



Downtown Development Authority Workshop Minutes

Friday, December 15, 2023 at 12:00 PM
27400 Southfield Road, Lathrup Village, Michigan 48076

1. Call to Order

12:15 p.m. by Chair Fred Prime

Present: Scott McKee, Fred Prime, Pam Shermeyer, Dan Sugg

Absent: Patricia Felton, Bryan Ford, Kelly Garrett, Charlotte Jones, Bobbi Lovins,

Staff: Pam Bratschi, Brittany Dorsey, Rob Harris, Susie Stec,

Public: Scott Ringler, Giffels Webster

No quorum was present, so the meeting proceeded as a workshop. All action items will be taken up at the next meeting.

2. Approval of Agenda

None

3. Approval of Minutes

None

4. Financial Review

A. October 2023 Financial Reports

B. November 2023 Financial Reports

Bratschi shared an update and indicated that the fund balance is in good standing.

5. Committee Reports

Dorsey discussed new committee members and upcoming events. Shared details about the Tri-City workshops 2024.

6. Other Business

A. December 2023 CED Report

Stec provided an update; highlighted the DTE Tree Grant and RAP 2.0 project funding.

B. December 2023 Code Enforcement Report

Harris provided an update. Stated that he will begin writing tickets for business owners who are not responding or working without proper permits.

7. Old Business

None

8. New Business

A. 2024 Alley & Approach Recommendation

Ringler provided an update on completed 2023 work and presented the proposed 2024 Alley & Approach work.

B. Municipal Park Renovation – Project Update

Stec attended MSOC meeting. MSOC agreed to do a 40/60 split with participating Oakland County communities. Giffels Webster has offered in-kind support for the project. Stec will meet with Snider Recreation to scale back the design to better meet the revised budget.

9. Public Comment

None

10. Adjourn 12:56 pm