



LAW OFFICE

# BAKER & ELOWSKY, PLLC

41800 WEST ELEVEN MILE ROAD, SUITE 215

NOVI, MICHIGAN 48375

Phone: (248) 230-4103 Fax: (248) 929-0835

[www.bakerelowsky.com](http://www.bakerelowsky.com)

SCOTT R. BAKER  
JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

January 29, 2024

Via Email

Mike Greene  
City Administrator

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

Re: Legal Department Billing for December 1 through December 31, 2023

Dear Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of November 2023:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$1,105.00
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$2,437.50</u>
	\$6,042.50

**Please note our new address: 41800 W. 11 Mile Rd., Suite 215, Novi, MI 48375**

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures



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January 29, 2024

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 1689**  
Invoice Period: 12-01-2023 - 12-31-2023

**RE: General Retainer**

**Time Details**

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
12-02-2023	SRB	Receipt and review of multiple correspondence from Mayor Garrett re tree lighting	0.25	No Charge
12-04-2023	SRB	Receipt and review of multiple correspondence from Mayor Garrett re tree lighting	0.25	No Charge
12-04-2023	SRB	Receipt and review of multiple correspondence from Mayor Garrett re tree lighting	0.25	No Charge
12-04-2023	SRB	Receipt and review of multiple correspondence from Mayor Garrett re tree lighting	0.25	No Charge
12-04-2023	SRB	Receipt and review of multiple correspondence from Mayor Garrett re resident inquiry	0.25	No Charge
12-04-2023	SRB	Receipt and review of multiple correspondence from Mayor Garrett re resident inquiry	0.25	No Charge
12-04-2023	SRB	Receipt and review of multiple correspondence from Mayor Garrett re resident inquiry	0.25	No Charge
12-04-2023	SRB	Receipt and review of multiple correspondence from S. Stec	0.25	No Charge
12-05-2023	SRB	Receipt and review of multiple correspondence from Mayor Garrett re tree lighting	0.25	No Charge
12-05-2023	SRB	Receipt and review of multiple correspondence from Mayor Garrett re tree lighting	0.25	No Charge
12-06-2023	SRB	Receipt and review of multiple correspondence from S. Stec Re ZBA request	0.25	No Charge
12-11-2023	SRB	Receipt and review of multiple correspondence from Mayor	0.25	No Charge

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<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
		Garrett re commission proposal		
12-11-2023	SRB	Receipt and review of multiple correspondence from Mayor Garrett re women's club	0.25	No Charge
12-11-2023	SRB	Receipt and review of multiple correspondence from Mayor Pro Tem re Road Encroachment	0.25	No Charge
12-11-2023	SRB	Receipt and review of multiple correspondence from Mayor Pro Tem re Road Encroachment	0.25	No Charge
12-11-2023	SRB	Receipt and review of multiple correspondence from Mayor Pro Tem re ASI and Allied paving	0.25	No Charge
12-11-2023	SRB	Receipt and review of correspondence from Council Member Hammond recommission proposal	0.25	No Charge
12-12-2023	SRB	Receipt and review of correspondence from interim Admin re administrator candidate	0.25	No Charge
12-12-2023	SRB	Receipt and review of multiple correspondence from Mayor Pro Tem re community room rental	0.25	No Charge
12-13-2023	SRB	Receipt and review of multiple correspondence from Mayor Garrett re women's club	0.25	No Charge
12-13-2023	SRB	Receipt and review of multiple correspondence from Mayor Garrett re women's club	0.25	No Charge
12-15-2023	SRB	Receipt and review of multiple correspondence from S. Stec Re ZBA request	0.25	No Charge
12-15-2023	SRB	Receipt and review of multiple correspondence from S. Stec Re SAD inquiry	0.25	No Charge
12-15-2023	SRB	Receipt and review of multiple correspondence from S. Stec Re SAD inquiry	0.25	No Charge
12-15-2023	SRB	Receipt and review of multiple correspondence from S. Stec Re Site Plan Review	0.25	No Charge
12-15-2023	SRB	Receipt and review of multiple correspondence from S. Stec Re Planning Commission Mtg.	0.25	No Charge
12-18-2023	SRB	Receipt and review of multiple correspondence from S. Stec Re DDA appointment	0.25	No Charge
12-18-2023	SRB	Receipt and review of multiple correspondence from S. Stec Re PUD amendment	0.25	No Charge
12-18-2023	SRB	Receipt and review of correspondence from City Clerk re Planning Commission minutes	0.25	No Charge
12-18-2023	SRB	Receipt and review of multiple correspondence from Mayor Pro Tem re DDA Appointment	0.25	No Charge

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
12-18-2023	SRB	Prepare for and attend City Council study session	1.50	No Charge
12-18-2023	SRB	Prepare for and attend regular meeting of City Council	1.50	No Charge
12-22-2023	SRB	Receipt and review of correspondence from Clerk re stormwater agreement	0.25	No Charge
12-22-2023	SRB	Receipt and review of multiple correspondence from S. Stec Re Notice of publication	0.25	No Charge
12-31-2023	SRB	Services Rendered		2,500.00
			<b>Total</b>	2,500.00

**Time Summary**

<b>Professional</b>	<b>Hours</b>	<b>Amount</b>
Scott Baker	11.00	2,500.00
<b>Total</b>		2,500.00

**Total for this Invoice** 2,500.00



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January 29, 2024

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 1690**

Invoice Period: 12-01-2023 - 12-31-2023

## RE: Prosecution/Code Enforcement

### Time Details

Date	Professional	Description	Hours	Amount
12-01-2023	SRB	Receipt, review and respond to correspondence from S. Stec re code enforcement meeting	0.25	32.50
12-04-2023	SRB	Meeting with Code enforcement officer re ordinance updates	1.00	130.00
12-04-2023	SRB	Review of file materials and Notices to Appear for 12/13/2023 docket and correspondence to Police Clerk concerning records re: 23LV01758AB; 10LV02290A; 23LV02060AB; 20LV00171AB; 22LV02203AB; 23LV00413A; 23LV02188AB; 23LV02165ABC; 22LV01045B; 23LV01860A; 23LV02184AB; 22LV01395AB; 23LV00132ABCD; 18LV01598A; 23LV00214AB; 23LV02151ABC; 23LV01727AB; 23LV01491A; 23LV02322A; 23LV02251A; 23LV02302A; 23LV02102A; 23LV02169A; 23L0260630; 23LV02123A; 23LV02222A.	3.50	455.00
12-04-2023	SRB	Receipt and review of correspondence from resident re 27855 California NW	0.25	32.50
12-05-2023	SRB	Receipt and review of correspondence from code officer re 27855 California	0.25	32.50
12-05-2023	SRB	Receipt and review of correspondence from code officer re 23L01742	0.25	32.50
12-05-2023	SRB	Receipt and review of correspondence from code officer re 23L01742	0.25	32.50
12-06-2023	SRB	Receipt and review 46th District Court prosecution calendars for February, March & April 2024.	0.25	32.50
12-11-2023	SRB	Receipt and review of correspondence from 46th District Court re 12/13 Docket	0.25	32.50
12-11-2023	SRB	Receipt and review of multiple correspondence from Chief McKee	0.25	32.50

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<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
		re ROW sign		
12-12-2023	SRB	Exchange correspondence with Theresa Knoll concerning Federal investigative request for security background check information.	0.25	32.50
12-12-2023	SRB	Exchange correspondence with Code Enforcement Officer R. Harris concerning formal hearing re: 23L0260630	0.25	32.50
12-12-2023	SRB	Receipt and review add-on Docket for 12/13/2023; review file materials and correspondence to Police Clerk concerning records re: 22LV02149AB; 23LV02094A; 23LV02342AB; 23LV02348A; 23L0260629.	1.00	130.00
12-12-2023	SRB	Receipt and review of correspondence from code officer re court appearance	0.25	32.50
12-13-2023	SRB	Receipt and review of correspondence from code officer re 27284 Evergreen	0.25	32.50
12-13-2023	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 23LV02094A.	0.50	65.00
12-13-2023	LKK	Exchange correspondence with Code Enforcement Officer concerning court appearances re: 23L0260630 & 23L0260629.	0.25	32.50
12-13-2023	SRB	Prepare for and appear in 46th District Court for Prosecution Docket	3.50	455.00
12-15-2023	SRB	Receipt and review of correspondence from 46th District Court re 1/10 Docket	0.25	32.50
12-18-2023	SRB	Receipt and review of correspondence from Code Officer re ticket # 01743	0.25	32.50
12-18-2023	SRB	Receipt and review of correspondence from Code Officer re ticket # 01743	0.25	32.50
12-19-2023	SRB	Receipt, review and respond to correspondence from Code Officer re 28901 Southfield Rd	0.50	65.00
12-20-2023	SRB	Receipt, Review and respond to correspondence from Officer McNeil re 1/10 formal hearing for Dunn	0.25	32.50
12-21-2023	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 23LV02395A	0.50	65.00
12-21-2023	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 23LV02396A	0.50	65.00
12-21-2023	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 23LV02208A	0.50	65.00

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
12-21-2023	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 23LV02320A	0.50	65.00
12-21-2023	SRB	Receipt and review of correspondence from 46th District Court re 1/10 Docket	0.25	32.50
12-28-2023	SRB	Receipt and review of correspondence from 46th District Court re 1/17 Docket	0.25	32.50
12-29-2023	SRB	Review of file materials and Notices to Appear for 01/10/2024 docket and correspondence to Police Clerk concerning records re: 23LV02521A; 23LV02395A; 20LV00171AB; 23LV02102A; 23LV02396A; 22LV01690A; 23LV02441AB; 23LV02208A; 23LV02095A; 23LV2320A; 23LV01544A.	2.00	260.00
			<b>Total</b>	2,437.50

**Time Summary**

<b>Professional</b>	<b>Hours</b>	<b>Amount</b>
Leann Kimberlin	0.25	32.50
Scott Baker	18.50	2,405.00
<b>Total</b>		2,437.50

**Total for this Invoice** 2,437.50



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January 29, 2024

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 1691**  
Invoice Period: 12-01-2023 - 12-31-2023

## RE: Special Legal Services

### Time Details

Date	Professional	Description	Hours	Amount
12-01-2023	SRB	Receipt and review of correspondence from City Administrator candite re contract negation	0.25	32.50
12-01-2023	SRB	Receipt and review of correspondence from City Administrator candite re contract negation	0.25	32.50
12-04-2023	SRB	Prepare fore and attend special joint meeting of City Council and DDA	2.00	260.00
12-04-2023	SRB	Receipt, Review and respond to correspondence from petitioner attorney re MTT 23-001156	0.25	32.50
12-04-2023	SRB	Receipt and review of correspondence and proposal from Boy2Men re partnership with City	0.50	65.00
12-05-2023	SRB	Receipt and review of multiple correspondence from Resident re Tree Lighting Event	0.25	32.50
12-08-2023	SRB	Receipt and review of correspondence from City Administrator candite re contract negation	0.25	32.50
12-11-2023	SRB	Receipt and review of correspondence from applicant re 27300 Southfield Road Site Plan	0.25	32.50
12-11-2023	SRB	Receipt and review of correspondence from City Engineer	0.25	32.50
12-12-2023	SRB	Receipt, Review and respond to correspondence from petitioner attorney re MTT 23-001156	0.25	32.50
12-13-2023	SRB	Receipt, Review and respond to correspondence from petitioner attorney re MTT 23-001156	0.25	32.50
12-15-2023	SRB	Receipt and review of correspondence from City Engineer	0.25	32.50

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<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
12-18-2023	SRB	Receipt and review correspondence concerning proposal for accessibility and inclusion advisory commission; research requirements for creation for council discussion re: same.	0.75	97.50
12-19-2023	SRB	Prepare for and attend Planning Commission Meeting	1.50	195.00
12-19-2023	SRB	Receipt, Review and respond to correspondence from petitioner attorney re MTT 23-001156	0.25	32.50
12-19-2023	SRB	Receipt, Review and respond to correspondence from petitioner attorney re MTT 23-001156	0.25	32.50
12-19-2023	SRB	Receipt, Review and respond to correspondence from Panera project manager re PUD amendment	0.25	32.50
12-20-2023	SRB	Receipt and review of correspondence from MML liability carrier attorney re JMC	0.25	32.50
12-20-2023	SRB	Receipt and review of correspondence from M. Greene re employment agreement.	0.25	32.50
			<b>Total</b>	1,105.00

**Time Summary**

<b>Professional</b>	<b>Hours</b>	<b>Amount</b>
Scott Baker	8.50	1,105.00
<b>Total</b>		1,105.00
<b>Total for this Invoice</b>		1,105.00