

## Memorandum

**To:** Mayor and City Council  
**From:** Jessica Miller, Deputy Treasurer  
**Date:** January 17, 2024  
**Re:** Monthly Approval of Disbursements

Attached are reports for the Cities Monthly Disbursements for the Month of December 2023.

**MOTION:**

To approve the Monthly Disbursements for the month of December 2023 as:

<b>DECEMBER DISBURSEMENTS W/ SALARY INCLUDED</b>		
FUND 101	GENERAL FUND	\$ 412,660.10
FUND 202	MAJOR ROADS	\$ 19,272.21
FUND 203	LOCAL ROADS	\$ 12,418.21
FUND 258	CAPITAL FUND	\$ -
FUND 397	ROAD MILLAGE FUND	\$ -
FUND 494	DOWNTOWN DEV. AUTH	\$ 26,147.44
FUND 592	WATER & SEW	\$ 737,397.88
<b>TOTAL DISBURSEMENTS</b>		<b>\$ 1,207,895.84</b>

**CITY OF LATHRUP VILLAGE**  
*Disbursement Report*

**Period covered 12/1/2023-12/15/2023**

**Gross Payroll:**

<b>Payroll Department</b>	<b>Amount</b>	<b>Personnel</b>
Admin	\$18,616.51	Bratschi, Dodd, London, Harris, Miller, Bobcean
DDA	\$5,655.24	Stec, Dorsey
Bldg Mnt	\$0.00	
Police	\$49,132.82	Button, Carmack, Chickensky, Fisher, Gijbsbers, Huston, Hutson, Knoll, Lawrence, McKee Roberts, Stajich, Tackett, Zang
DPS	\$0.00	
Water	\$0.00	
Recreation	\$0.00	

**Total Gross \$73,404.57**

**Deductions \$25,805.54**

**Net Payroll \$47,599.03**

**\* Fund Totals Include Gross Payroll**

General Fund	\$67,749.33
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$5,655.24
Water & Sewer Fund	\$0.00
<b>Total</b>	<b>\$73,404.57</b>

**CITY OF LATHRUP VILLAGE**  
*Disbursement Report*

**Period covered 12/15/2023-12/30/2023**

**Gross Payroll:**

<b>Payroll Department</b>	<b>Amount</b>	<b>Personnel</b>
<b>Admin</b>	<b>\$20,116.51</b>	<b>Bratschi, Dodd, London, Harris, Miller, Bobcean</b>
<b>DDA</b>	<b>\$5,655.24</b>	<b>Stec, Dorsey</b>
<b>Bldg Mnt</b>	<b>\$0.00</b>	

<b>Police</b>	<b>\$42,722.21</b>	<b>Button, Carmack, Chickensky, Fisher, Gijbsbers, Huston, Hutson, Knoll, Lawrence, McKee Roberts, Stajich, Tackett, Zang</b>
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<b>DPS</b>	<b>\$0.00</b>	
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<b>Water</b>	<b>\$0.00</b>	
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<b>Recreation</b>	<b>\$0.00</b>	
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**Total Gross** align="right">**\$68,493.96**

**Deductions** align="right">**\$23,634.20**

**Net Payroll** align="right">**\$44,859.76**

**\* Fund Totals Include Gross Payroll**

<b>General Fund</b>	<b>\$344,910.77</b>
<b>Major Road Fund</b>	<b>\$19,272.21</b>
<b>Local Road Fund</b>	<b>\$12,418.21</b>
<b>Capital Acquisition Fund</b>	<b>\$0.00</b>
<b>Debt Service Fund SDS Bonds</b>	<b>\$0.00</b>
<b>Downtown Development Authority</b>	<b>\$20,492.20</b>
<b>Water &amp; Sewer Fund</b>	<b>\$340,304.49</b>
<b>Total</b>	<b>\$737,397.88</b>

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS.	INSURANCE	56.34	48494
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	AFLAC INSURANCE	944.00	48508
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	DAMON SANDERS	DEPOSIT REFUND	150.00	48469
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	MAKI GIBSON	EVENT DEPOSIT REFUND	200.00	48478
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	TICA DAVIS	EVENT DEPOSIT REFUND	300.00	48501
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	TOMIKA YANCEY	EVENT DEPOSIT REFUND	300.00	48502
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CHERIE ABBEY	EVENT ROOM DEPOSIT REFUND	300.00	48520
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	ERIK ROSS	EVENT DEPOSIT REFUND	300.00	48525
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	INDIA SHEPARD	COMMUNITY RROM EVENT DEPOSIT	300.00	48528
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	MARVIN TOOKES	COMMUNITY ROOM RENTAL	300.00	48532
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	PEMBROKE ACADEMY	COMMUNITY ROOM RENTAL DEPOSIT	200.00	48543
101-000.000-246.000	POLICE UNION DUES	LATHRUP VILLAGE COMM OFF	UNION DUES - POLICE	71.60	48530
101-000.000-246.000	POLICE UNION DUES	LATHRUP VILLAGE POLICE O	DUES - POLICE	1,628.96	48531
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	MISSIONSQUARE - 300179	300179 FOR 457 LAND - ICMA DEF COMP 4	3,247.77	48483
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	MISSIONSQUARE - 300179	300179 FOR 457 PLAN - ICMA DEF COMP 4	3,270.03	48539
101-000.000-401.000	CITY TAXES	KAY TATUM	TAX REFUND	308.17	2840
Total For Dept 000.000				11,876.87	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-726.000	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLY	25.59	48498
101-100.000-726.000	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLY	95.85	48498
101-100.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	148.68	48509
101-100.000-803.000	MEMBERSHIPS & MEETINGS	CARDMEMBER SERVICE	MISC EXPENSES - PAMELA	198.00	48465
101-100.000-804.000	BUILDING TRADE INSPECTION	ORLANDO MORGAN	FOOD TRUCK REVIEW REFUND	200.00	48458
101-100.000-804.000	BUILDING TRADE INSPECTION	GIFFELS-WEBSTER ENG INC	PROFESSIONAL SERVICES	375.00	48471
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	INSPECTION SERVICES	4,388.15	48479
101-100.000-805.000	CABLE TELEVISION	COMCAST	TECHNOLOGY	124.87	48467
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	TECHNOLOGY	5,153.90	48518
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	1,800.00	48466
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	1,625.00	48521
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLS CONTINENTAL LINEN SE	LINEN RENTAL	49.41	48522
101-100.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROFESSIONAL SERVICES	1,657.50	48493
101-100.000-840.000	LIBRARY PAYMENT	SOUTHFIELD PUBLIC LIBRAR	LIBRARY PRIVILEDGES	119,938.00	48548
101-100.000-848.000	GOVERNMENT OPERATIONS	AMERICAN DATA SECURITY I	(1) 64 GAL BIN	125.00	48460
101-100.000-848.000	GOVERNMENT OPERATIONS	JINX GRAPHICS	NEW COUNCIL PHOTOS	125.00	48474
101-100.000-848.000	GOVERNMENT OPERATIONS	MICHIGAN GRAPHICS & AWAR	MISC	77.00	48481
101-100.000-848.000	GOVERNMENT OPERATIONS	NATIONAL LEAGUE OF CITIE	DIRECT MEMBER DUES	924.00	48487
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	MISC CHARGES-PAM	25.00	48519
101-100.000-848.000	GOVERNMENT OPERATIONS	METCOM	ENFORCEMENT TICKETS	356.61	48535
101-100.000-848.000	GOVERNMENT OPERATIONS	MICHIGAN MUNICIPAL LEAGU	CITY MGR SEARCH	1,200.00	48537
101-100.000-848.000	GOVERNMENT OPERATIONS	VC3 INC	TECHNOLOGY RENEWAL	265.50	48552
101-100.000-848.000	GOVERNMENT OPERATIONS	VC3 INC	TECHNOLOGY	237.00	48552
101-100.000-848.001	TECHNOLOGY	POINT & PAY	MONTHLY SERVICE FEE -OCT2023	50.00	48457
101-100.000-848.001	TECHNOLOGY	APPTEGY, INC.	MEDIA SERVICES	15,900.00	48461
101-100.000-848.001	TECHNOLOGY	CARDMEMBER SERVICE	MISC EXPENSES - PAMELA	102.37	48465
101-100.000-848.001	TECHNOLOGY	VC3 INC	TECHNOLOGY	121.00	48503
101-100.000-848.001	TECHNOLOGY	CARDMEMBER SERVICE	MISC CHARGES-PAM	102.37	48519
101-100.000-848.001	TECHNOLOGY	POINT & PAY	MONTHLY SERVICE FEE	50.00	48545
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	TECHNOLOGY	124.87	48467
101-100.000-850.000	TELEPHONE EXPENDITURES	INTERMEDIA.NET INC	TECHNOLOGY	341.07	48472
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL SERVICE	191.22	48553
101-100.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SY	MISC EXPENSES	1,043.00	48551

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-900.000	PRINTING/PUBLICATION COSTS	MEDIANEWS- 21CM ADVERTIS	PUBLIC HEARING NEWSPAPER NOTICE	129.25	48480
101-100.000-900.000	PRINTING/PUBLICATION COSTS	VISUAL EDGE IT, INC.	TECHNOLOGY	1,337.19	48504
101-100.000-900.000	PRINTING/PUBLICATION COSTS	ADVANCED MARKETING	TAX STATEMENTS	406.76	48507
101-100.000-901.000	POSTAGE FEES	PITNEY BOWES GLOBAL FINA	POSTAGE MACHINE	407.94	48492
101-100.000-901.000	POSTAGE FEES	PITNEY BOWES GLOBAL FINA	POSTAGE MACHINE	48.91	48544
Total For Dept 100.000 GOVERNMENT SERVICES				159,471.01	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	207.16	48454
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	RETIRES 65	352.32	48456
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	4,221.36	48456
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN - HEALTH SAVINGS	207.16	48484
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	4,221.36	48514
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	352.32	48514
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	RETIREE HEALTH	423.54	48515
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	207.16	48540
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	183.00	48549
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL SERVICES	2,730.00	48510
101-101.000-718.000	ELECTIONS	CARDMEMBER SERVICE	MISC SUPPLIES	15.88	48465
101-101.000-718.000	ELECTIONS	OAKLAND COUNTY TREASURER	CLERK/ELECTION MATERIALS	630.85	48491
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTION MATERIALS	153.97	48495
101-101.000-718.000	ELECTIONS	U.S. POSTAL SERVICE	POSTAGE - ELECTIONS	250.00	48550
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL SERVICES	2,500.00	48510
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL SERVICES	1,592.00	48510
Total For Dept 101.000 ADMINISTRATION				18,248.10	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMEN	SPOUSAL SUPPORT	601.75	48482
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CUSTODIAL SERVICES 12.01.2023 - 12.15	517.06	48506
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	GENERAL MAIN - 12.15.23 - 12.29.2023	517.06	48521
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMEN	SPOUSAL SUPPORT	601.75	48538
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITY	19.68	48468
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITY	2,121.21	48468
101-201.000-920.000	UTILITIES	DTE	UTILITY	23.48	48470
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRlich CO.INC	PEST CONTROL	112.89	48473
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	KONE INC.	MAINTENANCE	238.65	48475
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	MR. MAT RENTAL SERVICE	MAT RENTAL	175.40	48486
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	ERC-LED	LIGHTING/SIGN	348.00	48524
Total For Dept 201.000 BUILDING & GROUNDS				5,276.93	
Dept 301.000 PUBLIC SAFETY					
101-301.000-701.000	SALARIES FULL-TIME	THERESA KNOLL	REIMBURSEMENT/CLOSED ACCOUNT	50.00	48500
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	47.19	48454
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	803061 FOR RHS PLAN	924.41	48455
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	RETIRES 65	352.32	48456
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN - HEALTH SAVINGS	47.19	48484
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	803061 FOR RHS PLAN - HEALTH SAVINGS	924.41	48485
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	1,689.52	48514
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	352.32	48514
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	RETIREE HEALTH	2,964.98	48515
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	HEALTH CARE	10,920.90	48516
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	HEALTH COVERAGE	13,161.23	48516
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	RETIREE HEALTH CARE COVERAGE	145.63	48517

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	HEALTH CARE - SS	510.30	48517
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	47.19	48540
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	803061 FOR RHS PLAN	924.41	48541
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	340.28	48549
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	MISC EXPENSES	67.66	48459
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	189.94	48509
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	XEROX CORPORATION	COPIER MONTHLY CHARGE	70.92	48505
101-301.000-803.000	MEMBERSHIPS & MEETINGS	LERMA, INC.	MEMBERSHIP DUES	75.00	48477
101-301.000-803.000	MEMBERSHIPS & MEETINGS	STATE OF MICHIGAN	1.01.2024-12.31.2024 DUES	180.00	48499
101-301.000-822.000	TRAINING	OAKLAND COMMUNITY COLLEG	EVIDENCE TECHNICIAN TRAINING	185.00	48490
101-301.000-822.000	TRAINING	MICHIGAN ASSOC OF CHIEFS	POLICE TRAINING	25.00	48536
101-301.000-829.000	POLICE UNIFORMS & CLEANING	NYE UNIFORM	POLICE UNIFORMS	966.00	48488
101-301.000-829.000	POLICE UNIFORMS & CLEANING	NYE UNIFORM	POLICE VESTS	270.90	48488
101-301.000-829.000	POLICE UNIFORMS & CLEANING	NYE UNIFORM	POLICE UNIFORMS	25.64	48488
101-301.000-829.000	POLICE UNIFORMS & CLEANING	NYE UNIFORM	POLICE UNIFORMS	178.50	48488
101-301.000-829.000	POLICE UNIFORMS & CLEANING	NYE UNIFORM	POLICE UNIFORMS	13.50	48488
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	TELEPHONE SERVICE	59.43	48462
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	TECHNOLOGY	124.88	48467
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	TECHNOLOGY	21.68	48467
101-301.000-850.000	TELEPHONE EXPENDITURES	INTERMEDIA.NET INC	TECHNOLOGY	341.08	48472
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL SERVICE	191.22	48553
101-301.000-860.000	VEHICLE EXPENSE	CANFIELD EQUIPMENT SERVI	POLICE - 2018 CHEVY TAHOE REPAIR	283.90	48464
101-301.000-860.000	VEHICLE EXPENSE	O'REILLY AUTOMOTIVE, INC	VEHICLE MAIN	3.69	48489
101-301.000-860.000	VEHICLE EXPENSE	O'REILLY AUTOMOTIVE, INC	VEHICLE MAINTENANCE	43.72	48489
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CE	POLICE OIL CHANGE	73.95	48513
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SY	MISC EXPENSES	2,856.79	48551
Total For Dept 301.000 PUBLIC SAFETY				39,650.68	
Dept 401.000 PUBLIC SERVICE					
101-401.000-920.000	UTILITIES	COMCAST	TECHNOLOGY	348.25	48467
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITY	750.73	48468
101-401.000-920.000	UTILITIES	DTE	UTILITY	63.52	48470
101-401.000-920.000	UTILITIES	US BANK VOYAGER FLEET SY	MISC EXPENSES	592.72	48551
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	WTR DEPT SERVICES	10,750.73	48476
101-401.000-921.000	CONTRACTUAL SERVICES	ERC-LED	LIGHTING/SIGN	103.81	48524
Total For Dept 401.000 PUBLIC SERVICE				12,609.76	
Dept 501.000 LEAF COLLECTION					
101-501.000-955.000	MISCELLANEOUS EXPENDITURES	SOCRRA	WASTE CHARGES	267.12	48547
Total For Dept 501.000 LEAF COLLECTION				267.12	
Dept 502.000					
101-502.000-801.000	PROFESSIONAL & CONTRACTUAL	SOCRRA	REFUSE COLLECTION	16,961.00	48497
101-502.000-801.001	SOCRRA	SOCRRA	MID MONTH SERVICE FEES	15,313.00	48547
Total For Dept 502.000				32,274.00	
Dept 601.000 RECREATION					
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	1,689.52	48456
101-601.000-812.000	COMMUNITY EVENTS	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	100.00	48466
101-601.000-812.000	COMMUNITY EVENTS	BARBARA KENEZ	SANTA EVENT	290.29	48511
101-601.000-812.000	COMMUNITY EVENTS	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	200.00	48521
101-601.000-812.000	COMMUNITY EVENTS	KAREN COPUS	SANTA EVENT	77.77	48529
101-601.000-812.000	COMMUNITY EVENTS	MARY TAMARELLI	SANTA EVENT	40.00	48533

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 601.000 RECREATION					
Total For Dept 601.000 RECREATION				2,397.58	
Total For Fund 101 GENERAL FUND				282,072.05	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-861.000	ROAD MAINTENANCE	GIFFELS-WEBSTER ENG INC	SOUTHFIELD RD RESURFACING OVERSITE	1,237.50	48526
202-702.000-861.000	ROAD MAINTENANCE	GIFFELS-WEBSTER ENG INC	EB 11 MILE RESURFACING	7,850.00	48526
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMM. FOR OAKLAND C	ROAD COMMISSION SERVICES	839.00	48546
202-702.000-870.000	FORESTRY	BIG DAVES TREE SERVICE	MISC TREE SERVICE	3,050.00	48512
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	WTR DEPT SERVICES	5,550.43	48476
Total For Dept 702.000				18,526.93	
Dept 702.100 CAPITAL IMP - STREET BOND					
202-702.100-970.000	CAPITAL EXPENDITURE	SAMANTHA DAVIS	REFUND	22.78	48496
202-702.100-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	2023 PAVING	722.50	48526
Total For Dept 702.100 CAPITAL IMP - STREET BOND				745.28	
Total For Fund 202 MAJOR ROAD FUND				19,272.21	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-864.000	TRAFFIC CONTROLS	ROAD COMM. FOR OAKLAND C	ROAD COMMISSION SERVICES	839.00	48546
203-703.000-870.000	FORESTRY	BIG DAVES TREE SERVICE	MISC TREE SERVICE	3,050.00	48512
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	WTR DEPT SERVICES	5,550.43	48476
Total For Dept 703.000				9,439.43	
Dept 703.100 CAPITAL IMP - STREET BOND					
203-703.100-970.000	CAPITAL EXP - STREET BOND	SAMANTHA DAVIS	REFUND	22.78	48496
203-703.100-970.000	CAPITAL EXP - STREET BOND	EAGLE LANDSCAPING & SUPP	WTR DEPT SUPPLIES	1,183.50	3154
203-703.100-970.000	CAPITAL EXP - STREET BOND	GIFFELS-WEBSTER ENG INC	2023 PASER RATINGS	1,050.00	48526
203-703.100-970.000	CAPITAL EXP - STREET BOND	GIFFELS-WEBSTER ENG INC	2023 PAVING	722.50	48526
Total For Dept 703.100 CAPITAL IMP - STREET BOND				2,978.78	
Total For Fund 203 LOCAL ROAD FUND				12,418.21	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	121.01	48454
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	2,589.52	48456
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN - HEALTH SAVINGS	121.01	48484
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	2,589.52	48514
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	121.01	48540
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	67.52	48549
494-000.000-844.000	MAIN STREET PROGRAM	MEMBERSHIPWARE, LLC	MUNIBIT FULL WEBSITE PCKG	348.00	48534
494-000.000-845.000	STREETSCAPING	HORTULUS GARDENS	MULCH & DISTRIBUTION	812.50	48527
494-000.000-845.000	STREETSCAPING	HORTULUS GARDENS	CREW MEMBERS-MULCH	450.00	48527
494-000.000-845.000	STREETSCAPING	HORTULUS GARDENS	EXTERIOR BEAUTIFICATION	750.00	48527
494-000.000-845.000	STREETSCAPING	HORTULUS GARDENS	EXTERIOR BEAUTIFICATION	962.50	48527
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PLANNING RETAINER/MEETINGS	2,025.00	48471
494-000.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	1/4 NEWSPAPER AD	492.00	48463
494-000.000-933.000	REPAIRS & MAINTENANCE	DTE ENERGY	STREET LIGHTS	70.47	48523
494-000.000-933.000	REPAIRS & MAINTENANCE	GIFFELS-WEBSTER ENG INC	SIGNAL DESIGN/CONSTRUCTION	2,215.24	48526

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-933.000	REPAIRS & MAINTENANCE	GIFFELS-WEBSTER ENG INC	2024 DDA ALLEY APPROACH	165.00	48526
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	NICOLE WADE	DECEMBER2023	378.23	48542
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	WEINGARTZ	GATOR REPAIR	558.43	48554
Total For Dept 000.000				14,836.96	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				14,836.96	
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	RETIREES 65	1,409.28	3131
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	305.29	3132
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	2,108.40	3133
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	10.94	48454
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN - HEALTH SAVINGS	10.94	48484
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	305.29	48514
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	1,409.28	48514
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	10.94	48540
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	15.61	48549
592-536.000-902.000	BILLING SERVICES	POSTMASTER	WATER BILL POSTAGE	800.00	3142
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	WTR DEPT SERVICES	6,236.94	48476
592-536.000-937.000	WATER SYSTEM MAINTENANCE	DURST LUMBER COMPANY	MISC WTR SUPPLIES	182.43	3145
592-536.000-937.000	WATER SYSTEM MAINTENANCE	DURST LUMBER COMPANY	MISC WTR SUPPLIES	69.98	3145
592-536.000-937.000	WATER SYSTEM MAINTENANCE	FERGUSON WATERWORKS	WTR METERS	344.52	3147
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	INSTALLATIONS/REPAIRS MADE IN NOVEMBE	4,125.00	3152
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EAGLE LANDSCAPING & SUPP	WTR DEPT SUPPLIES	1,183.50	3154
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EJ USA, INC.	WTR DEPT SUPPLY	154.14	3156
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER SERVICE CHARGES	18,984.05	3151
592-536.000-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	2025 WTR MAIN PROGRAM	4,337.50	3157
Total For Dept 536.000 WATER DEPARTMENT				42,004.03	
Dept 536.100 WATER DEPARTMENT					
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEM	GIFFELS-WEBSTER ENG INC	LEAD/COPPER INVENTORY	1,380.00	3157
Total For Dept 536.100 WATER DEPARTMENT				1,380.00	
Dept 536.300 WATER DEPARTMENT					
592-536.300-970.000	CAPITAL EXP - WATER METER REPLA	FERGUSON WATERWORKS	METERS	4,505.89	3147
Total For Dept 536.300 WATER DEPARTMENT				4,505.89	
Dept 536.400 WATER DEPARTMENT					
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLAC	LAWRENCE M. CLARKE, INC.	MISC CONSTRUCTION WORK	152,757.00	3149
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLAC	EJ USA INC	MISC WTR DEPT SUPPLIES	3,026.83	3155
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLAC	GIFFELS-WEBSTER ENG INC	2024 WTR MAIN PROGRAM	2,145.00	3157
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLAC	GIFFELS-WEBSTER ENG INC	2023/2024 WTR MAIN PROGRAM	9,377.50	3157
Total For Dept 536.400 WATER DEPARTMENT				167,306.33	
Dept 536.500 WATER DEPARTMENT					
592-536.500-970.000	CAPITAL FIRE HYDRANTS	EJ USA INC	MISC WTR DEPT SUPPLIES	2,344.83	3146
592-536.500-970.000	CAPITAL FIRE HYDRANTS	SUNDE BUILDING INC.	INSTALLATIONS/REPAIRS MADE IN NOVEMBE	1,200.00	3152
592-536.500-970.000	CAPITAL FIRE HYDRANTS	SUNDE BUILDING INC.	FIRE HYDRANTS - VALVES-DBOX ASSEMBLIE	6,550.00	3152
592-536.500-970.000	CAPITAL FIRE HYDRANTS	EAGLE LANDSCAPING & SUPP	WTR DEPT SUPPLIES	303.00	3154
592-536.500-970.000	CAPITAL FIRE HYDRANTS	EAGLE LANDSCAPING & SUPP	WTR DEPT SUPPLIES	4,374.00	3154
592-536.500-970.000	CAPITAL FIRE HYDRANTS	GIFFELS-WEBSTER ENG INC	2021-2023 HYDRANT REPLACEMENT	825.00	3157
Total For Dept 536.500 WATER DEPARTMENT				15,596.83	



GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER FUND					
Dept 536.600 WATER DEPARTMENT					
592-536.600-970.000	CAPITAL EXP - GATE VALVES	SUNDE BUILDING INC.	WORK COMPLETED IN OCT 2023	1,250.00	3152
592-536.600-970.000	CAPITAL EXP - GATE VALVES	SUNDE BUILDING INC.	INSTALLATIONS/REPAIRS MADE IN NOVEMBE	1,850.00	3152
592-536.600-970.000	CAPITAL EXP - GATE VALVES	SUNDE BUILDING INC.	MISC EXCAVATION/ASSEMBLIES/REBUILDING	5,125.00	3152
592-536.600-970.000	CAPITAL EXP - GATE VALVES	SUNDE BUILDING INC.	WTR MAIN WORK	950.00	3152
592-536.600-970.000	CAPITAL EXP - GATE VALVES	GIFFELS-WEBSTER ENG INC	2021-2023 GATE VALVE REFURB	825.00	3157
Total For Dept 536.600 WATER DEPARTMENT				10,000.00	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	305.29	3132
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	10.94	48454
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN - HEALTH SAVINGS	10.94	48484
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	305.30	48514
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	10.94	48540
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	15.61	48549
592-537.000-725.000	PAYING AGENT FEES	THE BANK OF NEW YORK MEL	MISC EXP	40.00	3153
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	WTR DEPT SERVICES	6,236.94	48476
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY	SANITARY DRAIN ASSESSMENT	89,560.49	3150
592-537.000-945.000	RETENTION TANK-UTIL ELEC	DTE	UTILITY	609.63	48470
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	UTILITY	213.29	3144
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	COMCAST	TECHNOLOGY	119.85	3143
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	GREAT LAKES WATER AUTHOR	INDUSTRIAL WASTE CHARGES	1,439.62	3158
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HYDROCORP	BACKFLOW TESTING	532.00	3148
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HUBBELL, ROTH & CLARK, I	CONSULTING FEES	100.57	3159
Total For Dept 537.000 SEWER DEPARTMENT				99,511.41	
Total For Fund 592 WATER & SEWER FUND				340,304.49	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 101 GENERAL FUND	282,072.05	
			Fund 202 MAJOR ROAD FU	19,272.21	
			Fund 203 LOCAL ROAD FU	12,418.21	
			Fund 494 DOWNTOWN DEVE	14,836.96	
			Fund 592 WATER & SEWER	340,304.49	
			Total For All Funds:	<u>668,903.92</u>	



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SCOTT R. BAKER  
JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

December 21, 2023

Via Email

Pam Bratschi, MiCPT, CPFA  
City Treasurer, Acting City Administrator

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

Re: Legal Department Billing for November 1 through November 30, 2023

Dear Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of November 2023:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$1,592.50
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$2,730.00</u>
	\$6,822.50

**Please note our new address: 41800 W. 11 Mile Rd., Suite 215, Novi, MI 48375**

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures



LAW OFFICE

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December 21, 2023

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 1671**  
Invoice Period: 11-01-2023 - 11-30-2023

**RE: General Retainer**

### Time Details

Date	Professional	Description	Hours	Amount
11-01-2023	SRB	Receipt and review of correspondence form S. Stec re Social Media Post	0.25	No Charge
11-01-2023	SRB	Receipt and review of correspondence form S. Stec re Social Media Post	0.25	No Charge
11-01-2023	SRB	Receipt and review of correspondence form S. Stec re Social Media Post	0.25	No Charge
11-01-2023	SRB	Receipt review and respond to correspondence from Mayor Pro-Tem re land division act	0.25	No Charge
11-01-2023	SRB	Receipt review and respond to correspondence from Mayor Pro-Tem re social media post	0.25	No Charge
11-01-2023	SRB	Receipt review and respond to correspondence from Mayor Pro-Tem re social media post	0.25	No Charge
11-01-2023	SRB	Receipt and review of multiple correspondence from Mayor Garrett re Social Media post	1.50	No Charge
11-01-2023	SRB	Receipt and review of multiple correspondence from Chief McKee re social media post	0.25	No Charge
11-01-2023	SRB	Receipt and review of multiple correspondence from Chief McKee re social media post	0.25	No Charge
11-02-2023	SRB	Receipt and review of multiple correspondence from Chief McKee re social media post	0.25	No Charge
11-02-2023	SRB	Receipt and review of multiple correspondence from Chief McKee re social media post	0.25	No Charge

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
11-02-2023	SRB	Receipt and review of multiple correspondence from Mayor Garrett re Social Media post	1.00	No Charge
11-06-2023	SRB	Receipt and review of correspondence form S. Stec re Code Enforcement	0.25	No Charge
11-06-2023	SRB	Receipt and review of correspondence form S. Stec re Surnow Meeting	0.25	No Charge
11-06-2023	SRB	Receipt and review of multiple correspondence from Chief McKee re administrator update	0.25	No Charge
11-13-2023	SRB	Receipt and review of multiple correspondence from Chief McKee re FOIA request	0.25	No Charge
11-13-2023	SRB	Receipt and review of correspondence from City Clerk re election certification	0.25	No Charge
11-14-2023	SRB	Receipt and review of correspondence from Councilwoman Kenez	0.25	No Charge
11-15-2023	SRB	Receipt and review of multiple correspondence from Mayor Garrett re contract review	0.25	No Charge
11-15-2023	SRB	Receipt and review of correspondence form S. Stec re Surnow Meeting	0.25	No Charge
11-15-2023	SRB	Receipt and review of multiple correspondence from Mayor Garrett re administrator update	0.25	No Charge
11-17-2023	SRB	Receipt and review of multiple correspondence from Chief McKee re administrator update	0.25	No Charge
11-17-2023	SRB	Receipt and review of correspondence from City Clerk re Council Packet	0.25	No Charge
11-17-2023	SRB	Receipt and review of correspondence from City Clerk re Council Packet	0.25	No Charge
11-17-2023	SRB	Receipt and review of correspondence from City Clerk re Council Packet	0.25	No Charge
11-17-2023	SRB	Receipt and review of correspondence from Councilwoman Miller	0.25	No Charge
11-17-2023	SRB	Receipt, review and respond to correspondence from S. Stec re Planning Commission Meeting	0.25	No Charge
11-20-2023	SRB	Receipt, review and respond to correspondence from S. Stec re Zoning use	0.25	No Charge
11-20-2023	SRB	Prepare for and attend regular meeting of City Council	3.00	No Charge
11-21-2023	SRB	Draft correspondence to City Council re public comments	0.25	No Charge
11-22-2023	SRB	Receipt and review of multiple correspondence from Mayor	0.25	No Charge

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
		Garrett re administrator update		
11-24-2023	SRB	Receipt and review of correspondence from interim Admin re special meeting of council	0.25	No Charge
11-27-2023	SRB	Receipt and review of correspondence from interim Admin re administrator candidate	0.25	No Charge
11-27-2023	SRB	Receipt and review of correspondence from Council Member Hammond re Council Packet	0.25	No Charge
11-27-2023	SRB	Receipt and review of correspondence from Council Member Hammond re proposed ordinance	0.25	No Charge
11-27-2023	SRB	Receipt and review of correspondence from City Clerk re Council Packet	0.25	No Charge
11-28-2023	SRB	Receipt, review and respond to correspondence from S. Stec re Site plan review	0.25	No Charge
11-28-2023	SRB	Receipt and review of multiple correspondence from Mayor Garrett re commission proposal	0.25	No Charge
11-28-2023	SRB	Receipt and review of multiple correspondence from Mayor Garrett re commission proposal	0.25	No Charge
11-30-2023	SRB	Services Rendered		2,500.00
11-30-2023	SRB	Receipt and review of correspondence from City Clerk re Council Packet	0.25	No Charge
			<b>Total</b>	2,500.00

**Time Summary**

<b>Professional</b>	<b>Hours</b>	<b>Amount</b>
Scott Baker	14.75	2,500.00
	<b>Total</b>	2,500.00
	<b>Total for this Invoice</b>	2,500.00



LAW OFFICE

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December 21, 2023

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 1672**

Invoice Period: 11-01-2023 - 11-30-2023

### RE: Prosecution/Code Enforcement

#### Time Details

Date	Professional	Description	Hours	Amount
11-02-2023	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 23LV01826A.	0.50	65.00
11-03-2023	SRB	Receipt and review correspondence from Code Enforcement Officer R. Harris re: Terry Smith Jr, 28025 Sunset Blvd W.	0.25	32.50
11-03-2023	SRB	Receipt and review correspondence from Code Enforcement Officer R. Harris re: Christopher Caramia, 18160 Coral Gables Ave.	0.25	32.50
11-03-2023	SRB	Receipt and review of correspondence from code officer re 28025 Sunset citation	0.25	32.50
11-03-2023	SRB	Receipt and review of correspondence from code officer re 185160 Coral Gables citation	0.25	32.50
11-06-2023	SRB	Receipt and review of correspondence from 46th District Court Clerk re 11/8 Docket	0.25	32.50
11-06-2023	SRB	Receipt and review of correspondence from defense attorney re 02L141528A	0.25	32.50
11-07-2023	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 23LV01787A/B/C	0.50	65.00
11-08-2023	SRB	Appear in 46th District Court for prosecution of pre-trials and formal hearings.	3.00	390.00
11-08-2023	SRB	Prepare for and appear in 46th District Court for Prosecution Docket	3.00	390.00

We appreciate your business

Page 1 of 3

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
11-09-2023	SRB	Receipt and review of correspondence from 46th District Court Clerk re 11/15 Docket	0.25	32.50
11-09-2023	SRB	Receipt and review final 46th District Court docket for 11/15/2023; review file materials re: 20LV01242AB.	0.25	32.50
11-09-2023	SRB	Receipt, review and respond to correspondence from 46th District Court Probation Officer re Angel Morris	0.25	32.50
11-13-2023	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 23LV01972A	0.50	65.00
11-13-2023	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 23LV01968A	0.50	65.00
11-13-2023	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 23LV01967A	0.50	65.00
11-14-2023	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 23LV02089A	0.50	65.00
11-14-2023	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 23LV01810A	0.50	65.00
11-14-2023	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 23LV02089A.	0.50	65.00
11-14-2023	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 23LV01967A.	0.50	65.00
11-14-2023	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 23LV01968A.	0.50	65.00
11-14-2023	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 23LV01972A.	0.50	65.00
11-14-2023	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 23LV01810A.	0.50	65.00
11-14-2023	SRB	Receipt, review and respond to correspondence from 46th District Court Clerk re 11/15 Docket	0.25	32.50
11-15-2023	SRB	Receipt, review and respond to correspondence from 46th District Court Clerk re PBT Refusal Ordinance	0.25	32.50
11-15-2023	SRB	Appear in 46th District Court for prosecution of pre-trials and formal hearings.	2.50	325.00



<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
11-15-2023	SRB	Prepare for and appear in 46th District Court for Prosecution Docket	2.00	260.00
11-15-2023	SRB	Receipt and review correspondence and citation from Code Enforcement Officer R. Harris re: Mark Mann, 28077 Sunset W Blvd.	0.25	32.50
11-15-2023	SRB	Receipt and review of correspondence from code officer re 28077 Sunset Blvd citation	0.25	32.50
11-17-2023	SRB	Receipt and review of correspondence from 46th District Court	0.25	32.50
11-17-2023	SRB	Receipt, review and respond to correspondence; Draft motion to Nolle Prosequi re 23LV01882A	0.50	65.00
11-22-2023	SRB	Receipt, review and respond to correspondence from defense attorney re 08L141528A	0.25	32.50
11-22-2023	SRB	Receipt and review of correspondence from 46th District Court re 11/13/23 Docket	0.25	32.50
			<b>Total</b>	2,730.00

**Time Summary**

<b>Professional</b>	<b>Hours</b>	<b>Amount</b>
Scott Baker	21.00	2,730.00
<b>Total</b>		2,730.00

**Total for this Invoice** 2,730.00



LAW OFFICE

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December 21, 2023

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 1673**

Invoice Period: 11-01-2023 - 11-30-2023

### RE: Special Legal Services

#### Time Details

Date	Professional	Description	Hours	Amount
11-02-2023	SRB	Receipt and review of correspondence from resident re social media post	0.25	32.50
11-02-2023	SRB	Receipt and review of correspondence from resident re social media post	0.25	32.50
11-03-2023	SRB	Receipt, Review and respond to correspondence from petitioner attorney re MTT 23-001156	0.25	32.50
11-07-2023	SRB	Receipt and review of correspondence from Sam Surnow re School development	0.25	32.50
11-07-2023	SRB	Receipt and review of correspondence from City Planner re School development	0.25	32.50
11-07-2023	SRB	Receipt and review of correspondence from City Planner re School development	0.25	32.50
11-07-2023	SRB	Receipt and review of correspondence from City Administrator candite re contract negation	0.25	32.50
11-07-2023	SRB	Prepare and send draft employment agreement to Mike Greene	1.00	130.00
11-08-2023	SRB	Receipt and review of correspondence from City Administrator candite re contract negation	0.25	32.50
11-08-2023	SRB	Receipt and review of correspondence from City Administrator candite re contract negation	0.25	32.50
11-09-2023	SRB	Receipt and review of correspondence from City's liability carrier attorney and City's Reply Brief re Lathfield v. Lathrup	0.50	65.00
11-09-2023	SRB	Receipt, review and respond to correspondence from City's	0.50	65.00

We appreciate your business

Page 1 of 3

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
		liability carrier attorney and COA Opinion re Lathfield v. Lathrup		
11-14-2023	SRB	Receipt, review and respond to correspondence from water department re water service inquiry	0.25	32.50
11-14-2023	SRB	Receipt and review of correspondence from City Administrator candite re contract negation	0.25	32.50
11-14-2023	SRB	Receipt, review and respond to correspondence from Chief McKee re FOIA request	0.25	32.50
11-14-2023	SRB	Receipt, review and respond to correspondence from petitioner attorney re MTT 23-001156	0.25	32.50
11-14-2023	SRB	Draft correspondence to Oakland county equalization re MTT 23-001156	0.25	32.50
11-15-2023	SRB	Receipt, Review and respond to correspondence from petitioner attorney re MTT 23-001156	0.25	32.50
11-20-2023	SRB	Receipt and review of correspondence from City Administrator candite re contract negation	0.25	32.50
11-21-2023	SRB	Prepare for an attend Planning Commission regular meeting	3.50	455.00
11-21-2023	SRB	Receipt and review correspondence from property owner re 27300 Southfield Road Site plan review	0.25	32.50
11-22-2023	SRB	Receipt and review of correspondence from City Administrator candite re contract negation	0.25	32.50
11-22-2023	SRB	Receipt and review of correspondence from City Administrator candite re contract negation	0.25	32.50
11-22-2023	SRB	Receipt and review of correspondence from City Administrator candite re contract negation	0.25	32.50
11-27-2023	SRB	Receipt and review of correspondence from City Administrator candite re contract negation	0.25	32.50
11-28-2023	SRB	Prepare for and attend special meeting of City Council	1.00	130.00
11-30-2023	SRB	Receipt, review and respond to correspondence from Attorney R. Hill re Trial subpoena for City Employees	0.25	32.50
11-30-2023	SRB	Receipt and review of correspondence from City Administrator candite re contract negation	0.25	32.50
			<b>Total</b>	<b>1,592.50</b>

**Time Summary**

<b>Professional</b>	<b>Hours</b>	<b>Amount</b>
Scott Baker	12.25	1,592.50
<b>Total</b>		<b>1,592.50</b>

**Total for this Invoice** 1,592.50

User: PAM

DB: Lathrup

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2023 NORM (ABNORM)	MONTH 12/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-401.000	CITY TAXES	3,020,630.00	3,020,630.00	2,899,109.32	12,931.01	121,520.68	95.98
101-000.000-402.000	REFUSE COLLECTION TAXES	453,065.00	453,065.00	425,737.20	1,983.42	27,327.80	93.97
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	3,000.00	3,000.00	32.01	32.01	2,967.99	1.07
101-000.000-414.000	TAX PENALTIES	35,000.00	35,000.00	7,432.79	1,348.64	27,567.21	21.24
101-000.000-415.000	MISCELLANEOUS REVENUE	15,000.00	15,000.00	8,784.51	700.00	6,215.49	58.56
101-000.000-416.000	WORK COMP DIVIDEND REVENUE	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
101-000.000-416.001	PROPERTY & LIABLITY DIVIDEND REVENUE	10,000.00	10,000.00	7,920.00	0.00	2,080.00	79.20
101-000.000-418.000	TAX APPEALS	0.00	0.00	(2,073.76)	0.00	2,073.76	100.00
101-000.000-419.000	AT & T LEASE PAYMENTS	60,889.00	60,889.00	26,639.10	0.00	34,249.90	43.75
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	48,000.00	48,000.00	25,558.38	5,527.75	22,441.62	53.25
101-000.000-423.000	WORK COMP REIMBURSEMENT	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-000.000-446.000	INVESTMENT INTEREST	30,000.00	30,000.00	36,263.63	5,664.44	(6,263.63)	120.88
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	90,000.00	90,000.00	92,907.17	11,251.52	(2,907.17)	103.23
101-000.000-448.000	INSURANCE REIMBURSEMENT	0.00	0.00	217.98	0.00	(217.98)	100.00
101-000.000-455.000	METRO AUTHORITY-FEE	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00
101-000.000-456.000	BUILDING PERMITS	95,000.00	95,000.00	34,953.83	0.00	60,046.17	36.79
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	8,500.00	8,500.00	1,249.00	225.00	7,251.00	14.69
101-000.000-458.000	PLUMBING/HEATING PERMITS	10,000.00	10,000.00	29,821.00	5,462.00	(19,821.00)	298.21
101-000.000-459.000	ELECTRICAL PERMITS	10,000.00	10,000.00	7,633.00	1,068.00	2,367.00	76.33
101-000.000-460.000	LICENSES & REGISTRATIONS	14,000.00	14,000.00	3,070.00	730.00	10,930.00	21.93
101-000.000-461.000	DOG & CAT LICENSES	1,100.00	1,100.00	1,780.50	87.00	(680.50)	161.86
101-000.000-465.000	CABLE TV REVENUES	120,000.00	120,000.00	52,856.25	0.00	67,143.75	44.05
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	2,500.00	2,500.00	950.00	740.00	1,550.00	38.00
101-000.000-470.001	DOG PARK REVENUE	0.00	0.00	35.00	0.00	(35.00)	100.00
101-000.000-470.002	COMMUNITY GARDEN REVENUE	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
101-000.000-471.000	DONATIONS-OTHER	0.00	0.00	200.00	0.00	(200.00)	100.00
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	65,000.00	65,000.00	34,837.50	4,240.00	30,162.50	53.60
101-000.000-540.000	302 TRAINING FUNDS-REVENUES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000.000-543.000	FEDERAL/STATE GRANT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000.00	15,000.00	7,180.74	1,541.91	7,819.26	47.87
101-000.000-574.000	STATE SHARED REVENUES	499,818.00	499,818.00	174,470.00	89,585.00	325,348.00	34.91
101-000.000-612.000	DISTRICT COURT FINES	70,000.00	70,000.00	30,727.15	6,433.72	39,272.85	43.90
101-000.000-626.000	COMMUNITY DEVELOPMENT	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
101-000.000-627.000	SIDEWALK REVENUES	250,000.00	250,000.00	147,759.91	32,816.64	102,240.09	59.10
101-000.000-628.000	WEED/CODE ENFORCEMENT REVENUE	50,000.00	50,000.00	29,302.10	7,363.40	20,697.90	58.60
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	25,000.00	25,000.00	14,993.48	0.00	10,006.52	59.97
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00	4,917.00	0.00	0.00	4,917.00	0.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00

Total Dept 000.000		5,090,219.00	5,090,219.00	4,100,347.79	189,731.46	989,871.21	80.55
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TOTAL REVENUES		5,090,219.00	5,090,219.00	4,100,347.79	189,731.46	989,871.21	80.55
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## Expenditures

## Dept 100.000 - GOVERNMENT SERVICES

101-100.000-708.000	PROPERTY & LIABILITY INSURANC	41,000.00	41,000.00	42,011.00	0.00	(1,011.00)	102.47
101-100.000-710.000	UNEMPLOYMENT INSURANCE	50.00	50.00	4.08	0.00	45.92	8.16
101-100.000-712.000	WORKER'S COMP INSURANCE	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
101-100.000-713.000	MERS CITY CONTRIBUTIONS	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
101-100.000-726.000	OFFICE SUPPLIES	6,000.00	6,000.00	1,797.40	270.12	4,202.60	29.96
101-100.000-732.000	CODE ENFORCEMENT	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-100.000-802.000	TAX TRIBUNAL RETURNS	1,500.00	1,500.00	70.68	0.00	1,429.32	4.71

User: PAM

DB: Lathrup

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2023 NORM (ABNORM)	MONTH 12/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-100.000-803.000	MEMBERSHIPS & MEETINGS	6,500.00	6,500.00	1,543.00	198.00	4,957.00	23.74
101-100.000-804.000	BUILDING TRADE INSPECTION	60,000.00	60,000.00	43,868.72	4,963.15	16,131.28	73.11
101-100.000-805.000	CABLE TELEVISION	40,000.00	40,000.00	28,955.52	5,278.77	11,044.48	72.39
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	25,000.00	25,000.00	11,134.93	3,474.41	13,865.07	44.54
101-100.000-810.000	AUDITING & ACCOUNTING	45,000.00	45,000.00	8,967.00	1,657.50	36,033.00	19.93
101-100.000-822.000	TRAINING	8,000.00	8,000.00	5,224.41	0.00	2,775.59	65.31
101-100.000-832.000	CITIZEN COMMUNICATION/PR	5,000.00	5,000.00	800.00	0.00	4,200.00	16.00
101-100.000-840.000	LIBRARY PAYMENT	172,000.00	172,000.00	119,938.00	119,938.00	52,062.00	69.73
101-100.000-848.000	GOVERNMENT OPERATIONS	25,000.00	25,000.00	585.42	4,265.32	24,414.58	2.34
101-100.000-848.001	TECHNOLOGY	60,000.00	60,000.00	44,264.58	16,325.74	15,735.42	73.77
101-100.000-850.000	TELEPHONE EXPENDITURES	18,000.00	18,000.00	3,888.01	657.16	14,111.99	21.60
101-100.000-860.000	VEHICLE EXPENSE	5,000.00	5,000.00	1,483.39	1,043.00	3,516.61	29.67
101-100.000-880.000	CDBG EXPENDITURES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-882.000	PLANNING/CONSULTING FEES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-100.000-900.000	PRINTING/PUBLICATION COSTS	10,000.00	10,000.00	5,747.28	1,873.20	4,252.72	57.47
101-100.000-901.000	POSTAGE FEES	6,000.00	6,000.00	3,326.18	456.85	2,673.82	55.44
101-100.000-955.003	ARPA EXPENDITURES	0.00	0.00	12,000.00	0.00	(12,000.00)	100.00
Total Dept 100.000 - GOVERNMENT SERVICES		606,050.00	606,050.00	335,609.60	160,401.22	270,440.40	55.38
Dept 101.000 - ADMINISTRATION							
101-101.000-701.000	SALARIES FULL-TIME	424,403.00	424,403.00	216,523.95	34,236.70	207,879.05	51.02
101-101.000-702.000	SALARIES PART-TIME	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	277,500.00	277,500.00	119,877.81	22,566.89	157,622.19	43.20
101-101.000-716.000	CODE ENFORCEMENT OFFICER	0.00	0.00	361.30	0.00	(361.30)	100.00
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000.00	20,000.00	5,525.00	2,730.00	14,475.00	27.63
101-101.000-718.000	ELECTIONS	60,000.00	60,000.00	8,574.01	1,050.70	51,425.99	14.29
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	36,000.00	36,000.00	0.00	0.00	36,000.00	0.00
101-101.000-722.000	LEGAL SERVICES	50,000.00	50,000.00	22,879.50	4,092.00	27,120.50	45.76
101-101.000-723.000	BOARD OF REVIEW	600.00	600.00	0.00	0.00	600.00	0.00
Total Dept 101.000 - ADMINISTRATION		898,503.00	898,503.00	373,741.57	64,676.29	524,761.43	41.60
Dept 201.000 - BUILDING & GROUNDS							
101-201.000-702.000	SALARIES PART-TIME	30,000.00	30,000.00	13,427.26	2,237.62	16,572.74	44.76
101-201.000-920.000	UTILITIES	45,000.00	45,000.00	25,848.71	2,164.37	19,151.29	57.44
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	38,000.00	38,000.00	12,888.27	874.94	25,111.73	33.92
101-201.000-930.001	BUILDING - GRANTS	5,359.00	5,359.00	0.00	0.00	5,359.00	0.00
101-201.000-936.000	EQUIPMENT MAINTENANCE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-201.000-938.000	PARKING LOT & GROUNDS	8,000.00	8,000.00	400.00	0.00	7,600.00	5.00
Total Dept 201.000 - BUILDING & GROUNDS		127,859.00	127,859.00	52,564.24	5,276.93	75,294.76	41.11
Dept 301.000 - PUBLIC SAFETY							
101-301.000-701.000	SALARIES FULL-TIME	887,007.00	887,007.00	453,987.11	81,374.65	433,019.89	51.18
101-301.000-702.000	SALARIES PART-TIME	50,000.00	50,000.00	33,080.76	3,545.28	16,919.24	66.16
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	658,068.00	658,068.00	225,764.83	45,058.74	432,303.17	34.31
101-301.000-704.000	SALARIES-OVERTIME	50,000.00	50,000.00	25,358.68	3,935.10	24,641.32	50.72
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	26,106.00	26,106.00	26,106.00	0.00	0.00	100.00
101-301.000-710.000	UNEMPLOYMENT INSURANCE	100.00	100.00	4.09	0.00	95.91	4.09
101-301.000-712.000	WORKER'S COMP INSURANCE	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-301.000-726.000	OFFICE SUPPLIES	3,500.00	3,500.00	1,649.53	257.60	1,850.47	47.13
101-301.000-727.000	ROAD SUPPLIES	2,500.00	2,500.00	1,876.84	0.00	623.16	75.07

User: PAM

DB: Lathrup

PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE 12/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET				
Fund 101 - GENERAL FUND							
Expenditures							
101-301.000-728.000	EVIDENCE SUPPLIES	1,000.00	1,000.00	416.99	0.00	583.01	41.70
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	1,500.00	1,500.00	379.69	70.92	1,120.31	25.31
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	500.00	500.00	0.00	0.00	500.00	0.00
101-301.000-803.000	MEMBERSHIPS & MEETINGS	3,500.00	3,500.00	1,810.00	255.00	1,690.00	51.71
101-301.000-821.000	POLICE RESERVES	500.00	500.00	0.00	0.00	500.00	0.00
101-301.000-822.000	TRAINING	15,500.00	15,500.00	4,369.08	210.00	11,130.92	28.19
101-301.000-823.000	FIREARMS TRAINING	9,000.00	9,000.00	1,525.11	0.00	7,474.89	16.95
101-301.000-824.000	CRIME PREVENTION	40.00	40.00	0.00	0.00	40.00	0.00
101-301.000-825.000	ANIMAL CONTROL	200.00	200.00	0.00	0.00	200.00	0.00
101-301.000-826.000	COMMUNITY POLICING	1,000.00	1,000.00	79.80	0.00	920.20	7.98
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	744,840.00	744,840.00	333,999.82	0.00	410,840.18	44.84
101-301.000-829.000	POLICE UNIFORMS & CLEANING	15,000.00	15,000.00	5,782.86	1,454.54	9,217.14	38.55
101-301.000-836.000	PRISONER LOCKUP	2,500.00	2,500.00	1,900.00	0.00	600.00	76.00
101-301.000-848.001	TECHNOLOGY	15,700.00	15,700.00	35,709.39	0.00	(20,009.39)	227.45
101-301.000-850.000	TELEPHONE EXPENDITURES	9,500.00	9,500.00	4,249.07	738.29	5,250.93	44.73
101-301.000-851.000	RADIO COMMUNICATIONS	12,500.00	12,500.00	2,691.00	0.00	9,809.00	21.53
101-301.000-860.000	VEHICLE EXPENSE	37,000.00	37,000.00	25,914.55	3,262.05	11,085.45	70.04
Total Dept 301.000 - PUBLIC SAFETY		2,559,061.00	2,559,061.00	1,186,655.20	140,162.17	1,372,405.80	46.37
Dept 401.000 - PUBLIC SERVICE							
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	20,000.00	20,000.00	7,704.20	1,108.10	12,295.80	38.52
101-401.000-890.000	PARK MAINTENANCE	1,500.00	1,500.00	1,427.50	0.00	72.50	95.17
101-401.000-892.000	SIDEWALK MAINTENANCE	300,150.00	300,150.00	111,861.12	0.00	188,288.88	37.27
101-401.000-920.000	UTILITIES	21,000.00	21,000.00	10,779.00	1,755.22	10,221.00	51.33
101-401.000-921.000	CONTRACTUAL SERVICES	129,009.00	129,009.00	84,297.30	10,854.54	44,711.70	65.34
101-401.000-936.000	EQUIPMENT MAINTENANCE	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00
Total Dept 401.000 - PUBLIC SERVICE		475,859.00	475,859.00	216,069.12	13,717.86	259,789.88	45.41
Dept 501.000 - LEAF COLLECTION							
101-501.000-955.000	MISCELLANEOUS EXPENDITURES	0.00	0.00	267.12	267.12	(267.12)	100.00
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	7,000.00	7,000.00	1,229.51	0.00	5,770.49	17.56
Total Dept 501.000 - LEAF COLLECTION		7,000.00	7,000.00	1,496.63	267.12	5,503.37	21.38
Dept 502.000							
101-502.000-801.000	PROFESSIONAL & CONTRACTUAL	0.00	0.00	49,235.00	16,961.00	(49,235.00)	100.00
101-502.000-801.001	SOCRRA	387,925.00	387,925.00	112,135.00	15,313.00	275,790.00	28.91
Total Dept 502.000		387,925.00	387,925.00	161,370.00	32,274.00	226,555.00	41.60
Dept 601.000 - RECREATION							
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	0.00	0.00	1,689.52	1,689.52	(1,689.52)	100.00
101-601.000-806.000	ADULT PROGRAMS	5,000.00	5,000.00	123.61	0.00	4,876.39	2.47
101-601.000-807.000	BUS TRANSPORTATION	1,000.00	1,000.00	449.19	0.00	550.81	44.92
101-601.000-811.000	SENIOR ACTIVITIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-601.000-812.000	COMMUNITY EVENTS	5,000.00	5,000.00	2,738.06	708.06	2,261.94	54.76
101-601.000-813.000	CHILDREN/YOUTH ACTIVITIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-601.000-815.000	COMMUNITY GARDEN	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-817.000	FITNESS CENTER EXP	350.00	350.00	0.00	0.00	350.00	0.00

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## PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET	12/31/2023 NORM (ABNORM)	MONTH 12/31/23 INCR (DECR)	BALANCE NORM (ABNORM)			
Fund 101 - GENERAL FUND									
Expenditures									
101-601.000-843.000	DOG PARK EXPENSES	500.00	500.00	0.00	0.00	500.00		0.00	
101-601.000-884.000	CONCERTS IN THE PARK	400.00	400.00	842.00	0.00	(442.00)		210.50	
Total Dept 601.000 - RECREATION		<u>23,250.00</u>	<u>23,250.00</u>	<u>5,842.38</u>	<u>2,397.58</u>	<u>17,407.62</u>		<u>25.13</u>	
TOTAL EXPENDITURES		<u>5,085,507.00</u>	<u>5,085,507.00</u>	<u>2,333,348.74</u>	<u>419,173.17</u>	<u>2,752,158.26</u>		<u>45.88</u>	
Fund 101 - GENERAL FUND:									
TOTAL REVENUES		<u>5,090,219.00</u>	<u>5,090,219.00</u>	<u>4,100,347.79</u>	<u>189,731.46</u>	<u>989,871.21</u>		<u>80.55</u>	
TOTAL EXPENDITURES		<u>5,085,507.00</u>	<u>5,085,507.00</u>	<u>2,333,348.74</u>	<u>419,173.17</u>	<u>2,752,158.26</u>		<u>45.88</u>	
NET OF REVENUES & EXPENDITURES		<u>4,712.00</u>	<u>4,712.00</u>	<u>1,766,999.05</u>	<u>(229,441.71)</u>	<u>(1,762,287.05)</u>		<u>37,499.9</u>	



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PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2023 NORM (ABNORM)	MONTH 12/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR ROAD FUND							
Revenues							
Dept 702.000							
202-702.000-574.000	STATE SHARED REVENUES	404,143.00	404,143.00	135,658.47	33,202.67	268,484.53	33.57
202-702.000-665.000	INVESTMENT INTEREST	600.00	600.00	0.00	0.00	600.00	0.00
202-702.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND	300,000.00	300,000.00	0.00	0.00	300,000.00	0.00
Total Dept 702.000		<u>704,743.00</u>	<u>704,743.00</u>	<u>135,658.47</u>	<u>33,202.67</u>	<u>569,084.53</u>	<u>19.25</u>
TOTAL REVENUES		<u>704,743.00</u>	<u>704,743.00</u>	<u>135,658.47</u>	<u>33,202.67</u>	<u>569,084.53</u>	<u>19.25</u>
Expenditures							
Dept 702.000							
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	11,507.00	11,507.00	44.68	0.00	11,462.32	0.39
202-702.000-705.000	SALARIES-ADMIN	6,038.00	6,038.00	619.23	0.00	5,418.77	10.26
202-702.000-720.000	INTEREST EXPENSE	98,333.00	98,333.00	0.00	0.00	98,333.00	0.00
202-702.000-725.000	PAYING AGENT FEES	250.00	250.00	0.00	0.00	250.00	0.00
202-702.000-810.000	AUDITING & ACCOUNTING	6,700.00	6,700.00	6,028.75	0.00	671.25	89.98
202-702.000-856.000	ADMINISTRATION & ENGINEERING	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
202-702.000-861.000	ROAD MAINTENANCE	5,000.00	5,000.00	11,815.70	9,087.50	(6,815.70)	236.31
202-702.000-862.000	ROADSIDE MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
202-702.000-864.000	TRAFFIC CONTROLS	25,000.00	25,000.00	8,148.08	839.00	16,851.92	32.59
202-702.000-866.000	SNOW & ICE REMOVAL	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
202-702.000-867.000	EQUIPMENT RENTAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
202-702.000-870.000	FORESTRY	36,000.00	36,000.00	16,212.50	3,050.00	19,787.50	45.03
202-702.000-921.000	CONTRACTUAL SERVICES	66,605.00	66,605.00	29,066.82	5,550.43	37,538.18	43.64
202-702.000-970.000	CAPITAL EXPENDITURE	0.00	0.00	1,320.00	0.00	(1,320.00)	100.00
Total Dept 702.000		<u>270,933.00</u>	<u>270,933.00</u>	<u>73,255.76</u>	<u>18,526.93</u>	<u>197,677.24</u>	<u>27.04</u>
Dept 702.100 - CAPITAL IMP - STREET BOND							
202-702.100-970.000	CAPITAL EXPENDITURE	300,000.00	300,000.00	466,608.25	745.28	(166,608.25)	155.54
Total Dept 702.100 - CAPITAL IMP - STREET BOND		<u>300,000.00</u>	<u>300,000.00</u>	<u>466,608.25</u>	<u>745.28</u>	<u>(166,608.25)</u>	<u>155.54</u>
TOTAL EXPENDITURES		<u>570,933.00</u>	<u>570,933.00</u>	<u>539,864.01</u>	<u>19,272.21</u>	<u>31,068.99</u>	<u>94.56</u>
Fund 202 - MAJOR ROAD FUND:							
TOTAL REVENUES		<u>704,743.00</u>	<u>704,743.00</u>	<u>135,658.47</u>	<u>33,202.67</u>	<u>569,084.53</u>	<u>19.25</u>
TOTAL EXPENDITURES		<u>570,933.00</u>	<u>570,933.00</u>	<u>539,864.01</u>	<u>19,272.21</u>	<u>31,068.99</u>	<u>94.56</u>
NET OF REVENUES & EXPENDITURES		<u>133,810.00</u>	<u>133,810.00</u>	<u>(404,205.54)</u>	<u>13,930.46</u>	<u>538,015.54</u>	<u>302.07</u>

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PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE 12/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET				
Fund 203 - LOCAL ROAD FUND							
Revenues							
Dept 703.000							
203-703.000-415.000	MISCELLANEOUS REVENUE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
203-703.000-574.000	STATE SHARED REVENUES	190,185.00	190,185.00	63,438.35	15,526.66	126,746.65	33.36
203-703.000-665.000	INVESTMENT INTEREST	600.00	600.00	0.00	0.00	600.00	0.00
203-703.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND	300,000.00	300,000.00	0.00	0.00	300,000.00	0.00
Total Dept 703.000		505,785.00	505,785.00	63,438.35	15,526.66	442,346.65	12.54
TOTAL REVENUES		505,785.00	505,785.00	63,438.35	15,526.66	442,346.65	12.54
Expenditures							
Dept 703.000							
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	11,893.00	11,893.00	44.68	0.00	11,848.32	0.38
203-703.000-705.000	SALARIES-ADMIN	5,923.00	5,923.00	619.23	0.00	5,303.77	10.45
203-703.000-720.000	INTEREST EXPENSE	98,333.00	98,333.00	0.00	0.00	98,333.00	0.00
203-703.000-725.000	PAYING AGENT FEES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
203-703.000-810.000	AUDITING & ACCOUNTING	6,700.00	6,700.00	6,700.00	0.00	0.00	100.00
203-703.000-861.000	ROAD MAINTENANCE	75,000.00	75,000.00	2,728.20	0.00	72,271.80	3.64
203-703.000-862.000	ROADSIDE MAINTENANCE	1,000.00	1,000.00	117.25	0.00	882.75	11.73
203-703.000-864.000	TRAFFIC CONTROLS	10,000.00	10,000.00	1,748.29	839.00	8,251.71	17.48
203-703.000-866.000	SNOW & ICE REMOVAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
203-703.000-867.000	EQUIPMENT RENTAL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
203-703.000-868.000	NON-MOTOR FACILITIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
203-703.000-870.000	FORESTRY	36,000.00	36,000.00	16,212.50	3,050.00	19,787.50	45.03
203-703.000-921.000	CONTRACTUAL SERVICES	74,844.00	74,844.00	29,066.82	5,550.43	45,777.18	38.84
Total Dept 703.000		346,693.00	346,693.00	57,236.97	9,439.43	289,456.03	16.51
Dept 703.100 - CAPITAL IMP - STREET BOND							
203-703.100-970.000	CAPITAL EXP - STREET BOND	300,000.00	300,000.00	434,481.73	2,978.78	(134,481.73)	144.83
Total Dept 703.100 - CAPITAL IMP - STREET BOND		300,000.00	300,000.00	434,481.73	2,978.78	(134,481.73)	144.83
TOTAL EXPENDITURES		646,693.00	646,693.00	491,718.70	12,418.21	154,974.30	76.04
Fund 203 - LOCAL ROAD FUND:							
TOTAL REVENUES		505,785.00	505,785.00	63,438.35	15,526.66	442,346.65	12.54
TOTAL EXPENDITURES		646,693.00	646,693.00	491,718.70	12,418.21	154,974.30	76.04
NET OF REVENUES & EXPENDITURES		(140,908.00)	(140,908.00)	(428,280.35)	3,108.45	287,372.35	303.94

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## PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2023 NORM (ABNORM)	MONTH 12/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 258 - CAPITAL ACQUISITION FUND							
Revenues							
Dept 000.000							
258-000.000-446.000	INVESTMENT INTEREST	400.00	400.00	2,378.34	407.45	(1,978.34)	594.59
Total Dept 000.000		<u>400.00</u>	<u>400.00</u>	<u>2,378.34</u>	<u>407.45</u>	<u>(1,978.34)</u>	<u>594.59</u>
TOTAL REVENUES		<u>400.00</u>	<u>400.00</u>	<u>2,378.34</u>	<u>407.45</u>	<u>(1,978.34)</u>	<u>594.59</u>
Expenditures							
Dept 000.000							
258-000.000-970.000	CAPITAL EXPENDITURE	56,000.00	56,000.00	4,450.00	0.00	51,550.00	7.95
Total Dept 000.000		<u>56,000.00</u>	<u>56,000.00</u>	<u>4,450.00</u>	<u>0.00</u>	<u>51,550.00</u>	<u>7.95</u>
TOTAL EXPENDITURES		<u>56,000.00</u>	<u>56,000.00</u>	<u>4,450.00</u>	<u>0.00</u>	<u>51,550.00</u>	<u>7.95</u>
Fund 258 - CAPITAL ACQUISITION FUND:							
TOTAL REVENUES		400.00	400.00	2,378.34	407.45	(1,978.34)	594.59
TOTAL EXPENDITURES		56,000.00	56,000.00	4,450.00	0.00	51,550.00	7.95
NET OF REVENUES & EXPENDITURES		<u>(55,600.00)</u>	<u>(55,600.00)</u>	<u>(2,071.66)</u>	<u>407.45</u>	<u>(53,528.34)</u>	<u>3.73</u>

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PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2023 NORM (ABNORM)	MONTH 12/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 397 - ROAD MILLAGE BOND FUND							
Revenues							
Dept 000.000							
397-000.000-446.000	INVESTMENT INTEREST	0.00	0.00	10,470.40	1,482.03	(10,470.40)	100.00
Total Dept 000.000		<u>0.00</u>	<u>0.00</u>	<u>10,470.40</u>	<u>1,482.03</u>	<u>(10,470.40)</u>	<u>100.00</u>
TOTAL REVENUES		<u>0.00</u>	<u>0.00</u>	<u>10,470.40</u>	<u>1,482.03</u>	<u>(10,470.40)</u>	<u>100.00</u>
Fund 397 - ROAD MILLAGE BOND FUND:							
TOTAL REVENUES		0.00	0.00	10,470.40	1,482.03	(10,470.40)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>10,470.40</u>	<u>1,482.03</u>	<u>(10,470.40)</u>	<u>100.00</u>

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PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE 12/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET				
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000.000							
494-000.000-407.000	TIFA-CAPTURE TAXES	367,901.00	367,901.00	26,761.25	0.00	341,139.75	7.27
494-000.000-410.000	TAX COLLECTED OTHER	37,488.00	37,488.00	7,459.33	0.00	30,028.67	19.90
494-000.000-415.000	MISCELLANEOUS REVENUE	21,974.00	21,974.00	0.00	0.00	21,974.00	0.00
494-000.000-446.000	INVESTMENT INTEREST	10,000.00	10,000.00	23,398.97	4,088.95	(13,398.97)	233.99
Total Dept 000.000		437,363.00	437,363.00	57,619.55	4,088.95	379,743.45	13.17
TOTAL REVENUES		437,363.00	437,363.00	57,619.55	4,088.95	379,743.45	13.17
Expenditures							
Dept 000.000							
494-000.000-701.000	SALARIES FULL-TIME	170,940.00	170,940.00	83,026.92	13,477.43	87,913.08	48.57
494-000.000-702.000	SALARIES PART-TIME	5,000.00	5,000.00	4,525.00	0.00	475.00	90.50
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	34,000.00	34,000.00	31,631.59	7,633.39	2,368.41	93.03
494-000.000-722.000	LEGAL SERVICES	900.00	900.00	0.00	0.00	900.00	0.00
494-000.000-726.000	OFFICE SUPPLIES	6,350.00	6,350.00	1,354.37	0.00	4,995.63	21.33
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
494-000.000-810.000	AUDITING & ACCOUNTING	800.00	800.00	800.00	0.00	0.00	100.00
494-000.000-822.000	TRAINING/MEMBERSHIP	10,050.00	10,050.00	1,789.66	0.00	8,260.34	17.81
494-000.000-844.000	MAIN STREET PROGRAM	22,500.00	22,500.00	12,734.26	348.00	9,765.74	56.60
494-000.000-845.000	STREETSCAPING	132,000.00	132,000.00	9,732.50	2,975.00	122,267.50	7.37
494-000.000-882.000	PLANNING/CONSULTING FEES	15,300.00	15,300.00	17,017.03	2,025.00	(1,717.03)	111.22
494-000.000-900.000	PRINTING/PUBLICATION COSTS	2,000.00	2,000.00	1,806.69	492.00	193.31	90.33
494-000.000-901.000	POSTAGE FEES	200.00	200.00	0.00	0.00	200.00	0.00
494-000.000-933.000	REPAIRS & MAINTENANCE	417,293.00	417,293.00	27,952.20	2,450.71	389,340.80	6.70
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	53,457.00	53,457.00	1,314.99	936.66	52,142.01	2.46
494-000.000-968.001	DEPRECIATION INFRASTRUCTURE	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 000.000		932,790.00	932,790.00	193,685.21	30,338.19	739,104.79	20.76
TOTAL EXPENDITURES		932,790.00	932,790.00	193,685.21	30,338.19	739,104.79	20.76
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		437,363.00	437,363.00	57,619.55	4,088.95	379,743.45	13.17
TOTAL EXPENDITURES		932,790.00	932,790.00	193,685.21	30,338.19	739,104.79	20.76
NET OF REVENUES & EXPENDITURES		(495,427.00)	(495,427.00)	(136,065.66)	(26,249.24)	(359,361.34)	27.46

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PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE 12/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET				
Fund 592 - WATER & SEWER FUND							
Revenues							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-415.000	MISCELLANEOUS REVENUES	40,000.00	40,000.00	10,695.00	1,782.00	29,305.00	26.74
592-536.000-640.000	WATER SERVICE	730,440.00	730,440.00	372,854.22	60,927.09	357,585.78	51.05
592-536.000-640.001	BOND REVENUE	227,268.00	227,268.00	114,564.90	19,088.80	112,703.10	50.41
592-536.000-640.002	CAPITAL BOND REVENUE	899,000.00	899,000.00	0.00	0.00	899,000.00	0.00
592-536.000-641.000	WATER & SEWER PENALTIES	25,000.00	25,000.00	17,410.37	3,261.37	7,589.63	69.64
592-536.000-642.000	METER CHARGE REVENUE	80,830.00	80,830.00	42,102.19	11,582.70	38,727.81	52.09
592-536.000-643.000	REPLACEMENT RESERVE REVENUE	185,416.00	185,416.00	0.00	0.00	185,416.00	0.00
592-536.000-665.000	INVESTMENT INTEREST	4,500.00	4,500.00	36,040.63	5,993.51	(31,540.63)	800.90
Total Dept 536.000 - WATER DEPARTMENT		2,192,454.00	2,192,454.00	593,667.31	102,635.47	1,598,786.69	27.08
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-640.002	CAPITAL BOND REVENUE	1,034,405.00	1,034,405.00	0.00	0.00	1,034,405.00	0.00
592-537.000-641.000	WATER & SEWER PENALTIES	43,000.00	43,000.00	26,496.84	5,023.67	16,503.16	61.62
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,751,268.00	1,751,268.00	712,431.29	116,991.80	1,038,836.71	40.68
592-537.000-651.000	INDUSTRIAL SURCHARGE	43,000.00	43,000.00	18,214.91	3,071.43	24,785.09	42.36
592-537.000-665.000	INVESTMENT INTEREST	4,500.00	4,500.00	36,040.63	5,993.53	(31,540.63)	800.90
Total Dept 537.000 - SEWER DEPARTMENT		2,876,173.00	2,876,173.00	793,183.67	131,080.43	2,082,989.33	27.58
TOTAL REVENUES		5,068,627.00	5,068,627.00	1,386,850.98	233,715.90	3,681,776.02	27.36
Expenditures							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-701.000	SALARIES FULL-TIME	20,626.00	20,626.00	9,538.18	1,313.26	11,087.82	46.24
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	143,453.00	143,453.00	53,202.32	11,226.93	90,250.68	37.09
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	8,000.00	8,000.00	8,000.00	0.00	0.00	100.00
592-536.000-803.000	MEMBERSHIPS & MEETINGS	1,880.00	1,880.00	0.00	0.00	1,880.00	0.00
592-536.000-810.000	AUDITING & ACCOUNTING	6,700.00	6,700.00	6,700.00	6,700.00	0.00	100.00
592-536.000-902.000	BILLING SERVICES	10,000.00	10,000.00	4,045.17	800.00	5,954.83	40.45
592-536.000-921.000	CONTRACTUAL SERVICES	74,844.00	74,844.00	31,812.86	6,236.94	43,031.14	42.51
592-536.000-935.000	EQUIPMENT REPLACEMENT	2,000.00	2,000.00	1,272.86	0.00	727.14	63.64
592-536.000-937.000	WATER SYSTEM MAINTENANCE	90,000.00	90,000.00	31,198.41	6,059.57	58,801.59	34.66
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	4,917.00	4,917.00	0.00	0.00	4,917.00	0.00
592-536.000-944.000	WATER PURCHASES	454,416.00	454,416.00	115,935.85	18,984.05	338,480.15	25.51
592-536.000-970.000	CAPITAL EXPENDITURE	0.00	0.00	26,822.70	4,337.50	(26,822.70)	100.00
592-536.000-974.000	WATER MAIN PROJECT	434,000.00	434,000.00	0.00	0.00	434,000.00	0.00
Total Dept 536.000 - WATER DEPARTMENT		1,250,836.00	1,250,836.00	288,528.35	55,658.25	962,307.65	23.07
Dept 536.100 - WATER DEPARTMENT							
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEMENT	15,000.00	15,000.00	9,389.45	1,380.00	5,610.55	62.60
Total Dept 536.100 - WATER DEPARTMENT		15,000.00	15,000.00	9,389.45	1,380.00	5,610.55	62.60
Dept 536.200 - WATER DEPARTMENT							
592-536.200-970.000	CAPITAL EXP - LEAD & COPPER LINE REPLAC	25,000.00	25,000.00	16,869.10	0.00	8,130.90	67.48
Total Dept 536.200 - WATER DEPARTMENT		25,000.00	25,000.00	16,869.10	0.00	8,130.90	67.48

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PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE 12/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 12/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET				
Fund 592 - WATER & SEWER FUND							
Expenditures							
Dept 536.300 - WATER DEPARTMENT							
592-536.300-970.000	CAPITAL EXP - WATER METER REPLACE	130,000.00	130,000.00	31,909.18	4,505.89	98,090.82	24.55
Total Dept 536.300 - WATER DEPARTMENT		130,000.00	130,000.00	31,909.18	4,505.89	98,090.82	24.55
Dept 536.400 - WATER DEPARTMENT							
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	300,000.00	300,000.00	583,212.28	167,306.33	(283,212.28)	194.40
Total Dept 536.400 - WATER DEPARTMENT		300,000.00	300,000.00	583,212.28	167,306.33	(283,212.28)	194.40
Dept 536.500 - WATER DEPARTMENT							
592-536.500-970.000	CAPITAL FIRE HYDRANTS	50,000.00	50,000.00	30,464.37	15,596.83	19,535.63	60.93
Total Dept 536.500 - WATER DEPARTMENT		50,000.00	50,000.00	30,464.37	15,596.83	19,535.63	60.93
Dept 536.600 - WATER DEPARTMENT							
592-536.600-970.000	CAPITAL EXP - GATE VALVES	75,000.00	75,000.00	43,278.00	10,000.00	31,722.00	57.70
Total Dept 536.600 - WATER DEPARTMENT		75,000.00	75,000.00	43,278.00	10,000.00	31,722.00	57.70
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-701.000	SALARIES FULL-TIME	20,626.00	20,626.00	9,538.18	1,313.26	11,087.82	46.24
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	47,806.00	47,806.00	33,843.63	5,191.88	13,962.37	70.79
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	7,803.00	7,803.00	7,803.00	0.00	0.00	100.00
592-537.000-720.000	INTEREST EXPENSE	174,679.00	174,679.00	183,481.25	0.00	(8,802.25)	105.04
592-537.000-725.000	PAYING AGENT FEES	1,500.00	1,500.00	790.00	40.00	710.00	52.67
592-537.000-810.000	AUDITING & ACCOUNTING	6,700.00	6,700.00	6,700.00	(6,700.00)	0.00	100.00
592-537.000-902.000	BILLING SERVICES	0.00	0.00	626.47	0.00	(626.47)	100.00
592-537.000-921.000	CONTRACTUAL SERVICES	74,844.00	74,844.00	31,812.86	6,236.94	43,031.14	42.51
592-537.000-939.000	SEWER SYTEM MAINTENANCE	273,000.00	273,000.00	29,849.38	0.00	243,150.62	10.93
592-537.000-940.000	RENT & UTILITIES WATER & SEWE	500.00	500.00	0.00	0.00	500.00	0.00
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	1,074,726.00	1,074,726.00	447,802.45	89,560.49	626,923.55	41.67
592-537.000-945.000	RETENTION TANK-UTIL ELEC	18,707.00	18,707.00	2,294.92	609.63	16,412.08	12.27
592-537.000-946.000	RETENTION TANK UTIL-WATER	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
592-537.000-947.000	RETENTION TANK UTIL-GAS	1,200.00	1,200.00	324.29	213.29	875.71	27.02
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	3,000.00	3,000.00	739.10	119.85	2,260.90	24.64
592-537.000-949.000	RETENTION TAN GENERATOR FUEL	500.00	500.00	0.00	0.00	500.00	0.00
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	9,078.00	9,078.00	9,078.00	0.00	0.00	100.00
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	20,000.00	20,000.00	7,198.10	1,439.62	12,801.90	35.99
592-537.000-970.000	CAPITAL EXPENDITURE	450,000.00	450,000.00	330.00	0.00	449,670.00	0.07
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	30,000.00	30,000.00	3,018.17	632.57	26,981.83	10.06
Total Dept 537.000 - SEWER DEPARTMENT		2,225,669.00	2,225,669.00	775,229.80	98,657.53	1,450,439.20	34.83
Dept 537.200 - SEWER DEPARTMENT							
592-537.200-970.000	CAPITAL EXP - RETENTION TANK REPAIRS	858,226.00	858,226.00	165,768.14	(536.75)	692,457.86	19.32
Total Dept 537.200 - SEWER DEPARTMENT		858,226.00	858,226.00	165,768.14	(536.75)	692,457.86	19.32

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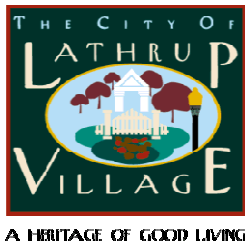
## PERIOD ENDING 12/31/2023

GL NUMBER	DESCRIPTION	2023-24	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	12/31/2023 NORM (ABNORM)	MONTH 12/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 592 - WATER & SEWER FUND							
Expenditures							
TOTAL EXPENDITURES		<u>4,929,731.00</u>	<u>4,929,731.00</u>	<u>1,944,648.67</u>	<u>352,568.08</u>	<u>2,985,082.33</u>	<u>39.45</u>
Fund 592 - WATER & SEWER FUND:							
TOTAL REVENUES		<u>5,068,627.00</u>	<u>5,068,627.00</u>	<u>1,386,850.98</u>	<u>233,715.90</u>	<u>3,681,776.02</u>	<u>27.36</u>
TOTAL EXPENDITURES		<u>4,929,731.00</u>	<u>4,929,731.00</u>	<u>1,944,648.67</u>	<u>352,568.08</u>	<u>2,985,082.33</u>	<u>39.45</u>
NET OF REVENUES & EXPENDITURES		<u>138,896.00</u>	<u>138,896.00</u>	<u>(557,797.69)</u>	<u>(118,852.18)</u>	<u>696,693.69</u>	<u>401.59</u>
TOTAL REVENUES - ALL FUNDS							
		<u>11,807,137.00</u>	<u>11,807,137.00</u>	<u>5,756,763.88</u>	<u>478,155.12</u>	<u>6,050,373.12</u>	<u>48.76</u>
TOTAL EXPENDITURES - ALL FUNDS							
		<u>12,221,654.00</u>	<u>12,221,654.00</u>	<u>5,507,715.33</u>	<u>833,769.86</u>	<u>6,713,938.67</u>	<u>45.07</u>
NET OF REVENUES & EXPENDITURES							
		<u>(414,517.00)</u>	<u>(414,517.00)</u>	<u>249,048.55</u>	<u>(355,614.74)</u>	<u>(663,565.55)</u>	<u>60.08</u>



**BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED December 30, 2023**

	<u>Revenues Through 12/30/2023</u>	<u>Expenses Through 12/30/2023</u>	<u>Revenues Over (Under) Expenses</u>
101-GENERAL FUND	4,100,348	2,333,349	1,766,999
202-MAJOR STREET FUND	135,658	539,864	(404,206)
203-LOCAL STREET FUND	63,438	491,719	(428,280)
258-CAPITAL ACQUISITION FUND	2,378	4,450	(2,072)
397-ROADS MILLAGE BOND FUND	10,470	-	10,470
494-DOWNTOWN DEVELOPMENT AUTHORITY	57,620	193,685	(136,066)
592-WATER & SEWER FUND	5,756,764	5,507,715	249,049
<b>GRAND TOTAL ALL FUNDS</b>	<u>10,126,676</u>	<u>9,070,782</u>	<u>1,055,894</u>



**Mike Greene**  
**City Administrator**  
City of Lathrup Village  
27400 Southfield Road | Lathrup Village, MI 48076  
treasurer@lathrupvillage.org  
Office: 248.557.2600 x 227

## **Memorandum**

**To:** Mayor Garrett and City Council

**From:** Mike Greene, City Administrator

**Date:** January 17, 2024

**Re:** City Investment Report 12/31/2023

Attached is the City Investment Report to comply with Public Act 213 of 2007 which requires the investment officer provide quarterly a written report to the governing body concerning the investment of the funds for the City. This report is for the quarterly report of December 31, 2023.

CITY OF LATHRUP VILLAGE  
Investment Account Balances and Interest Earnings  
June 30, 2024

Fiscal Year	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Chase Money Market	MBIA Class Pool	MBIA Class Pool	Michigan First Credit Union					Total
2023-2024	258	494	101	101	101	592	Account Closed	Road Bond	CIP Bond	592					
July	114,009.15	1,103,713.15	13,071.28	866,108.56	87,698.57	520,895.51	-	307,949.95	1,899,486.79	100.18	-	-	-	-	4,913,033.14
August	114,410.99	1,107,603.36	13,117.35	884,206.49	88,007.68	522,731.49	-	309,377.01	1,908,289.07	100.18	-	-	-	-	4,947,843.62
September	114,801.24	1,112,382.03	13,162.09	887,222.48	88,307.87	524,514.51	-	310,771.05	1,916,887.67	100.18	-	-	-	-	4,968,149.12
October	115,205.88	1,156,155.94	13,208.48	890,349.64	88,619.13	526,363.24	-	312,222.88	1,925,842.80	100.18	-	-	-	-	5,028,068.17
November	115,598.84	1,160,099.54	13,253.53	893,386.59	88,921.41	528,158.64	-	313,648.65	1,934,637.34	100.18	-	-	-	-	5,047,804.72
December	116,006.29	1,164,188.49	13,300.24	896,535.47	89,234.83	530,020.22	-	315,130.68	1,943,778.75	100.18	-	-	-	-	5,068,295.15
January	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
February	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
March	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
April	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>690,032.39</b>	<b>6,804,142.51</b>	<b>79,112.97</b>	<b>5,317,809.23</b>	<b>530,789.49</b>	<b>3,152,683.61</b>	<b>-</b>	<b>1,869,100.22</b>	<b>11,528,922.42</b>	<b>601.08</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>29,973,193.92</b>
<b>Average Monthly Balance</b>														<b>2,497,766.16</b>	
<b>Interest</b>											<b>Total</b>				
To Date	2,378.34	23,398.97	272.66	18,279.33	1,829.49	10,866.36	-	10,470.40	52,781.70	-	-	Interest	142,465.07		

	Balance as of	Rate	Maturity Date	Fund	1/31/2023	Percent	Interest Per Fund	Percent
FLAGSTAR BANK (CD)	12/31/23			Capital Acquisition	116,006.29	1.15%	2,378.34	1.67%
	389,128.80	5.080%	09/13/24	General, Major Rd & Local Rd Funds	4,175,663.58	41.56%	99,258.95	69.67%
MICHIGAN FIRST CU (CD)	12/31/23			DDA	1,164,188.49	11.59%	23,398.97	16.42%
	215,013.89	2.020%	10/02/24	Forfeiture	13,300.24	0.13%	272.66	0.19%
				Water	4,577,049.48	45.56%	17,156.15	12.04%
FLAGSTAR/CHASE (CHECKING ACCOUNTS)				Total	<u>10,046,208.08</u>	<u>100.00%</u>	<u>142,465.07</u>	<u>100%</u>
	Balance as of		Interest Earned					
	12/31/23		12/31/23					
General	597,497.36		3,977.90					
Tax	1,888,136.44		11,920.13					
Water/Sewer	604,606.81		6,289.79					
	<u>3,090,240.61</u>		<u>22,187.82</u>					