



DDA Board of Directors Minutes

Friday, April 22, 2022 at 12:00 PM
27400 Southfield Road, Lathrup Village, Michigan 48076

1. Call to Order

12:03 pm by Chair Dan Sugg

Present: Bryan Ford, Charlotte Jones, Bobbi Lovins, Scott McKee, Pam Shermeyer, Dan Sugg, Mark Watts

Absent: Kelly Garrett, Fred Prime

Staff: Pam Bratschi, Susie Stec

Public: Jamar Bray, Karen Miller

Motion to excuse K. Garrett & F. Prime by Lovins, second by McKee. All in favor.

2. Approval of Agenda

Motion to approve the agenda by Shermeyer, second by Jones. All in favor.

3. Approval of Minutes

Motion to approve DDA Minutes from 2022 03 18 by Shermeyer, second by Ford. All in favor.

4. Financial Review

Bratschi provided update. Indicated that she is still settling with the county and expects to have final revenue numbers in May.

Motion to receive & file Financial Reports - March 2022 by Ford, second by Lovins. All in favor.

5. Committee Reports

6. Other Business

A. CED Report – April

Stec provided an update and told the board about the upcoming Corridor Cleanup.

B. Code Enforcement Report – March

Stec & McKee provided an update & answered questions regarding code enforcement activities. Discussed the need for good communication with property/business owners.

7. Old Business - none

8. New Business

A. New Member Introductions

All board members introduced themselves and what they do professionally. Bray also introduced himself and explained briefly what his role is for Oakland County and City.

B. Election of Officers

Stec reminded the board that they amended the bylaws to allow for 2-year terms with the intent of progression into the next office (i.e. Vice Chair becomes Chair, etc.)

Ford nominated Prime to serve as Chair, second by Sugg.

Lovins nominated Ford to serve as Vice Chair, second by Sugg

Sugg nominated Shermeyer to serve as Secretary, second by Jones.

All nominations were accepted by the nominees.

Motion to accept the nominations by Sugg, second by Lovins. All in favor.

C. Draft FY 22/23 DDA Budget

Stec provided an overview of the draft FY 22/23 budget. Board liked the extra detail provided in each line item & asked that it be included in the final document. Board specified increases to the Training/Membership, Main Street, and Repairs & Maintenance line items.

D. Event Registration - The Main Event: May 5th

Board was asked to RSVP to Stec as soon as possible for The Main Event.

E. Juneteenth Food Vendor Stipend

Board asked that the Juneteenth Committee make a recommendation regarding the stipend to be considered at the next board meeting.

9. Public Comment

Karen Miller introduced herself.

10. Adjourn at 1:21 pm