

101-19. 000-722.000



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

SCOTT R. BAKER
JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

November 17, 2023

Via Email

Pam Bratschi, MiCPT, CPFA
City Treasurer, Acting City Administrator

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for October 1 through October 31, 2023

Dear Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of October 2023:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$1,137.50
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$1,625.00</u>
	\$5,262.50

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures

IBE
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November 17, 2023

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1652
Invoice Period: 10-01-2023 - 10-31-2023

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
10-02-2023	SRB	Receipt and review of correspondence from Treasurer re e-newsletter concern	0.25	No Charge
10-02-2023	SRB	Receipt and review of correspondence from Councilwoman Miller	0.25	No Charge
10-02-2023	SRB	Receipt and review of correspondence from City Clerk re notice of intent	0.25	No Charge
10-02-2023	SRB	Prepare for and attend City Council Study Session	1.50	No Charge
10-03-2023	SRB	Receipt and review of correspondence from City Clerk re special meeting agenda	0.25	No Charge
10-03-2023	SRB	Receipt and review of correspondence from City Clerk re special meeting agenda	0.25	No Charge
10-03-2023	SRB	Receipt and review of correspondence from Treasurer re Council Special meeting	0.25	No Charge
10-04-2023	SRB	Receipt and review of correspondence from Treasurer re Council Special meeting	0.25	No Charge
10-04-2023	SRB	Receipt and review of correspondence from City Clerk re council packet	0.25	No Charge
10-06-2023	SRB	Receipt and review of correspondence from Councilwoman Kenez	0.25	No Charge
10-06-2023	SRB	Receipt and review of correspondence from Councilwoman Kenez	0.25	No Charge
10-06-2023	SRB	Receipt and review of correspondence form S. Stec re 27300 Southfield Road Site Plan	0.25	No Charge

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Date	Professional	Description	Hours	Amount
10-06-2023	SRB	Receipt and review of correspondence form S. Stec re Planning Commission Meeting	0.25	No Charge
10-11-2023	SRB	Receipt and review of correspondence from Treasurer re fence ordinance updates	0.25	No Charge
10-12-2023	SRB	Receipt and review of correspondence from City Clerk re council packet	0.25	No Charge
10-12-2023	SRB	Receipt and review of correspondence from Councilwoman Miller re Council Packet	0.25	No Charge
10-13-2023	SRB	Receipt and review of correspondence from Councilwoman Miller re Council Packet	0.25	No Charge
10-13-2023	SRB	Receipt and review of correspondence from Councilwoman Miller re Council Packet	0.25	No Charge
10-13-2023	SRB	Receipt and review of correspondence from Councilwoman Miller re Council Packet	0.25	No Charge
10-13-2023	SRB	Receipt and review of correspondence from Mayor Pro-Tem Kantor RE website	0.25	No Charge
10-13-2023	SRB	Receipt and review of correspondence form S. Stec re Planning Commission Meeting	0.25	No Charge
10-13-2023	SRB	Receipt and review of correspondence from Treasurer re resident correspondence	0.25	No Charge
10-13-2023	SRB	Receipt and review of correspondence from Treasurer re resident correspondence	0.25	No Charge
10-13-2023	SRB	Receipt and review of correspondence from Treasurer re Council Packet	0.25	No Charge
10-13-2023	SRB	Receipt and review of correspondence from Treasurer re Council Packet	0.25	No Charge
10-13-2023	SRB	Receipt and review of correspondence from Treasurer re post office investigation	0.25	No Charge
10-13-2023	SRB	Receipt and review of correspondence from Treasurer re website proposal	0.25	No Charge
10-13-2023	SRB	Receipt and review of correspondence from Treasurer re legal bill	0.25	No Charge
10-13-2023	SRB	Receipt and review of correspondence from Treasurer re council packets	0.25	No Charge
10-13-2023	SRB	Receipt and review of correspondence from Treasurer re council voicemail	0.25	No Charge
10-16-2023	SRB	Receipt and review of correspondence from Treasurer re disbursement questions	0.25	No Charge

Date	Professional	Description	Hours	Amount
10-16-2023	SRB	Receipt and review of correspondence form S. Stec re Planning Commission Meeting	0.25	No Charge
10-16-2023	SRB	Receipt and review of correspondence form S. Stec re Planning Commission Meeting	0.25	No Charge
10-16-2023	SRB	Prepare for and attend City Council Study Session	1.50	No Charge
10-16-2023	SRB	Prepare for and attend City Council Regular Meeting	1.50	No Charge
10-19-2023	SRB	Receipt and review of correspondence from Treasurer re fire station update	0.25	No Charge
10-20-2023	SRB	Receipt and review of correspondence from Treasurer re grant update	0.25	No Charge
10-20-2023	SRB	Receipt and review of correspondence form S. Stec re Panera Construction	0.25	No Charge
10-20-2023	SRB	Receipt and review of correspondence form S. Stec re Panera Construction	0.25	No Charge
10-20-2023	SRB	Receipt and review of correspondence form S. Stec re Admin Interviews	0.25	No Charge
10-20-2023	SRB	Receipt and review of correspondence from City Clerk re election commission meeting	0.25	No Charge
10-20-2023	SRB	Receipt and review of correspondence from Mayor Garrett re Panera Construction	0.25	No Charge
10-22-2023	SRB	Receipt and review of correspondence from Treasurer re council packet update	0.25	No Charge
10-23-2023	SRB	Receipt and review of correspondence from City Clerk re election commission meeting	0.25	No Charge
10-23-2023	SRB	Receipt and review of correspondence form S. Stec re Admin Interviews	0.25	No Charge
10-23-2023	SRB	Receipt and review of correspondence from Councilman Jennings re election commission meeting	0.25	No Charge
10-23-2023	SRB	Receipt and review of correspondence from Chief McKee re admin interviews	0.25	No Charge
10-24-2023	SRB	Receipt and review of correspondence form S. Stec re Planning Goals Meeting	0.25	No Charge
10-24-2023	SRB	Receipt and review of correspondence form S. Stec re Planning Goals Meeting	0.25	No Charge
10-24-2023	SRB	Receipt and review of correspondence from City Clerk re special meeting of counsel	0.25	No Charge

Date	Professional	Description	Hours	Amount
10-25-2023	SRB	Receipt and review of correspondence from City Clerk re election certifications	0.25	No Charge
10-25-2023	SRB	Receipt and review of correspondence from Councilwoman Kenez re Liquor License availability	0.25	No Charge
10-26-2023	SRB	Receipt and review of correspondence from City Clerk re election commission packet	0.25	No Charge
10-27-2023	SRB	Receipt and review of correspondence from Councilwoman Kenez re Liquor License availability	0.25	No Charge
10-27-2023	SRB	Receipt and review of correspondence from City Staff re Ferguson Contract	0.25	No Charge
10-27-2023	SRB	Receipt and review of correspondence from City Staff re Ferguson Contract	0.25	No Charge
10-27-2023	SRB	Receipt and review of correspondence from City Staff re Ferguson Contract	0.25	No Charge
10-29-2023	SRB	Receipt and review of correspondence from Mayor Pro-Tem Kantor RE website	0.25	No Charge
10-31-2023	SRB	Receipt and review of correspondence from Chief McKee re admin employment offer	0.25	No Charge
10-31-2023	SRB	Services Rendered		2,500.00
			Total	2,500.00

Time Summary

Professional	Hours	Amount
Scott Baker	18.50	2,500.00
Total		2,500.00

Total for this Invoice 2,500.00



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November 17, 2023

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1653

Invoice Period: 10-01-2023 - 10-31-2023

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
10-02-2023	SRB	Review of file materials and Notices to Appear for 09/13/2023 docket and correspondence to Police Clerk concerning records re: 22LV01860A, 23LV00688AB, 23LV00744A, 18LV00823B, 23LV01654AB, 23LV00494A, 23LV01814A, 23LV01646A, 23LV01637AB, 23LV01495A, 23LV01267AB, 22LV01935A, 18LV00937A, 23LV01801A, 23LV01522ABC, 23LV01788A, 23LV01715ABC, 23LV01431A, 23LV01618A, 23LV01727AB, 23LV01832A.	2.25	292.50
10-02-2023	SRB	Review and respond to correspondence from defense attorney re 23LV01877C	0.25	32.50
10-02-2023	SRB	Review and respond to correspondence from defense attorney re 23LV01862A	0.25	32.50
10-05-2023	SRB	Phone call with defendant, review case details and warrant re: 23LV01845.	0.25	32.50
10-06-2023	SRB	Phone call with resident concerning fence code enforcement issue re: T. Dysarz.	0.25	32.50
10-06-2023	SRB	Receipt and review of correspondence from 46th District Court Clerk re 10/11 Docket	0.25	32.50
10-06-2023	SRB	Receipt, review and respond to correspondence from 46th District Court Clerk re Ordinance 26-60	0.25	32.50
10-09-2023	SRB	Receipt final add-on docket for 10/11/2023 hearings; review file materials re: 23LV01574AB; 02L874801ABC; 10L165706ABC; 23LV01546A.	0.75	97.50
10-09-2023	SRB	Receipt, review and respond to correspondence from defense attorney re 23LV01826A	0.25	32.50

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Date	Professional	Description	Hours	Amount
10-10-2023	SRB	Receipt and review 46th District Court prosecution calendars for January and February 2024.	0.25	32.50
10-10-2023	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 23LV01801A	0.50	65.00
10-10-2023	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 23LV01832A	0.50	65.00
10-11-2023	SRB	Prepare for and appear in 46th District Court for Prosecution Docket	3.50	455.00
10-12-2023	SRB	Receipt, review and respond to correspondence from 46th District Court Clerk re10/12 Docket	0.25	32.50
10-13-2023	SRB	Receipt and review of correspondence from 46th District Court re tax garnishment authorization	0.25	32.50
10-16-2023	SRB	Receipt and review appearance and request for discovery from court appointed defense attorney and transmit same to Police Clerk re:23LV01787C.	0.25	32.50
10-19-2023	SRB	Receipt and review of correspondence from code enforcement officer re 28731 Blackstone	0.25	32.50
10-19-2023	SRB	Receipt and review of correspondence from code enforcement officer re 28731 Blackstone	0.25	32.50
10-23-2023	SRB	Receipt, review and respond to correspondence from 46th District Court Clerk re11/15 Docket	0.25	32.50
10-24-2023	SRB	Receipt and review of correspondence from code enforcement officer re inoperable vehicles	0.25	32.50
10-30-2023	SRB	Review of file materials and Notices to Appear for 07/19/2023 docket and correspondence to Police Clerk concerning records re: 23LV01727AB; 18LV00973AB; 23LV01972A; 23LV01967A; 2301968A; 23LV01810A; 23LV02089A.	1.25	162.50
			Total	1,625.00

Time Summary

Professional	Hours	Amount
Scott Baker	12.50	1,625.00
Total		1,625.00

Total for this Invoice 1,625.00

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November 17, 2023

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1654
Invoice Period: 10-01-2023 - 10-31-2023

RE: Special Legal Services

Time Details

<u>Date</u>	<u>Professional</u>	<u>Description</u>	<u>Hours</u>	<u>Amount</u>
10-05-2023	SRB	Receipt and review of correspondence from City's liability carrier attorney and related COA decision re Lathfield v. Lathrup	0.50	65.00
10-08-2023	SRB	Receipt and review of correspondence form Applicant re 27300 Southfield Road Site Plan	0.25	32.50
10-10-2023	SRB	Receipt and review of correspondence form Planner re 27300 Southfield Road Site Plan	0.25	32.50
10-13-2023	SRB	Receipt and review of correspondence from Planner re planning Commission goal setting	0.25	32.50
10-13-2023	SRB	Receipt and review of correspondence from Planner re planning Commission goal setting	0.25	32.50
10-13-2023	SRB	Receipt and review of correspondence from Oakland Equalization re pending tax appeals	0.25	32.50
10-16-2023	SRB	Receipt and review of correspondence from Planner re planning Commission goal setting	0.25	32.50
10-20-2023	SRB	Receipt and review of correspondence from City's liability carrier attorney and City's Reply Brief re Lathfield v. Lathrup	0.50	65.00
10-24-2023	SRB	Receipt and review of correspondence from Planner re planning Commission goal setting	0.25	32.50
10-25-2023	SRB	Meeting with Planners and S. Stec re planning commission goal setting	2.00	260.00
10-27-2023	SRB	Prepare for and attend special meeting of City Council	3.50	455.00
10-27-2023	SRB	Prepare for and attend City Election Commission Meeting	0.50	65.00

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Page 1 of 2

Date	Professional	Description	Hours	Amount
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Total 1,137.50

Time Summary

Professional	Hours	Amount
Scott Baker	8.75	1,137.50
Total		1,137.50

Total for this Invoice 1,137.50