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To: Lathrup Village Downtown Development Authority
From: Austin Colson – Community & Economic Development Director
Date: March 20, 2025
RE: Vendor for Perennial Flower Installation within the DDA District

Overview:

This memorandum provides a summary of pricing proposals obtained for the purchase and installation of perennial flower plantings within the Downtown Development Authority district. The DDA has historically incorporated seasonal landscaping and floral displays as part of its downtown beautification and streetscaping program. These plantings contribute to the appearance of the corridor and support ongoing placemaking initiatives within the district.

In preparation for the upcoming planting season, staff and Reed Boskey contacted several regional landscape suppliers and greenhouses to request pricing for the supply of perennial plant materials and related installation services. Vendors were asked to provide pricing for plant varieties appropriate for long-term seasonal performance in Southeast Michigan and suitable for the planting beds maintained by the DDA.

Proposals were sought that would include healthy plant stock, soil preparation where necessary, and the installation of flowers in the designated foundation beds located throughout the district. These plantings are intended to provide durable color and visual interest throughout the growing season while minimizing maintenance requirements.

Vendor Responses

Three vendors submitted quotes for the requested work. Staff reviewed the submissions to understand the overall cost, materials included, and scope of services offered by each vendor.

<u>Company Name</u>	<u>Quote Amount</u>
Michiganense Natives	\$1,127.63
Feral Flora	\$1,457.50
New Leaf Natives	\$1,778.68

Recommended Action

The Downtown Development Authority Board of Directors is advised to discuss the results of the RFQ and determine which of the quotes received best suits the task at hand. After discussion, the Board is advised to make a motion and vote on the quote they prefer using the following motion:

“I move that the DDA approve the contract for Michiganense Natives to fulfill the order for perennial flowers to be installed surrounding City Hall grounds located in the DDA District.”