ 264,484.93
FUND 202	MAJOR ROADS	\$ 8,566.08
FUND 203	LOCAL ROADS	\$ 9,466.05
FUND 258	CAPITAL FUND	\$ -
FUND 494	DOWNTOWN DEV AUTH	\$ 17,395.58
FUND 592	WATER & SEW.	<u>\$ 212,753.99</u>
		\$ 512,666.63

Ayes: Ferguson, Garrett, Kantor

No: None

Motion carried.

CONSIDERATION OF A MOTION TO ACCEPT DEPARTMENTAL REPORTS

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the Departmental Report. Receive and File – Department Reports: Parks & Recreation, Facilities, Police Dept., Community & Economic Development, Building Dept.

Ayes: Ferguson, Garrett, Kantor

No: None

Motion carried.

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

None

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PUBLIC HEARINGS

None

ACTION REQUESTS - FOR CONSIDERATION/APPROVAL

A. Consideration To Approve – Memorial Bench Honoring Virginia Borts

Christopher Clough gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to accept the donation on behalf of the City in honor of the memory of long-time resident Virginia Borts and designate that the funds will be used towards the purchase of a memorial bench near the Dog Park.

Ayes: Ferguson, Garrett, Kantor

No: None

Motion carried.

B. Consideration To Approve the Insufficiency of Referendum Petition

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions.

Motion by Council member Ferguson, seconded by member Ferguson to Affirm the Determination by the City Clerk that the Referendum Petition is insufficient to require election based on the fact that the form of referendum petition does not satisfy the requirements of Michigan Law and that the Referendum Petition was not signed by the required 10% of the registered voters of the City of Lathrup village, as required by law.

Ayes: Ferguson, Garrett, Kantor

No: None

Motion carried.

C. Consideration To Approve Sidewalk Ordinance – First Reading

Scott Baker, City Attorney - gave an overview and answered specific questions.

This program will be less costly for the city to administer rather than going through the special assessment program. There has been an administrative decision for this program to take place over 2 years. City Attorney Baker stated that when the city previously undertook a sidewalk replacement program, they did utilize direct billing.

Motion by Council member Ferguson seconded by Mayor Pro Tem Kantor to Approve the First Reading of Ordinance to Amend Chapter 62 – Sidewalks and other public places Section 122 and 123 – Duty of Property Owners Generally and Standards Generally.

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Ayes: Ferguson, Garrett, Kantor

No: None

Motion carried.

D. Consideration of Approval of the Sidewalk Replacement Program

Dr. Mitchell Theriot gave an overview and answered specific questions. This area is – South of 11 Mile/I696 on both sides of Southfield Road as well as the Southfield corridor from Lincoln to 12 Mile Road for the business corridor. Instead of the special assessment process, it will be direct billing to the property owners. For all those who are in this area, a packet of information will be mailed.

There have been questions of responsibility of the tree shaving of tree roots. Before City Council makes the final decision, Administration will look into the cost estimates for the following:

- A 10% administrative fee for participating in the city program.

-A 5% finance charge for an annual fee for carrying a balance.

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to Adopt the Resolution for the 2021-2023 Sidewalk Replacement Program.

Ayes: Ferguson, Garrett, Kantor

No: None

Motion carried.

E. Consideration to Approve the Master Services Agreement for the Operation of the Department of Water & Sewer and CIP Projects with Sunde Building

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the Master Services Agreement for the Operation of the Department of Water & Sewer and identified Capital Improvement Projects with Sunde Building replacement of all stop boxes which has been budgeted as part of the project.

Ayes: Ferguson, Garrett, Kantor

No: None

Motion carried.

F. Consideration to Approve the Professional Services Agreement – Giffels Webster – Engineering and Contract Management Services – 2021-23 CIP Projects

Dr. Mitchell Theriot gave an overview and answered specific questions.

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Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to Approve the Professional Services Agreement with Giffels Webster for Engineering and Contract Management Services for the 2021-23 Capital Improvement Projects and authorize the Mayor and city administrator to sign the Agreement and related documents.

Ayes: Garrett, Ferguson, Kantor

No: None

Motion carried.

G. Consideration to Approve the Professional Services Agreement – Giffels Webster – Engineering and Contract Management Services – 2021 -23 Paving Projects

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions.

Mayor Pro Tem Kantor stated that all the costs associated with this contract have already been budgeted and are part of the funds raised through the road millage project and there is no additional cost.

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to approve the Professional Services Agreement with Giffels Webster for Engineering and Contract Management Services for the 2021-23 Paving Projects and authorize the Mayor and City administrator to sign the Agreement and related documents.

Ayes: Ferguson, Garrett, Kantor

No: None

Motion carried.

H. Consideration of Approving the Rates & Policy Updates - Parks

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson the proposed changes in the rates and rental policies for the parks, as detailed in the attached documents.

Ayes: Ferguson, Garrett, Kantor

No: None

Motion carried.

I. Consideration of Approving Contract with MDOT for the Construction of the Citywide Non-Motorized Path

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions.

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to adopt the attached resolution and Approve the contract with MDOT for the Construction of the city wide Non-Motorized

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Path, with the local share to be split between the City and DDA, and authorizing the Mayor and City Clerk to sign the contract.

Ayes: Ferguson, Garrett, Kantor

No: None

Motion carried.

J. Consideration of Approving the Grant Application for Sarrackwood Park Upgrades

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the Resolution and authorize the submission of a Recreation Passport Grant Application for Sarrackwood Park Upgrades and resolve to make available the obligated local match amount of 25% or \$24,000; and authorize the Mayor and City Administrator to sign related documents.

Ayes: Ferguson, Garrett, Kantor

No: None

Motion carried.

K. Consideration of Approving the Appointment – Downtown Development Authority – Shyla Beltur

Susie Stec gave an overview and answered specific questions.

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to Appoint Shyla Beltur to the Downtown development authority for the term expiring on February 1, 2022.

Ayes: Ferguson, Garrett, Kantor

No: None

Motion carried.

CITY ADMINISTRATOR REPORT

Dr. Sheryl Mitchell stated – Thanked Susie Stec for her assistance with all of the upcoming projects. The City of Lathrup Village Declaration of a Local State of Emergency continues to exist and which allows for electronic meetings of public bodies, notice is hereby given that the City of Lathrup's City Council will be meeting electronically using [www.Zoom](https://www.zoom.us) .us for videoconference and public access.

We have received Confirmation from SMART that we will receive \$25,610 reimbursement for the recreation van. We are waiting on the results from testing of water meters. Contracts have been signed to start street and capital improvements projects. Welcome the new Administrative Assistant/front desk employee Melody Simpson.

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CITY ATTORNEY

Will be able to continue meeting remotely via Zoom until the Mayor council revokes it.

REPORTS OF BOARDS COMMISSIONS AND COMMITTEES

None

UNFINISHED/NEW BUSINESS

None

PUBLIC COMMENTS

None

MAYOR AND CITY COUNCIL COMMENTS

Mayor Pro Tem Kantor stated through federal stimulus fund, City of Lathrup Village will receive \$405,000.

ADJOURNMENT

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to adjourn this meeting.

Ayes: Ferguson, Garrett, Kantor

No: None

Motion carried.

The meeting was adjourned at 7:53 p.m.

Transcribed by Yvette Talley

Mykale Garrett, Mayor

Transcribed by Yvette Talley

City Clerk