



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: August 18, 2025
RE: Master Plan Update

Background Brief: The City’s current Comprehensive Plan was finalized during the pandemic in the summer of 2021 and is due for a formal review/update to represent where the City currently is and what the vision is for the future.

Master plans establish a community vision through public engagement and identify how to implement that vision. The plan is an essential document that guides future development throughout the community, adding predictability and community support to the development process.

The Michigan Planning Enabling Act (MEPA) outlines requirements, while the MEDC Redevelopment Ready Communities (RRC) program provides recommendations on the master plan review and update. Meeting the RRC best practice criteria is required for a community to become RRC certified. Beyond meeting state requirements, updating a community master plan is important for maintaining a community vision that municipal staff and officials can reference during decision-making.

Additionally, reviewing/updating a master plan is a standard requirement on numerous grant opportunities offered by the State. If the plan is not reviewed/updated, the City would automatically be disqualified from those opportunities.

Previous Action: Study Session Discussions

Economic Impact: Project cost of \$39,350

\$32,350 budgeted in 101-100-000-882
\$9,800 budgeted in 101-601-000-882

The City has been awarded a \$28,000 reimbursement grant through the MEDC RRC Technical Assistance program. The net cost of this project, once completed, is ~\$11,350.

Recommendation: I recommend approving the Comprehensive Plan update via Giffels Webster.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
to approve the Lathrup Village Comprehensive Plan update via Giffels Webster for a cost of \$39,350.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Jason Hammond
Council Member

Maria Mannarino
Council Member