



City Council Regular Meeting

Monday, January 22, 2024, at 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

Draft Minutes

1. **Call to Order** by Mayor Garrett at 7:30 pm

2. **Roll Call**

Present: Mayor Garrett, Mayor Pro Tem Kantor, Councilmember Barksdale, Councilmember Jennings

Also present: Administrator Greene, City Attorney Baker, Clerk London

Mayor Pro Tem Kantor moved to excuse Councilmember Hammond. Councilmember Barksdale seconded the motion.

Yes: Barksdale, Garrett, Jennings, Kantor

No: None

Motion carried.

3. **Pledge of Allegiance**

4. **Approval of Agenda**

Mayor Pro Tem Kantor moved to approve the agenda, moving Item 7. E, City Administrator & Staff Appointments, to Item 9. C to make it an Action Item. Motion seconded by Councilmember Jennings.

Yes: Garrett, Jennings, Kantor, Barksdale

No: None

Motion carried.

5. **Presentations**

None

6. **Public Comment for Items on the Agenda** (speakers are limited to 3 minutes)

Carol Greene – Disbursement report question.

7. Consent Agenda

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

- A. Approval of Minutes
 - i. City Council Study Session 12.18.23
 - ii. City Council Regular Meeting 12.18.23
 - iii. City Council Special Meeting 01.08.24
 - iv. Zoning Board of Appeals 04.17.23
- B. Police Department Monthly Reports
- C. Building Department Reports
- D. Disbursement Report

Mayor Pro Tem Kantor moved to approve the consent agenda, removing Item A i, ii, iv, and the Revenue and Expense from Item D. The motion was seconded by Councilmember Jennings.

Yes: Jennings, Kantor, Barksdale, Garrett

No: None

Motion carried.

Mayor Pro Tem pointing out corrections in the meeting minutes for Study Session 12.18.23 (pg. 4 in the meeting packet), corrections in the meeting minutes for Regular Meeting 12.18.23 (pg. 6 of the meeting packet), and corrections in the Zoning Board of Appeals meeting minutes (pg. 16 of the meeting packet).

Councilmember Jennings moved to approve meeting minutes from the Study Session 12.18.23 with noted changes. Councilmember Barksdale seconded the motion.

Yes: Kantor, Barksdale, Garrett

No: Jennings

Motion carried.

Councilmember Jennings moved to approve the meeting minutes of the Regular Council Meeting of 12.18.24 with noted changes. Mayor Pro Tem Kantor seconded the motion.

Yes: Barksdale, Garrett, Kantor

No: Jennings

Motion carried.

Councilmember Jennings moved to approve the meeting minutes from the Zoning Board of Appeals meeting 04.17.23 with noted changes. Mayor Pro Tem Kantor seconded the motion.

Yes: Garrett, Kantor, Barksdale

No: Jennings

Motion carried.

Mayor Pro Tem corrected the Revenue and Expenses related to the sidewalk maintenance (pg. 59 of the meeting packet).

Mayor Pro Tem Kantor moved to approve the Disbursement Report with noted changes. Councilmember Jennings seconded the motion.

Yes: Jennings, Kantor, Barksdale, Garrett

No: None

Motion carried.

8. **Public Hearings**

Carol Greene – Questioned Parks and Recreation disbursement.

9. **Action Requests - For Consideration / Approval**

- A. Request to Adopt Special Assessment Resolution & Schedule Public Hearing for February 26, 2024.

Administrator Greene requested that the Mayor and Council reset the public hearing for February 26, 2024, due to the transition and the holiday, to ensure proper notice and complete transparency for the residents.

Mayor Pro Tem Kantor moved to set the Public Hearing date for Monday, February 26, 2024, at 7:30 pm. Councilmember Jennings seconded the motion.

Yes: Kantor, Barksdale, Garrett, Jennings

No: None

Motion carried.

- B. Request to Adopt FY 24-25 Budget Calendar

The FY 24-25 Budget Calendar reviews what to expect for budget planning for the year.

Mayor Pro Tem Kantor moved to approve the Budget Calendar. Councilmember Jennings seconded the motion.

Yes: Barksdale, Garrett, Jennings, Kantor

No: None

Motion carried.

C. City Administrator & Staff Appointments

Mission Square – Plan Coordinator

Mission Square is one of the retirement benefits.

Mayor Pro Tem Kantor moved to appoint Mike Greene as Mission Square Plan Coordinator, with Deputy Treasurer Miller as the alternate. Councilmember Barksdale seconded the motion.

Yes: Garrett, Jennings, Kantor, Barksdale

No: None

Motion carried.

D. Michigan First Credit Union

Councilmember Barksdale moved to designate City Administrator Mike Greene and Deputy Treasurer Miller as representatives and remove Pamela Bratschi and Jeff Mueller from the account. Mayor Pro Tem Kantor seconded the motion.

Yes: Jennings, Kantor, Barksdale, Garrett

No: None

Motion carried.

E. State of Michigan – Act 51 Street Administrator

Mayor Pro Tem Kantor moved to designate City Administrator Mike Greene as the Act 51 Street Administrator. Councilmember Jennings seconded the motion.

Yes: Kantor, Barksdale, Garrett, Jennings

No: None

Motion carried.

F. Southeastern Oakland County Resource Recovery Authority (SOCCRA)

Mayor Pro Tem Kantor moved to appoint City Administrator Mike Greene as the representative to SOCCRA (South Oakland County Council Recycle Authority) and Susan Stec as the alternate. Councilmember Jennings seconded the motion.

Yes: Barksdale, Garrett, Jennings, Kantor

No: None

Motion carried.

G. Southeastern Oakland County Water Authority (SOCWA)

Councilmember Jennings moved to appoint City Administrator Greene as the representative to SOCWA (South Oakland County Water Authority) and Susan Stec as the alternate. Mayor Pro Tem Kantor seconded the motion.

Yes: Garrett, Jennings, Kantor, Barksdale

No: None

Motion carried.

H. Southeastern Oakland County Public Works Association (SOCPWA)

Mayor Pro Tem Kantor moves to appoint Administrator Greene as a representative SOCPWA and Chief McKee as the alternate. Councilmember Barksdale seconded the motion.

Yes: Jennings, Kantor, Barksdale, Garrett

No: None

Motion carried.

I. Lathrup Village Downtown Development Authority (DDA)

Councilmember Jennings motioned to remove Chief McKee as the DDA staff delegate and appoint Administrator Greene. Mayor Pro Tem seconded the motion.

Yes: Kantor, Barksdale, Garrett, Jennings

No: None

Motion carried.

J. Oakland County Cooperative Invasive Species Management Areas (CISMA) – Alternate

Councilmember Barksdale moved to appoint Administrator Greene as the alternate to CISMA. Mayor Pro Tem seconded the motion.

Yes: Barksdale, Garrett, Jennings, Kanor
No: None
Motion carried.

10. City Administrator Report

No Report

11. City Attorney Report

No Report

12. Reports of Boards, Commissions, and Committees

Councilmember Jennings provided the council with an update on the Website with the plan to launch on February 1, 2024

13. Unfinished / New Business

14. Public Comment (speakers are limited to 3 minutes)

Carol Greene – Class action notice for waste

Don Eichstaedt – Encouraged council not to raise taxes

Laurie Kunz – Branch pick up and expecting Mayor Garrett to discuss an email previously shared.

15. Mayor and Council Comments

Mayor Garrett addressed Mrs. Kunz's comments. Mayor Garrett continued that the Parks and Recreation Board appointments will be at a later meeting. The Mayor welcomed the new Administrator, Mike Greene. Some of the Councilmembers will continue to do office hours, but she will do walking and talking with the Mayor in the Spring.

Attorney Baker addressed Mrs. Greene's comments regarding the Class Action Notice. Stating that the notice applies specifically to industrial waste charges on your sewer bill, residential property owners were not assessed industrial waste charges.

Mayor Pro Tem Kantor addressed Mrs. Greene's disbursement question, stating that salaries and benefits are spread across the departments, including Parks & Recreation, even though an employee may not be in that department. Mayor Pro Tem Kantor also requested an update on the two ongoing water meter issues, the Eleven Mile Rd—meter and power restoration to the Twelve Mile and Southfield Rd meters.

Councilmember Barksdale requested an update on the Boards and Commissions application.

Councilmember Jennings highlighted Mayor Garrett's sentiments about reaching out to the Council and staff, stating if there are questions related to the Council meeting, to reach out ahead of the meeting.

16. Adjourn

Motion by Mayor Pro Tem Kantor to adjourn the meeting. Councilmember Jennings seconded the motion. The meeting adjourned at 8:10 pm.