



Downtown Development Authority

Friday, September 20, 2024 at 12:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

MINUTES

1. **Call to Order** – 12:03pm

2. **Roll Call**

Present: Kelly Garrett, Mike Greene, Danielle Huey, Charlotte Jones, Fred Prime (Left 12:24pm), Pam Shermeyer

Excused: Patricia Felton, Bryan Ford, Dan Sugg

A motion was made by Pam Shermeyer to approve absences. Motion was seconded by Mike Greene.

3. **Approval of Minutes**

Motion made by Kelly Garrett to approve meeting minutes from August 16, 2024, DDA board meeting. Motion was seconded by Pam Shermeyer.

4. **Approval of Agenda**

Motion made by Mike Greene to approve the meeting agenda for the September 20, 2024, DDA board meeting. Motion was seconded by Kelly Garrett.

5. **Consent Agenda**

- A. Monthly Financial Reports
- B. Monthly Code Enforcement Report

Motion made by Mike Greene to approve and accept the Consent Agenda. Motion was seconded by Kelly Garrett.

5. **Public Comment** (*speakers are limited to 3 minutes*)

6. **Old Business**

A. 27907 California Dr. - Proposed Renderings

Following concerns during public comment that this agenda item was a motion to approve a site plan for a DDA owned lot, board members clarified that a feasibility study was requested from the city's planning consultant covering what the lot could potentially become if sold to another party.

B. Holiday Lighting Quotes

Due to a lack of quorum following a board member excusing themselves from the meeting a vote to select a contractor to install holiday lights was tabled until October meeting.

7. **New Business**

A. Second Annual Lathrup Village Music Festival Overview

DDA Director provided overview of the financials from the 2024 Lathrup Village Music Festival.

B. Surnow - MEDC Letter of Support

Discussion on board members signing a letter of support for the Surnow Group's request for funding from MEDC for redevelopment of 27700 Southfield Road.

8. **DDA Director Report**

A. Monthly Report

Motion made to accept DDA Director's September Report and seconded.

9. **Public Comment (*speakers are limited to 3 minutes*)**

10. **DDA Board Training**

Due to attendance training was rescheduled for October meeting.

11. **Adjourn – 1:12pm**