



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
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TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: July 21, 2025
RE: Community Room Roof Specifications

Background Brief: Included in the FY 26 budget was \$25,000 to address leaking issues with the Community Room roof. However, after having multiple roofing contractors come to City Hall and evaluate the roof and request quotes, it appears there is more to this issue than originally thought. Additional issues include, but are not limited to, the roof slope and/or gutter placement not being correct, leading to standing water at the edge of the building; HVAC equipment not being raised properly on the roof; and drainage concerns.

Due to these issues, I believe it is imperative to take a step back and work with an independent consulting firm that specializes in roofing so we can have a proper recommendation on how to manage this City asset. Detroit Roofing Inspection Service (DRIS) is an independent consulting firm specializing in roof inspection and consultation. DRIS has been in the construction consulting industry since 1968 and comes highly recommended by some of our neighboring communities.

The enclosed proposal would allow the City to utilize DRIS to complete a survey of the existing roofing system and then design bidding documents that meet all our needs. Based on the outcome of the bidding documents, we will know if we can move forward this current fiscal year or if we need to plan for a more intensive project in the next couple of years.

Previous Action: N/A

Economic Impact: \$5,500 for DRIS preparation of re-roofing specifications.

\$25,000 was budgeted in 101-201-000-970 for the Community Room Roof

Recommendation: I recommend approving the enclosed proposal.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
to approve the specialized design service quote from Detroit Roofing Inspection Service for an estimated cost of \$5,500.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Jason Hammond
Council Member

Maria Mannarino
Council Member