

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207 NOVI, MICHIGAN 48375

Phone: (248) 230-4103 Fax: (248) 929-0835

www.bakerelowsky.com

SCOTT R. BAKER JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

June 15, 2021

Via Email

Sheryl Mitchell, DBA, MSA City Administrator City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076 Pam Bratschi, MiCPT, CPFA City Treasurer City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Re: Legal Department Billing for May 1 through May 31, 2021

Dear Dr. Mitchell and Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of May, 2021:

1.	General Retainer	\$2,500.00
2.	Special Legal Services	\$1,527.50
3.	Downtown Development Authority	\$
4.	Project Reimbursement	\$
5.	Prosecution/Code Enforcement	<u>\$2,242.50</u>
		\$6.270.00

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures

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June 15, 2021

City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Invoice Number: 1118

Invoice Period: 05-01-2021 - 05-31-2021

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
05-01-2021	SRB	Review correspondence from Admin re evaluations	0.25	No Charge
05-01-2021	SRB	Review correspondence from Mayor Pro Tem	0.25	No Charge
05-01-2021	SRB	Review correspondence from Admin re Council Study Session agenda	0.25	No Charge
05-03-2021	SRB	Prepare for and participate in City Council Study Session	2.25	No Charge
05-03-2021	SRB	Review correspondence from Admin re budget memo	0.25	No Charge
05-03-2021	SRB	Review correspondence from S. Stec	0.25	No Charge
05-03-2021	SRB	Review correspondence from Mayor re water service line	0.25	No Charge
05-03-2021	SRB	Review correspondence from Admin re water service line	0.25	No Charge
05-03-2021	SRB	Review correspondence from S. Stec re encroachment license	0.25	No Charge
05-04-2021	SRB	Review correspondence from S.Stec re encroachment license	0.25	No Charge
05-04-2021	SRB	Review multiple correspondence from Admin re LSLR agreement	0.50	No Charge
05-04-2021	SRB	Review and respond to multiple correspondence from Admin and code officer re home business complaint	0.75	No Charge

Date	Professional	Description	Hours	Amount
05-04-2021	SRB	Review correspondence from Admin re Special meeting dates	0.25	No Charge
05-04-2021	SRB	Review correspondence from Admin re 27204 Meadowbrook	0.25	No Charge
05-04-2021	SRB	Review correspondence from Mayor Pro-Tem re 27204 Meadowbrook	0.25	No Charge
05-04-2021	SRB	Review correspondence from code officer re rat ordinances	0.25	No Charge
05-04-2021	SRB	Review correspondence from clerk re public hearing notices	0.25	No Charge
05-05-2021	SRB	Review correspondence from S. Stec re cannabis outreach	0.25	No Charge
05-05-2021	SRB	Review correspondence from Clerk re election dates	0.25	No Charge
05-05-2021	SRB	Review correspondence from Clerk re Mayor Pro Tem re ZBA request	0.25	No Charge
05-05-2021	SRB	Review correspondence from treasurer re noxious weeds	0.25	No Charge
05-05-2021	SRB	Review correspondence from Admin re bond updates	0.25	No Charge
05-05-2021	SRB	Review correspondence from Admin re MDHHS updates	0.25	No Charge
05-05-2021	SRB	Review correspondence from Admin re See Click Fix report	0.25	No Charge
05-06-2021	SRB	Review correspondence from Admin re subcontractor agreement	0.25	No Charge
05-06-2021	SRB	Review correspondence from Admin re noxious weeds	0.25	No Charge
05-06-2021	SRB	Review correspondence from Admin re bond contracts	0.25	No Charge
05-06-2021	LKK	Receipt, review and respond to correspondence from City Clerk concerning special land use notice requirements.	0.25	No Charge
05-07-2021	SRB	Review correspondence from Admin re meeting with labor attorney	0.25	No Charge
05-07-2021	SRB	Review correspondence from Admin re Lathrup construction projects	0.25	No Charge
05-07-2021	SRB	Review correspondence from Admin re weekly newsletter	0.25	No Charge
05-08-2021	SRB	Review correspondence from Admin re draft agenda	0.25	No Charge
05-09-2021	SRB	Review correspondence from Admin re agenda packet	0.25	No Charge
05-10-2021	SRB	Review correspondence from Admin re sign ordinance	0.25	No Charge
05-10-2021	SRB	Review correspondence from Admin re COVID updates	0.25	No Charge
05-10-2021	SRB	Review correspondence from Admin re CIP	0.25	No Charge
	W	e appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.	Page	e 2 of 7

Date	Professional	Description	Hours	Amount
05-10-2021	SRB	Review correspondence from Admin re Culvert ordinance question	0.25	No Charge
05-10-2021	SRB	Review correspondence from Admin re sign ordinance	0.25	No Charge
05-11-2021	SRB	Review correspondence from Admin re evergreen sanitary agreement	0.25	No Charge
05-11-2021	SRB	Review correspondence from Admin re CIP bids	0.25	No Charge
05-12-2021	SRB	Review correspondence from Admin re lead and copper sampling	0.25	No Charge
05-12-2021	SRB	Review correspondence from S. Stec re lead and copper testing	0.25	No Charge
05-13-2021	SRB	Review correspondence from S. Stec re sarrackwood park	0.25	No Charge
05-13-2021	SRB	Review correspondence from S. Stec re 27040 Lathrup Blvd	0.25	No Charge
05-13-2021	SRB	Review correspondence from S. Stec re sarrackwood park application	0.25	No Charge
05-13-2021	SRB	Review correspondence from S. Stec re Lathrup School	0.25	No Charge
05-13-2021	SRB	Review correspondence from S. Stec re culverts	0.25	No Charge
05-13-2021	SRB	Review multiple correspondence from Mayor and Mayor Pro Tem re Lathrup School	0.75	No Charge
05-13-2021	SRB	Review correspondence Mayor Pro Tem re SAD	0.25	No Charge
05-13-2021	SRB	Review correspondence from Admin re Lathrup School	0.25	No Charge
05-13-2021	SRB	Review correspondence from Admin re Southfield public school meeting	0.25	No Charge
05-13-2021	SRB	Review correspondence from Admin re sign ordinance	0.25	No Charge
05-13-2021	SRB	Review correspondence from Admin re culvert SAD	0.25	No Charge
05-13-2021	SRB	Review correspondence from Admin re Lathrup School	0.25	No Charge
05-13-2021	SRB	Review correspondence from Admin re Draft Agenda	0.25	No Charge
05-13-2021	SRB	Review correspondence from Admin re Cambridge SAD	0.25	No Charge
05-14-2021	SRB	Review correspondence from Admin re sign ordinance	0.25	No Charge
05-14-2021	SRB	Review correspondence from Admin re Capital improvement projects	0.25	No Charge
05-14-2021	SRB	Review correspondence from Admin re branch chipping	0.25	No Charge

Date	Professional	Description	Hours	Amount
05-14-2021	SRB	Review correspondence from Admin re 18815 Saratoga	0.25	No Charge
05-14-2021	SRB	Review correspondence from Admin re road closure	0.25	No Charge
05-14-2021	SRB	Review correspondence from Admin re spring roll	0.25	No Charge
05-14-2021	SRB	Review correspondence from Admin re road construction update	0.25	No Charge
05-14-2021	SRB	Review correspondence from Clerk re sign ordinance	0.25	No Charge
05-14-2021	SRB	Review correspondence from S. Stec re 18815 Saratoga	0.25	No Charge
05-14-2021	SRB	Review correspondence from Admin re weekly newsletter	0.25	No Charge
05-14-2021	SRB	Review correspondence from S. Stec re lathrup school	0.25	No Charge
05-14-2021	SRB	Review correspondence from S. Stec re Planning Commission meeting	0.25	No Charge
05-14-2021	SRB	Review correspondence from S. Stec re Lathrup School	0.25	No Charge
05-16-2021	SRB	Review correspondence from Admin re false alarm tickets	0.25	No Charge
05-16-2021	SRB	Review correspondence from Admin re council agendas	0.25	No Charge
05-16-2021	SRB	Review correspondence from Admin re weekly report	0.25	No Charge
05-17-2021	SRB	Review correspondence from Admin re bond issues	0.25	No Charge
05-17-2021	SRB	Review correspondence from Admin re new officer	0.25	No Charge
05-17-2021	SRB	Review correspondence from Admin re COVID policy update	0.25	No Charge
05-17-2021	SRB	Review correspondence from Admin re MDOT grant	0.25	No Charge
05-17-2021	SRB	Review correspondence from Admin re gun violence proclamation	0.25	No Charge
05-17-2021	SRB	Review correspondence from Admin re 12 mile construction	0.25	No Charge
05-17-2021	SRB	Review correspondence from S. Stec re Alley vacation	0.25	No Charge
05-17-2021	SRB	Review correspondence from S. Stec re skyway parking lot	0.25	No Charge
05-17-2021	SRB	Review correspondence from Mayor Pro Tem re alley vacation	0.25	No Charge
05-17-2021	SRB	Telephone conference with Clerk re public hearing notice	0.25	No Charge
05-17-2021	SRB	Prepare for and participate in City Council Study Session	1.75	No Charge
05-17-2021	SRB	Prepare for and participate in City Council Meeting	1.75	No Charge

Date	Professional	Description	Hours	Amount
05-18-2021	SRB	Review correspondence from M. Piotrowski	0.25	No Charge
05-18-2021	SRB	Review correspondence from Admin re GLWA	0.25	No Charge
05-18-2021	SRB	Review correspondence from Admin re Art Fair	0.25	No Charge
05-18-2021	SRB	Review correspondence from Admin re bond proofs	0.25	No Charge
05-19-2021	SRB	Review correspondence from Admin re bond proofs	0.25	No Charge
05-19-2021	SRB	Review correspondence from Admin re parking lot code violations	0.25	No Charge
05-19-2021	SRB	Review correspondence from Admin re your town	0.25	No Charge
05-19-2021	SRB	Review correspondence from Admin re budget meeting	0.25	No Charge
05-20-2021	SRB	Review correspondence from Admin re bike route update	0.25	No Charge
05-20-2021	SRB	Review correspondence from Admin re zoning resources	0.25	No Charge
05-20-2021	SRB	Review correspondence from Admin re capital improvement progress	0.25	No Charge
05-20-2021	SRB	Review correspondence from Admin re wayfinding project	0.25	No Charge
05-20-2021	SRB	Review correspondence from Admin re budget hearing	0.25	No Charge
05-21-2021	SRB	Review correspondence from Admin	0.25	No Charge
05-21-2021	SRB	Review correspondence from Clerk re Capital Improvement Bonds	0.25	No Charge
05-21-2021	SRB	Review correspondence from J. Hammond	0.25	No Charge
05-22-2021	SRB	Review correspondence from Admin re gorbe litigation	0.25	No Charge
05-22-2021	SRB	Review correspondence from Admin re legislation updates	0.25	No Charge
05-22-2021	SRB	Review correspondence from Admin re rabies	0.25	No Charge
05-22-2021	SRB	Review correspondence from Admin re ordinance updates	0.25	No Charge
05-22-2021	SRB	Review correspondence from Admin re Rep Lawrence updates	0.25	No Charge
05-23-2021	SRB	Review correspondence from Clerk re sidewalk ordinance	0.25	No Charge
05-23-2021	SRB	Review correspondence from Clerk re parking ordinance	0.25	No Charge
05-24-2021	SRB	Review correspondence from S. Stec re parking ordinance	0.25	No Charge
05-24-2021	SRB	Review correspondence from S. Stec re parking lot paving project	0.25	No Charge

Date 05-24-2021	Professional	Description	Hours	Amount
05-24-2021	SRB	Review correspondence from Admin re 27313 Southfield Road	0.25	No Charge
05-24-2021	SRB	Review correspondence from Admin re 27313 Southfield Road	0.25	No Charge
05-24-2021	SRB	Review correspondence from s. Stec re 27313 Southfield Road	0.25	No Charge
05-25-2021	SRB	Review correspondence from admin re civil infraction tickets	0.25	No Charge
05-25-2021	SRB	Review correspondence from admin re road construction updates	0.25	No Charge
05-25-2021	SRB	Review correspondence from admin re house in the woods listing	0.25	No Charge
05-25-2021	SRB	Review correspondence from S. Stec re cannabis open house	0.25	No Charge
05-25-2021	SRB	Review correspondence from Clerk re parking ordinance	0.25	No Charge
05-26-2021	SRB	Review and respond to correspondence from Code officer re brick pavers	0.25	No Charge
05-26-2021	SRB	Review correspondence from S. Stec re cannabis open house	0.25	No Charge
05-26-2021	SRB	Review correspondence from Clerk re parking ordinance	0.25	No Charge
05-26-2021	SRB	Review correspondence from admin re driveway approaches	0.25	No Charge
05-26-2021	SRB	Review correspondence from admin re capital improvement bonds	0.25	No Charge
05-26-2021	SRB	Review correspondence from admin re draft agenda	0.25	No Charge
05-27-2021	SRB	Review correspondence from admin re noise complaint	0.25	No Charge
05-27-2021	SRB	Review correspondence from admin re bike route	0.25	No Charge
05-27-2021	SRB	Review correspondence from admin re bond closing	0.25	No Charge
05-27-2021	SRB	Review correspondence from code officer re 19091 Wiltshire	0.25	No Charge
05-28-2021	SRB	Review correspondence from admin re bond closing	0.25	No Charge
05-28-2021	SRB	Review correspondence from admin re SOCMA	0.25	No Charge
05-28-2021	SRB	Review correspondence from admin re bike route update	0.25	No Charge
05-28-2021	SRB	Review correspondence from admin re capital improvement progress	0.25	No Charge
05-28-2021	SRB	Review correspondence from admin re wayfinding network	0.25	No Charge
05-31-2021	SRB	Review correspondence from admin re COVID policy update	0.25	No Charge
05-31-2021	SRB	Review correspondence from admin re cannabis public meeting	0.25	No Charge
	W	e appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.	Page	e 6 of 7

Date	Professional	Description	Hours	Amount
05-31-2021	SRB	Review correspondence from Mayor Pro Tem re alley vacation	0.25	No Charge
05-31-2021	SRB	Services Rendered		2,500.00
			Total	2,500.00
Time Sum	nmary			
Professiona	I		Hours	Amount
Leann Kimbe	erlin		0.25	0.00
Scott Baker			39.75	2,500.00
		Total		2,500.00
		Total for this li	nvoice	2,500.00

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June 15, 2021

City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Invoice Number: 1119

Invoice Period: 05-01-2021 - 05-31-2021

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
05-03-2021	SRB	Review correspondence and motion filed by defense attorney re 20LV02006A	0.25	32.50
05-07-2021	SRB	Review of file materials and Notices to Appear for 05/12/2021 docket and correspondence to Police Clerk concerning records re: 21LV00499A, 20LV01458B, 21LV00180AB, 21LV00521A-E, 21LV00494A, 21LV00257A,B, 21LV00193A,B, 21LV00492A, 19LV00858B, 18LV00069B, 19LV01265A,19LV02451A, 21LV00339A,B,C, 21LV00422A,B,C.	1.75	227.50
05-11-2021	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 21LV00499A	0.50	65.00
05-11-2021	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 20LV01166A	0.50	65.00
05-11-2021	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 21LV00521A/B/C/D/E	0.50	65.00
05-11-2021	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 21LV00494A	0.50	65.00
05-11-2021	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 21LV00492A	0.50	65.00
		We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.	Page	1 of 3

Date	Professional	Description	Hours	Amount
05-11-2021	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 20LV02006A	0.50	65.00
05-11-2021	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 20LV01765A & B	0.50	65.00
05-12-2021	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 20LV01458B	0.50	65.00
05-12-2021	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 21LV00257A/B	0.50	65.00
05-12-2021	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 19LV00858B	0.50	65.00
05-12-2021	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 19LV01265A	0.50	65.00
05-12-2021	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 19LV02451A	0.50	65.00
05-12-2021	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 21LV00422A/B/C	0.50	65.00
05-12-2021	SRB	Appear for prosecution docket in 46th District Court	3.25	422.50
05-14-2021	SRB	Review of file materials and Notices to Appear for 05/19/2021 docket and correspondence to Police Clerk concerning records re: 21LV00462A,B,C, 04L910862A,B, 17LV00541A, 21LV00466A,B.	0.75	97.50
05-18-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 04L910862A & B	0.50	65.00
05-18-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 21LV00462A, B & C	0.50	65.00
05-18-2021	SRB	Review correspondence from 46th District Court	0.25	32.50
05-19-2021	SRB	Appear for prosecution docket in 46th District Court	2.00	260.00
05-28-2021	SRB	Review of file materials and Notices to Appear for 06/09/2021 docket and correspondence to Police Clerk concerning records re: 10LV02290A, 21LV00478AB, 19LV02798AB, 12LV02594A, 07L123062A, 12LV00537AB, 07L119445A, 16LV00571B.	1.50	195.00
			Total	2,242.50
	W	/e appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.	Page	2 of 3

Time Summary

Professional	Hours	Amount
Scott Baker	17.25	2,242.50
	Total	2,242.50
	Total for this Invoice	2.242.50

41850 WEST ELEVEN MILE ROAD, SUITE 207 NOVI, MICHIGAN 48375 Phone: (248) 230-4103 Fax: (248) 929-0835 www.bakerelowsky.com

June 15, 2021

City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Invoice Number: 1120

Invoice Period: 05-01-2021 - 05-31-2021

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
05-03-2021	SRB	Review correspondence from liability carrier attorney re JMC litigation	0.25	32.50
05-04-2021	SRB	Review correspondence from Admin re JMC litigation	0.25	32.50
05-04-2021	SRB	Review correspondence from liability carrier attorney re JMC litigation	0.25	32.50
05-04-2021	SRB	Review correspondence from tax tribunal re JMC appeals	0.25	32.50
05-04-2021	SRB	Review correspondence from bonda advisors re notice of sale	0.25	32.50
05-05-2021	SRB	Review correspondence from liability carrier attorney re JMC litigation	0.25	32.50
05-10-2021	SRB	Review correspondence from City Planner re sign ordinance	0.25	32.50
05-11-2021	SRB	Review correspondence from City Planner re sign ordinance	0.25	32.50
05-12-2021	SRB	Review and respond to correspondence from Oakland Equalization re JMC tax appeals	0.25	32.50
05-12-2021	SRB	Review and respond to correspondence from City Engineer	0.25	32.50
05-13-2021	SRB	Phone call with property owner concerning status of recreational marijuana review.	0.25	32.50
		We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.	Page	1 of 3

Date	Professional	Description	Hours	Amount
05-13-2021	SRB	Complete and forward to S. Stec park grant application	0.25	32.50
05-15-2021	SRB	Review correspondence from City Engineer re 18815 Saratoga	0.25	32.50
05-17-2021	SRB	Review correspondence from building official re display of vehicles for sale	0.25	32.50
05-18-2021	SRB	Review correspondence from K. Miller	0.25	32.50
05-18-2021	SRB	Prepare for and participate in planning commission meeting	2.25	292.50
05-19-2021	SRB	Review correspondence from City Bond advisors	0.25	32.50
05-19-2021	SRB	Review correspondence from building official parking lot with no permit	0.25	32.50
05-20-2021	SRB	Review correspondence from building official parking lot with no permit	0.25	32.50
05-20-2021	SRB	Review correspondence from City Planner re zoning resources	0.25	32.50
05-21-2021	SRB	Review correspondence from building official parking lot with no permit	0.25	32.50
05-21-2021	SRB	Review correspondence from City Engineer re parking lot project without permits	0.25	32.50
05-21-2021	SRB	Review correspondence from City Planner re cannabis ordinance	0.25	32.50
05-22-2021	SRB	Review correspondence from building official re ordinance updates	0.25	32.50
05-22-2021	SRB	Review correspondence from building official parking lot with no permit	0.25	32.50
05-25-2021	SRB	Participate in Special Meeting of City Council	0.50	65.00
05-26-2021	SRB	Review correspondence from City Engineer re brick pavers	0.25	32.50
05-27-2021	SRB	Participate in economic recovery webinar	2.00	260.00
05-27-2021	SRB	Review correspondence from Tax Tribunal re JMC litigation	0.25	32.50
05-27-2021	SRB	Phone call with resident concerning marijuana facilities licensing issue of multiple applicants for one property.	0.25	32.50
05-31-2021	SRB	Review correspondence from City bond advisor	0.25	32.50
			Total	1,527.50
Time Summary				
Professional On the Professional			Hours	Amount
Scott Baker			11.75	1,527.50
			_	0 1 0

Professional Hours Amount
Total 1,527.50

Total for this Invoice

1,527.50