



LAW OFFICE

BAKER & ELOWSKY, PLLC

41800 WEST ELEVEN MILE ROAD, SUITE 215

NOVI, MICHIGAN 48375

Phone: (248) 230-4103 Fax: (248) 929-0835

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SCOTT R. BAKER
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Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

February 15, 2024

Via Email

Mike Greene
City Administrator

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for January 1 through January 31, 2024

Dear Mr. Greene:

The following is our law firm's billing to the City of Lathrup Village for the month of January 2024:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$ 780.00
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$1,950.00</u>
	\$5,230.00

Please note our new address: 41800 W. 11 Mile Rd., Suite 215, Novi, MI 48375

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures



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February 15, 2024

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1699

Invoice Period: 01-01-2024 - 01-31-2024

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
01-05-2024	SRB	Receipt and review correspondence from City Admin	0.25	No Charge
01-05-2024	SRB	Receipt and review of multiple correspondence from Mayor Pro Tem re business license fees	0.25	No Charge
01-08-2024	SRB	Receipt and review of multiple correspondence from Mayor Pro Tem re business license fees	0.25	No Charge
01-08-2024	SRB	Receipt and review correspondence from City Admin re employee vacation payout	0.25	No Charge
01-08-2024	SRB	Receipt and review of correspondence from S. Stec re JMC litigation	0.25	No Charge
01-09-2024	SRB	Receipt and review of correspondence from S. Stec re Panera PUD	0.25	No Charge
01-09-2024	SRB	Receipt and review of correspondence from S. Stec re Panera PUD	0.25	No Charge
01-09-2024	SRB	Receipt and review of correspondence from S. Stec re site plan review submission	0.25	No Charge
01-09-2024	SRB	Receipt and review correspondence from City Admin re variance process	0.25	No Charge
01-09-2024	SRB	Receipt and review of multiple correspondence from Mayor Pro Tem re ZBA follow-up	0.25	No Charge
01-09-2024	SRB	Receipt and review of multiple correspondence from Mayor Pro Tem re ZBA follow-up	0.25	No Charge
01-10-2024	SRB	Receipt and review correspondence from City Admin re water	0.25	No Charge

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Date	Professional	Description	Hours	Amount
		back billing		
01-10-2024	SRB	Receipt and review correspondence from City Admin re employee payout	0.25	No Charge
01-10-2024	SRB	Receipt and review of correspondence from S. Stec re site plan review submission	0.25	No Charge
01-11-2024	SRB	Receipt and review of correspondence from S. Stec re planning commission meeting	0.25	No Charge
01-11-2024	SRB	Receipt and review of correspondence from S. Stec re meeting with planners	0.25	No Charge
01-11-2024	SRB	Receipt and review of correspondence from Chief McKee re EEOC complaint	0.25	No Charge
01-11-2024	SRB	Receipt and review of multiple correspondence from Lt. Zang re FOIA inquiry	0.25	No Charge
01-12-2024	SRB	Receipt and review of correspondence from S. Stec re Panera PUD amendment	0.25	No Charge
01-16-2024	SRB	Receipt and review of correspondence from S. Stec re JMC litigation	0.25	No Charge
01-17-2024	SRB	Receipt and review of correspondence from S. Stec re Panera PUD amendment	0.25	No Charge
01-17-2024	SRB	Receipt and review correspondence from City Admin re DDA project	0.25	No Charge
01-17-2024	SRB	Receipt and review correspondence from City Admin re notice of litigation	0.25	No Charge
01-18-2024	SRB	Receipt and review of multiple correspondence from Mayor Pro Tem re dispatch services	0.25	No Charge
01-19-2024	SRB	Receipt and review of correspondence from clerk re Council packet	0.25	No Charge
01-19-2024	SRB	Receipt and review of correspondence from clerk re Election Commission meeting	0.25	No Charge
01-22-2024	SRB	Prepare for and attend City Council study session	2.00	No Charge
01-22-2024	SRB	Prepare for and attend City Council regular meeting	1.00	No Charge
01-22-2024	SRB	Receipt and review correspondence from City Admin re street signs	0.25	No Charge
01-23-2024	SRB	Receipt and review of correspondence from S. Stec re bike path map	0.25	No Charge

Date	Professional	Description	Hours	Amount
01-23-2024	SRB	Receipt and review of correspondence from S. Stec re site plan review letters	0.25	No Charge
01-25-2024	SRB	Receipt and review correspondence from City Admin re ZBA	0.25	No Charge
01-26-2024	SRB	Receipt and review of correspondence from clerk re FOIA inquiry	0.25	No Charge
01-29-2024	SRB	Receipt and review of correspondence from Mayor Pro-Tem	0.25	No Charge
01-29-2024	SRB	Receipt and review correspondence from City Admin re community foundation	0.25	No Charge
01-29-2024	SRB	Receipt and review correspondence from City Admin re EEOC claim	0.25	No Charge
01-29-2024	SRB	Receipt and review of correspondence from S. Stec re Special land use request 27411 Southfield Road	0.25	No Charge
01-30-2024	SRB	Receipt and review of correspondence from S. Stec re donation bins	0.25	No Charge
01-30-2024	SRB	Receipt and review correspondence from City Admin re water billing	0.25	No Charge
01-30-2024	SRB	Receipt and review correspondence from City Admin re code violation hearing	0.25	No Charge
01-30-2024	SRB	Receipt and review of correspondence from clerk re FOIA inquiry	0.25	No Charge
01-31-2024	SRB	Services Rendered		2,500.00
01-31-2024	SRB	Receipt and review correspondence from City Admin re council confirmation of new hires	0.25	No Charge
			Total	2,500.00

Time Summary

Professional	Hours	Amount
Scott Baker	13.00	2,500.00
Total		2,500.00

Total for this Invoice 2,500.00



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February 15, 2024

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1700

Invoice Period: 01-01-2024 - 01-31-2024

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
01-02-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 23LV02396A	0.50	65.00
01-05-2024	SRB	Receipt and review updated January 2024 calendar for 46th District Court.	0.25	32.50
01-05-2024	SRB	Correspondence to Ordinance Officer R. Harris concerning 46th District Court cases scheduled for 01/10/2024, 23L0260631 & 23L0260630.	0.25	32.50
01-08-2024	SRB	Phone call, exchange correspondence and review video from defense attorney re: 23LV02102A.	0.50	65.00
01-09-2024	SRB	Exchange correspondence with Code Enforcement Officer re: 23L0260630.	0.25	32.50
01-09-2024	SRB	Receipt and review final docket for 01/10/2024 from 46th District Court; correspondence to Police Clerk concerning records re: 21LV01859A.	0.25	32.50
01-09-2024	SRB	Review of file materials and Notices to Appear for 01/17/2024 docket and correspondence to Police Clerk concerning records re: 23LV02548A; 23LV02551A; 23LV024798AB; 08L141528AB; 23LV0523A.	1.00	130.00
01-09-2024	SRB	Receipt and review of correspondence from 46th District Court re 1/10 docket	0.25	32.50
01-10-2024	SRB	Prepare for and appear in 46th District Court for prosecution of pre-trials and formal hearings.	3.50	455.00
01-12-2024	SRB	Receipt and review updated 46th District Court Docket for 01/17/2024; correspondence to Police Clerk concerning records	0.50	65.00

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Date	Professional	Description	Hours	Amount
		re: 18LV02175A & 22LV01432AB.		
01-17-2024	SRB	Prepare for and appear in 46th District Court for prosecution of pre-trials and formal hearings.	3.00	390.00
01-17-2024	SRB	Receipt and review of correspondence from 46th District Court re 2/7 Docket	0.25	32.50
01-18-2024	SRB	Receipt and review of correspondence from 46th District Court re nolle prosequi for deceased defendants	0.25	32.50
01-18-2024	SRB	Receipt, review and respond to correspondence from police clerk re code officer notice of hearings	0.25	32.50
01-23-2024	SRB	Receipt and review of correspondence from 46th District Court re nolle prosequi for deceased defendants	0.25	32.50
01-23-2024	SRB	Review of file materials and Notices to Appear for 02/07/2024 docket and correspondence to Police Clerk concerning records re: 13LV02110ABC; 22LV00669AB; 23LV02580AB; 23LV02555A; 23LV02607A; 23LV2342B; 21LV01859A.	1.50	195.00
01-25-2024	SRB	Receipt, review and respond to correspondence from police clerk re 23LV023458	0.25	32.50
01-25-2024	SRB	Receipt and review of correspondence from 46th District Court re 2/7 Docket	0.25	32.50
01-26-2024	SRB	Receipt and review updated add-on docket for 02/07/2024; review file materials and correspondence to Police Clerk re: 23L026031; 24L0001743; 24L0001742; 13LV02288AB; 23LV01454A.	0.75	97.50
01-26-2024	SRB	Receipt and review of correspondence from 46th District Court re nolle prosequi for deceased defendants	0.25	32.50
01-29-2024	SRB	Receipt and review of correspondence from code enforcement officer re 28025 Sunset	0.25	32.50
01-30-2024	SRB	Receipt and review of correspondence from defendant re 23L0260631	0.25	32.50
01-31-2024	SRB	Receipt and review of correspondence from defendant re 23L0260631	0.25	32.50
			Total	1,950.00

Time Summary

Professional	Hours	Amount
Scott Baker	15.00	1,950.00
Total		1,950.00

Total for this Invoice 1,950.00



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February 15, 2024

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1701
Invoice Period: 01-01-2024 - 01-31-2024

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
01-02-2024	SRB	Receipt and review of correspondence from Panera project manager re PUD amendment	0.25	32.50
01-05-2024	SRB	Receipt and review of correspondence from Jim Wright re rental inspection report	0.25	32.50
01-05-2024	SRB	Receipt and review of correspondence from Jim Wright re rental inspection report	0.25	32.50
01-09-2024	SRB	Receipt and review of correspondence from M. Watts re partnership proposal with City	0.25	32.50
01-09-2024	SRB	Receipt and review of correspondence from Panera project manager re PUD amendment	0.25	32.50
01-10-2024	SRB	Receipt and review of correspondence from applicant re 27300 Southfield Road Site Plan	0.25	32.50
01-10-2024	SRB	Receipt and review from MML liability carrier attorney re JMC litigation	0.25	32.50
01-11-2024	SRB	Receipt and review of correspondence from applicant re 27300 Southfield Road Site Plan	0.25	32.50
01-12-2024	SRB	Receipt and review of correspondence from City Planner re PUD amendment	0.25	32.50
01-16-2024	SRB	Receipt and review from MML liability carrier attorney re JMC litigation	0.25	32.50
01-17-2024	SRB	Receipt and review of correspondence from Panera project manager re PUD amendment	0.25	32.50

Date	Professional	Description	Hours	Amount
01-23-2024	SRB	Meeting with S. Stec and City Planners re 2024 Planning Commission projects	1.50	195.00
01-24-2024	SRB	Receipt and review of correspondence from petitioner's attorney re settlement offer on MTT 23-001156	0.25	32.50
01-25-2024	SRB	Receipt and review of correspondence from petitioner's attorney re settlement offer on MTT 23-001156	0.25	32.50
01-25-2024	SRB	Draft correspondence to Oakland County Equalization re settlement offer on MTT 23-001156	0.25	32.50
01-25-2024	SRB	Receipt and review of correspondence from Oakland County Equalization re settlement offer on MTT 23-001156	0.25	32.50
01-29-2024	SRB	Receipt and review notices and citations from the 46th District Court re: zoning enforcement cases; correspondence to Ordinance Officer R. Harris re: 23L0260631; 24L0001743 & 24L0001742.	0.50	65.00
01-31-2024	SRB	Receipt and review of correspondence from planner re Panera PUD amendment	0.25	32.50
			Total	780.00

Time Summary

Professional	Hours	Amount
Scott Baker	6.00	780.00
Total		780.00

Total for this Invoice 780.00