



27400 Southfield Rd  
Lathrup Village, MI 48076  
(248) 557 - 2600  
[www.lathrupvillage.org](http://www.lathrupvillage.org)

To: DDA Board of Directors  
From: Susie Stec, Director – Community & Economic Development /DDA Director  
Date: April 17, 2024  
RE: Code Enforcement Vehicle

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When discussing the current FY 23/24 DDA budget, a request was made by the Code Enforcement Officer to consider purchasing a new vehicle, preferably a light-duty truck. The reasons behind this request include that the current vehicle (early model Ford Escape) is well beyond its useful life, and it is in need of regular repairs. The size of the vehicle also limits its versatility, as the vehicle may also be used from time to time by DDA staff to transport items for DDA events (i.e. flower baskets, plants, etc.)

During this discussion, the board acknowledged that, due to the shared nature of the Code Enforcement position, the city should also be contributing to the purchase of a new vehicle. The board; however, also acknowledged the city's budgetary constraints, and decided to include the full cost of a new vehicle, up to \$46,000, in the FY 23/24 budget. It was also determined at this time that any new vehicle would be branded with the DDA logo.

DDA staff has identified a light-duty truck (2024 Chevrolet Colorado) that will meet our needs and is available for immediate delivery; the cost is \$33,584. The vehicle is for sale through Berger Chevrolet.

**Suggested Motion:** Authorize DDA Director to purchase 2024 Chevrolet Colorado from Berger Chevrolet for \$33,584 and have the new vehicle branded with the DDA logo.