



City Council Study Session

Monday, January 22, 2024, at 6:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

Draft Meeting Minutes

1. **Call to Order** by Mayor Garrett at 6:00 pm

2. **Discussion Items**

A. Budget Calendar

Administrator Greene presented the Council with a Budget Calendar outlining staff procedures and meeting dates.

B. Committees

a. Inclusion, Diversity, & Accessibility Committee

Administrator Greene requested that the Council develop guidelines for this committee to ensure the most qualified volunteers.

b. Tree Committee

The Council was provided with information regarding the guidelines of a tree committee provided by the Arbor Day Foundation.

C. E-Newsletter

Administrators and staff want to strive for quality over quantity, so it is suggested that the newsletter be published bi-weekly.

Councilmember Jennings responded that the newsletter is sometimes redundant, but if information needs to go out on an off week, the information is communicated. Mayor Pro Tem Kantor suggested that until residents are engaged with the new website, the newsletter should continue to go out weekly.

D. Website Update

Councilmember Jennings provided the Council with an update on the launch of the new website, stating that the committee is moving forward and that the proposed launch date is February 1, 2024.

E. Snow Removal Ordinance

Administrator Greene provided the Council with proposed snow removal ordinance suggestions and asked for feedback. Further, the current ordinance is aggressive, and the proposed changes may be more resident-focused and not cause undue stress.

F. Lead Line Identification

The deadline for the lead line replacement is approaching in October. Administrator Greene suggested that we get a lot more aggressive with the remaining households that need to be tested.

It was suggested that staff advertise the information in the Southfield Sun Newspaper, send out postcards to homes, and offer residents a discounted water bill. All while Administrator Greene contracts with a plumber to do the in-house portion of the work.

G. Ordinance Discussion

At the last meeting, there was a discussion on ordinance revisions for the dog license ordinance, fence ordinance, and sign ordinance, and the Council needs to develop and plan for the encroachment ordinance. City Attorney Baker suggested that the Council have a complete list of encroachments to fully understand how many there are before you implement a plan.

3. Public Comments

Richard Wisz – Snow ordinance & water line identification

Roger Lynn - Disagrees with water line identification incentives.

Carol Greene – Water line identification and Parks & Rec posting.

Brandon Wynn – Boards and Commissions applications

Grace Greene – Water line identification water shutoff

4. **Mayor and Council Comments**

Mayor Pro Tem Kantor addressed the public comment regarding a plumber, explaining the last step of the process in the self-test is to upload a picture, and the plumber verifies the material from the picture. So, anyone who has not done a self-test would still need the plumber's verification.

5. **Adjourn**

The meeting adjourned at 7:10 pm