



A HERITAGE OF GOOD LIVING

Fiscal Year 2025-2026  
Recommended Budget

## CITY OF LATHRUP VILLAGE



Jalen Jennings  
City Councilman



Bruce Kantor  
Mayor Pro Tem



Mykale "Kelly"  
Garrett  
Mayor



Jason Hammond  
City Councilman

Vacant  
City Councilman

## Executive Leadership Team

**Mike Greene**  
City Administrator

**Michelle Townsend**  
Finance Director

**Scott McKee**  
Chief of Police

**Alisa Emanuel**  
City Clerk

## Administrative Staff

Michael Zang  
Detective

Suzanne Cory  
Police Clerk

Austin Colson  
Community & Economic Development, DDA Director

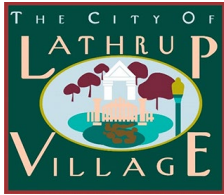
Tom Kennedy  
Community & Economic Development Intern

Steve Colliau  
Code Enforcement

Jessica Miller  
Deputy Treasurer & HR Generalist

Martha Bobcean  
Utility Billing

Tracy Singleton  
Administrative Assistant



**City of Lathrup Village**  
27400 Southfield Road  
Lathrup Village, MI 48076  
[www.lathrupvillage.org](http://www.lathrupvillage.org) | (248) 557-2600

TO: Mayor & City Council  
FROM: Mike Greene – City Administrator  
RE: Budget Message – Fiscal Year 2025-2026  
DATE: May 19, 2025

I am pleased to present my recommended City of Lathrup Village Fiscal Year 2025-2026 budget of **\$14,365,859**, with the General Fund constituting **\$5,489,407**. The General Fund is balanced and in compliance with the Michigan Uniform Budgeting and Accounting Act, Generally Accepted Accounting Principles (GAAP), and aligned with the priorities of City staff, City committees, and the City Council.

It should be noted that the State of Michigan has adopted a new version of the Uniform Chart of Accounts. The Uniform Chart of Accounts is designed to serve basic legislative, budgetary, and accounting objectives. In addition, it provides a means for local units to meet additional legal requirements of the unit for budgeting and uniform accounting and reporting, regardless of the size of the unit. While the draft budget reflects the old chart of accounts, the approved budget will be updated with the updated uniform chart of accounts in BS&A.

## **FISCAL YEAR 2025-2026 BUDGET**

The next fiscal year's budget presented a few challenges requiring difficult decisions and creative problem-solving. Our primary goals were to present a balanced budget that includes the City Council enacting Public Act 33 (PA 33) (Police & Fire Special Assessment), adding to the General Fund – Fund Balance, preserving high-quality service delivery to citizens, and accomplishing as many goals as funding would allow.

## **REVENUES**

### ***Ad Valorem (Property Tax)***

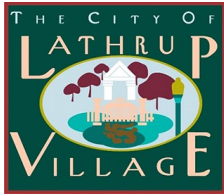
The Recommended Budget includes no general operating millage increase, keeping the City millage rate flat at 17.3001 mills for General Operations, 2.5948 mills for Refuse (garbage/recycling), 3.9307 mills for Roads (bond payment), and 1.8823 mills for those properties located within the Downtown Development Authority district.

However, the recommended budget includes the City Council enacting the Finance Review Committee's recommendation and approving a PA 33 Special Assessment of 3.1051 mills.

The City Council will consider this and potentially approve this millage rate and special assessment during their May 19, 2025, Council Meeting.

The projected City taxable value for Fiscal Year 2025-26 is \$194,800,810. This is a ~2.77 percent increase over the current year's taxable value (\$189,545,430). This increase was driven by home sales and investment in properties. Changes in values, compared to the current year's adopted budget, are described below:

<b>Kelly Garrett</b> Mayor	<b>Bruce Kantor</b> Mayor Pro-Tem	<b>Jalen Jennings</b> Council Member	<b>Jason Hammond</b> Council Member	<b>Vacant</b> Council Member
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- Residential Assessed Values **increased** by 3.41 percent, driven by home sales and investment in properties.
- Commercial Assessed Values **decreased** by 5.95 percent, driven by the Michigan First Credit Union Tax Tribunal decision.

The Recommended Budget applies a tax collection rate of 98 percent to real property. Due to the City's tax base, estimated collection rate, and factoring in the increase in exempt properties, total ad valorem revenues are projected to be **\$3,035,000**. This collection factors in the inclusion of our estimated tax-exempt properties. Implementing PA 33, as recommended, would bring in an additional \$580,000 based on the City's taxable value.

Tax	Annual Statutory Millage Rate	Fiscal Year 2024-2025	Fiscal Year 2025 - 2026
LV – General Operating	20.0000	17.3001	17.3001
Refuse	3.0000	2.5948	2.5948
Road Millage	3.9307	3.9307	3.9307
LV – DDA	2.0000	1.8823	1.8823
Public Act 33		0.0000	3.1051

#### ***Other Key Revenue Changes***

Key revenue changes outside property and sales tax are detailed below (based on the FY 24-25 approved budget).

#### ***General Fund***

- **PA 33 – Special Assessment (\$580,000)** – This revenue is new based on the City Council's creation of a Police & Fire Special Assessment District and levying millage to collect funds to offset the cost of public safety.
- **Tax 1% Administrative Fee (increase of \$7,000)** – This revenue is expected to increase next year based on increased taxable values throughout the community.
- **Building Permit (decrease of \$30,000)** – This revenue is expected to decrease as the previous year was increased due to approved commercial construction plans and due to where staff accounts for certain building-related fees.
- **Cable TV Revenues (decrease of \$20,000)** – Due to cord-cutting, this revenue is decreased to better align with previous actuals.
- **Investment Interest (decrease of \$20,000)** – Interest rates are projected to be reduced over the next year.
- **Sidewalk Revenues (decrease of \$20,000)** – Staff issued an extension of the FY 2024-25 payment scheduled due to invoicing delay, which allows individuals to pay into FY 2025-26. After FY 2025-2026, this line item will drop to \$0.

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Kelly Garrett  
Mayor

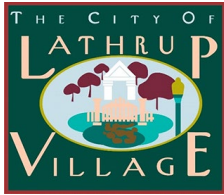
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#### *Local Street Fund*

- **Miscellaneous Revenue (increase of \$250,000)** – This revenue is from the MDOT Category B Grant that was awarded to the City for the reconstruction of Rainbow Circle. This revenue will be offset by increased local street expenses.

#### *Water Fund*

- **Water Service (increase of \$57,750)** – This revenue is expected to increase based on recommended rate increases (7.5%) to offset the pass-through cost from GLWA/SOCWA and limit the impact on water fund balance due to scheduled projects.
- **Federal/State Grants (increase of \$2,459,000)** – This revenue is from Congressional Project Funding (\$959,000) for Southfield Road Water Main Phase B & State (MEDC) project Funding (\$2,000,000) for Southfield Road Water Main Phase A. NOTE: \$500,000 from the MEDC was received in FY 24-25 This revenue will be offset by project expenses.

#### *Sewer Fund*

- **Sewage Disposal Revenue (increase of \$72,200)** – This revenue is expected to increase based on recommended rate increases (4%) to cover recommended sewer projects and pass-through rates from the Evergreen Farmington Sewage District, and limit the impact on sewer fund balance due to scheduled projects.

## **EXPENDITURES**

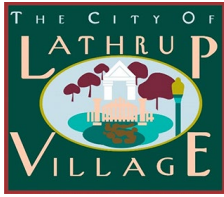
### ***Positions***

Below is a summary of the City's budgeted permanent positions and the salary split applied to those positions:

Position	General	DDA	Water	Sewer	Major Roads	Local Roads
City Administrator	68%	10%	6%	6%	5%	5%
Finance Director	70%	10%	10%	10%		
Deputy Treasurer	70%		15%	15%		
DDA Director	10%	90%				
DDA Projects Manager	10%	90%				
Code Enforcement	55%	45%				
Admin. Assistant	100%					
Utility Billing			50%	50%		
City Clerk	100%					
Police Chief	100%					
Lieutenant	100%					
Sergeant	100%					
Police Clerk	100%					
PD FT (8) & PD PT (4)	100%					

These full-time positions account for approximately ~41% of the total General Fund budget.

<b>Kelly Garrett</b> Mayor	<b>Bruce Kantor</b> Mayor Pro-Tem	<b>Jalen Jennings</b> Council Member	<b>Jason Hammond</b> Council Member	<b>Vacant</b> Council Member
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### ***Employee Pay***

A three (3) percent cost-of-living pay adjustment (COLA) increase is included in the recommended budget for all non-union full-time employees of the City. The three percent is based on the Michigan Center for Data and Analytics Detroit Metro Area inflation rate for the past year (3.3%).

### ***Capital***

Funding capital needs (*purchases of significant value that have a useful life of greater than one year*) is an aspect of the budget that demands careful consideration during the review process. Some capital needs are predictable based on normal life cycles for items like vehicles and computers. Others can be large one-time expenses, such as significant facility repairs or large technological purchases.

It is not uncommon to see fluctuations in capital from year to year, and many capital requests are typically not funded. This year, I have requested that departments present all their capital needs to build a more predictable cycle overall. This, in turn, allows the City to make the best possible decision on an annual basis rather than reactively appropriating funds mid-year.

The Fiscal Year 2025-2030 Capital Improvement Plan (CIP) is included in this document. There are currently thirteen (14) CIP projects that are included in the recommended budget:

- General – Master Plan Update – \$32,350
- General – Parks & Recreation Plan Update – \$9,800
- General – Community Room Roof Replacement – \$25,000
- General – Detective Bureau Car Replacement – \$35,000
- General – Police Ballistic Shields – \$13,000
- General – DPS Building Gutter Replacement – \$10,000
- General – Annie Lathrup Fitness Park Project - \$175,000
- General – Community Room Chairs – \$15,000
- General – 50% - DPS Backhoe - \$50,000; Water – 25% - \$25,000; Sewer – 25% - \$25,000
- Local Street – Rainbow Circle Reconstruction - \$589,990
- Water – Southfield Phase A Water Main - \$2,000,000
- Water – Southfield Phase B Water Main - \$1,151,700
- Sewer – Manhole Installation - \$60,000
- Sewer – Cured in Place Lining - \$120,000

### ***Future Budget Pressures***

While the Recommended Budget lays forth a financial plan for the upcoming year, there are a few long-term items we must continue to monitor for their impact on future budgets.

- **Proposal A** – This proposal (1994) places an artificial cap on Taxable Value growth, limiting it to five percent (5%) or the cost of living in each given year.
- **Headlee Amendment** – The Michigan Constitution creates an additional strain on the City’s ability to cover costs and fund activities for our residents. The “Headlee Rollback” references the 1978 amendment to the Michigan Constitution that requires a local unit of government to reduce its

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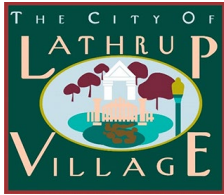
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millage when annual growth on existing property is greater than the rate of inflation. Consequently, the local unit's millage rate gets "rolled back" so that the resulting growth in property tax revenue, community-wide, is no more than the rate of inflation. The major variables that impact the Headlee rollback calculation include:

- Taxable value uncapping from property transfers ("pop-ups"). The greater the number of pop-ups, the greater the impact on rollback.
- Change in CPI – the lower the CPI, the greater the impact on rollback. The higher the CPI, the less impact on rollback.
- Property tax exemptions for low-income residents, veterans, and nonprofit organizations.
- NOTE: The Finance Review Committee has recommended that the City Council place a Headlee Rollback initiative on the November 2025 ballot.
- **Inflation** – Inflation has averaged over 4% per year over the past five (5) years and has peaked as high as 7%, which has drastically impacted the cost of goods and services. The City needs to consistently monitor purchases and explore different vendors to ensure the City is receiving the greatest benefit for the lowest cost.
- **Facilities** – The City's facilities were built in the 1970s and have seen only minor updates throughout the years. The City should be aware that numerous capital items will need to be addressed over the next few years and should budget accordingly.
- **Infrastructure** – While the City has done an admirable job of addressing infrastructure over the past few years, it is important to continue the momentum and continue investment into water/sewer/streets.
- **Grant Matching** – The City is emphasizing seeking grants over the next few years. Typically, grants will require matching funds, and these funds are not normally budgeted for due to the uncertainty of receiving funding. The City should anticipate recommended budget amendments that may need to utilize fund balance to cover required grant matches.
- **Public Act 33 Police & Fire Special Assessment** – In the event the City Council does not enact the Finance Review Committee's recommendation to utilize PA 33 to the aforementioned rate, the following items would need to be considered for reduction/elimination, or actions taken (pending City Council discussion) to balance the General Fund budget:
  - Direct staff to solicit formal quotes for outsourcing additional services (ex: Police Department) (cost savings, unknown)
  - Open & renegotiate Tringali & Lathrup Services contracts for the elimination of leaf pickup/yard waste (cost savings, unknown)
  - Open & renegotiate LVTV contract for the further reduction in video recordings (cost savings, unknown)
  - Southfield Library Services Contract - \$190,735
  - Annie Lathrup Fitness Park Project - \$175,000
  - Elimination of one (1) FT Patrol Officer or Administrative Position – \$80,000 to \$110,000
  - DPS Backhoe - \$100,000 (\$50,000 General Fund)
  - Detective Bureau Car Replacement - \$35,000
  - Master Plan Update - \$32,350
  - Community Room Roof - \$25,000
  - City Hall Phone System Upgrade – \$20,000
  - Administrative COLA – \$20,000
  - PD Floor Replacement – \$15,000

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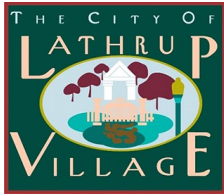
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- Community Room Chairs - \$15,000
- PD Ballistic Shields - \$13,000
- DPS Building Gutters - \$10,000
- Recreation Plan Update - \$9,800
- Lexipol Grant Services - \$7,500
- Administrative Staff Training - \$7,000
- Council Training/Conference - \$5,000
- Community Room Ice Machine - \$3,500
- New Admin Computers (2) - \$3,000

If the City Council does not enact the Finance Review Committee's recommendation to utilize PA at the aforementioned rate, the City would need to reduce expenditures. If no PA 33 rate is utilized, expenditures would need to be reduced by (at minimum) \$500,000 to balance the budget for FY 2025-2026.

### **Recommendations**

While this budget presents some challenges due to numerous factors, future budgets will be more challenging. If the Council does not utilize PA 33, the City will need to operate on as-needed services only and will potentially have to reduce the staff and services offered to the community. Additionally, if a Headlee Amendment is placed on the November 2025 ballot and is not approved by the voters, the City Council will have additional challenges that will need to be addressed.

### **Conclusion**

Next year's budget presents some challenges as well as significant opportunities. This Recommended Budget maintains the high quality of service the citizens of Lathrup Village expect, awards employees for good performance, and makes strategic investments in high-priority services. I would like to thank the City staff for their assistance in the development of this Recommended Budget, and I look forward to working with each of you to develop a final budget for Fiscal Year 2025-2026 that will meet the service needs and expectations of our citizens and community.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Mike Greene".

Mike Greene  
City Administrator

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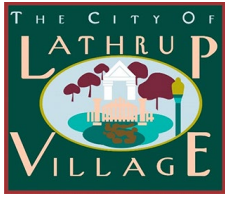
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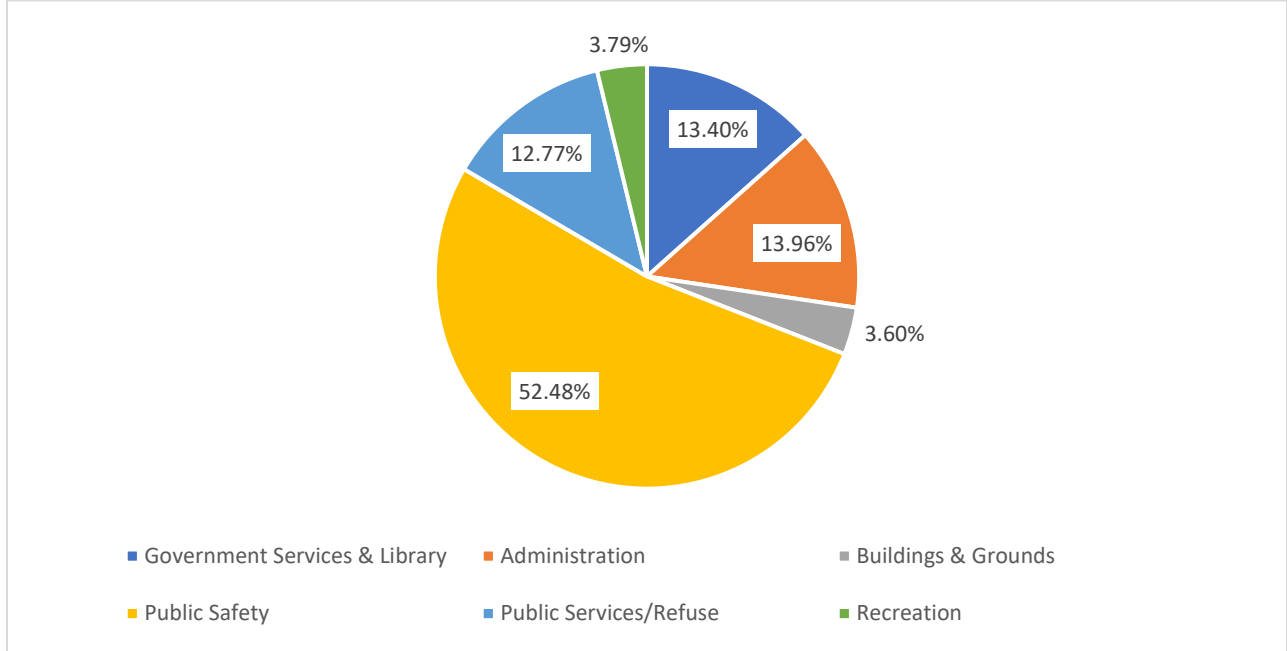
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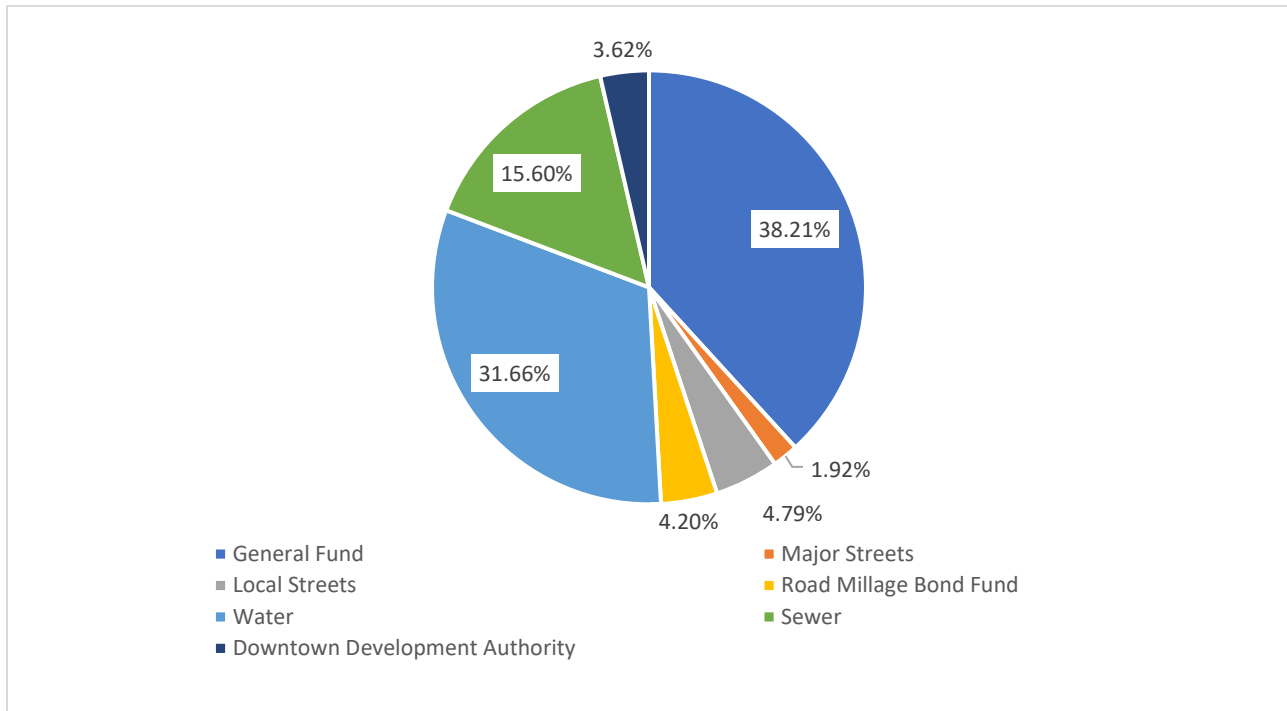


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### General Fund Expenses – Distribution



### Total City Expenses – Distribution



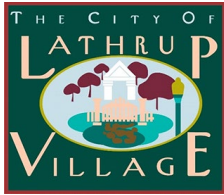
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**Goals & Performance Measures**  
**Fiscal Year 2025/2026**

<b>Transparent, Open &amp; Honest Government</b>	
<i>This value reflects our first and most important responsibility. We maintain an organizational reputation for openness, honesty, and integrity.</i>	
<ul style="list-style-type: none"> <li>• Improve communications with residents and local businesses</li> </ul>	Use all possible media to communicate events, meetings, and updates promptly. Develop a clear and concise timeline for when items need to be turned in for the media, and be consistent with the timing of posting.
<ul style="list-style-type: none"> <li>• Create a Formal Communication Plan</li> </ul>	Have a City Communication Plan formally adopted before July 31, 2025.
<ul style="list-style-type: none"> <li>• Develop effective document management and paperless processes</li> </ul>	Develop processes and policies that allow residents to conduct business online and make payments with ease.
<ul style="list-style-type: none"> <li>• Improve website/mobile app design to make information more easily accessible</li> </ul>	Continually update website pages to meet residents' needs.
<ul style="list-style-type: none"> <li>• Do more Town Halls</li> </ul>	Conduct one (1) Town Hall quarterly on a specific topic.

<b>Dedication to Service</b>	
<i>Our primary duty is to the people we serve. We are accessible, responsive, consistent, and understanding. We provide assistance beyond our customers' expectations, and we find effective solutions to problems that are brought to our attention.</i>	
<ul style="list-style-type: none"> <li>• Improve operations through upgrades in technology</li> </ul>	Develop processes and policies that allow residents to conduct business online and make payments with ease.
<ul style="list-style-type: none"> <li>• Maintain robust and attractive business corridors</li> </ul>	<p>The Code Enforcer and DDA Director conduct a business inventory quarterly, not only to provide feedback for improvement but also to increase business relationships.</p> <p>Utilize Oakland County &amp; Main Street resources to their potential.</p>
<ul style="list-style-type: none"> <li>• Promote a safe and secure community</li> </ul>	The Police Chief and/or designee will attend one community event (outside of Police events) per year and attend a City Council meeting quarterly.
<ul style="list-style-type: none"> <li>• Promote a clean and vibrant community</li> </ul>	Continue to utilize Code Enforcement patrols throughout the City to enhance the quality of life for all businesses and residents.

<ul style="list-style-type: none"> <li>Develop and prioritize improvements to parks and playgrounds</li> </ul>	<p>We will ensure that our parks and playgrounds are clean and safe. When financially available, upgrades will be done.</p>
<ul style="list-style-type: none"> <li>Increase Recreational Offerings</li> </ul>	<p>Utilize the Parks and Recreation Committee and City staffing to hold recreational events for members of the entire community.</p> <p>The Council will evaluate during the budget process the creation of a Part-Time Recreation Coordinator position.</p>
<ul style="list-style-type: none"> <li>Improve quality of life for residents of all ages</li> </ul>	<p>We will respond to residents professionally and respectfully in a timely manner. Even if we do not have the answer immediately, we will return phone calls, emails, and messages within two (2) business days.</p>
<ul style="list-style-type: none"> <li>Provide a maximum of one (1) workday initial response to See Click Fix reports with an additional response every three (3) business days until the issue is resolved</li> </ul>	<p>Residents will be updated regularly until their inquiry is completed. The City Council will be updated with open issues from See Click Fix bi-weekly consistently.</p>

<b>Fiscal Responsibility</b>	
<p><i>Proper use of community resources in a public trust, which we continually guard. In the management of this trust, we must avoid even the appearance of impropriety. In our management of public funds, we will strive for the greatest possible efficiency and effectiveness.</i></p>	
<ul style="list-style-type: none"> <li>Fiscal Reviews</li> </ul>	<p>Improve oversight of both revenues and expenditures throughout all funds.</p>
<ul style="list-style-type: none"> <li>Contracts</li> </ul>	<p>Create a formal list of all City contracts to be reviewed during the budget process.</p>
<ul style="list-style-type: none"> <li>Support economic vitality to attract and retain local businesses</li> </ul>	
<ul style="list-style-type: none"> <li>Maintain and evaluate current infrastructure to make improvements when necessary.</li> </ul>	

<b>Personal Honesty and Integrity</b>	
<p><i>Each of us demonstrates the highest standards of personal integrity and honesty in public activities to inspire confidence and trust in government.</i></p>	
<ul style="list-style-type: none"> <li>Code of Ethics provided to all newly elected/appointed Council and Board members</li> </ul>	
<ul style="list-style-type: none"> <li>All members of appointed and elected boards will come to meetings prepared to conduct business</li> </ul>	
<ul style="list-style-type: none"> <li>Respond by agreed-upon deadlines</li> </ul>	<p>Clear Expectations of due dates and assignments will be communicated. Reminders will be sent 24 hours before the due date</p>
<ul style="list-style-type: none"> <li>All staff and members of the appointed and elected boards will be as timely as possible with their arrival to meetings unless they have communicated otherwise.</li> </ul>	



Excellence	
<i>We continually pursue excellence by being creative and professional, taking risks, showing initiative, and being committed to our team. In this pursuit, we support continuing education and training for all team members.</i>	
<ul style="list-style-type: none"> <li>All staff and members of appointed and elected boards will participate in training that will increase knowledge and help the City progress</li> </ul>	All members of the City Council will attend at minimum one (1) government training session per year.
<ul style="list-style-type: none"> <li>Subscribe/read journals, organizations, and periodicals (e.g., Inside 208, Bridge, MML magazine, etc.)</li> </ul>	
<ul style="list-style-type: none"> <li>All staff and members of appointed and elected boards will be proactive and take initiatives to improve community relations (i.e., residents, businesses, and surrounding communities)</li> </ul>	

Teamwork	
<i>We are a team that emphasizes high levels of trust, cooperation, and commitment to excellent communication with the organization. We encourage employees to exercise independent judgment in meeting customer needs through professional behavior that is consistent with our values.</i>	
<ul style="list-style-type: none"> <li>Staff will provide professional development and team development opportunities bi-annually</li> </ul>	
<ul style="list-style-type: none"> <li>We will work by the “golden rule” when it comes to interacting with staff, residents, and the general community</li> </ul>	<ul style="list-style-type: none"> <li>City Council will provide public acknowledgment of their perceived “golden rule” excellence</li> <li>The City will create a digital organizational feedback form to be reviewed bi-annually.</li> </ul>

A Humane and Diverse Organization	
<i>We are a humane organization that honors diversity and protects individual rights. Open communication, respect for others, compassion, and a sense of humor contribute to our positive working environment. We make every attempt for every employee to reach their full potential. We value the cultural and social diversity that is reflected in our community, and we welcome the changes and new perspectives that this diversity brings us.</i>	
<ul style="list-style-type: none"> <li>Appointments to boards and commissions:</li> </ul>	Reflective of the cultural and social diversity of the community.
<ul style="list-style-type: none"> <li>We will provide cultural events for the community during holidays and for general celebrations.</li> </ul>	
<ul style="list-style-type: none"> <li>We will respect all people regardless of their ethnicity, race, age, sexual orientation, and preference.</li> </ul>	

Other	
<ul style="list-style-type: none"> <li>Continue best practices in maintaining city grounds, parks, and entrances.</li> </ul>	
<ul style="list-style-type: none"> <li>Staff will create, at minimum, two (2) educational videos per year.</li> </ul>	
<ul style="list-style-type: none"> <li>Identify cross-functional opportunities (e.g., police officers &amp; Code Enforcement)</li> </ul>	
<ul style="list-style-type: none"> <li>The City Staff will conduct 360 evaluations annually</li> </ul>	
<ul style="list-style-type: none"> <li>City Council will create an updated City Administrator Evaluation Form</li> </ul>	

**RESOLUTION #2025-13-A  
ANNUAL FISCAL RESOLUTIONS  
Fiscal Year 2025- 2026**

**(1) RESOLUTION ADOPTING BUDGET**

**WHEREAS**, the City Administrator has prepared and submitted to the City Council a recommended budget covering the next fiscal year, a public hearing has been held after due notice, and all other Charter requirements for the adoption of an annual budget have been met; and

**WHEREAS**, a Proposed Budget has been studied, reviewed, modified, reduced to writing, and filed with the City Clerk, which meets with the approval of the City Council and is now ready for adoption in final form;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council does hereby adopt the Proposed Budget now on file with the City Clerk, and has been modified to date as being the Budget of the City of Lathrup Village for the fiscal year commencing on July 1, 2025; and

**BE IT FURTHER RESOLVED** that the City Clerk be directed to date and initial such budget document for purposes of identification.

**(2) GENERAL PURPOSES TAX LEVY**

**WHEREAS**, the City Council has approved a budget document for the next fiscal year, and it is necessary to provide a levy of the amounts necessary to be raised by general ad valorem taxes on property for general municipal purposes;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council does hereby levy an annual ad valorem tax for the fiscal year commencing on the next July 1st upon all real and personal property subject to such taxation within the City at the maximum rate of 17.3001 mills upon each dollar of State Taxable Valuation assessed thereon according to the law (such levy is calculated to raise the sum of \$3,035,000 more or less) to be used for general municipal purposes; that this levy is made according to the authority of Section 9.1 of the Charter and is exclusive of, and in addition to, all other special purpose levies for such year.

**(3) REFUSE COLLECTION AND DISPOSAL TAX LEVY**

**WHEREAS**, the City Council has approved a budget document for the next fiscal year, and it is necessary to provide a levy of the amounts necessary to be raised by general ad valorem taxes on property to defray the costs of collecting and disposing of "garbage" (in this City termed "refuse"),

**NOW, THEREFORE, BE IT RESOLVED** that the City Council does hereby levy an annual ad valorem tax for the fiscal year commencing on next July 1st upon all real and personal property subject to such taxation within the City at the maximum rate of 2.5948 mills upon each dollar of State Taxable Valuation assessed thereon according to law (such levy being calculated to raise the sum of \$461,300 more or less) to be used to pay the cost of establishing and maintaining a system for the collection and disposal of refuse; that this levy is made according to the statutes in such case made and provided, and specifically 1917 PA 298, 1947 PA 179, and MSA 5.2681, all as amended to date.

#### **(4) STREET IMPROVEMENT BOND MILLAGE**

**WHEREAS**, during the November 2020 election, the voters approved a Street Improvement Bond Proposal to pay the cost of constructing street improvements throughout the City, consisting of paving, repaving, resurfacing, reconstructing, and improving streets.

**NOW, THEREFORE, BE IT RESOLVED**, that the City does hereby levy an annual ad valorem tax for the fiscal year commencing on the next July 1<sup>st</sup> upon all real and personal property subject to such taxation within the City at the maximum rate of 3.9307 upon each dollar of State Taxable Valuation assessed thereon according to the law (such levy being calculated to raise the sum of \$688,845 more or less) to be used to pay the cost of the street improvement bond; that this levy is made according to the voter-approved ballot measure.

#### **(5) DOWNTOWN DEVELOPMENT AUTHORITY**

**WHEREAS**, the City Council has adopted a budget for the next fiscal year, and it is necessary to provide a levy of the amounts necessary to be raised by general ad valorem taxes on property within the City's Downtown Development Authority District, as recommended and submitted by the Downtown Development Authority;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council does hereby levy an annual ad valorem tax for the fiscal year commencing on the next July 1st upon all real and personal property subject to such taxation within the Downtown Development Authority District at a maximum rate of 1.8823 mills upon each dollar of State Taxable Valuation assessed thereon according to law (such levy being calculated to raise the sum of \$422,500 more or less) to be used exclusively for Downtown Development Authority purposes or as authorized by an adopted agreement with the City of Lathrup Village.

#### **(6) ANNUAL APPROPRIATIONS RESOLUTION**

**WHEREAS**, the City Council has adopted a budget for the next fiscal year, which is now on file with the City Clerk,

**NOW, THEREFORE, BE IT RESOLVED** that the Council does hereby appropriate the following sums for the following purposes for the fiscal year commencing the next July 1st:

Government Services & Library	735,635
Administration	766,200
Buildings & Grounds	197,859
Public Safety	2,880,835
Public Services/Refuse	700,828
Recreation	208,050
Major Streets	276,450
Local Streets	687,440
Road Millage Bond Fund	602,750
Water	4,548,700
Sewer	2,241,162
Downtown Development Authority	519,950
Total	14,365,859

#### **(7) WATER RATES**

**WHEREAS**, the City Council has approved a budget document for the next fiscal year, and it is necessary to provide a fee of the amounts necessary to be raised by a rate per thousand cubic feet to defray the costs of operating the water system of the City, hereinafter detailed,

**NOW, THEREFORE, BE IT RESOLVED** that the City Council does hereby levy an annual fee of \$51.58 per thousand cubic feet on all water customers of the City commencing next July 1<sup>st</sup>; that said fee is set according to Sections 78-222 and 34-491 of the Code of Ordinances for the City of Lathrup Village.

#### **(8) SEWER RATES**

**WHEREAS**, the City Council has approved a budget document for the next fiscal year, and it is necessary to provide a fee of the amounts necessary to be raised by a rate per thousand cubic feet to defray the costs of operating the sewer system of the City, hereinafter detailed,

**NOW, THEREFORE, BE IT RESOLVED** that the City Council does hereby levy an annual fee of \$93.59 per thousand cubic feet on all sewer customers of the City as well as necessary surcharges for certain wastewater imposed upon the City by the Evergreen-Farmington Sewage Disposal System commencing the next July 1<sup>st</sup>; that said fee is set according to Sections 78-383, 34-496, and 34-487 of the Code of Ordinances for the City of Lathrup Village.

**RESOLUTION #2025-13-B  
ANNUAL FISCAL RESOLUTIONS  
Fiscal Year 2025-2026**

**(1) RESOLUTION ADOPTING BUDGET**

**WHEREAS**, the City Administrator has prepared and submitted to the City Council a recommended budget covering the next fiscal year, a public hearing has been held after due notice, and all other Charter requirements for the adoption of an annual budget have been met; and

**WHEREAS**, a Proposed Budget has been studied, reviewed, modified, reduced to writing, and filed with the City Clerk, which meets with the approval of the City Council and is now ready for adoption in final form;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council does hereby adopt the Proposed Budget now on file with the City Clerk, and has been modified to date as being the Budget of the City of Lathrup Village for the fiscal year commencing on July 1, 2025; and

**BE IT FURTHER RESOLVED** that the City Clerk be directed to date and initial such budget document for purposes of identification.

**(2) GENERAL PURPOSES TAX LEVY**

**WHEREAS**, the City Council has approved a budget document for the next fiscal year, and it is necessary to provide a levy of the amounts necessary to be raised by general ad valorem taxes on property for general municipal purposes;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council does hereby levy an annual ad valorem tax for the fiscal year commencing on the next July 1st upon all real and personal property subject to such taxation within the City at the maximum rate of 17.3001 mills upon each dollar of State Taxable Valuation assessed thereon according to the law (such levy is calculated to raise the sum of \$3,035,000 more or less) to be used for general municipal purposes; that this levy is made according to the authority of Section 9.1 of the Charter and is exclusive of, and in addition to, all other special purpose levies for such year.

**(3) REFUSE COLLECTION AND DISPOSAL TAX LEVY**

**WHEREAS**, the City Council has approved a budget document for the next fiscal year, and it is necessary to provide a levy of the amounts necessary to be raised by general ad valorem taxes on property to defray the costs of collecting and disposing of "garbage" (in this City termed "refuse"),

**NOW, THEREFORE, BE IT RESOLVED** that the City Council does hereby levy an annual ad valorem tax for the fiscal year commencing on next July 1st upon all real and personal property subject to such taxation within the City at the maximum rate of 2.5948 mills upon each dollar of State Taxable Valuation assessed thereon according to law (such levy being calculated to raise the sum of \$461,300 more or less) to be used to pay the cost of establishing and maintaining a system for the collection and disposal of refuse; that this levy is made according to the statutes in such case made and provided, and specifically 1917 PA 298, 1947 PA 179, and MSA 5.2681, all as amended to date.

#### **(4) STREET IMPROVEMENT BOND MILLAGE**

**WHEREAS**, during the November 2020 election, the voters approved a Street Improvement Bond Proposal to pay the cost of constructing street improvements throughout the City, consisting of paving, repaving, resurfacing, reconstructing, and improving streets.

**NOW, THEREFORE, BE IT RESOLVED**, that the City does hereby levy an annual ad valorem tax for the fiscal year commencing on the next July 1<sup>st</sup> upon all real and personal property subject to such taxation within the City at the maximum rate of 3.9307 upon each dollar of State Taxable Valuation assessed thereon according to the law (such levy being calculated to raise the sum of \$688,845 more or less) to be used to pay the cost of the street improvement bond; that this levy is made according to the voter-approved ballot measure.

#### **(5) DOWNTOWN DEVELOPMENT AUTHORITY**

**WHEREAS**, the City Council has adopted a budget for the next fiscal year, and it is necessary to provide a levy of the amounts necessary to be raised by general ad valorem taxes on property within the City's Downtown Development Authority District, as recommended and submitted by the Downtown Development Authority;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council does hereby levy an annual ad valorem tax for the fiscal year commencing on the next July 1st upon all real and personal property subject to such taxation within the Downtown Development Authority District at a maximum rate of 1.8823 mills upon each dollar of State Taxable Valuation assessed thereon according to law (such levy being calculated to raise the sum of \$422,500 more or less) to be used exclusively for Downtown Development Authority purposes or as authorized by an adopted agreement with the City of Lathrup Village.

#### **(6) ANNUAL APPROPRIATIONS RESOLUTION**

**WHEREAS**, the City Council has adopted a budget for the next fiscal year, which is now on file with the City Clerk,

**NOW, THEREFORE, BE IT RESOLVED** that the Council does hereby appropriate the following sums for the following purposes for the fiscal year commencing the next July 1st:

Government Services & Library	735,635
Administration	766,200
Buildings & Grounds	197,859
Public Safety	2,880,835
Public Services/Refuse	700,828
Recreation	33,050
Major Streets	276,450
Local Streets	687,440
Road Millage Bond Fund	602,750
Water	4,548,700
Sewer	2,241,162
Downtown Development Authority	519,950
Total	14,190,859

### **(7) WATER RATES**

**WHEREAS**, the City Council has approved a budget document for the next fiscal year, and it is necessary to provide a fee of the amounts necessary to be raised by a rate per thousand cubic feet to defray the costs of operating the water system of the City, hereinafter detailed,

**NOW, THEREFORE, BE IT RESOLVED** that the City Council does hereby levy an annual fee of \$51.58 per thousand cubic feet on all water customers of the City commencing next July 1<sup>st</sup>; that said fee is set according to Sections 78-222 and 34-491 of the Code of Ordinances for the City of Lathrup Village.

### **(8) SEWER RATES**

**WHEREAS**, the City Council has approved a budget document for the next fiscal year, and it is necessary to provide a fee of the amounts necessary to be raised by a rate per thousand cubic feet to defray the costs of operating the sewer system of the City, hereinafter detailed,

**NOW, THEREFORE, BE IT RESOLVED** that the City Council does hereby levy an annual fee of \$93.59 per thousand cubic feet on all sewer customers of the City as well as necessary surcharges for certain wastewater imposed upon the City by the Evergreen-Farmington Sewage Disposal System commencing the next July 1<sup>st</sup>; that said fee is set according to Sections 78-383, 34-496, and 34-487 of the Code of Ordinances for the City of Lathrup Village.



**RESOLUTION #2025-13-C**  
**ANNUAL FISCAL RESOLUTIONS**  
**Fiscal Year 2025-2026**

**(1) RESOLUTION ADOPTING BUDGET**

**WHEREAS**, the City Administrator has prepared and submitted to the City Council a recommended budget covering the next fiscal year, a public hearing has been held after due notice, and all other Charter requirements for the adoption of an annual budget have been met; and

**WHEREAS**, a Proposed Budget has been studied, reviewed, modified, reduced to writing, and filed with the City Clerk, which meets with the approval of the City Council and is now ready for adoption in final form;

**NOW, THEREFORE, BE IT RESOLVED** that the City Council does hereby adopt the Proposed Budget now on file with the City Clerk, and has been modified to date as being the Budget of the City of Lathrup Village for the fiscal year commencing on July 1, 2025; and

**BE IT FURTHER RESOLVED** that the City Clerk be directed to date and initial such budget document for purposes of identification.

**(2) GENERAL PURPOSES TAX LEVY**

**WHEREAS**, the City Council has approved a budget document for the next fiscal year, and it is necessary to provide a levy of the amounts necessary to be raised by general ad valorem taxes on property for general municipal purposes;

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**(3) REFUSE COLLECTION AND DISPOSAL TAX LEVY**

**WHEREAS**, the City Council has approved a budget document for the next fiscal year, and it is necessary to provide a levy of the amounts necessary to be raised by general ad valorem taxes on property to defray the costs of collecting and disposing of "garbage" (in this City termed "refuse"),

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#### **(6) ANNUAL APPROPRIATIONS RESOLUTION**

**WHEREAS**, the City Council has adopted a budget for the next fiscal year, which is now on file with the City Clerk,

**NOW, THEREFORE, BE IT RESOLVED** that the Council does hereby appropriate the following sums for the following purposes for the fiscal year commencing the next July 1st:

Government Services & Library	693,135
Administration	761,200
Buildings & Grounds	197,859
Public Safety	2,865,835
Public Services/Refuse	700,828
Recreation	33,050
Major Streets	276,450
Local Streets	687,440
Road Millage Bond Fund	602,750
Water	4,548,700
Sewer	2,241,162
Downtown Development Authority	519,950
Total	14,128,359

#### **(7) WATER RATES**

**WHEREAS**, the City Council has approved a budget document for the next fiscal year, and it is necessary to provide a fee of the amounts necessary to be raised by a rate per thousand cubic feet to defray the costs of operating the water system of the City, hereinafter detailed,

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**WHEREAS**, the City Council has approved a budget document for the next fiscal year, and it is necessary to provide a fee of the amounts necessary to be raised by a rate per thousand cubic feet to defray the costs of operating the sewer system of the City, hereinafter detailed,

**NOW, THEREFORE, BE IT RESOLVED** that the City Council does hereby levy an annual fee of \$93.59 per thousand cubic feet on all sewer customers of the City as well as necessary surcharges for certain wastewater imposed upon the City by the Evergreen-Farmington Sewage Disposal System commencing the next July 1<sup>st</sup>; that said fee is set according to Sections 78-383, 34-496, and 34-487 of the Code of Ordinances for the City of Lathrup Village.

## GENERAL FUND REVENUES

The one budgetary Fund that everyone can easily identify with is the General Fund due to its reliance on local property taxes, in the form of authorized and approved millage, as the largest source of revenues. Governmental funds include all activities that provide general governmental services that are not business-type activities. Governmental funds can include the General Fund, special revenue funds, debt service funds, capital project funds, and permanent funds.

The General Fund is the primary operating fund because it accounts for all financial resources used to provide government services other than those specifically assigned to another fund. General Fund activities are financed by revenue from general property taxes, state-shared revenue, and the catch-all “other revenues” category.

## LINE-ITEM DEFINITIONS

The following definitions apply to all line items within the General Fund Revenues section of the budget.

**General Operating Tax:** Reflects the tax levied on all property within the City and is unrestricted revenue that can be used for any budgetary purpose.

**Public Safety Tax:** Reflects the tax based on a combination of three (3) separate police tax rates. The three rates comprise the voter-approved rates in 1974, 1985, and 1992. While the total revenues raised are not sufficient to cover the entire public safety operation, this tax is exclusively used for police and fire operations. This tax is not currently in effect.

**Refuse Collection:** Reflects the tax based on the cost for all refuse collection and disposal operations. Included is funding for the collection and disposal of all categories of refuse as well as our leaf pickup program.

**Library:** Reflects the tax levied to pay for the cost of library services in the City of Southfield.

**Streets:** Reflects the tax levied to pay for the cost of our annual street resurfacing program.

**Administrative Fees:** As the collection agency for all units of government levying taxes on property, we are allowed to charge a one (1%) percent administrative fee on taxes collected on behalf of taxing agencies. This is to compensate the City for the administrative time to collect, account for, and forward all monies to each taxing agency.

**Interest & Penalties:** Reflects the revenue related to those property taxpayers who do not pay their taxes within the allowable period.

**State Shared Revenues:** Reflects the Constitutional State Revenue Sharing and Economic Vitality Incentive Program (EVIP) that distributes state-collected sales tax to local governments as unrestricted revenues.

**Federal & State Grants:** Reflects the receipt of any grant funds from federal or state sources.

### Other Revenues:

The following is a breakdown and definition for each line item under this category:

**Miscellaneous:** Reflects a catch-all category for unexpected revenues that are received for which there is no specific line item established. An example would be the sale of surplus vehicles, one-time payments, etc.

**Investment Interest:** Reflects the interest earned through the investment of excess funds in statutorily approved investments.

**Workers Compensation Dividend:** Reflects a return of funds from the Michigan Municipal League Workers Compensation Fund to all participating members. The level of return is based on the approved dividend by the worker's compensation Board of Directors and is returned to participating members based on a percentage of premiums paid.

**Building Permits:** Reflects fees received for issuance of building permits.

**Zoning, Site Plan, Special Use Permits:** Reflects fees received for applications to the City for exceptions to our zoning ordinance. This may involve appearances before the Zoning Board of Appeals or the City Council.

**Plumbing and/or Heating Permits:** Reflects fees received for issuance of plumbing and heating permits.

**Electrical Permits:** Reflects fees received for issuance of electrical permits.

**Licenses and Registrations:** Reflects fees collected for the licensing and registration of contractors doing work in the City.

**Dog and Cat Licenses:** Reflects fees for registering and licensing dogs and cats in the City.

**Cable TV Franchise Fees:** Reflects fees received from Media One based on an approved franchise agreement that allows the provision of cable services for the City.

**Michigan Job Training Council Funds:** Reflects revenue from the State of Michigan for justice-related training programs for police department employees.

**SMART Municipal Credits:** Reflects funds received through the State of Michigan Act 51 Municipal Credit funding program for transportation-related activities. This is used to offset the cost of bus transportation services within the Recreation Department.

**District Court Fines:** Reflects fees that are returned to the City through the District Court as our percentage of ticket-related fines and fees.

**Community Development Block Grants:** Reflects reimbursements made to the City through our participation in the Oakland County program. Funds are distributed to the County from the federal government.

**Sidewalk Permits and Repairs:** Reflects fees from permits to repair or replace sidewalks. Also included is revenue from the annual sidewalk replacement program.

**Nextel Lease:** Reflects a line item used to show the lease payments from Nextel for the cell tower at the DPS Building and the Red River/11 Mile Site.

**AT & T Lease:** Reflects a line item used to show the lease payments from AT & T Wireless for the cell tower at the DPS Building. (These payments are generated from AT&T, T-Mobile, and Metro-PCS.)

**American Tower/Metro PCS Lease:** Reflects a line item used to show the lease payments from American Tower. (These payments are generated from AT&T and Metro PCS.)

**Water Fund Lease of DPS Building:** Reflects a fee charged to the Water and Sewer fund for the use of the DPS building.

**Equipment Rentals - Brush Chipping:** Reflects fees collected for the City's brush chipping program.

**Road Funds Lease of DPS Building:** Reflects a fee charged to the major and local street fund for the use of the DPS building.

**Retirees Spouse Medical Coverage:** Reflects the fact that the City provided medical coverage for retirees who retired before 1999. If the retiree wished to cover a spouse then they must pay for the coverage. This line item reflects these payments.

**Recreation Fees:** Reflects all fees collected for recreation activities.

**Tree Sales, Wood Chip Sales:** Reflects fees collected for the replacement of right-of-way trees.

**Community Center Rental:** Reflects the net fees received for the rental of space within the Municipal Building.

**Police Charges for Services:** Reflects fees charged by the Police Department for copies of police reports, alarm fees, weapon permits, and overtime reimbursement by the school system for school events.

**Donations:** Reflects donations received from community groups, businesses, etc.

		2022-23	2023-24	2024-25	Cost Notes	2025-26	2025-26	2025-26	2025-26
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED BUDGET		RECOMMENDED BUDGET	RECOMMENDED BUDGET	RECOMMENDED BUDGET	RECOMMENDED BUDGET
						PA 33 - 3.1051	PA 33 - 2	PA 33 - 1	PA 33 - 0
ESTIMATED REVENUES									
Dept 000.000									
101-000.000-401.000	CITY TAXES	2,646,687	2,828,679	3,232,000		3,035,000	3,035,000	3,035,000	3,035,000
101-000.000-402.000	REFUSE COLLECTION TAXES	397,308	424,217	484,780		461,300	461,300	461,300	461,300
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	16,977	(1,983)	3,000		3,000	3,000	3,000	3,000
101-000.000-414.000	TAX PENALTIES	32,569	39,099			-	-	-	-
101-000.000-415.000	MISCELLANEOUS REVENUE	8,416	8,782	15,000		8,000	8,000	8,000	8,000
101-000.000-416.000	WORK COMP DIVIDEND REVENUE	7,614		7,000		7,000	7,000	7,000	7,000
101-000.000-416.001	PROPERTY & LIABILITY DIVIDEND REVENUE	8,845	7,920	10,000		8,000	8,000	8,000	8,000
101-000.000-419.000	AT & T LEASE PAYMENTS	43,659	43,405	60,000		61,200	61,200	61,200	61,200
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	47,273	46,027	48,000		48,960	48,960	48,960	48,960
101-000.000-423.000	WORK COMP REIMBURSEMENT	20,277		20,000		-	-	-	-
101-000.000-424.000	UNEARNED REVENUE	154,205	12,000			-	-	-	-
101-000.000-445.000	PENALTIES AND INTEREST ON TAXES			38,000		43,900	43,900	43,900	43,900
101-000.000-446.000	INVESTMENT INTEREST	23,004	50,980	120,000		100,000	100,000	100,000	100,000
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	92,190	104,538	105,000		110,500	110,500	110,500	110,500
101-000.000-448.000	INSURANCE REIMBURSEMENT		2,971			-	-	-	-
101-000.000-453.000	PA 33 - Special Assessment					580,000	370,000	180,000	-
101-000.000-455.000	METRO AUTHORITY-FEE	19,532	18,631	18,000		18,000	18,000	18,000	18,000
101-000.000-456.000	BUILDING PERMITS	72,900	52,013	80,000		50,000	50,000	50,000	50,000
101-000.000-456.283	BONDS FORFEITED/EXPIRED			65,000		-	-	-	-
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	12,175	9,122	7,500		7,500	7,500	7,500	7,500
101-000.000-458.000	PLUMBING/HEATING PERMITS	14,205	73,994	20,000		20,000	20,000	20,000	20,000
101-000.000-459.000	ELECTRICAL PERMITS	11,891	14,634	15,000		15,000	15,000	15,000	15,000
101-000.000-460.000	LICENSES/REGISTRATIONS & ETC DUE TO CITY	12,405	14,170	12,000		17,500	17,500	17,500	17,500
101-000.000-461.000	DOG & CAT LICENSES	2,249	3,052	2,000		500	500	500	500
101-000.000-465.000	CABLE TV REVENUES	106,071	93,996	110,000		90,000	90,000	90,000	90,000
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	2,668	1,974	2,500		4,000	4,000	4,000	4,000
101-000.000-470.001	DOG PARK REVENUE	185	70			-	-	-	-
101-000.000-470.002	COMMUNITY GARDEN REVENUE	670	1,030	500		500	500	500	500
101-000.000-471.000	DONATIONS-OTHER		200			-	-	-	-
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	68,938	75,234	80,000		90,000	90,000	90,000	90,000
101-000.000-540.000	302 TRAINING FUNDS-REVENUES		1,827	2,150		2,000	2,000	2,000	2,000
101-000.000-543.000	FEDERAL/STATE GRANT	14,632	6,598	7,050		-	-	-	-
101-000.000-545.000	POLICE ACTIVITY - CPE REVENUE		5,500	11,000		11,000	11,000	11,000	11,000
101-000.000-545.500	POLICE ACTIVITY REIMBURSEMENT			5,585		-	-	-	-
101-000.000-546.000	POLICE CHARGES FOR SERVICES	18,193	15,107	15,000		15,000	15,000	15,000	15,000
101-000.000-573.001	LCSA REVENUE	26,586	37,646			25,000	25,000	25,000	25,000
101-000.000-574.000	STATE SHARED REVENUES	500,330	504,840	511,110		512,425	512,425	512,425	512,425
101-000.000-607.000	FOIA FEES					250	250	250	250
101-000.000-612.000	DISTRICT COURT FINES	79,502	83,068	70,000		70,000	70,000	70,000	70,000
101-000.000-626.000	COMMUNITY DEVELOPMENT			7,000		-	-	-	-
101-000.000-627.000	SIDEWALK REVENUES	362,189	369,377	100,000		80,000	80,000	80,000	80,000
101-000.000-628.000	WEED/CODE ENFORCEMENT REVENUE	70,212	36,066	30,000		10,000	10,000	10,000	10,000
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	32,174		25,000		35,000	35,000	35,000	35,000
101-000.000-664.000	INTEREST INCOME- LEASES	80,284	78,755	77,000		77,000	77,000	77,000	77,000
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917	4,917	4,917		4,917	4,917	4,917	4,917
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	4,000	4,000	4,000		4,000	4,000	4,000	4,000
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	22,000	131,088	40,000		35,000	35,000	35,000	35,000
101-000.000-677.000	ELECTION REIMBURSEMENTS			5,425		-	-	-	-
101-000.000-681.000	SALE OF ABANDONED PROPERTY	142,700				-	-	-	-
101-000.000-682.000	SALE OF FIXED ASSET	14,329	299	6,555		-	-	-	-
Totals for dept 000.000 -		5,194,961	5,203,843	5,477,072		5,661,452	5,451,452	5,261,452	5,081,452
						-	-	-	-
TOTAL ESTIMATED REVENUES		5,194,961	5,203,843	5,477,072		5,661,452	5,451,452	5,261,452	5,081,452

## GENERAL FUND EXPENSES

### Government Services

The Government Services budget contains expenditures that are attributable to the general operation of the City. Expenditures under this budget do not include any full or part-time staff. This budget pays for services that are provided by outside agencies, such as services for the Library, building inspections, engineering, planning services, and other professional services purchased by the City. It also includes expenditures for such areas as cable and citizen communications, memberships, conferences, meetings and expenses, printing and publications, postage, and liability insurance.

#### *Government Services Definitions*

The following definitions apply to all line items within the Government Services budget.

- **Property & Liability Insurance:** Reflects the cost the City pays to MML for insurance coverage for city equipment and facilities.
- **Unemployment Insurance:** Reflects the cost for required payments into our Michigan Employment Securities Commission (MESC) account to cover costs for the provision of unemployment benefits to qualified individuals.
- **Workers' Compensation Insurance:** Reflects the cost for the provision of workers' compensation insurance as required by the State of Michigan. We participate in the Michigan Municipal League Workers' Compensation Fund. Payments for this insurance are based on payroll levels and rates established by the State for various job classifications.
- **MERS City Contributions:** Reflects the City's investment in employee retirement funds.
- **Office Supplies:** Reflects the cost of necessary office supplies.
- **Code Enforcement:** Reflects the cost of supplies specifically related to Code Enforcement duties and nuisance cuts.
- **Tax Tribunal Returns:** Reflects the projected amount of refunds for Michigan Tax Tribunal downward adjustments on property values.
- **Memberships and Meetings:** Reflects the cost for professional membership, registration, and attendance at meetings for staff.
- **Building Trade Inspection:** Reflects the anticipated cost for inspection services for all building-related activities paid to McKenna.
- **Cable TV Productions:** Reflects the cost to operate our cable department. The expenditure includes funding for the contracted Cable Coordinator and staff based on an Independent Contractor relationship.
- **Community Center Expenditures:** Reflects the cost of oversight/cleaning of the community center and necessary investments into the center.
- **Auditing & Accounting:** Reflects the cost for a portion of our annual required independent audit. The total projected cost for this service, currently being provided by the accounting firm of Maner, is spread among all funds since all funds must be audited.
- **Training:** Reflects the costs for staff and elected officials to obtain training and attend conferences/
- **Citizen Communication:** Reflects the e-newsletter and newspaper postings.
- **Library Payment:** Reflects the cost for library services through the City of Southfield.
- **Government Operations:** Reflects the cost for other government-related activities, such as office machine maintenance, ADP payroll services, and printing.



- **Technology:** Reflects the contract with VC3 for IT services, along with numerous technology programs required to operate the City.
- **Telephone Billings:** Reflects the cost for telephone, pager, fax, voicemail, and Internet services.
- **Vehicle Expense:** Reflects the cost for the maintenance of the vehicle assigned to the administration and vehicle allowance for the city administrator.
- **CDBG Funded Projects:** Reflects a corresponding expenditure for projected revenues. Expenditures under this line item are pre-determined during a public hearing process held in December of each year for the following year.
- **Planning Consulting Fees:** Reflects the costs associated with professional planning services for the City. This has included the services of Giffels Webster for engineering for the planning, engineering, and zoning. Also includes services such as Master Plan Updates.
- **Printing Costs:** Reflects the cost of all necessary publications. For example, all legal notices for public hearings, publication of adopted ordinances, and other miscellaneous printing needs are included in this line item.
- **Postage Fees:** This line item reflects the costs for mailing items from City Hall.
- **Miscellaneous:** Reflects a small figure for unanticipated expenses.

		2022-23	2023-24	2024-25	Cost Notes	2025-26	2025-26	2025-26	2025-26
		ACTIVITY	ACTIVITY	AMENDED		RECOMMENDED	RECOMMENDED	RECOMMENDED	RECOMMENDED
GL NUMBER	DESCRIPTION			BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
						PA 33 - 3.1051	PA 33 - 2	PA 33 - 1	PA 33 - 0
Dept 100.000 - GOVERNMENT SERVICES							-	-	-
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	40,164	37,904	56,000		58,000	58,000	58,000	58,000
101-100.000-710.000	UNEMPLOYMENT INSURANCE	52	56	50		50	50	50	50
101-100.000-712.000	WORKER'S COMP INSURANCE	7,000	209	7,000		7,000	7,000	7,000	7,000
101-100.000-713.000	MERS CITY CONTRIBUTIONS	50,000	50,000	50,000		50,000	50,000	50,000	50,000
101-100.000-726.000	OFFICE SUPPLIES	4,889	4,466	6,000		6,000	6,000	6,000	6,000
101-100.000-732.000	CODE ENFORCEMENT	369,633	1,375	3,000		3,000	3,000	3,000	3,000
101-100.000-733.000	CASH SHORT/OVER		2,333				-	-	-
101-100.000-802.000	TAX TRIBUNAL RETURNS	10,366	71	2,000		1,000	1,000	1,000	1,000
101-100.000-803.000	MEMBERSHIPS & MEETINGS	7,266	3,550	6,000		8,500	8,500	8,500	4,000
	Treasurers Associations; Clerk Association; SOCPWA; Municipal Code Association; MML Full Member						-	-	-
101-100.000-804.000	BUILDING TRADE INSPECTION	63,901	111,512	56,250		37,500	37,500	37,500	37,500
101-100.000-805.000	CABLE TELEVISION	51,737	55,694	58,500		55,500	55,500	55,500	55,500
	LTVV				48,000		-	-	-
	MISC				7,500		-	-	-
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	28,488	24,125	25,000		43,500	43,500	28,500	28,500
	Oversight/Cleaning Services; Food Service Licenses				25,000		-	-	-
	Ice Machine				3,500		-	-	-
	Community Room Chairs				15,000		-	-	-
101-100.000-810.000	AUDITING & ACCOUNTING	43,845	107,554	84,000		27,000	27,000	27,000	27,000
	Maner				22,000		-	-	-
	Accounting Consulting				5,000		-	-	-
101-100.000-822.000	TRAINING	9,902	7,869	7,000		7,000	7,000	7,000	-
	Treasurers Conference; Clerks Conference; Code Conference; BS&A Training						-	-	-
101-100.000-832.000	CITIZEN COMMUNICATION/PR	10,174	800	5,000		5,000	5,000	5,000	5,000
	Constant Contract (E-Newsletter)				1,200		-	-	-
	Canva				400		-	-	-
	Newspaper Postings				2,500		-	-	-
101-100.000-840.000	LIBRARY PAYMENT	119,938	119,938	185,000		190,735	190,735	190,735	190,735
101-100.000-848.000	GOVERNMENT OPERATIONS	39,082	53,888	32,500		40,000	40,000	40,000	40,000
101-100.000-848.001	TECHNOLOGY	57,028	56,463	65,000		69,500	69,500	69,500	69,500
	IT Services				20,000		-	-	-
	BS&A				20,000		-	-	-
	CivicPlus				5,500		-	-	-
	MuniCode				5,000		-	-	-
	Apptegy (Website)				7,000		-	-	-
	New Computer (2)				3,000		-	-	-
	Adobe Pro				1,000		-	-	-
	Rioch				3,000		-	-	-
	MISC				5,000		-	-	-
101-100.000-850.000	TELEPHONE EXPENDITURES	10,723	9,614	15,000		35,000	35,000	15,000	15,000
	Phone Service				15,000		-	-	-
	Phone System Upgrade				20,000		-	-	-
101-100.000-860.000	VEHICLE EXPENSE	502	7,002	5,000		5,000	5,000	5,000	5,000
101-100.000-880.000	CDBG EXPENDITURES	3,262		2,000		7,000	7,000	7,000	7,000
101-100.000-882.000	PLANNING/CONSULTING FEES	14,989	12,147	10,000		52,350	52,350	52,350	52,350
	Retainer & Plan Reviews				20,000		-	-	-
	Master Plan Update 2026				32,350		-	-	-
101-100.000-900.000	PRINTING/PUBLICATION COSTS	11,511	19,110	11,000		11,000	11,000	11,000	11,000
101-100.000-901.000	POSTAGE FEES	5,491	6,632	6,000		6,000	6,000	6,000	6,000
101-100.000-955.000	MISCELLANEOUS EXPENDITURES		3,040	10,000		10,000	10,000	2,500	2,500
	Lexipol Grant Services				7,500		-	-	-
	Other				2,500		-	-	-
101-100.000-955.003	ARPA EXPENDITURES	154,205	12,000				-	-	-
Totals for dept 100.000 - GOVERNMENT SERVICES		1,114,148	707,352	707,300		735,635	735,635	693,135	681,635

## GENERAL FUND EXPENSES

### Administration

The Administration budget contains expenditure on the main office operations through the funding of several Departments. Included in this budget are the City Administrator, City Clerk, Finance Director, office support staff, legal services, Board of Review, and assessing services.

The Downtown Development Authority Director is funded in part by the City, totaling 10% of the compensation package, the rest is funded through the DDA Tax Increment Financing. Most of the expenditure under this budget is on personnel services.

#### *Administration Definitions*

The following definitions apply to all line items within the Administration budget.

- **Salaries Full-Time:** Reflects the costs associated with the salaries for full-time employees.
- **Employee Taxes & Benefits:** Reflects the cost of employer-provided benefits such as pension, health insurance, and life insurance.
- **Code Enforcement – Legal Services:** Reflects the cost for the City Attorney's office to represent the City in District Court for traffic and code enforcement issues.
- **Elections:** Reflects the costs to provide the required number of elections in any given fiscal year.
- **Officials Expense:** Reflects the cost to cover City Council memberships, trainings/conferences throughout the year.
- **Data Processing & Assessments:** Reflects the cost of our Assessing Services contract.
- **Legal Services:** Reflects the cost to retain and utilize necessary legal services.
- **Board of Review:** Reflects the costs to compensate Board of Review members for their required service in any given fiscal year.
- **Memberships & Meetings:** Reflects the cost associated with the City Administrator's memberships/trainings.
- **Miscellaneous Expenditures:** Reflects the cost of the City's Employee Assistance Program.

		2022-23	2023-24	2024-25	Cost Notes	2025-26	2025-26	2025-26	2025-26
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED		RECOMMENDED	RECOMMENDED	RECOMMENDED	RECOMMENDED
				BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
						PA 33 - 3.1051	PA 33 - 2	PA 33 - 1	PA 33 - 0
Dept 101.000 - ADMINISTRATION							-	-	-
101-101.000-701.000	SALARIES FULL-TIME	397,143	501,057	453,440		400,000	400,000	400,000	385,000
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	242,629	236,550	294,150		186,600	186,600	186,600	186,600
	Active Employees				135,000		-	-	-
	Retiree				51,600		-	-	-
101-101.000-716.000	CODE ENFORCEMENT OFFICER		361				-	-	-
101-101.000-717.000	CODE ENFORCEMENT LEGAL	19,237	16,413	20,000		20,000	20,000	20,000	20,000
101-101.000-718.000	ELECTIONS	17,118	24,710	50,000		25,000	25,000	25,000	25,000
	Nov. 25 Election - Workers, Supplies, Ect.						-	-	-
101-101.000-719.000	OFFICIALS EXPENSE			5,000		5,000	5,000	-	-
	Council Trainings/Conference						-	-	-
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	36,044	70,719	37,800		58,000	58,000	58,000	58,000
101-101.000-722.000	LEGAL SERVICES	53,678	50,808	55,000		60,000	60,000	60,000	60,000
	Baker Group Retainer				30,000		-	-	-
	Additional Services (including Labor Attorney)				30,000		-	-	-
101-101.000-723.000	BOARD OF REVIEW	500	400	600		600	600	600	600
101-101.000-803.000	MEMBERSHIPS & MEETINGS			2,000		2,000	2,000	2,000	2,000
	ICMA; MME; APA						-	-	-
101-101.000-955.000	MISCELLANEOUS EXPENDITURES	53	1,167	9,000		9,000	9,000	9,000	9,000
	Employee Assistance Program				9,000		-	-	-
Totals for dept 101.000 - ADMINISTRATION		766,402	902,185	926,990		766,200	766,200	761,200	746,200

## GENERAL FUND EXPENSES

### Building & Grounds

The Buildings & Grounds budget contains expenditures for the care and maintenance of the Municipal Building and surrounding grounds. Expenditures under this budget provide for part-time contractual building maintenance employees and for the costs associated with the operation and maintenance of the Municipal Building and surrounding grounds. This includes janitorial, building rental set-up and tear-downs, equipment maintenance, and other related services.

The goal of this department is to provide a building that is clean and neat and continues to reflect positively for those who visit. As always, the Building and Grounds Department will continue striving to present a building that reflects a clean and orderly appearance.

#### *Building & Grounds Definitions*

The following definitions apply to all line items within the Building & Grounds budget.

- **Salaries Part-Time:** Reflects the cost for contracted services.
- **Utilities:** Reflects the costs for electrical, gas, and water and sewer billings.
- **Building Maintenance & Repair:** Reflects the costs for building maintenance supplies. Examples would be cleaning and polishing supplies, repairs for the building, floor wax, and small improvements to the building, such as paint, bathroom supplies, etc.
- **Building Grants:** Reflects the reimbursement cost for the HVAC grant the City received.
- **Equipment Maintenance:** Reflects the cost of repairing and maintaining all building-related equipment. Examples would be the heating and air conditioning, kitchen equipment, lighting, elevator, etc.
- **Parking Lot & Grounds:** Reflects the cost of maintaining the grounds around the Municipal Building.
- **Capital Expenditure:** Reflects the cost of major projects at City facilities.

		2022-23	2023-24	2024-25	Cost Notes	2025-26	2025-26	2025-26	2025-26
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED		RECOMMENDED	RECOMMENDED	RECOMMENDED	RECOMMENDED
				BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
						PA 33 - 3.1051	PA 33 - 2	PA 33 - 1	PA 33 - 0
Dept 201.000 - BUILDING & GROUNDS							-	-	-
101-201.000-702.000	SALARIES PART-TIME	34,963	28,423	30,000		30,000	30,000	30,000	30,000
	Custodial						-	-	-
101-201.000-703.000	EMPLOYEE TAXES & BENEFITS						-	-	-
101-201.000-920.000	UTILITIES	59,343	73,378	60,000		85,000	85,000	85,000	85,000
	DTE/Consumers						-	-	-
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	54,057	34,878	40,000		40,000	40,000	40,000	40,000
	Pest Control, Mat Cleaning, Cleaning Supplies, HVAC Maintenance, Utility Maintenance, ETC, Elevator				40,000		-	-	-
101-201.000-930.001	BUILDING - GRANTS	5,359	5,359	5,359		5,359	5,359	5,359	5,359
101-201.000-936.000	EQUIPMENT MAINTENANCE		52	7,500		7,500	7,500	7,500	7,500
101-201.000-938.000	PARKING LOT & GROUNDS	4,882	400	5,000		5,000	5,000	5,000	5,000
101-201.000-970.000	CAPITAL EXPENDITURE			6,000		25,000	25,000	25,000	25,000
	Community Room Roof				25,000		-	-	-
Totals for dept 201.000 - BUILDING & GROUNDS		158,604	142,490	153,859		197,859	197,859	197,859	197,859

## GENERAL FUND EXPENSES

### Public Safety

The Police budget contains expenditures for the provision of police, fire, dispatch, and Advanced Life Support (ALS) services. The goal of the Department is to protect life, property, and all rights guaranteed by law by preserving peace and maintaining order. Included in this budget is funding for eight (8) full-time patrol officers, two (2) command officers, part-time officers, a full-time police clerk, police chief, and the necessary and incidental costs for all associated services.

The objective of the Department is to reduce crime and injury through preventive measures as well as immediate action in emergencies. Proactively, the Department continually assesses the community's needs and directs its resources toward these needs through the control of crimes that are considered most serious, frightening, and economically damaging. The Department further seeks to protect its citizens by restricting the use of force in situations of absolute necessity.

#### *Public Safety Definitions*

The following definitions apply to all line items within the Police Department budget.

- **Salaries Full-Time:** Reflects the cost for full-time employees.
- **Salaries Part-Time:** Reflects the cost for part-time officers.
- **Employee Taxes & Benefits:** Reflects the cost of employer-provided benefits such as pension, health insurance, and life insurance.
- **Salaries Overtime:** Reflects the costs for overtime payments. Overtime comes in the form of shift coverage, court activities, training, traffic detail, investigations, and miscellaneous details.
- **Property & Liability Insurance:** Reflects a portion of the cost for our insurance coverage through the Michigan Municipal League Liability and Property Pool program. Coverage includes insurance for buildings, vehicles and equipment, police professional liability, errors and omissions, and coverage for legal actions against the City.
- **Unemployment Insurance:** Required payments into our MESC account to cover costs for the provision of unemployment benefits to qualified individuals.
- **Workers' Compensation Insurance:** Reflects a portion of the premium costs for this mandated coverage.
- **Office Supplies:** Reflects the cost of office supplies. In the Police Department, this item is somewhat different than what one might think of as normal office supplies. This line item includes costs for physicals, psychological, drug screens, auctioned vehicle fees, coffee, postage, manual printing, filing supplies, police reports, and furniture, the majority of which occur infrequently.
- **Road Supplies:** Reflects the cost for flares, batteries, first aid, traffic vests, and any lighting apparatus.
- **Evidence Supplies:** Reflects the cost for film and processing, narcotics kits, camera equipment, tape, and crime scene supplies.
- **Office Machines:** Reflects the cost for smaller items, which would primarily cover the maintenance and supplies for office equipment such as copy machines, printers, computers, etc.
- **Publications:** Reflects the costs for printed materials that the Department purchases, such as law books containing statutes, training periodicals, software for investigations, etc.



- **Memberships & Meetings:** Reflects the cost for training, investigation associations, chief's associations, crime prevention associations, and related meetings.
- **Police Reserve Force:** Reflects the cost for training, uniforms, and supplies for reserve officers.
- **Training Programs:** Reflects the cost for officer training programs.
- **Firearms Training:** Reflects the cost for ammunition, range fees, and equipment for regular firearms training.
- **Animal Control:** Reflects the cost for animal control services.
- **Community Policing:** Reflects the cost to host Police Department events.
- **302 Training Funds:** Reflects the cost associated with specific grant programs.
- **Fire Services/Dispatch Payments:** Reflects the contractual cost for fire, dispatch, and Advanced Life Support (ALS) services through the City of Southfield.
- **Uniforms:** Reflects the cost for all uniform items such as vests, rain gear, shoe allowance, patches, leather, and cleaning.
- **Prisoner Lockup:** The cost of prisoner lockup through the City of Beverly Hills.
- **CPE:** Reflects the cost associated with specific state police programs.
- **Technology:** Reflects the cost associated with PD-specific technology needs.
- **Telephone:** Reflects the cost for telephone, pager, voicemail, and Internet services.
- **Radio Communications:** Maintains radios, MDT, and radar units.
- **Vehicle Expense:** Reflects the cost of maintaining the PD fleet.
- **Capital Expenditure:** Reflects the cost of major PD projects.

		2022-23	2023-24	2024-25	Cost Notes	2025-26	2025-26	2025-26	2025-26
		ACTIVITY	ACTIVITY	AMENDED		RECOMMENDED	RECOMMENDED	RECOMMENDED	RECOMMENDED
GL NUMBER	DESCRIPTION			BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
Dept 301.000 - PUBLIC SAFETY						PA 33 - 3.1051	PA 33 - 2	PA 33 - 1	PA 33 - 0
101-301.000-701.000	SALARIES FULL-TIME	792,470	1,022,542	1,050,000		1,070,000	1,070,000	1,070,000	980,000
	8 FT Patrol				690,000		-	-	-
	Command				200,000		-	-	-
	Admin				180,000		-	-	-
101-301.000-702.000	SALARIES PART-TIME	70,915	65,214	50,000		50,000	50,000	50,000	50,000
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	511,750	556,716	690,000		589,000	589,000	589,000	559,000
	Active Employees (Insurance & Taxes)				445,000		-	-	-
	Retiree Health Care				144,000		-	-	-
101-301.000-704.000	SALARIES-OVERTIME	37,062	47,898	40,000		40,000	40,000	40,000	40,000
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	26,106	17,904	37,106		40,000	40,000	40,000	40,000
101-301.000-710.000	UNEMPLOYMENT INSURANCE	106	106	100		110	110	110	110
101-301.000-712.000	WORKER'S COMP INSURANCE	14,265	209	14,000		14,000	14,000	14,000	14,000
101-301.000-726.000	OFFICE SUPPLIES	3,888	4,727	4,000		6,000	6,000	6,000	6,000
	copy paper, clorox wipes, pens, folders						-	-	-
	misc. supplies						-	-	-
	Dymo printer labels, scanners, phone						-	-	-
	charging cords, binder clips, paper clips						-	-	-
	post it notes, DVD lables, highlighters						-	-	-
101-301.000-727.000	ROAD SUPPLIES	2,170	1,877	2,500		2,500	2,500	2,500	2,500
	Road Flares, PBT Equip, Medical kit,						-	-	-
	Lock out kits, Thermal ticket paper, Latex						-	-	-
	gloves, AED pads & batteries						-	-	-
101-301.000-728.000	EVIDENCE SUPPLIES	536	417	1,000		1,000	1,000	1,000	1,000
	Latex gloves, Latent print supplies, camera						-	-	-
	supplies, evidence bags, gun boxes,						-	-	-
	Evidience tape, DNA supplies						-	-	-
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	868	1,559	1,500		1,500	1,500	1,500	1,500
	Copier repairs, printing costs, toner and						-	-	-
	ink cartridges						-	-	-
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN		500	500		1,000	1,000	1,000	1,000
	Trainsfer old documents from Microfishe						-	-	-
	and microfilm to thumbdrives						-	-	-
101-301.000-802.000	TAX TRIBUNAL RETURNS		280				-	-	-
101-301.000-803.000	MEMBERSHIPS & MEETINGS	3,967	2,200	5,500		5,500	5,500	5,500	5,500
	MLEAC Fee, MI-Deals, IACP, MACP,						-	-	-
	OCACP, NATA, OAC TAC, MAHN, IAFCI						-	-	-
	SEMCACP, FBI-LEEDA, TIA, FOP						-	-	-
101-301.000-821.000	POLICE RESERVES			500		500	500	500	500
	Uniforms, Training and firearm qualifications						-	-	-
101-301.000-822.000	TRAINING	13,122	11,786	15,500		15,500	15,500	15,500	15,500
	Advanced police courses, seminars, and						-	-	-
	conferences						-	-	-
	NAAAC, IACP, MACP summer/ winter, MAHN						-	-	-
	MLEAC, ADMINISTRATIVE ASSIST CONF						-	-	-
	Taser instructor, ALICE, Team One Armorer						-	-	-
	Defensive tactics, Baton instructor, EVO						-	-	-
	CPR/AED/First Aid, Diversity						-	-	-
101-301.000-823.000	FIREARMS TRAINING	8,344	6,551	9,000		9,000	9,000	9,000	9,000
	AMMO, TARGETS, BACKERS, TARGET						-	-	-
	SUPPORTS, RANGE RENTAL, FIREARM						-	-	-
	MAINTENANCE/CLEANING/repair						-	-	-
	Semi-annual qualifications						-	-	-
101-301.000-825.000	ANIMAL CONTROL	215		200		200	200	200	200
	DECEASED ANIMAL REMOVAL						-	-	-
101-301.000-826.000	COMMUNITY POLICING	65	662	1,100		1,100	1,100	1,100	1,100
	Thanksgiving dinner, chilli cook off						-	-	-
	PD swag giveaways						-	-	-
	Bike Rodeo, Trunk or Treat, touch a truck						-	-	-
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	822	3,916	2,000		4,000	4,000	4,000	4,000

		2022-23	2023-24	2024-25	Cost Notes	2025-26	2025-26	2025-26	2025-26
		ACTIVITY	ACTIVITY	AMENDED		RECOMMENDED	RECOMMENDED	RECOMMENDED	RECOMMENDED
GL NUMBER	DESCRIPTION			BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
						PA 33 - 3.1051	PA 33 - 2	PA 33 - 1	PA 33 - 0
	Oakland Community College - State funding					-	-	-	-
	Small Agency Advanced Police Training					-	-	-	-
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	709,370	736,212	782,150		821,450	821,450	821,450	821,450
	Southfield Fire Contract				754,950	-	-	-	-
	Southfield Dispatch Contract				66,500	-	-	-	-
101-301.000-829.000	POLICE UNIFORMS & CLEANING	7,350	10,363	15,000		15,000	15,000	15,000	15,000
	Outfit new personnel, uniform replacement					-	-	-	-
	boot allowance, dry cleaning expenses					-	-	-	-
101-301.000-836.000	PRISONER LOCKUP	3,900	6,048			3,000	3,000	3,000	3,000
101-301.000-837.000	STATE OF MI LEIN USE			3,000		-	-	-	-
101-301.000-839.000	CPE - CONTINUED PROFESSIONAL EDUCATION					2,725	2,725	2,725	2,725
	Pilot program through 2026 from the state					-	-	-	-
	Police Training / Education					-	-	-	-
	PoliceOne Academy on-line training				1,300	-	-	-	-
101-301.000-848.001	TECHNOLOGY		15,490	26,900		25,000	25,000	25,000	25,000
	Radar unit				3,000	-	-	-	-
	2- New computers & install				4,000	-	-	-	-
	PowerDMS				5,340	-	-	-	-
	Getac cloud storage				7,600	-	-	-	-
	When to work scheduling software				400	-	-	-	-
	Guardian tracking software				1,200	-	-	-	-
101-301.000-850.000	TELEPHONE EXPENDITURES	10,835	8,194	11,000		11,000	11,000	11,000	11,000
101-301.000-851.000	RADIO COMMUNICATIONS	10,668	10,264	13,500		14,250	14,250	14,250	14,250
	Clemis / mobile radio expenses					-	-	-	-
101-301.000-860.000	VEHICLE EXPENSE	62,345	66,918	47,000		65,000	65,000	65,000	65,000
	Fleet up keep and Maintenance on 7 vehicules				65,000	-	-	-	-
101-301.000-970.000	CAPITAL EXPENDITURE					72,500	72,500	57,500	22,500
	DB car replacement - 2018 (154,000 miles)				35,000	-	-	-	-
	Replace flooring in Police Department				15,000	-	-	-	-
	Ballistic shields for each patrol car				13,000	-	-	-	-
	Axon taser replacement (year 2 of 5)				9,500	-	-	-	-
Totals for dept 301.000		2,291,139	2,598,553	2,836,556		2,880,835	2,880,835	2,865,835	2,710,835

## GENERAL FUND EXPENSES

### Public Services

The Public Services budget contains expenditures for all activities other than roads and water, and sewer. Three distinct sections of this budget pertain to specific Public Service functions. The basic goal for this Division of the DPS is to improve the overall image of the City, and the collection and disposal of yard waste, municipal solid waste, and recyclables. For the Public Services budget, this is accomplished through the maintenance and repairs of our parks, trees, sidewalks, leaf collection, and refuse collection and disposal.

#### *Public Services Definitions*

The following definitions apply to all line items within the Public Services budget.

#### Public Service

- **Employee Taxes & Benefits:** Reflects the cost of employer-provided benefits such as pension, health insurance, and life insurance.
- **Vehicle Expense:** Reflects the cost to maintain the vehicle fleet.
- **Park Maintenance:** Reflects the cost for repairs of fencing, drainage repairs, planting, mowing and trimming, park improvements, etc.
- **Tree Maintenance:** Reflect the cost for maintenance of the City's tree canopy.
- **Mailboxes:** Reflects cost to repair/replace mailboxes damaged by DPS services.
- **Utilities:** Reflects the cost of utilities throughout the parks and DPS facility.
- **Contractual Services:** Reflects the General Fund portion of the Lathrup Services, LLC contract.
- **Equipment Maintenance:** Reflects the cost of general maintenance of equipment.
- **Capital Expenditure:** Reflects the cost of major projects associated with Public Services.

#### Leaf Collection

- **Refuse Equipment & Roll-Off Expense:** Reflects the cost for repairs and maintenance of leaf vacuums and the expense for roll-off dumpsters and equipment rental fees through the SOCRRA contract.

#### Refuse Collection & Disposal

- **SOCRRA:** Reflects the cost for collection and disposal of refuse and yard waste and the collection of recycling materials through the Southeastern Oakland County Resource Recovery Authority (SOCRRA).

		2022-23	2023-24	2024-25	Cost Notes	2025-26	2025-26	2025-26	2025-26
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED		RECOMMENDED	RECOMMENDED	RECOMMENDED	RECOMMENDED
				BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
						PA 33 - 3.1051	PA 33 - 2	PA 33 - 1	PA 33 - 0
Dept 401.000 - PUBLIC SERVICE							-	-	-
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	31,540	13,284	20,000		20,000	20,000	20,000	20,000
101-401.000-860.000	VEHICLE EXPENSE		503	4,000		4,000	4,000	4,000	4,000
101-401.000-890.000	PARK MAINTENANCE	145	1,428	2,000		2,000	2,000	2,000	2,000
101-401.000-891.000	TREE MAINTENANCE			10,000		10,000	10,000	10,000	10,000
101-401.000-892.000	SIDEWALK MAINTENANCE	740,119	114,599				-	-	-
101-401.000-893.000	MAILBOXES					500	500	500	500
101-401.000-920.000	UTILITIES	30,254	17,638	25,000		25,000	25,000	25,000	25,000
101-401.000-921.000	CONTRACTUAL SERVICES	117,072	140,800	145,000		151,000	151,000	151,000	151,000
	Lathrup Services				136,000		-	-	-
	Engineering				10,000		-	-	-
	Misc.				5,000		-	-	-
101-401.000-936.000	EQUIPMENT MAINTENANCE	7,561	2,409	4,000		4,000	4,000	4,000	4,000
101-401.000-970.000	CAPITAL EXPENDITURE	50,897		58,500		60,000	60,000	60,000	60,000
	DPS Building Gutters				10,000		-	-	-
	Backhoe (50%)				50,000		-	-	-
Totals for dept 401.000 -		977,588	290,661	268,500		276,500	276,500	276,500	276,500
Dept 501.000 - LEAF COLLECTION							-	-	-
101-501.000-955.000	MISCELLANEOUS EXPENDITURES		267	1,000		750	750	750	750
101-501.000-976.000	ROAD EQUIPMENT MAINTENANCE			750		1,000	1,000	1,000	1,000
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	7,213	1,230	7,000		7,000	7,000	7,000	7,000
Totals for dept 501.000 - LEAF COLLECTION		7,213	1,497	8,750		8,750	8,750	8,750	8,750
Dept 502.000							-	-	-
101-502.000-801.001	SOCRRA	369,792	389,374	401,525		415,578	415,578	415,578	415,578
	SOCRRA 3.5% Increase						-	-	-
Totals for dept 502.000 -		369,792	389,374	401,525		415,578	415,578	415,578	415,578

## GENERAL FUND EXPENSES

### Recreation

The Recreation budget contains limited funding for special events and activities within the City, led by the volunteers on the Parks & Recreation Committee. The goals for the Department are as follows:

- To provide a variety of quality recreational activities for the enjoyment of the residents of the City.
- To provide leisure education and awareness of recreational opportunities.
- To encourage a healthier lifestyle, both physically and emotionally, for the residents of the City.
- To encourage and develop community relations with the businesses in the City, as well as with the community organizations that support recreation events.

### *Recreation Definitions*

The following definitions apply to all line items within the Recreation budget.

- **Consulting:** A new line item to reflect the cost of updating the Parks & Recreation Master Plan.
- **Adult Programs:** Reflects the cost to run various programs focused on the Lathrup Village adult population.
- **Bus Transportation:** Reflects the cost of transportation services for various programs.
- **Senior Activities:** Reflects the cost for special senior events.
- **Community Events:** Reflects the cost of city-wide events.
- **Children/Youth Activities:** Reflects the cost for children and youth activities, such as Winterfest and Egg Hunt.
- **Community Garden:** Reflects a minor yearly investment in the City's community garden.
- **Dog Park:** Reflects a minor yearly investment in the City's dog park.
- **Concerts in the Park:** Reflects a minor investment into the City's concerts in the park program, run/managed by the Lathrup Village Community Foundation.
- **Capital Expenditure:** Reflects investment in the City's parks. FY 26 includes the installation of an NFC Fitness Park in Annie Lathrup Park.

		2022-23	2023-24	2024-25	Cost Notes	2025-26	2025-26	2025-26	2025-26
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED BUDGET		RECOMMENDED BUDGET	RECOMMENDED BUDGET	RECOMMENDED BUDGET	RECOMMENDED BUDGET
						PA 33 - 3.1051	PA 33 - 2	PA 33 - 1	PA 33 - 0
Dept 601.000 - RECREATION							-	-	-
101-601.000-712.000	WORKER'S COMP INSURANCE	800	209			750	750	750	750
XXXXXXX	CONSULTING					9,800	9,800	9,800	9,800
	Recreation Plan Update 2026				9,800		-	-	-
101-601.000-806.000	ADULT PROGRAMS	102	124	5,000		3,000	3,000	3,000	3,000
101-601.000-807.000	BUS TRANSPORTATION		449	1,000		1,000	1,000	1,000	1,000
101-601.000-811.000	SENIOR ACTIVITIES	193		5,000		3,000	3,000	3,000	3,000
101-601.000-812.000	COMMUNITY EVENTS	10,034	3,825	5,000		10,000	10,000	10,000	10,000
101-601.000-813.000	CHILDREN/YOUTH ACTIVITIES	11	1,159	5,000		4,000	4,000	4,000	4,000
101-601.000-815.000	COMMUNITY GARDEN		495	500		500	500	500	500
101-601.000-817.000	FITNESS CENTER EXP	147					-	-	-
101-601.000-843.000	DOG PARK EXPENSES	15		250		250	250	250	250
101-601.000-884.000	CONCERTS IN THE PARK	442	856	750		750	750	750	750
101-601.000-970.000	CAPITAL EXPENDITURE					175,000		-	-
	Annie Lathrup Fitness Park				175,000		-	-	-
Totals for dept 601.000 - RECREATION		11,744	7,117	22,500		208,050	33,050	33,050	33,050

		2022-23	2023-24	2024-25	Cost Notes	2025-26	2025-26	2025-26	2025-26
		ACTIVITY	ACTIVITY	AMENDED		RECOMMENDED	RECOMMENDED	RECOMMENDED	RECOMMENDED
GL NUMBER	DESCRIPTION			BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
						PA 33 - 3.1051	PA 33 - 2	PA 33 - 1	PA 33 - 0
TOTAL APPROPRIATIONS		5,854,554	5,041,529	5,325,980		5,489,407	5,314,407	5,251,907	5,070,407
							-	-	-
NET OF REVENUES/APPROPRIATIONS - FUND 101		(659,593)	162,314	151,092		172,045	137,045	9,545	11,045
BEGINNING FUND BALANCE		1,621,725	582,607	745,601	745,601	745,601	745,601	745,601	745,601
FUND BALANCE ADJUSTMENTS		(379,523)	680				-	-	-
ENDING FUND BALANCE		582,609	745,601	896,693	745,601	917,646	882,646	755,146	756,646



## MAJOR STREETS

### REVENUES

Revenues for the Major Street Fund are based on a distribution formula established by the State of Michigan under the provisions of Act 51 of the Public Acts of 1951, as amended. The source of the revenues that the State receives under this Act comes from specific taxes on motor vehicles and motor vehicle fuels. The following is a listing of the various categories of taxes:

- Gasoline Tax
- Diesel Fuel Tax
- Liquid Petroleum Gas Tax
- Diesel Carrier Tax
- Diesel Carrier License
- Diesel Dealer License
- Residential Weight Tax
- Nonresidential Weight Tax

Based on the number of designated major street miles, population, and an additional increase factor based on population size, the City can calculate projected revenues for maintaining its 7.36 miles of major streets. The City continues to look for ways to pay for road projects no matter how small the funding may be or what the participation costs are to start a road project. Road repair will continue to be a priority of our Mayor and City Council.

### EXPENDITURES

The major street budget contains expenditures for the maintenance of the 7.36 miles of major streets. The overall goal is to provide an adequate level of road maintenance within the major street system. Expenditures from this budget are applied to maintenance for the 11 Mile/Service Drive grass cutting, traffic control charges through the Road Commission for Oakland County for signalization maintenance, local traffic control signage, trimming and/or removal of trees within the major streets rights-of-way, street maintenance and repairs, road drainage, and the costs for personnel services.

#### *Major Street Definitions*

The following definitions apply to all line items within the Major Streets budget.

- **Fringe Benefits:** Reflects the cost of employer-provided benefits such as pension, health insurance, and life insurance.
- **Salaries-Admin:** Reflects the cost of allowable administrative costs for the fund. For example, 5% of the Administrator's salary is charged to this budget for work in connection with the Major Street activity.
- **Auditing & Accounting:** Reflects the cost to pay for a portion of the cost for our annual independent audit required. The total projected cost for this service, currently being provided by the accounting firm of Maner, is spread among all funds since all funds must be audited.
- **Administration and Engineering:** Reflects the cost for engineering services not connected with specific improvement projects. This is used on occasion, but in most cases, these costs are assigned to a more specific project and line item, such as road maintenance.

- **Road Construction:** Reflects the cost for large-scale road projects that require complete reconstruction of a road.
- **Road Maintenance:** Reflects the cost for the routine maintenance of the road surface. This can include resurfacing of streets if it does not require complete reconstruction. Examples are road patching, gravel road maintenance, crack and joint sealing, etc.
- **Roadside Maintenance:** Reflects the cost for maintenance of parks that are adjacent to major streets. Grass cutting and tree maintenance are examples.
- **Traffic Controls:** Reflects the cost for signage, poles, and traffic signal maintenance. The Road Commission for Oakland County performs traffic signal maintenance.
- **Snow & Ice Removal:** Reflects the cost for materials to perform snow and ice removal. Road salt, repairs to plow blades, and new blades are examples under this line item.
- **Equipment Rental:** Reflects the charge for the rental of equipment in the Major Street fund based on approved rental rates.
- **Forestry:** Reflects the cost for the maintenance and removal of street trees.
- **Contractual Services:** Reflects the General Fund portion of the Lathrup Services, LLC contract.
- **Transfer to Local Streets:** Reflects the allowable transfer of funds to the local street system pursuant to the provisions of Act 51, which normally amount to approximately 25% of major street Act 51 funds.

		2022-23	2023-24	2024-25	Cost Notes	2025-26	2025-26	2025-26	2025-26
		ACTIVITY	ACTIVITY	AMENDED		RECOMMENDED	RECOMMENDED	RECOMMENDED	RECOMMENDED
GL NUMBER	DESCRIPTION			BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
						PA 33 - 3.1051	PA 33 - 2	PA 33 - 1	PA 33 - 0
Fund 202 - MAJOR ROAD FUND							-	-	-
ESTIMATED REVENUES							-	-	-
Dept 702.000							-	-	-
202-702.000-415.000	MISCELLANEOUS REVENUES			22,332			-	-	-
202-702.000-574.000	STATE SHARED REVENUES	398,304	408,044	410,000		415,000	415,000	415,000	415,000
202-702.000-640.001	BOND REVENUE	580,350					-	-	-
202-702.000-665.000	INVESTMENT INTEREST	10,949	17,000			8,000	8,000	8,000	8,000
202-702.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND	1,618,420					-	-	-
Totals for dept 702.000 -		2,608,023	425,044	432,332		423,000	423,000	423,000	423,000
TOTAL ESTIMATED REVENUES		2,608,023	425,044	432,332		423,000	423,000	423,000	423,000
							-	-	-
APPROPRIATIONS							-	-	-
Dept 702.000							-	-	-
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	998	604	5,000		5,000	5,000	5,000	5,000
202-702.000-705.000	SALARIES-ADMIN	6,210	3,967	6,500		6,750	6,750	6,750	6,750
202-702.000-725.000	PAYING AGENT FEES	250					-	-	-
202-702.000-810.000	AUDITING & ACCOUNTING	6,500	9,785	7,450		3,200	3,200	3,200	3,200
202-702.000-856.000	ADMINISTRATION & ENGINEERING	4,000	4,000	4,000		5,000	5,000	5,000	5,000
202-702.000-858.000	ROAD CONSTRUCTION		299,215	220,000			-	-	-
202-702.000-861.000	ROAD MAINTENANCE	3,682	13,593	10,000		15,000	15,000	15,000	15,000
202-702.000-862.000	ROADSIDE MAINTENANCE	205		1,000		1,000	1,000	1,000	1,000
202-702.000-864.000	TRAFFIC CONTROLS	18,524	20,300	30,000		30,000	30,000	30,000	30,000
202-702.000-866.000	SNOW & ICE REMOVAL	2,936	1,649	5,500		5,500	5,500	5,500	5,500
202-702.000-867.000	EQUIPMENT RENTAL			5,000		5,000	5,000	5,000	5,000
202-702.000-870.000	FORESTRY	30,483	16,213	30,000		30,000	30,000	30,000	30,000
202-702.000-921.000	CONTRACTUAL SERVICES	59,591	80,836	70,000		70,000	70,000	70,000	70,000
202-702.000-970.000	CAPITAL EXPENDITURE		1,320				-	-	-
202-702.000-999.203	TRANSFER OUT TO LOCAL ROADS			102,500		100,000	100,000	100,000	100,000
Totals for dept 702.000 -		133,379	451,482	496,950		276,450	276,450	276,450	276,450
Dept 702.100 - CAPITAL IMP - STREET BOND							-	-	-
202-702.100-970.000	CAPITAL EXPENDITURE	2,157,424	348,519				-	-	-
Totals for dept 702.100 - CAPITAL IMP - STREET BOND		2,157,424	348,519				-	-	-
							-	-	-
TOTAL APPROPRIATIONS		2,290,803	800,001	496,950		276,450	276,450	276,450	276,450
							-	-	-
NET OF REVENUES/APPROPRIATIONS - FUND 202		317,220	(374,957)	(64,618)		146,550	146,550	146,550	146,550
BEGINNING FUND BALANCE		952,226	1,269,447	894,491	894,491	894,491	894,491	894,491	894,491
ENDING FUND BALANCE		1,269,446	894,490	829,873	894,491	1,041,041	1,041,041	1,041,041	1,041,041

## LOCAL STREETS

### REVENUES

As with Major Streets, revenues for the Local Street Fund are based on a distribution formula established by the State of Michigan under the provisions of Act 51 of the Public Acts of 1951, as amended. The source of the revenues that the State receives under this Act comes from specific taxes on motor vehicles and motor vehicle fuels. The following represents the various categories of taxes:

- Gasoline Tax
- Diesel Fuel Tax
- Liquid Petroleum Gas Tax
- Diesel Carrier Tax
- Diesel Carrier License
- Diesel Dealer License
- Residential Weight Tax
- Nonresidential Weight Tax

Based on the number of designated local street miles and population, the City can calculate projected revenues for maintaining its 21.14 miles of local streets. Additional contributing revenue is based on the transfer from other funds (General Fund and/or Major Streets), investments, special assessments, and accumulated fund balances.

### EXPENDITURES

The local street budget contains expenditures for the maintenance of the 21.14 miles of local streets. The overall goal is to provide an adequate level of road maintenance within the local street system. Expenditures from this budget are applied to maintenance of neighborhood streets, local traffic control signage, trimming and/or removal of trees within the local streets' rights-of-way, street maintenance and repairs, road drainage, and the costs for personnel services.

#### *Local Street Definitions*

The following definitions apply to all line items within the Local Streets budget.

- **Fringe Benefits:** Reflects the cost of employer-provided benefits such as pension, health insurance, and life insurance.
- **Salaries-Admin:** Reflects the cost of allowable administrative costs for the fund. For example, 5% of the Administrator's salary is charged to this budget for work in connection with the Major Street activity.
- **Auditing & Accounting:** Reflects the cost to pay for a portion of the cost for our annual independent audit required. The total projected cost for this service, currently being provided by the accounting firm of Maner, is spread among all funds since all funds must be audited.
- **Road Maintenance:** Reflects the cost for the routine maintenance of the road surface. This can include resurfacing of streets if it does not require complete reconstruction. Examples are road patching, gravel road maintenance, crack and joint sealing, etc.
- **Roadside Maintenance:** Reflects the cost for maintenance of parks that are adjacent to major streets. Grass cutting and tree maintenance are examples.

- **Traffic Controls:** Reflects the cost for signage, poles, and traffic signal maintenance. The Road Commission for Oakland County performs traffic signal maintenance.
- **Snow & Ice Removal:** Reflects the cost for materials to perform snow and ice removal. Road salt, repairs to plow blades, and new blades are examples under this line item.
- **Equipment Rental:** Reflects the charge for the rental of equipment in the Major Street fund based on approved rental rates.
- **Forestry:** Reflects the cost for the maintenance and removal of street trees.
- **Contractual Services:** Reflects the General Fund portion of the Lathrup Services, LLC contract.
- **Capital Expenditure:** Reflects the cost of major construction projects.

		2022-23	2023-24	2024-25	Cost Notes	2025-26	2025-26	2025-26	2025-26
GL NUMBER	DESCRIPTION	ACTIVITY	ACTIVITY	AMENDED BUDGET		RECOMMENDED BUDGET	RECOMMENDED BUDGET	RECOMMENDED BUDGET	RECOMMENDED BUDGET
						PA 33 - 3.1051	PA 33 - 2	PA 33 - 1	PA 33 - 0
Fund 203 - LOCAL ROAD FUND							-	-	-
							-	-	-
ESTIMATED REVENUES							-	-	-
Dept 703.000							-	-	-
203-703.000-415.000	MISCELLANEOUS REVENUE	25,370	33,057			250,000	250,000	250,000	250,000
	MDOT Category B Grant				250,000		-	-	-
203-703.000-574.000	STATE SHARED REVENUES	186,023	190,820	190,000		195,000	195,000	195,000	195,000
203-703.000-640.001	BOND REVENUE	431,867					-	-	-
203-703.000-665.000	INVESTMENT INTEREST	7,008	11,000			8,000	8,000	8,000	8,000
203-703.000-690.202	TRANSFER IN FROM MAJOR ROADS			102,500		100,000	100,000	100,000	100,000
203-703.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND	1,618,419					-	-	-
Totals for dept 703.000 -		2,268,687	234,877	292,500		553,000	553,000	553,000	553,000
							-	-	-
TOTAL ESTIMATED REVENUES		2,268,687	234,877	292,500		553,000	553,000	553,000	553,000
							-	-	-
APPROPRIATIONS							-	-	-
Dept 703.000							-	-	-
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	998	615	14,000		5,000	5,000	5,000	5,000
203-703.000-705.000	SALARIES-ADMIN	6,210	3,967	6,500		6,750	6,750	6,750	6,750
203-703.000-725.000	PAYING AGENT FEES	250					-	-	-
203-703.000-810.000	AUDITING & ACCOUNTING	6,500	10,904	3,700		3,200	3,200	3,200	3,200
203-703.000-861.000	ROAD MAINTENANCE	162,674	4,505	20,000		25,000	25,000	25,000	25,000
203-703.000-862.000	ROADSIDE MAINTENANCE	1,457	117	5,000		5,000	5,000	5,000	5,000
203-703.000-864.000	TRAFFIC CONTROLS	3,673	6,539	10,000		10,000	10,000	10,000	10,000
203-703.000-866.000	SNOW & ICE REMOVAL	2,937	1,499	5,500		5,500	5,500	5,500	5,500
203-703.000-867.000	EQUIPMENT RENTAL			2,000		2,000	2,000	2,000	2,000
203-703.000-868.000	NON-MOTOR FACILITIES			5,000		5,000	5,000	5,000	5,000
203-703.000-870.000	FORESTRY	30,483	16,213	30,000		30,000	30,000	30,000	30,000
203-703.000-921.000	CONTRACTUAL SERVICES	59,591	79,406	79,000			-	-	-
203-703.000-970.000	CAPITAL EXPENDITURE					589,990	589,990	589,990	589,990
	Rainbow Circle - Category B Project				589,990		-	-	-
Totals for dept 703.000 -		274,773	123,765	180,700		687,440	687,440	687,440	687,440
							-	-	-
NET OF REVENUES/APPROPRIATIONS - FUND 203		(164,420)	(219,134)	111,800		(134,440)	(134,440)	(134,440)	(134,440)
BEGINNING FUND BALANCE		704,940	540,523	321,391		321,391	321,391	321,391	321,391
ENDING FUND BALANCE		540,522	321,391	433,191		186,951	186,951	186,951	186,951

		2022-23	2023-24	2024-25	Cost Notes	2025-26	2025-26	2025-26	2025-26
		ACTIVITY	ACTIVITY	AMENDED		RECOMMENDED	RECOMMENDED	RECOMMENDED	RECOMMENDED
GL NUMBER	DESCRIPTION			BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
						PA 33 - 3.1051	PA 33 - 2	PA 33 - 1	PA 33 - 0
Fund 397 - ROAD MILLAGE BOND FUND							-	-	-
ESTIMATED REVENUES							-	-	-
Dept 000.000							-	-	-
397-000.000-403.000	ROAD BOND DEBT TAXES	633,036	680,000			688,845	688,845	688,845	688,845
397-000.000-446.000	INVESTMENT INTEREST	93,096	18,580	4,000			-	-	-
397-000.000-510.983	SPECIAL ASSESSMENT-ROAD BOND	618,956					-	-	-
Totals for dept 000.000 -		712,052	651,616	684,000		688,845	688,845	688,845	688,845
TOTAL ESTIMATED REVENUES		712,052	651,616	684,000		688,845	688,845	688,845	688,845
							-	-	-
APPROPRIATIONS							-	-	-
Dept 000.000							-	-	-
397-000.000-720.000	INTEREST EXPENSE	218,749	201,749	183,000		162,750	162,750	162,750	162,750
397-000.000-725.000	PAYING AGENT FEES		500				-	-	-
397-000.000-905.000	BOND PRINCIPAL PAYMENTS	340,000	375,000	405,000		440,000	440,000	440,000	440,000
397-000.000-999.202	TRANSFER OUT TO MAJOR ROADS	1,618,420					-	-	-
397-000.000-999.203	TRANSFER OUT TO LOCAL ROADS	1,618,419					-	-	-
Totals for dept 000.000 -		3,795,588	577,249	588,000		602,750	602,750	602,750	602,750
TOTAL APPROPRIATIONS		3,795,588	577,249	588,000		602,750	602,750	602,750	602,750
							-	-	-
NET OF REVENUES/APPROPRIATIONS - FUND 397		(3,083,536)	74,367	96,000		86,095	86,095	86,095	86,095
BEGINNING FUND BALANCE		3,083,538	1	74,367	74,367	74,367	74,367	74,367	74,367
FUND BALANCE ADJUSTMENTS		(1)	(1)			86,095	86,095	86,095	86,095
ENDING FUND BALANCE		1	74,367	170,367	74,367	160,462	160,462	160,462	160,462

## **WATER DEPARTMENT**

### **REVENUES**

Revenues necessary to fund water operations are based on the cost of operating our water department. To provide water service to residents, we must purchase our water from external entities. The rates we pay for water are included in the projections for water expenditures. Once the expenditure side has been calculated, the rate necessary to fund water operations is based on the following factors:

- The water rate charged to the Southeastern Oakland County Water Authority (SOCWA) by the Great Lakes Water Authority to cover their operations.
- An additional rate is applied to the above by SOCWA to cover their operational costs.
- An additional rate is applied to the above by the City to cover our operations.
- The City's water loss ratio.
- Revenues earned through investments and penalties.

### **WATER RATE**

The City intends to keep the revenues and expenditures of water as close together as possible, and occasionally budget fund balance usage to cover major projects and limit water rate increases. Water rates, wherever a person may live, have historically increased. Municipal managers' task of balancing revenues, expenditures, and the cost of capital projects involving the delivery of water is a topic of concern not only for administrators but for council members and residents alike; this can be clearly seen in the Water Rate Review.

For the FY 2025/26 budget, water rates will increase from \$47.98/unit (per 1,000 cu ft) to \$51.58/unit (per 1,000 cu ft), representing 7.5%.

### **EXPENDITURES**

The water budget includes expenditures for the maintenance of the City's water system. The department is cognizant of the ever-increasing cost of water and is attuned to the fact that most of the customers' water bills will continue to increase into the near future as the Great Lakes Water Authority (GLWA) continues its nearly \$2 billion investment in capital improvements. The goal of the GLWA is to ensure that the supply of water is provided without interruption and to the satisfaction of the consumer.

Annual costs attributed to SOCWA are estimated based on a variable cost (water consumption) and a monthly fixed cost. We anticipate purchasing 13,534 units of water at an estimated cost of \$287,462 dollars. In 2015, SOCWA began assessing a fixed charge in addition to the variable per unit rate. For FY 25, our fixed monthly charge is \$5,989 (\$71,868 per year).

This budget does contain additional funding for grant projects, some of which require City matching funding.

#### *Water Definitions*

The following definitions apply to all line items within the Water budget.



- Salaries & Wages - Permanent: Reflects the cost for full-time equivalent employees.
- Fringe Benefits: Reflects the cost of employer-provided benefits such as pension, health insurance, and life insurance.
- Workers' Compensation Insurance: Reflects a portion of the premium costs for this mandated coverage.
- Office Supplies: Reflects the cost of necessary office supplies.
- Water System Maintenance: Reflects the cost for repairs to the water system. This may take the form of leak detection surveys, water breaks, gate valve repairs, water meter replacements, etc.
- Water Billing Expense: Reflects the cost for mailing water bills, and warranty cost for meter reading devices and software.
- Auditing Services: Reflects the cost to pay for a portion of our annual required audit. The total projected cost for this service is spread among all funds since all funds must be audited.
- Telephone Billings: Reflects the cost for telephone, pager, voice mail, and internet services.
- Liability Insurance: Reflects a portion of the cost for our insurance coverage through the Michigan Municipal League Liability and Property Pool program. Coverage includes insurance for buildings, vehicles, and equipment, police professional liability, errors and omissions, and coverage for legal actions against the City.
- Water Purchase: Reflects the cost to purchase water from the Southeastern Oakland County Water Authority.
- Rent & Utilities: Reflects the cost for utilities and rent of the DPS building for water operations.
- System Depreciation: Reflects the anticipated cost for depreciation expense for the system. This line item is not used for budgeting purposes.
- Capital Expense: Reflects the cost for any anticipated capital purchases. This has been succeeded by the Vehicle and Equipment Expense line item.
- Vehicle & Equipment Expense: Reflects the cost for a portion of vehicle maintenance and equipment replacement.
- Miscellaneous/Meetings/Training: Reflects a small figure for unanticipated expenses and training.
- OPEB: Reflects the cost of retiree health care expenses.
- Contractual Services: Reflects allocated costs for the DPS/Lathrup Services contract.

## **SEWER DEPARTMENT**

### **REVENUES**

Revenues necessary to fund sewer operations are based on the cost of operating our sewer department. As part of the cost for the provision of sewer service to residents, we must pay for the disposal of sewage to outside entities. The rates that we pay for sewer are included in the projections for sewer expenditures. Once the expenditure side has been calculated, the sewer rate necessary to fund sewer operations is based on the following factors:

- The sewer rate charged to the Evergreen/Farmington Sewage Disposal System (EFSDS), operated by the Water Resources Commissioner, by the Great Lakes Water Authority, to cover their operations.
- An additional rate is applied to the above by EFSDS to cover their operational costs.
- An additional rate is applied to the above by the City to cover our operations.
- The City's water loss ratio.
- Revenues earned through investments and penalties.

### **SEWER RATE**

Despite "Stabilizing Flow" based sewer bills (in place since 2011-2012), sewer rates will increase from \$89.99/unit to \$93.59/unit for FY 2025-26, representing a 4% increase per unit. A focus on inflow and infiltration mitigation by the City's ongoing sewer lining program is expected to further eliminate the potential of sanitary sewer overflows at Lathrup's Sanitary Storm Water Retention Tank - commonly referred to as "The Tank". Inflow and Infiltration will also assist Lathrup in lessening flows and thus the overall cost to operate our sewer system. It should be further noted that, despite Lathrup's water usage decreasing, corresponding decreases in sewer charges are not the case due to infrastructure and operation costs.

### **EXPENDITURES**

The sewer budget contains expenditures for the maintenance of the City's sewer system. The overall goal of the department is to provide a high quality of life for the customers through the provision of a high-quality sewer system. We are also aware of the enormous investment on the part of the residents for the system improvements dictated by the Final Order of Abatement; in 2009, we saw the last of the 20-year dedicated sewer millage. The City entered into a Consent Judgment with the Michigan Environment, Great Lakes & Energy (EGLE), formerly named Michigan Department of Environmental Quality (MDEQ), in 2005. This called for a Short-Term Corrective Action Plan (STCAP), which was approved, and a Long-Term Corrective Action Plan, which was also approved. We have lined approximately 75% of our sewers and rehabbed hundreds of manholes.

The City received a grant in 2013 that allowed for the cleaning and televising of sewer mains in the south side of Lathrup Village (south of 11 Mile) for structural or grouting deficiencies that lead to infiltration problems. Sewers were grouted in the late 1980s with a life expectancy for this work to last 15 to 20 years. The cleaning and televising yielded roughly \$520,000 worth of needed cured-in-place-piping (CIPP) and grout work needed to slow groundwater from infiltrating our system through our sewer mains.

Lathrup Village lies in the Evergreen Farmington Sanitary Sewer District of Oakland County. The Water Resource Commission of Oakland County is the authority when it comes to Lathrup's legislative discharge

amounts of 3.35 cfs. 3.35 cfs is not large enough to cover the amount of water received during rain events. Oakland County WRC has taken over the operations and maintenance associated with “The Tank,” since they already maintain and manage all other Oakland County SRTs. Lathrup Village’s SRT is currently being monitored by EGLE to ensure maintenance and operational compliance.

The FY 2025/26 Sewer Budget reflects an increase in Sewer System Maintenance from the previous year to cover the cost of additional manhole installations and cured-in-place pipe projects.

Sewer combined with water increases will continue to be an issue between our residents and the authorities that charge for these services. Lathrup Village continues to meet monthly with SOCWA, the Oakland County WRC, and the Great Lakes Water Authority to ensure our concerns are represented.

### *Sewer Definitions*

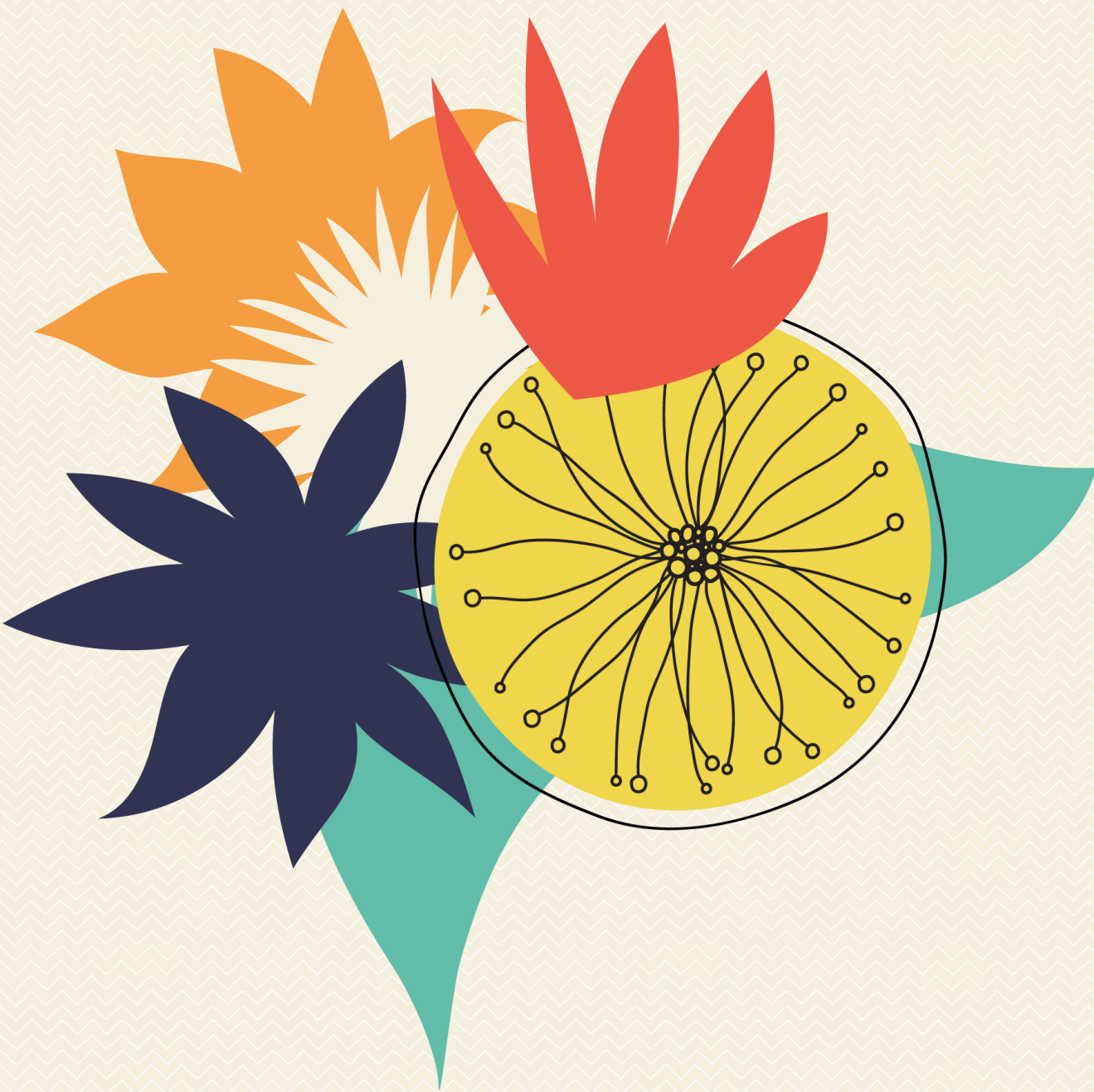
The following definitions apply to all line items within the Water budget.

- Salaries & Wages: Reflects the cost for full-time equivalent employees.
- Contractual Services: Reflects allocated costs for the DPS/Lathrup Services contract.
- Fringe Benefits: Reflects the cost of employer-provided benefits such as pension, health insurance, and life insurance.
- Sewer System Maintenance: Reflects the cost for repairs and maintenance to the sewer system. This may take the form of sewer main collapses, sewer cleaning, etc. Includes contract with Oakland County Water Resource Commission for the operation/maintenance of the Sanitary Retention Tank and repair of the Rummel Drain.
- Auditing Services: Reflects the cost for a portion of our annually required independent audit. The total projected cost for this service is spread among all funds since all funds must be audited.
- Liability Insurance: Reflects a portion of the cost for our insurance coverage through the Michigan Municipal League Liability and Property Pool program. Coverage includes insurance for buildings, vehicles and equipment, police professional liability, errors and omissions, and coverage for legal actions against the City.
- Sewage Disposal: Reflects the cost for sewage disposal from the Evergreen/Farmington Sewage Disposal System.
- Rent & Utilities: Reflects the cost for utilities and rent of the DPS building for sewer operations.
- Retention Tank: Reflects the cost of the operation and maintenance of the City’s retention tank.

		2022-23	2023-24	2024-25	Cost Notes	2025-26	2025-26	2025-26	2025-26
		ACTIVITY	ACTIVITY	AMENDED		RECOMMENDED	RECOMMENDED	RECOMMENDED	RECOMMENDED
GL NUMBER	DESCRIPTION			BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
						PA 33 - 3.1051	PA 33 - 2	PA 33 - 1	PA 33 - 0
Fund 592 - WATER & SEWER FUND							-	-	-
ESTIMATED REVENUES							-	-	-
Dept 536.000 - WATER DEPARTMENT							-	-	-
592-536.000-415.000	MISCELLANEOUS REVENUES	38,648	41,020	20,000		20,000	20,000	20,000	20,000
592-536.000-543.000	FEDERAL/STATE GRANTS					2,459,000	2,459,000	2,459,000	2,459,000
	EPA (Talib) CDS Funding				959,000		-	-	-
	MEDC Funding				1,500,000		-	-	-
592-536.000-640.000	WATER SERVICE	737,217	719,283	770,000		827,750	827,750	827,750	827,750
592-536.000-640.001	BOND REVENUE	228,905	229,119	229,000		229,000	229,000	229,000	229,000
592-536.000-641.000	WATER & SEWER PENALTIES	33,184	28,228	25,000		30,000	30,000	30,000	30,000
592-536.000-642.000	METER CHARGE REVENUE	69,560	80,663	81,000		81,000	81,000	81,000	81,000
592-536.000-646.000	TAP-IN FEES			2,100			-	-	-
592-536.000-665.000	INVESTMENT INTEREST	80,857	72,585	20,000		40,000	40,000	40,000	40,000
Totals for dept 536.000 - WATER DEPARTMENT		1,188,371	1,170,898	1,147,100		3,686,750	3,686,750	3,686,750	3,686,750
							-	-	-
Dept 537.000 - SEWER DEPARTMENT							-	-	-
592-537.000-415.000	MISCELLANEOUS REVENUES	4,990	2,918				-	-	-
592-537.000-424.000	UNEARNED REVENUE			213,321			-	-	-
592-537.000-543.000	FEDERAL/STATE GRANTS	130,945	34,525				-	-	-
592-537.000-641.000	WATER & SEWER PENALTIES	48,565	41,257	40,000		45,000	45,000	45,000	45,000
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,395,414	1,329,069	1,805,000		1,877,200	1,877,200	1,877,200	1,877,200
592-537.000-651.000	INDUSTRIAL SURCHARGE	35,787	36,967	42,000		45,000	45,000	45,000	45,000
592-537.000-665.000	INVESTMENT INTEREST	71,567	72,585	20,000		40,000	40,000	40,000	40,000
Totals for dept 537.000 - SEWER DEPARTMENT		1,687,268	1,517,321	2,120,321		2,007,200	2,007,200	2,007,200	2,007,200
							-	-	-
TOTAL ESTIMATED REVENUES		2,875,639	2,688,219	3,267,421		5,693,950	5,693,950	5,693,950	5,693,950
							-	-	-
APPROPRIATIONS							-	-	-
Dept 536.000 - WATER DEPARTMENT							-	-	-
592-536.000-701.000	SALARIES FULL-TIME	20,093	29,266	49,980		65,000	65,000	65,000	65,000
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	114,808	101,466	140,000		120,000	120,000	120,000	120,000
592-536.000-706.000	OPEB EXPENSE	(274,557)	(322,313)				-	-	-
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	7,959	6,667	10,550		11,000	11,000	11,000	11,000
592-536.000-726.000	OFFICE SUPPLIES					300	300	300	300
592-536.000-803.000	MEMBERSHIPS & MEETINGS			2,500		2,500	2,500	2,500	2,500
592-536.000-810.000	AUDITING & ACCOUNTING	6,500	20,387	10,400		3,200	3,200	3,200	3,200
592-536.000-856.000	ADMINISTRATION & ENGINEERING			10,000		345,000	345,000	345,000	345,000
	Southfield Phase A Water Main				275,000		-	-	-
	Southfield Phase B Water Main				60,000		-	-	-
	Misc.				10,000		-	-	-
592-536.000-860.000	VEHICLE EXPENSE		7,805				-	-	-
592-536.000-875.000	PENSION EXPENSE	36,661	(842)	25,000		25,000	25,000	25,000	25,000
592-536.000-900.000	PRINTING/PUBLICATION COSTS			2,500		2,500	2,500	2,500	2,500
592-536.000-902.000	BILLING SERVICES	8,272	9,542	10,000		11,000	11,000	11,000	11,000
592-536.000-921.000	CONTRACTUAL SERVICES	66,961	81,080	78,000		90,000	90,000	90,000	90,000
592-536.000-935.000	EQUIPMENT REPLACEMENT	1,317	1,273	2,500		2,500	2,500	2,500	2,500

		2022-23	2023-24	2024-25	Cost Notes	2025-26	2025-26	2025-26	2025-26
		ACTIVITY	ACTIVITY	AMENDED		RECOMMENDED	RECOMMENDED	RECOMMENDED	RECOMMENDED
GL NUMBER	DESCRIPTION			BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
						PA 33 - 3.1051	PA 33 - 2	PA 33 - 1	PA 33 - 0
592-536.000-937.000	WATER SYSTEM MAINTENANCE	67,699	73,635	70,000		80,000	80,000	80,000	80,000
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	4,917	4,917	5,000		5,000	5,000	5,000	5,000
592-536.000-944.000	WATER PURCHASES	291,641	270,151	360,000		384,000	384,000	384,000	384,000
	GLWA & SOCWA Increase 6%						-	-	-
	SOCWA Flat Rate				74,000		-	-	-
	SOCWA Water Purchase				310,000		-	-	-
592-536.000-955.000	MISCELLANEOUS EXPENDITURES	1,522	308				-	-	-
592-536.000-968.000	DEPRECATON WATER SYSTEM	356,260	394,728			400,000	400,000	400,000	400,000
592-536.000-970.000	CAPITAL EXPENDITURE	10,761	(9,135)			57,000	57,000	57,000	57,000
	Meter Antenna Electrical				32,000		-	-	-
	Backhoe (25%)				25,000		-	-	-
592-536.000-974.000	WATER MAIN PROJECT	7,525	13,086	300,000		2,944,700	2,944,700	2,944,700	2,944,700
	Southfield Phase A Water Main (N)				1,793,000		-	-	-
	Southfield Phase B Water Main (S)				1,151,700		-	-	-
							-	-	-
Totals for dept 536.000 - WATER DEPARTMENT		728,339	682,021	1,076,430		4,548,700	4,548,700	4,548,700	4,548,700
							-	-	-
Dept 536.100 - WATER DEPARTMENT							-	-	-
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEMENT	(68,086)	1,499				-	-	-
Totals for dept 536.100 - WATER DEPARTMENT		(68,086)	1,499				-	-	-
							-	-	-
Dept 536.200 - WATER DEPARTMENT							-	-	-
592-536.200-970.000	CAPITAL EXP - LEAD & COPPER LINE REPLACE	10,774	(28,395)				-	-	-
Totals for dept 536.200 - WATER DEPARTMENT		10,774	(28,395)				-	-	-
							-	-	-
Dept 536.300 - WATER DEPARTMENT							-	-	-
592-536.300-970.000	CAPITAL EXP - WATER METER REPLACE		(6,083)	13,000			-	-	-
Totals for dept 536.300 - WATER DEPARTMENT			(6,083)	13,000			-	-	-
							-	-	-
Dept 536.400 - WATER DEPARTMENT							-	-	-
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	100	7,280				-	-	-
Totals for dept 536.400 - WATER DEPARTMENT		100	7,280				-	-	-
							-	-	-
Dept 536.500 - WATER DEPARTMENT							-	-	-
592-536.500-970.000	CAPITAL FIRE HYDRANTS		2,279				-	-	-
Totals for dept 536.500 - WATER DEPARTMENT			2,279				-	-	-
							-	-	-
Dept 537.000 - SEWER DEPARTMENT							-	-	-
592-537.000-701.000	SALARIES FULL-TIME	20,093	29,266	49,980		65,000	65,000	65,000	65,000
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	60,569	59,693	48,000		60,000	60,000	60,000	60,000
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	7,803	6,503	10,550		10,550	10,550	10,550	10,550
592-537.000-720.000	INTEREST EXPENSE	162,850	140,169	170,200		140,000	140,000	140,000	140,000
592-537.000-725.000	PAYING AGENT FEES	1,250	1,290	1,500		1,650	1,650	1,650	1,650
592-537.000-810.000	AUDITING & ACCOUNTING	6,500	20,387	10,400		3,200	3,200	3,200	3,200
592-537.000-856.000	ADMINISTRATION & ENGINEERING			18,000		36,000	36,000	36,000	36,000
	Cured In Place Engineering				20,000		-	-	-
	Manhole Instillation				8,000		-	-	-
	Misc.				8,000		-	-	-
592-537.000-905.000	BOND PRINCIPAL PAYMENTS			250,000		335,000	335,000	335,000	335,000
592-537.000-921.000	CONTRACTUAL SERVICES	66,961	100,154	153,000		160,500	160,500	160,500	160,500
	Lathrup Services				79,000		-	-	-
	WRC				81,500		-	-	-
592-537.000-939.000	SEWER SYSTEM MAINTENANCE	175,718	74,612	100,000		100,000	100,000	100,000	100,000
	Manhole Instillation - Sunde				60,000		-	-	-
	Oakland Country SRF				40,000		-	-	-
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	1,044,422	1,074,726	1,058,000		1,076,362	1,076,362	1,076,362	1,076,362
	GLWA & EFSO Increase 1.8%						-	-	-
592-537.000-945.000	RETENTION TANK-UTIL ELEC	22,205	16,450	20,000		20,000	20,000	20,000	20,000
592-537.000-946.000	RETENTION TANK UTIL-WATER	6,461	32,045	20,000		35,000	35,000	35,000	35,000
592-537.000-947.000	RETENTION TANK UTIL-GAS	1,307	1,042	1,200		1,300	1,300	1,300	1,300

		2022-23	2023-24	2024-25	Cost Notes	2025-26	2025-26	2025-26	2025-26
		ACTIVITY	ACTIVITY	AMENDED		RECOMMENDED	RECOMMENDED	RECOMMENDED	RECOMMENDED
GL NUMBER	DESCRIPTION			BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
						PA 33 - 3.1051	PA 33 - 2	PA 33 - 1	PA 33 - 0
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	1,959	1,476	2,500		1,000	1,000	1,000	1,000
592-537.000-949.000	RETENTION TAN GENERATOR FUEL			500		500	500	500	500
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	4,115		6,000		6,000	6,000	6,000	6,000
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	9,078	7,565	9,100		9,100	9,100	9,100	9,100
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	16,991	17,275	20,000		20,000	20,000	20,000	20,000
592-537.000-970.000	CAPITAL EXPENDITURE	29,940	330	13,000		145,000	145,000	145,000	145,000
	Cured in Place Lining				120,000		-	-	-
	Backhoe (25%)				25,000		-	-	-
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	10,761	9,874	15,000		15,000	15,000	15,000	15,000
Totals for dept 537.000 - SEWER DEPARTMENT		1,648,983	1,592,857	1,976,930		2,241,162	2,241,162	2,241,162	2,241,162
Dept 537.100 - SEWER DEPARTMENT							-	-	-
592-537.100-970.000	CAPITAL EXP - SANITARY SEWER REPAIRS	103,170					-	-	-
Totals for dept 537.100 - SEWER DEPARTMENT		103,170					-	-	-
Dept 537.200 - SEWER DEPARTMENT							-	-	-
592-537.200-970.000	CAPITAL EXP - RETENTION TANK REPAIRS		165,768	516,000		140,000	140,000	140,000	140,000
Totals for dept 537.200 - SEWER DEPARTMENT			165,768	516,000		140,000	140,000	140,000	140,000
							-	-	-
TOTAL APPROPRIATIONS		2,423,280	2,417,226	3,582,360		6,929,862	6,929,862	6,929,862	6,929,862
							-	-	-
NET OF REVENUES/APPROPRIATIONS - FUND 592		452,359	270,993	(314,939)		(1,235,912)	(1,235,912)	(1,235,912)	(1,235,912)
BEGINNING FUND BALANCE		7,901,154	8,329,847	8,600,841	8,600,841	8,600,841	8,600,841	8,600,841	8,600,841
FUND BALANCE ADJUSTMENTS		(23,666)	(2)				-	-	-
ENDING FUND BALANCE		8,329,847	8,600,838	8,285,902	8,600,841	7,364,929	7,364,929	7,364,929	7,364,929



Lathrup Village Downtown Development Authority

Fiscal Year 2025/2026 Budget





27400 Southfield Rd  
Lathrup Village, MI 48076  
(248) 557 - 2600  
[www.lathrupvillage.org](http://www.lathrupvillage.org)

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## Mission

The Lathrup Village Downtown Development Authority's mission is to undertake public improvements that have the greatest impact to strengthen the downtown area and attract new investments. To serve this mission, the DDA is dedicated to combining public and private resources for the physical and economic development of properties located within the district borders.

## Board of Directors

Dr. Patricia Felton

Kelly Garrett, Mayor

Alex Green IV

Mike Greene, City Administrator

Danielle Huey

Charlotte Jones

Fred Prime, Chair

Pam Shermeyer, Secretary

Dan Sugg

## Staff

Austin Colson, DDA Director

Thomas Kennedy, DDA Intern

Steve Colliau, Code Enforcement

Michelle Townsend, Treasurer

## Historical Snapshot

Over the years, DDA activities included hosting events, implementing business assistance programs such as a façade improvement grant, sign grant, and streetscaping initiatives. These activities demonstrate the DDA's desire to foster a business-friendly environment while transforming the commercial corridor into an identifiable & desirable destination. While the DDA intends to continue and expand these activities, the circumstances of the pandemic challenged us to refine and find new ways to support our business community more fully. The 2024 DDA Annual Report details the activities and accomplishments achieved during the year.

Southfield Road is the main commercial corridor; however, this thoroughfare poses many challenges to fostering a thriving business district. Some of these challenges include a wide public right-of-way, lack of curbing and pedestrian crossings, high travel speeds, and an old stormwater ditch system. The Road Commission for Oakland County (RCOC) has spent numerous years working with Lathrup Village, Southfield, and Beverly Hills to develop a preferred alternative for the reconstruction of Southfield Road. While this project is slow-moving, it is progressing through the necessary federal and state approval processes. The city, DDA and RCOC submitted a joint application for funding to implement this project in 2024 but did not receive funding for this project; a new application for this funding has been submitted emphasizing the need for this project to help our DDA district thrive, if successful, construction would begin in 2028. In the meantime, RCOC resurfaced Southfield Road and completed drainage improvements from 11 Mile to 12 Mile in the summer of 2024.

The DDA continues to make strides in its streetscaping and accessibility. The Board of Directors initiated a 3-year Sidewalk Replacement Program to coincide with the city program, which saw the direct investment of DDA funds into the district infrastructure. The DDA also adopted a 5-year alleyway and approach program, and has already replaced 3 alleys and 15 approaches. The installation of three new HAWK signal (high-intensity activated crosswalk beacon) have begun with the first two expected to be in operation before the end of 2025.

## Planned Activities: 2025/2026

### *Business Development*

Lathrup Village is undergoing a period of active business development, driven by strategic efforts to revitalize the commercial district and strengthen community engagement. The DDA is leading several key projects focused on improving infrastructure and attracting investment. These efforts include alleyway upgrades to enhance both access and appearance, sign and façade improvement grants to support local businesses, and the installation of three HAWK signals (High-Intensity Activated Crosswalks) to improve

pedestrian safety, comfort, and walkability. Disbursement of these grants has stalled, but staff is committed to rolling out these funds to deserving property and business owners.

LVDDA assistance has not been exclusively financial but has included a concerted effort to provide opportunities for increased digital marketing, virtual events and trainings. LVDDA has partnered with the cities of Oak Park and Southfield to develop a series of free learning opportunities for our businesses; these efforts are supported by Main Street Oakland County and the Southfield Regional Chamber of Commerce. Other programs to be rejuvenated and reimaged include district videos, Featured businesses, and reestablishing a quarterly e-newsletter specifically for businesses.

### *Streetscaping and Beautification*

In previous years, the DDA budget included funding for façade improvement and sign grant programs. While the sign grant program has continued to see steady use by businesses, participation in the updated façade improvement program—which was expanded to include site beautification projects such as landscaping and parking lot enhancements—has slowed since adjustments were made to its guidelines. Although activity in these programs has tapered off, staff remain committed to relaunching both initiatives in 2025 with renewed outreach and clearer parameters to encourage greater participation.

Improving the curb appeal of the Southfield Road corridor remains a top priority for the DDA. In previous years, uncertainty surrounding the timeline for the long-anticipated Southfield Road reconstruction led to stalled investment and planning. However, over the past three years, the DDA has made significant strides in beautification and streetscape enhancements. These efforts include the installation of street banners, flower planters, and seasonal landscaping, as well as more frequent corridor cleanups. Notable improvements have been made at key entry points, such as gateway flowerbeds and the City Hall campus. Accessibility and streetscaping upgrades have also accelerated, supported by direct DDA investment through initiatives like the Sidewalk Replacement Program and the Alleyway & Approach Program—both of which have resulted in tangible infrastructure upgrades across the district.

In parallel, the DDA continues to work closely with the Road Commission for Oakland County (RCOC) to improve pedestrian safety and walkability along Southfield Road. The RCOC approved the installation of a HAWK (High-Intensity Activated Crosswalk) signal near the Margate intersection, and LVDDA secured a safety grant to fund its implementation in calendar year 2025. In total, three HAWK signals are planned for installation along the corridor, further advancing the DDA's commitment to creating a safer, more accessible environment for all.

### *Events*

DDA-sponsored events include the annual Southfield Corridor Cleanup, Juneteenth Celebration, and Lathrup Village Music Festival. There is close coordination of events & programming between the DDA, the city, and the Parks & Recreation committee. Opportunities to expand the DDA presence at events will be explored, as will adding new events in addition to the this year's new Winter Festival. The DDA will continue partnering with the Southfield Regional Chamber of Commerce to provide ribbon-cuttings to new businesses.

### *Training & Strategic Planning*

It is extremely important to ensure staff is being trained and keeping up-to-date on the latest best practices. It is equally as important that ensure board members have access to training and they are actively encouraged to take advantage of these opportunities. The Board of Directors participated in strategic planning efforts lead by the city's planning consultant – *Giffels Webster*. These workplans will be the foundation to guide our activities over the next few years All board members have been provided with annual memberships as a part of the Michigan Association of Planning (MAP) that provide both in-person, online, and self-guided training opportunities. Board members will be encouraged to attend the National Main Street Conference.

### *Joint Meetings*

The DDA Board of Directors will continue participating in joint meetings with City Council and Planning Commission to ensure consistent communication and collaboration on planning projects, zoning ordinance amendments, and related initiatives.

### *Future Development*

Momentum for (re)development in Lathrup Village has been steadily building, with a growing number of commercial projects in motion. As of May 2025, the City is actively engaged with a number of developments either underway or expected soon. Nearly all of these projects involve significant physical upgrades that will enhance the look and functionality of commercial properties—boosting both community appeal and DDA revenue. Several older plazas are seeing renewed investment, transforming aging facades and reinvigorating key corridors. Most notably, the long-vacant historic high school is poised for a remarkable transformation. A recently approved site plan will introduce 128 housing units to the DDA district for the first time, along with an adaptive reuse of the 1920s-era building to include public meeting and co-working space—marking a significant step forward in the city's continued growth.

### *Main Street Oakland County*

Lathrup Village is proud to be an Associate-level community within Main Street Oakland County's three-tiered program. The DDA is actively working to grow our volunteer network and deepen community involvement as we set our sights on reaching the Select level. Climbing the MSOC tiers opens the door to expanded resources and greater funding opportunities. We're excited to continue our strong partnership with MSOC as we collaborate on a variety of impactful programs and initiatives.

## **DDA Revenue**

### *Revenue 2010 through 2024*

The district has weathered various economic challenges over the years, with revenues beginning a steady upward trend in 2015. By FY 2019–2020, the LVDDA had surpassed its previous revenue peak from a decade earlier. Despite disruptions from simultaneous construction projects and the recent impact of federal tariffs implemented in April 2025, businesses have remained resilient. While commercial investment may progress more gradually than in some neighboring areas, the district continues to attract a reliable stream of redevelopment activity each year—contributing to a steady rise in property values.

### *Revenue Sources*

The revenue sources for the DDA are outlined and briefly described below:

*Tax Increment Financing (TIFA-CAPTURE TAXES):* Tax increment financing is the largest funding source. This funding mechanism captures increases in taxable value for the DDA.

*DDA Millage (TAX COLLECTED OTHER):* The DDA levies an additional millage on properties within its boundaries. This is the second largest funding source for the DDA. For the past three years, the millage rate has remained consistent at 1.8823 **mils** for every dollar of taxable value in the DDA District. This rate will remain the same in 2025/2026.

*Special Assessment:* No revenues are planned in this category.

*Investment Interest:* The DDA earns interest on its saved fund balance.

*Federal/State Grants:* The DDA routinely seeks out and applies for grant funding to support its programs & initiatives.

*Miscellaneous Revenues:* This is comprised of personal property taxes paid to the state and passed on to the DDA.

Table: 2024-2025 Budget Revenue Summary

REVENUES	ACTUAL 22/23	ACTUAL 23/24	ADOPTED 24/25	AMENDED JUNE 24/25	ACTUAL 4/30/2025	BUDGETED 25/26	INCREASE (DECREASE)
TIFA-CAPTURE TAXES	396,236	26,761	410,901	-	414,825	422,500	12,500
TAX COLLECTED OTHER	37,187	7,459	37,488	-	35,685	38,000	512
MISC. REVENUES	22,364	3,000	21,974	-	6,100	23,000	-
INVESTMENT INTEREST	39,300	35,471	40,000	-	33,960	40,000	-
MUSIC FEST. REVENUE				-	21,587	10,000	(6,250)
FEDERAL/STATE GRANTS	-	-		-			-
<b>Total Revenues</b>	<b>495,087</b>	<b>72,691</b>	<b>510,488</b>	<b>-</b>	<b>512,157</b>	<b>533,500</b>	<b>6,762</b>

## DDA Expenditures

Throughout the fall of 2020, the DDA Executive Committee and City worked to develop a Cost-Share Agreement that clearly articulated shared expenses and areas ripe for formalized collaboration. This agreement was adopted in January 2021 and is included in the appendix. The expenditures outlined below are aligned with this agreement. A detailed breakdown is included in the appendix.

### *Proposed 2025-2026 Expenditures*

*Salary & Wages:* The DDA pays the salary for the DDA Director, DDA Intern, and a percentage of the City Administrator, City Treasurer, and Code Enforcement Officer salaries.

*Employee Taxes & Benefits:* The DDA pays the taxes and benefits for the DDA Director, DDA Intern, and a percentage of the City Administrator, City Treasurer, and Code Enforcement Officer salaries.

*Part Time Seasonal Crew:* This will fund any additional staff that may be needed.

*Legal Services:* This fund covers the costs of legal advice and/or the drafting of agreements.

*Office Supplies:* This fund covers general office supplies, Adobe subscriptions for staff, and shared cost of website, technology/software subscriptions.

*Auditing & Accounting:* The DDA sets aside approximately \$2,500 for these financial services.

*Training and Memberships:* Training sessions and memberships are important for staff and boards/commission. These opportunities help sharpen skills, educate about latest trends and research, and build social capital for the city. Funds in this line item include registration and travel expenses for regional, state & national conferences.

*Main Street Program:* The funds in this line item are broadly defined as business assistance. The DDA works to craft programs which are more accessible to Lathrup Village businesses and effective at achieving the district goals. This line includes costs incurred in the Southfield Corridor Cleanups, Juneteenth, Lathrup Village Music Festival and updated branding materials.

*Streetscaping:* Investing in the DDA district includes the maintenance of the two gateway gardens/signs in the district, landscaping surrounding City Hall. This line items includes district flowers, banners, holiday decorations, and Municipal Park Play Structure match.

*Planning/Consulting Fees:* This includes a monthly fixed retainer cost, development plan review fees, zoning ordinance updates, and implementation of the Comprehensive Plan.

*Printing/Publication Costs:* Expenses related to advertising & marketing of the DDA.

*Postage Fees:* Expenditures for mailing DDA-related items.

*Repairs & Maintenance:* This fund reflects investment in the DDA district and is used for paying electricity bills for the streetlights within the district, I-696 Service Drive Mowing & Snow Removal, alley & approach repaving, installation of a pedestrian (HAWK) signal, and new Landscape & Maintenance contract. The DDA will be utilizing a portion of its fund balance on these infrastructure projects, which are in alignment with the Development Plan.

*Miscellaneous Expenditures:* This includes general and/or unanticipated costs, as well as general board of directors' costs and portion of liability insurance premium.

*Depreciation Infrastructure:* This is related to the annual audit regarding infrastructure – primarily alleys – in the DDA district and is typically determined well after the budgeting process.

*Capital Expenditure:* This fund would include investments in the DDA district in the form of equipment purchases or maintenance.

*Sign Grant Program:* This program was reinstated two years ago and has been successful tool for new and existing businesses.

*Façade Improvement Program Grant:* A program expressly identified in the TIF Plan, the façade improvement program was reinstated three years ago. The program was revamped to be more responsive to business/property owner needs related to overall site beautification.



Table 2025-2026 Budget Expenditures Summary

EXPENDITURES	ACTUAL 22/23	ACTUAL 23/24	ADOPTED 24/25	AMENDED JUNE 24/25	ACTUAL 4/31/2025	BUDGETED 25/26
SALARIES & WAGES	162,929	125,298	180,000	-	108,477	130,00
PART TIME SEASONAL CREW	-	4,525	5,000	-	5,000	28,000
EMPLOYEE TAXES & BENEFITS	57,701	52,435	65,000	-	37,979	40,000
LEGAL SERVICES	-	-	900	-	-	900
OFFICE SUPPLIES	507	1,768	3,755	-	270	3,500
TAX TRIBUNAL RETURNS	-	-	2,000	-	-	-
AUDITING & ACCOUNTING	800	5,959	800	-	10,923	2,500
TRAINING/MEMBERSHIP	8,575	3,121	7,125	-	1,811	5,000
MAIN STREET PROGRAM	5,524	13,170	18,500	-	25,721	12,500
STREETSCAPING	9,047	9,980	39,000	-	34,126	20,500
PLANNING/CONSULTING FEES	15,497	17,059	15,300	-	15,300	15,300
PRINTING/PUBLICATION COSTS	972	1,807	2,000	-	787	2,000
POSTAGE FEES	-	-	200	-	-	250
REPAIRS & MAINTENANCE	335,203	40,606	503,980	-	45,833	64,500
MISCELLANEOUS EXPENDITURES	1,007	1,366	8,457	-	1,986	24,000
DEPRECIATION INFRASTRUCTURE	29,714	-	30,000	-	30,000	40,000
SIGN GRANT PROGRAM	-	3,730	10,000	-	-	10,000
FAÇADE GRANT PROGRAM	-	-	20,000	-	-	20,000
<b>TOTAL EXPENDITURES</b>	<b>627,474</b>	<b>280,824</b>	<b>990,017</b>	<b>-</b>	<b>318,213</b>	<b>528,950</b>

### *History of Expenditures and Revenues*

The following charts and graphs are meant to provide an overview of previous budget years.

History of Revenues & Expenditures		
Fiscal Year	Revenue	Expenditure
2010-2011	323,943	147,303
2011-2012	254,118	200,418
2012-2013	193,228	198,028
2013-2014	156,217	176,392
2014-2015	142,843	215,848
2015-2016	151,691	200,782
2016-2017	137,045	264,682
2017-2018	146,375	171,420
2018-2019	163,875	106,400
2019-2020	366,232	143,678
2020-2021	419,011	324,610
2021-2022	420,776	378,589
2022-2023	489,396	293,531
2023-2024	437,364	932,790
2024-2025	510,488	990,017
2025-2026*	526,738	945,406

\*budgeted

Since its inception the DDA has been building a fund balance with the intent of utilizing those funds as the primary match for the reconstruction of Southfield Road. The DDA has only use its fund balance for operational expenses in a limited manner. The DDA began dipping into the fund balance to enhance the physical appearance and functioning of the Southfield Road corridor. Projects include the Sidewalk Replacement Program, Alley & Approach Paving, and installation of pedestrian (HAWK) signals.

### *Fund Balance: FY 16-17 to FY 24-25*

Historical Fund Balance	
Fiscal Year	Fund Balance
FY 16-17	\$1,256,738
FY 17-18	\$1,237,849
FY 18-19	\$1,329,994
FY 19-20	\$1,340,050
FY 20-21	\$1,340,050
FY 21-22	\$1,611,212
FY 22 -23	\$1,417,808
FY 23-24	\$1,284,694
FY 24-25	\$1,437,734

## Appendix

*Fiscal Year 2025/2026 Budget Detail*

## LATHRUP VILLAGE DDA FY25/26 BUDGET

REVENUES	BUDGET 24/25	NOTES	RECOMMENDED BUDGET 25/26	INCREASE (DECREASE)	NOTES
TIFA-CAPTURE TAXES	410,000		422,500	12,500	Michigan First property assessment went into effect in FY25 and was already accounted for.
TAX COLLECTED OTHER	37,488		38,000	512	
MISC. REVENUES	23,000		23,000	-	
INVESTMENT INTEREST	40,000		40,000	-	
MUSIC FESTIVAL REVENUE	16,250		10,000	(6,250)	Sales and Expenditures from 2024 festival indicated surplus of \$10,000.
FEDERAL/STATE GRANTS			-	-	TBD
<b>Total Revenues</b>	<b>526,738</b>		<b>533,500</b>	<b>6,762</b>	
EXPENDITURES	BUDGET 24/25		RECOMMENDED BUDGET 25/26	INCREASE (DECREASE)	NOTES
SALARIES & WAGES	180,000		130,000	(50,000)	Changing the FT Special Projects position to a PT Intern
<i>Code Enforcement (45%)</i>		27,540			
<i>DDA Director (90%)</i>		73,440			
<i>City Administrator (10%)</i>		11,800			
<i>Finance Director (10%)</i>		11,100			
PART TIME SEASONAL CREW	5,000		28,000	23,000	Changing the FT Special Projects position to a PT Intern
EMPLOYEE TAXES & BENEFITS	65,000		40,000	(25,000)	Changing the FT Special Projects position to a PT Intern
LEGAL SERVICES	900		900	-	
OFFICE SUPPLIES	3,755		3,500	(255)	
<i>Adobe Subscription</i>		400			
<i>Technology</i>		1,000			

Cell Phone		800			
Misc. Office Supplies		500			
TAX TRIBUNAL RETURNS	2,000		-	(2,000)	
AUDITING & ACCOUNTING	8,900		2,500	(6,400)	FY26 does not include additional accounting assistance.
TRAINING/MEMBERSHIP	7,125		5,000	(2,125)	
MAIN STREET PROGRAM	28,500		12,500	(16,000)	Decrease from the prior year as Music Festival expenses have their own dedicated line item.
Corridor Cleanup		500			
Juneteenth		2,000			
Branding/Swag		2,000			
Tri-City Partnership/Business Mini-Grant		4,500			
STREETSCAPING	39,000		20,500	(18,500)	
Plant Materials		6,000			
Banners		2,500			
Holiday Decorations		12,000			
MUSIC FESTIVAL EXPEN			10,000	10,000	DDA contribution to the Music Festival.
PLANNING/CONSULTING FEES	15,300		15,300	-	Planner Fees are covered under Cost Share Agreement with City.
PRINTING/PUBLICATION COSTS	2,289		2,000	(289)	
POSTAGE FEES	200		250	50	
CAPITAL IMPROVEMENTS			100,000		FY26 Alleyway improvements.
REPAIRS & MAINTENANCE	503,980		64,500	(439,480)	Decrease from the prior year as Capital Improvements (alley projects) has its own dedicated line item.
Streetlight/DTE		12,500			
Paradise Gardens Landscape Maintenance		52,000			
MISCELLANEOUS EXPENDITURES	23,457		24,000	543	
Liability Insurance		5,000			
Flock Safety Cameras		15,000			
LVTV - DDA Meetings		3,300			
Misc. Expense		500			

DEPRECIATION INFRASTRUCTURE	30,000		40,000	10,000	
SIGN GRANT PROGRAM	10,000		10,000	-	
FAÇADE GRANT PROGRAM	20,000		20,000	-	
TOTAL EXPENDITURES	945,406		528,950	(416,456)	

		2022-23	2023-24	2024-25	Cost Notes	2025-26	2025-26	2025-26	2025-26
		ACTIVITY	ACTIVITY	AMENDED		RECOMMENDED	RECOMMENDED	RECOMMENDED	RECOMMENDED
GL NUMBER	DESCRIPTION			BUDGET		BUDGET	BUDGET	BUDGET	BUDGET
						PA 33 - 3.1051	PA 33 - 2	PA 33 - 1	PA 33 - 0
ESTIMATED REVENUES - ALL FUNDS		14,315,711	9,780,375	10,680,663		13,553,747	13,343,747	13,153,747	12,973,747
APPROPRIATIONS - ALL FUNDS		17,642,499	9,736,057	11,119,107		14,365,859	14,190,859	14,128,359	13,946,859
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		(3,326,788)	44,318	(438,444)		(812,112)	(847,112)	(974,612)	(973,112)
							-	-	-
BEGINNING FUND BALANCE - ALL FUNDS		15,777,694	12,047,720	12,091,719	12,091,719	12,091,719	12,091,719	12,091,719	12,091,719
FUND BALANCE ADJUSTMENTS - ALL FUNDS		(403,188)	(323)				-	-	-
ENDING FUND BALANCE - ALL FUNDS		12,047,718	12,091,715	11,653,275	12,091,719	11,279,607	11,244,607	11,117,107	11,118,607



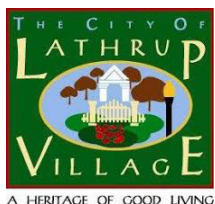
# City of Lathrup Village

## 2025 - 2030 Capital Improvement Plan





Intentionally Blank



PREPARED FOR:

CITY OF LATHRUP VILLAGE  
PLANNING COMMISSION  
27400 SOUTHFIELD ROAD  
LATHRUP VILLAGE, MI  
48076

MARCH 2025

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## Introduction

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# Introduction

The 2025-2030 City of Lathrup Village Capital Improvement Plan (CIP) will serve as a tool to assist the City in turning long-range policy planning into real improvements on the ground. A six-year capital improvement plan and an annual update of that plan is a requirement for the City of Lathrup Village under the Michigan Planning Enabling Act of 2008. The following report identifies the major capital improvements needed and/or planned for the community, the time frame for implementation of those improvements, and the budget and revenue sources that will make those improvements a reality. Capital improvements cover multiple departments within the City of Lathrup Village and include new facilities, water and sewer line replacements and improvements, police equipment, parks and recreation facilities, non-motorized pathways, and professional services.



Drainage ditch repair (Giffels Webster)

## WHAT IS A CAPITAL IMPROVEMENT PLAN (CIP)?

A Capital Improvement Plan is a six-year schedule of public physical improvements which identifies the needs for improvements and the sources of funding to make those improvements. It provides a schedule of expenditures for constructing, maintaining, upgrading, and/or replacing a community's physical inventory. The CIP, therefore, is a tool to assess the long-term capital project requirements (the "big jobs") of Lathrup Village. Since capital improvement projects are spread across multiple community needs (fire protection, police, water and sewer, parks and recreation, municipal administration, etc.), the CIP prioritizes these projects across the entire community and over time, providing a comparison of the community's various needs and wants.



Residential City Street in Lathrup Village (Giffels Webster)

## WHAT ARE CAPITAL IMPROVEMENT PROJECTS?

Capital improvement projects are major and infrequent expenditures, such as the construction of a new facility, a major rehabilitation or repair of an existing facility, or the purchase of major equipment. Capital improvement projects are non-recurring expenditures that tend to be large both in physical size and in cost, and have a long-term usefulness (10 years or more). Examples of capital improvement projects include:

- Construction of a new city hall
- Construction of a new police station
- Extension or replacement of a water/sewer line
- Major rehabilitation of a city's community center
- Creation of a new city park
- Large equipment and vehicles



Lathrup Village DPS yard (Giffels Webster, 2020)

Each city department is asked to take a long view look at future initiatives or improvements that may require capital purchases in order to be fully implemented. Each department works to improve the manner by which the City delivers services to its residents and stakeholders. Lists of needs are developed based on research and discussions with communities that have similar needs. The majority of the capital purchases in these categories are funded through the general fund or other dedicated city funds. Thorough knowledge and research of our future planned costs allows for the pursuit of grant and other outside funding sources to meet our policy goals. The following sections discuss the City's various needs and proposed funding by department.

The term "major expenditure" is relative; what is "major" to one community might be "minor" to another. The City of Ann Arbor, for example, sets a minimum threshold of \$100,000 for projects to be included in the City's CIP, while the City of Rochester Hills sets a minimum of \$25,000. Lathrup Village's policy for determining a Capital Improvement is defined in the following section.

## WHAT IS THE CITY OF LATHRUP VILLAGE'S CAPITAL IMPROVEMENT POLICY (CIP)?

A capital improvement project is a major, nonrecurring expenditure that meets one or more of the following criteria:

- Any acquisition of land for a public purpose which costs \$5,000 or more.
- Any construction of a new public facility (city building, water/sewer lines, pathways), or any addition to an existing public facility, the cost of which equals \$5,000 or more and has a useful life of three or more years.
- A nonrecurring rehabilitation (not to include annual/recurring maintenance) of a building, its grounds, a facility, or equipment, the cost of said rehabilitation being \$5,000 or more with a useful life of three or more years.
- Purchase of major equipment which, individually or in total, cost \$5,000 or more with a useful life of three or more years.
- Planning, feasibility, engineering, or design studies related to an individual capital improvement project, or program implemented through individual capital improvement projects, with a cost of \$5,000 or more and a useful life of three or more years.



Lathrup Village public safety vehicles (Giffels Webster)

## WHAT IS THE ROLE OF THE CITY PLANNING COMMISSION IN THE CIP PROCESS?

The Capital Improvement Plan is a dynamic planning document, intended to serve as a tool to implement the City of Lathrup Village's Master Plan. The Master Plan should correspondingly include capital improvement projects as well as guide long-term capital planning. The Planning Commission is uniquely qualified to manage the development and annual update of the City's CIP, based on their role in creating and updating the City's Master Plan. The Planning Commission's role will ensure that public works projects are consistent with the land uses identified within the Master Plan. By making a recommendation of approval for the CIP to the City Council, the Planning Commission agrees that the projects outlined within it reasonably address the City's capital improvement needs.



Lathrup Village 2019 CIP (Giffels Webster, 2020)



The CIP is an essential link between planning for capital improvement projects and budgeting for them. Once approved by the City Council, the CIP can be used to develop the capital project portion of the City's budget. Those projects included in the CIP's first year (2025) potentially form the basis for the upcoming year's capital project budget. As the CIP is annually updated, a continuous relationship will be maintained between the CIP and the City's annual budget. The annual update to the CIP will typically occur in advance of the preparation of the City's budget.

## WHAT ARE THE BENEFITS OF PREPARING A CAPITAL IMPROVEMENT PLAN?

- Prudent use of taxpayer dollars
- Prioritizing projects across the needs of the community and across departments (an "apples-to-apples" comparison)
- Generating community support by inviting public input
- Promoting economic development
- Improving the City's eligibility for State and Federal grants
- Providing an implementation tool for the goals and objectives of the City's Master Plan
- Transparency in identification of high-priority projects
- Coordination / cost-sharing between projects



Lathrup Village DPS yard (Giffels Webster)



Damaged storm sewer culvert (Giffels Webster)

## Program Areas

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# Program Areas

The following sections outline the Program Areas of the City of Lathrup Village's CIP:

1. Data Collection Process
2. Data Compilation Process
3. CIP Adoption Process

The components of the CIP are compiled and reported by Program Areas. The following table (Figure 1) displays the Program Areas used in this CIP. These program areas represent the stakeholders in the CIP.



Sarrackwood Park (Google)

**Figure 1. CIP Program Areas**

AD	Administrative
DPS	Department of Public Services
DDA	Downtown Development Authority
PR	Parks & Recreation
PD	Police Department
R	Roads
S	Sewer
W	Water

1. DATA COLLECTION. Each of the stakeholders outlined above has either a master plan or schedule that defines the needs and resource level within their respective area of responsibility. To more easily identify projects, standard forms were created that allow the stakeholders to define their projects and resource allocation levels. The standard forms used for data collection are found in the Appendix.

A definition of the standard CIP forms is provided as follows:

- **PROJECT APPLICATION FORM** - Consists of project descriptions, schedules, necessity, and possible sources of funding. The information provides an understanding of the overall scope of each project and how it is valued within its program area and within the City. While stakeholders may be aware of major projects further out on the horizon, only those planned for within the six-year window of the 2025-2030 CIP were included.
- **PROJECT COST DETAIL FORM** - Consists of a matrix of six (6) budget years across the top of the form and a listing of costing components along the side of the form. The form is split into two (2) parts; the upper half is the capital cost for the project and the lower half is the cost of operations or maintenance for that project if applicable. Recognition of the operations and maintenance costs of a project is a valuable tool in forecasting future needs for resource allocation. Investment in a new facility is only worthwhile if there are funds available to operate and maintain it.
- **PROJECT RATING FORM** - This form is used when new projects are identified but cannot all be funded within a given fiscal year. The forms are used to rate both the importance and impact of a project within its program area and within the City. The ratings are weighted with emphasis given to those projects that are mandated by law, by agreement, or because they are a matter affecting health safety and welfare. Projects without a ranking were not competing for funding, either because they are mandatory or because no other similar projects were proposed.

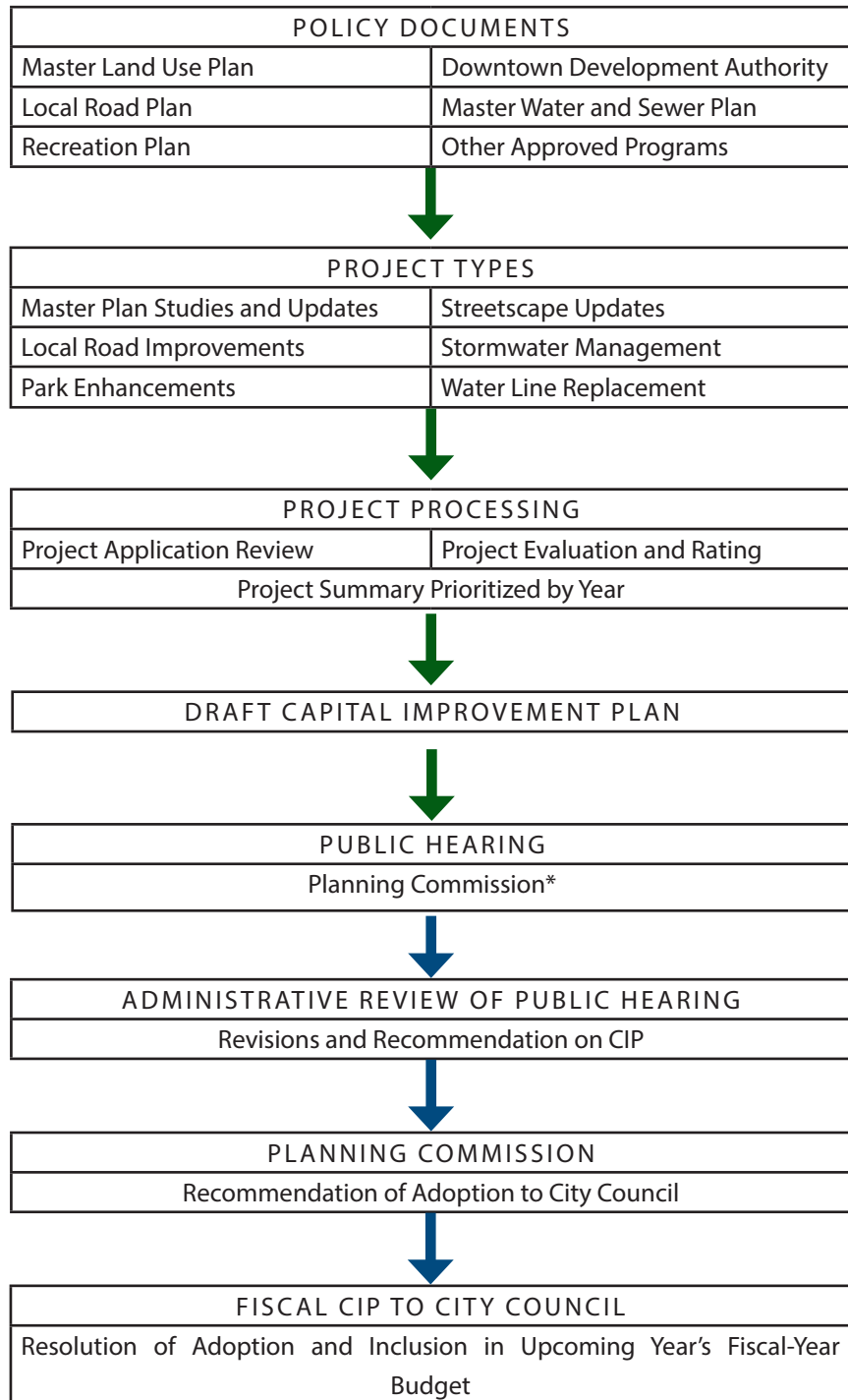
2. **DATA COMPILATION.** The information received from the stakeholders has been compiled into a Project Summary Worksheet. This worksheet contains all of the projects in the CIP over six (6) budget years with a cost summary of each budget year by program area and for the entire CIP. Included with the worksheet is the listing of possible funding sources and an estimate of the City's share for each project. The Project Summary Worksheet can be found in the Appendix of this CIP.



Lathrup Village welcome sign (Giffels Webster)

3. CIP ADOPTION PROCESS. The adoption process involves a public hearing to solicit citizen input. The CIP will then be modified (if necessary), approved by the City Planning Commission (via a formal recommendation for approval to the City Council), and forwarded to the City Council for adoption. Adoption of the CIP by the City Council does not constitute an authorization to commit resources to any project. This approval is recognition of a plan for projects within the community that may move toward implementation in the future. The projects included within Year 1 of the Capital Improvement Plan potentially form the basis for the upcoming year's capital projects budget. An outline of the process is displayed in Figure 2.

**Figure 2 - CIP Adoption Process**



# Project Inventory

Below is a summarized list of all projects considered for the Capital Improvement Plan. Project details are shown on the following pages; they can also be viewed online via the [Interactive CIP Dashboard Map](#). Changes from the 2024-2029 CIP are provided as applicable. New items added in are marked with an asterisks (\*) in the tables below.

Project Number	Name	Fiscal year start	Funding source	Total
Administrative (AD)				
AD25-01	Facility Condition & Needs Assessment	2025	General Fund / Water-Sewer	\$35,000
AD25-02	Community Room Remodel*	2026	General Fund	\$50,000
AD25-03	Master Plan Update 2026*	2026	TBD	\$32,350
AD25-04	BS&A Cloud Software	2029-2031	General, Water/ Sewer	\$80,000
AD Total				\$197,350
Department of Public Services (DPS)				
DPS25-01	City Hall Tables*	2025	General Fund	\$11,000
DPS25-02	City Hall Public Chairs*	2025	General Fund	\$15,000
DPS25-03	Verkada-Camera/Door Lock Lic. Fee	2025	General Fund	\$10,227.87
DPS25-04	Painting DPS Building	2025	General Fund	\$20,000
DPS25-05	Epoxy Floors	2025	General Fund	\$65,000
DPS25-06	Backhoe Tractor	2025	General Fund	\$97,750
DPS25-07	Cement Blocks	2025	General Fund	\$5,000
DPS25-08	Concrete Slab	2025	General Fund	\$25,000
DPS25-09	Kitchen Remodel	2025	General Fund	\$6,000
DPS25-10	Bathroom(s) Remodel	2025	General Fund	\$6,000
DPS25-11	Parking Lot Replacement Phase III	2025	General Fund	\$125,000
DPS25-12	City Hall Roof Repair	2025	General Fund	\$20,000
DPS25-13	Dump Truck	2025	General Fund	\$65,165
DPS25-14	Gutters & Downspouts	2025	General Fund	\$10,000
DPS25-15	DPS Building Roof Repair	2025	General Fund	\$130,000
DPS25-16	Building and Site Improvements	2025	General Fund	\$50,000
DPS25-17	Tow Behind Leaf Blower	2025	General Fund	\$75,000
DPS25-18	City Hall Restrooms*	2027-2028	TBD	\$35,000
DPS25-19	DPS Building - Remodel or New Build	2030-2031	Gen., Water / Sewer	\$1,700,000
DPS Total				\$2,471,142.87

INTERACTIVE CIP DASHBOARD URL:

<https://oakgov.maps.arcgis.com/apps/opsdashboard/index.html#/45dd43a3429a404b9d8287f40d2e7d57>

# Project Inventory - continued

Project Number	Name	Fiscal year start	Funding source	Total
Downtown Development Authority (DDA)				
DDA25-01	City Hall Parking Lot Reconstruction	2025	DDA General Fund	\$350,000
DDA25-02	HAWK Pedestrian Crossing	2025	DDA General Fund	\$125,000
DDA25-03	Alleyway Improvements	2025-2026	DDA General Fund	\$500,000
DDA25-04	City Hall Monument Sign Conversion	2026	DDA General Fund	\$10,000
DDA Total				\$985,000
Parks and Recreation (P&R)				
PR25-01	Annie Lathrup Park Fitness Court*	2025	Gen. Funds / Grants	\$225,000
PR25-02	Municipal Park Playscape Replacement	2025-2026	Senator Peters	\$625,000
PR25-03	Sarrackwood Park Playscape Replacement	2026	Grant	\$400,000
PR25-04	Goldengate Park Playscape Replacement	2026	Grant	\$400,000
PR25-05	Recreation Plan Update 2026*	2026	TBD	\$9,800
P&R Total				\$1,659,800
Police				
P25-01	Ballistic Plate Carrier Upgrade	2025	General Fund	\$16,000
P25-02	GeTac Video (In-Car Video)	2025	General Fund	\$76,000
P25-03	Power DMS Annual Accreditation Subscription	2025	General Fund	\$5,300
P25-04	Detective Bureau Vehicles	2025	General Fund	\$35,000
P25-05	Chief's Vehicle Replacement	2025	General Fund	\$35,000
P25-06	New Facility or Station Remodel	2025	General Fund	\$1,800,000
P25-07	Carport for Patrol Vehicles	2025	General Fund	\$18,000
P25-08	Patrol Vehicle	2026	General Fund	\$70,000
P25-09	Axon Taser - Replacement	2025 - 2030	General Fund	\$41,778
Police Total				\$2,080,878
Roads				
R25-01	Eastbound 11 Mile Road Resurface (Southfield Road to on ramp)	2025	General Fund / Federal Grant	\$307,000
R25-02	Lincoln Drive East Reconstruction	2026	General Fund / Major Road	\$450,000
R25-03	Crack Sealing of Streets Paved From 2021 to 2023 (+ / - 9 Miles)	2026	Local / Major Roads	\$27,000
R25-04	Rainbow Circle Reconstruction / Resurfacing	2026	Grant / General Fund Engineering	\$677,000
R25-05	Eastbound & Westbound 11 Mile Road Resurfacing	2027	General Fund / Major Road	\$600,000
R25-06	San Jose Siren Activated Gate*	2027-2028	Local Street Fund	\$75,000

INTERACTIVE CIP DASHBOARD URL:

## Project Inventory - continued

Project Number	Name	Fiscal year start	Funding source	Total
R25-07	Southfield Road Reconstruction (Meadowbrook to Cambridge)	2028	Grant / CIP	\$2,650,000
R25-08	11 Mile Road Resurface (Santa Barbara to Evergreen)	2029	Grant / CIP	\$225,000
Roads Total				\$5,011,000
Sanitary and Storm Sewer				
S25-01	2025 Manhole Installation	2025	CIP Bond Issue	\$80,000
S25-02	Sanitary Sewer CIPD	2025	CIP Bond Issue	\$150,000
S25-03	2025 Sanitary Sewer CCTV	2025	Water / Sewer	\$200,000
S25-04	Storm Sewer Improvements & Repairs	2025	CIP Bond	\$150,000
S25-05	2026 Sanitary Sewer Improvements	2026	Water / Sewer	\$200,000
S25-06	2027 Sanitary Sewer Improvements	2027	Water / Sewer	\$200,000
S25-07	2028 Sanitary Sewer Improvements	2028	Water / Sewer	\$200,000
Sanitary and Storm Total				\$1,180,000
Water				
W25-01	Water Meter Replacement	2025	Water / Sewer	\$495,000
W25-02	2025 Water Main Replacment	2025	Water / Sewer	\$250,000
W25-03	Lead & Copper Abatement	2025	Water / Sewer	\$50,000
W25-04	2026 Water Main Replacement	2026	Water / Sewer / EPA Grant	\$380,000
W25-05	2027 Water Main Replacement	2027	Water / Sewer / Grant	\$800,000
W25-06	2028 Water Main Replacement	2028	Water / Sewer	\$500,000
W25-07	2029 Water Main Replacement	2029	Water / Sewer	\$980,000
W25-08	2030 Water Main Replacement	2030	Water / Sewer	\$500,000
W24-09	2031 Water Main Replacement	2031	Water / Sewer	\$500,000
Water Total				\$4,455,000

# Administrative

New to the 2025 CIP is the Community Room remodel at City Hall and the Master Plan Update for 2026. Carried over from the 2024 CIP is a focus on a needs assessment for prioritizing CIP and maintenance and the allocation of operating budgets and updates to the BS&A software to accommodate the conversion to an all cloud-based format.

AD25-01		Facility Condition and Needs Assessment
Project Year:	2025	As City facilities continue to age, the City should utilize qualified consultants to provide a facility condition and needs assessment (FCNA) of the existing City Hall and DPW facilities. The analysis would be utilized for prioritizing CIP and maintenance requirements as well as assisting with allocating operating budgets. The review would include exterior/interior systems, fire/life safety, HVAC, electrical, plumbing, and specialized equipment and systems.
Estimated Cost:	\$35,000	
Funding Source:	General Fund /Water-Sewer	
Ranking:	2	
AD25-02		Community Room Remodel*
Project Year:	2026	The Community Room is currently showing its age and the wear and tear of the facility is in need of a face lift in order to be a community space the City is proud of. Necessary improvements include, cleaning tile replacements, light fixtures, flooring (tile and carpet), painting, fixtures, and technology (audio/visual).
Estimated Cost:	\$50,000	
Funding Source:	General Fund	
Ranking:	3	
AD25-03		Master Plan Update 2026*
Project year:	2026	Updates to the plan will assist in guiding future growth, land use, and development. Update will assess current demographics, economic trends, and community needs while integrating public input to ensure an inclusive and forward-thinking vision for the city. Key components of the plan will include an updated Future Land Use Plan, a Market Analysis, and a Zoning Plan, ensuring alignment with the city's evolving needs. Public participation is a critical element of this process, with multiple engagement opportunities, including surveys, stakeholder meetings, and an online platform for resident feedback. The final plan will include actionable strategies for land use, infrastructure, and economic development, ensuring the city remains a thriving and sustainable community.
Estimated cost:	\$32,350	
Funding Source:	TBD	
Ranking:	1	
AD25-04		BS&A Cloud Software
Project Year:	2029-2031	BS&A software has been in use at the City since 2010 and is used for taxes, utilities, building department, etc. The company launched a cloud based software in 2023 which has become their main focus in terms of platforms. This request is to ensure that the City continues a partnership with BS&A to include the latest cloud based software. Within the next few years it is anticipated that BS&A will cease their support of on-premise software and require all clients to transfer to cloud services.
Estimated Cost:	\$80,000	
Funding Source:	General, Water / Sewer	
Ranking:	4	



# Department of Public Services

Lathrup Village has maintained a contract with the private company Lathrup Services to manage all of its public service provisions. Services such as water main repair, snow plowing, landscaping and general maintenance and repairs fall into this category. The City Hall tables and chairs and restroom remodel are new items for the 2025 CIP, and multiple items are carried over from 2024.

DPS25-01		City Hall Tables*
Project Year:	2025	The tables utilized for the Community Room and public meetings have reached the end of their useful life and replacement is recommended. 15 round folding tables, 10 - 6' and 20 - 8' rectangle folding tables are necessary for maximum usage of the Community Room rental and meeting spaces within City Hall.
Estimated Cost:	\$11,000	
Funding Source:	General Fund	
Ranking:	5	
DPS25-02		City Hall Public Chairs*
Project Year:	2025	The fabric chairs utilized for the Community Room and public meetings have reached the end of their useful life and replacement is recommended. 150+ chairs are necessary for maximum usage of the Community Room rental and meeting spaces within City Hall.
Estimated Cost:	\$15,000	
Funding Source:	General Fund	
Ranking:	4	
DPS25-03		Verkada - Camera / Door Lock License Fee
Project Year:	2025	Veranda surveillance camera license fee will expire in August of 2025 and the door lock license fee expires in January of 2027. If the City would like to continue using these products we will need to renew the license fee for the cameras this year. 3yr license - 27 cameras = 10,227.87 5yr license - 27 cameras = 16,748.37 10 yr license - 27 cameras = 33,515.37
Estimated Cost:	\$10,227.87	
Funding Source:	General Fund	
Ranking:	1	
DPS25-04		Painting DPS Building
Project Year:	2025	The building is ready for a new paint job inside and out.
Estimated Cost:	\$20,000	
Funding Source:	General Fund	
Ranking:	15	
DPS25-05		Epoxy Floors
Project Year:	2024	Epoxy floors throughout the entire building will keep office and shop floors clean. The carpet is very dirty and worn out - remove and replace with epoxy.
Estimated Cost:	\$65,000	
Funding Source:	General Fund	
Ranking:	12	
DPS24-06		Backhoe Tractor
Project Year:	2025	Current tractor is 13 years old and in need of replacement.
Estimated Cost:	\$97,750	
Funding Source:	General Fund	
Ranking:	3	



## Department of Public Services

DPS25-07		Cement Blocks
Project Year:	2025	Improve yard and organization. Only have three bays to work with. Extra materials used for projects and dumped anywhere in yard.
Estimated Cost:	\$5,000	
Funding Source:	General Fund	
Ranking:	18	
DPS25-08		Concrete Slab
Project Year:	2025	Interior of DPS building is dirt and needs to be replaced with concrete for a cleaner environment.
Estimated Cost:	\$25,000	
Funding Source:	General Fund	
Ranking:	6	
DPS25-09		Kitchen Remodel
Project Year:	2025	Kitchen is not in good shape and needs to be replaced. Remove and replace old equipment and carpet.
Estimated Cost:	\$6,000	
Funding Source:	General Fund	
Ranking:	11	
DPS25-10		Bathroom(s) Remodel
Project Year:	2025	The bathrooms at the DPS building are in bad shape and in need of remodel.
Estimated Cost:	\$6,000	
Funding Source:	General Fund	
Ranking:	10	
DPS25-11		Parking Lot Replacement Phase 3
Project Year:	2025	Repave the northern portion of the parking lot and westerly drive patch.
Estimated Cost:	125,000	
Funding Source:	General Fund	
Ranking:	13	
DPS25-12		City Hall Roof Repair
Project Year:	2025	Roof leaks in several areas in the Community Room.
Estimated Cost:	\$20,000	
Funding Source:	General Fund	
Ranking:	2	
DPS25-13		Dump Truck
Project Year:	2025	Dump Truck in need of replacement it is 12 years old - no floor panel make current one very dangerous
Estimated Cost:	\$65,165	
Funding Source:	General Fund	
Ranking:	7	

# Department of Public Services

DPS25-14		Gutters & Downspout
Project Year:	2025	Gutters are broken and are in need of replacement
Estimated Cost:	\$10,000	
Funding Source:	General Fund	
Ranking	8	
DPS25-15		DPS Building Roof Repair
Project Year:	2025	DPS building is in bad shape, it is leaking in many spots and might need an entire roof replacement
Estimated Cost:	\$130,000	
Funding Source:	General Fund	
Ranking	9	
DPS25-16		Building and Site Improvements
Project Year:	2025	West side entry and interior. Salt floor.
Estimated Cost:	\$65,165	
Funding Source:	General Fund	
Ranking:	14	
DPS25-17		Tow Behind Leaf Blower
Project Year:	2025	The Department of Public Works utilizes tow-behind leaf loaders for yearly leaf pickups. The City currently has three (3) units with one (1) of the units past its useful life and currently out of service. While the City service can continue with two (2) units, the rate of service declines greatly, especially if a crew is pulled to another assignment.
Estimated Cost:	\$75,000	
Funding Source:	General Fund	
Ranking:	17	
DPS25-18		City Hall Restrooms*
Project Year:	2027-2028	Installation of low- flow fixtures,including faucets, toilets, and urinals, installing touchless valves and other components improves cleanliness standards. The scope also includes new floor tile, paint, updated mirrors, waste receptacles, finish hardware, and stall doors. This renovation will be for men and women bathroom on each floor.
Estimated Cost:	\$35,000	
Funding Source:	TBD	
Ranking:	16	
DPS25-19		DPS Building - Remodel or New Build
Project Year:	2030-2031	The DPS building is at the end of its useful life as enumerated by the DPS building items listed in the CIP. A new facility is needed to address all the needs of personnel/contractors, and necessary DPS equipment.
Estimated Cost:	\$1,700,000	
Funding Source:	General, Water / Sewer, Grant	
Ranking:	19	

# Downtown Development Authority

The DDA has proposed improvements to Southfield Road at the gateways to the City as incremental improvements while the Southfield Road improvement project awaits federal funding priority. These projects will bolster economic development efforts to keep Lathrup Village competitive and attractive for business development. The items below are carried over from the 2024-2029 CIP, and it is noted that the alleyway improvements combine the improvements planned for 2025 and 2026.

DDA25-01		City Hall Parking Lot Reconstruction
Project Year:	2025	Reconstruct the existing asphalt parking lot with spot curb and gutter repairs, ADA compliant walks, new asphalt parking surface, and pavement markings.
Estimated Cost:	\$350,000	
Funding Source:	DDA General Fund	
Ranking:	3	This is part of a larger project to renovate municipal grounds which also includes new landscaping around City Hall & installing a new play structure. Total Project Cost is \$807,264
DDA25-02		HAWK Pedestrian Crossing
Project Year:	2025	This project involves the installation of 3 HAWK/Pedestrian Hybrid Beacons. These will dramatically improve the safety of those wishing to cross Southfield Road and will enhance the connectivity of the community. Approval by RCOC for installation near Margate Ave.
Estimated Cost:	\$120,000	
Funding Source:	DDA General Fund	
Ranking:	1	
DDA25-03		Alleyway Improvements
Project Year:	2025-2026	Reconstruct alleys and approaches per DDA CIP.
Estimated Cost:	\$500,000	
Funding Source:	DDA General Fund	
Ranking:	2	
DDA25-04		City Hall Monument Sign Conversion
Project year:	2026	Convert the existing monument sign to a digital message board.
Estimated Cost:	\$10,000	
Funding Source:	DDA General Fund	
Ranking:	4	

## Parks and Recreation

New to the 2025 CIP is the Fitness Court addition to Annie Lathrup Park near City Hall and the 2026 Recreation Plan Update. The City's parks are in need of restoration and upgrades to maintain safety and accessibility. Several parks are in need of additional wood chips and landscaping around play equipment in order to ensure safety of use. Drainage improvements around recreational amenities are needed to reduce instances of standing water and to protect accessibility. The Goldengate, Sarrackwood, and Municipal Park playgrounds have all been moved ahead from the 2024-2029 CIP.

PR25-01		Annie Lathrup Park Fitness Court*
Project Year:	2025	In affiliation with The National Fitness Campaign, the project will install outdoor fitness courts that promote healthy living and physical activity. This state-of-the-art fitness court is designed to be accessible to all, providing Lathrup Village with a space to engage in functional fitness routines while encouraging social connection and wellness.
Estimated Cost:	\$225,000	
Funding Source:	General Fund & Grants	
Ranking:	3	
PR25-02		Municipal Park Playscape Replacement
Project Year:	2025-2026	The playground equipment at Municipal Park has reached the end of its usable life. Since its installation, great strides have been made in creating inclusive playscapes to meet the needs of all children in a community. As the hub of community activities and events, an inclusive and accessible playscape is a necessity at Municipal Park.
Estimated Cost:	\$625,000	
Funding Source:	Senator Peters	
Ranking:	2	
PR25-03		Sarrackwood Park Playscape Replacement
Project Year:	2026	The playground equipment at Sarrackwood Park has reached the end of its usable life. Since its installation, great strides have been made in creating an inclusive playscape to meet the needs of all children in the community. Maintaining clean and safe playgrounds is a hallmark of desirable neighborhoods, assisting with retaining current residents and attracting new ones.
Estimated Cost:	\$400,000	
Funding Source:	Grant	
Ranking:	4	
PR25-04		Goldengate Park Playscape Replacement
Project Year:	2026	The playground equipment at Goldengate Park is not inclusive equipment. Since its installation, great strides have been made in creating inclusive playscapes to meet the needs of all children in the community. Additionally, Goldengate is currently the sole park that services the southern half of the city. Having accessible equipment in the only park on the south side of the city is necessary.
Estimated Cost:	\$400,000	
Funding Source:	Grant	
Ranking:	5	
PR25-05		Recreation Plan Update 2026*
Project Year:	2026	Plan update will enhance & expand recreational opportunities for residents. Plan will be prepared according to MDNR guidelines, ensuring eligibility for future grant funding opportunities. Plan will include an inventory of existing parks & natural spaces, analysis of community rec. needs, & a set of goals & objectives focused on accessibility, sustainability, & inclusivity. Public input to be incorporated through surveys, open houses, & advisory board mtgs. to ensure plan reflects the community's priorities. By identifying strategic improvements & investment opportunities, the plan will help the city create a vibrant & well-connected park system that enhances quality of life for all residents.
Estimated Cost:	\$9,800	
Funding Source:	TBD	
Ranking:	1	

# Police

The Lathrup Village Police Department offers full policing services to its residents including routine patrol, traffic enforcement, detective services, community relations, and other specialized functions. Lathrup Village holds the distinction of being one of Oakland County's safest cities. The items below are carried over from the 2024-2029 CIP.

PD25-01		Ballistic Plate Carrier Upgrade
Project Year:	2025	The purchase of 4 Ballistic shields equipment for the 4 patrol vehicles to be utilized as needed (baricaded gunman, bank robberies, active shooter situations, etc.) These shields would be rated to stop rifle rounds which our current ballistic body armor will not stop.
Estimated Cost:	\$16,000	
Funding Source:	General Fund	
Ranking:	2	
PD25-02		GeTac Video (In-Car Video)
Project Year:	2025	Cloud storage for body camera video and in-car video. This allows us to archive video for high priority runs and citizen complaints.
Estimated Cost:	\$7,600	
Funding Source:	General Fund	
Ranking:	1	
PD25-03		Power DMS Annual Accreditation Subscription
Project Year:	2025	Software system that assists in managing all of the department policies and procedures, department memos, and the annual accreditation documents. This software is required through the MACP for accreditation certification.
Estimated Cost:	\$5,300	
Funding Source:	General Fund	
Ranking:	1	
PD25-04		Detective Bureau Vehicles
Project Year	2025	Detective bureau vehicle currently has 152,000 miles and has suspension and transmission issues.  The replacement vehicle is a Chevy blazer at \$34,000 and \$1,000 for equipment change over.
Estimated Cost:	\$35,000	
Funding Source:	General Fund	
Ranking:	1	
PD25-05		Chief's Vehicle Replacement
Project Year:	2025	Current vehicle has 142,000 miles with suspension and transmission issues.  Vehicle replacement is a Chevy Blazer at \$34,000 and \$1,000 for equipment change over.
Estimated Cost:	\$35,000	
Funding Source:	General Fund	
Ranking:	1	
PD25-06		New Facility or Building Remodel
Project Year:	2025	
Estimated Cost:	\$1,800,000	
Funding Source:	General Fund	
Ranking:	2	

# Police

PB25-07		Carport for Patrol Vehicles
Project Year:	2025	
Estimated Cost:	\$18,000	
Funding Source:	General Fund	
Ranking:	2	
PB25-08		Patrol Vehicle
Project Year:	2026	Chevy Tahoe patrol vehicle replacement Mideals pricing is \$53,000 for vehicle Equipment change over and replacement of some equipment and vehicle lettering = \$17,000 Already on order.
Estimated Cost:	\$70,000	
Funding Source:	General Fund	
Ranking:	1	
PB25-09		Axon Taser - Replacement
Project Year:	2025-2029	This will be the second year of the Axon taser equipment contract, which offers less than lethal option for gaining compliance for subjects being detained or arrested. The use of tasers reduces injuries for the officers and for the detainees/arrestees.
Estimated Cost:	\$41,778	
Funding Source:	General Fund	
Ranking:	1	



Existing Light pole banner on Southfield Road (Giffels Webster)

# Roads

The City of Lathrup Village has 26.2 total miles of roads, of which 7.36 miles are major streets and 18.84 miles are considered local roads. In November 2020, Lathrup Village voters passed a millage for road repair to address the urgent needs of the transportation system. The millage funds a three-year project beginning in the spring of 2021 and was completed in the fall of 2023. The project is being paid for by the issuance of a bond and will be paid back over 10 years with an average millage rate of 3.9176 mills. Due to the significant cost savings, this project includes limited ditch grading, culvert replacement, and culvert cleaning. These additional tasks will ensure that the new roads will achieve their maximum lifespan and improve the flooding after moderate to significant rains. The projects below are being carried over from the 2024-2029 CIP.

R25-01		Eastbound 11 Mile Resurfacing (Southfield Road to on-ramp)
Project Year:	2025	Resurfacing of 11 Mile from Southfield Road to the east city limits; eastbound. Estimated cost of \$520,00 includes a \$213,000 grant (added 20% inflation).
Estimated Cost:	\$307,000	
Funding Source:	General Fund / Federal Grant	
Ranking:	6	
R25-02		Lincoln Dr. East Reconstruction
Project Year:	2026	Reconstructing the north half of Lincoln from the east city border to Southfield Road.
Estimated Cost:	\$450,000	
Funding Source:	General Fund / Major Road	
Ranking:	3	
R25-03		Crack Sealing of Streets Paved From 2021 to 2023. + / - 9 Miles
Project Year:	2026	
Estimated Cost:	\$27,000	
Funding Source:	Local / Major Roads	
Ranking:	7	
R25-04		Rainbow Circle Reconstruction / Resurfacing
Project Year:	2026	Rainbow Drive to Red River South to San Jose to Red River North. Grant = \$250k City = \$339k Engineering: \$88k
Estimated Cost:	\$677,000	
Funding Source:	Grant / Gen. Fund / Engineering	
Ranking:	4	
R25-05		Eastbound and Westbound 11 Mile Road Resurfacing
Project Year:	2027	Resurfacing eastbound 11 Mile Road from Santa Barbara to Southfield and westbound from Southfield to Santa Barbara. Estimate a 2 mill and overlay.
Estimated Cost:	\$600,000	
Funding Source:	General Fund / Major Road	
Ranking:	5	



# Roads

R25-06		San Jose Siren Activated Gate*
Project Year:	2027-2028	The project would include the installation of a siren activated gate on San Jose Blvd, between Evergreen & Rainbow Circle. The installation of the gate would allow for better response time for emergency services (specifically fire and EMS) to the northwest section of the City.
Estimated Cost:	\$75,000	
Funding Source:	Local Street Fund	
Ranking:	8	
R25-07		Southfield Road Reconstruction (Meadowbrook to Cambridge)
Project Year:	2028	In 2024, the RAISE Grant funding was unsuccessful. In 2025, the RCOC resubmitted for the BUILD Grant.
Estimated Cost:	\$2,650,000	
Funding Source:	Grant / CIP Funding	
Ranking:	1	
R25-08		11 Mile Rd. Resurface (Santa Barbara to Evergreen)
Project Year:	2029	The City, in partnership with Southfield, was successful in obtaining a Federal Grant to resurface EB/WB 11 Mile Rd. The City's section is WB from Santa Barbara to Evergreen. LV cost share = \$100,000 LV engineering cost share = \$125,000
Estimated Cost:	\$225,000	
Funding Source:	General Fund / Federal Grant	
Ranking:	2	

ROADS		
Total Number	25.8 miles (approx.)	
2023 Paser Rating	Poor	6.32 miles (24.5%)
	Fair	4.41 miles (17%)
	Good	6.21 miles (24%)
	Excellent	8.90 miles (34.5%)
Total in Need of Repair	6.32 miles to 10.72 miles (24.5 to 41.6%)	
Repairs to Date (2021 through 2024)		
Reconstructed	3.90 miles	
Rehabilitated	4.50 miles	
Paved Gravel	0.49 miles	
Repairs Planned (2025 through 2029)		
Road Repair	2.2 miles	
Total Cost (excl. Southfield Road)	\$1.582 million	



# Sanitary and Storm Sewer

## SANITARY SEWER

The Lathrup Village sanitary sewer system consists of approximately 145,000 linear feet (lft) of sewers ranging in size from 8 inches to 24 inches in diameter. Of the 145,000 lft of sewer, the older portion of the system is comprised of approximately 118,900 (82%) of vitrified clay pipe, while the newer portion of the system is comprised of approximately 26,100 (18%) lft of concrete pipe. Constructed in the 1920's as a combined sewer system, the City converted it to a dedicated sanitary sewer system in the 1960's (meaning that storm water and sanitary water are not permitted to mix). It is believed that all residents and businesses within the City are connected to the sanitary sewer and there are no known active septic systems. Since the City of Lathrup Village reached its full development capacity, the sanitary sewer system covers the entire city with no need for expansion.

During the construction of I-696, the system was severed and divided into a northern and a southern system that are metered and discharged into the Evergreen Farmington Sewage Disposal System (EFSDS). The sewer system north of I-696 is routed to a 3-million-gallon retention tank which is located at the west end of Sunnybrook, near Evergreen Road north of I-696. This facility is currently receiving significant maintenance and repair in order to safeguard the operation of the system.

Lathrup Village has invested heavily over the past couple of decades in its sanitary sewer system. As a result, the system is in good condition, but it does require maintenance to keep it from degrading. In the fall of 2020, the City invested in having 30,000 linear feet of sewer pipe inspected via closed circuit television. As a result of this process, the assessment of approximately 11,000 linear feet of sanitary sewers have been lined at a cost of \$664,000 through a CIP Bond.

### Sanitary Retention Tank

Lathrup Village has its own sanitary retention tank that is used to store inflow from the sanitary sewer system when the inflow rate is greater than the rate at which we are permitted to outflow to the Evergreen-Farmington Sewer Disposal System (EFSDS). In the past, there have been instances where the retention tank has filled up and the City was forced to allow the tank to overflow. As a result, the City is under a Consent Decree from the Michigan Department of Environment, Great Lakes and Energy (EGLE). In 2019, the City outsourced the operations and maintenance of the retention tank to the Oakland County Water Resource Commission (OCWRC). The County has notified us that the retention tank requires approximately \$850,000 in maintenance and repairs for safety and upgrades in order to obtain compliance with the Consent Decree.

SANITARY SEWER		
Total Number	27.5 miles (approx.)	
Size	8" - 24" diameter	
Material	Vetrified Clay	22.5 miles (82%)
	Concrete	4.90 miles (18%)
LFT of Sewer Lined (1994 - 2024)	13.92 miles (50%)	
Total in Need of Repair	1,750 LFT	
Replacements to Date (2021 through 2024)		
Cured-In-Place Pipe	About 2 miles	
Cost	\$664,000 (via CIP bond)	
Replacements Planned (2025)		
Dead End Sewers (manholes)	22 of 30 total (8 completed)	
Total Cost	\$150,000 (CIP bond issue)	

# Sanitary and Storm Sewer

## STORM SEWER

Of the four infrastructure categories of public infrastructure (sanitary sewer, storm sewer, roads, and water), the City's storm sewer system has received the least amount of resources and attention in the last decade. Upkeep of ditches, culverts, and drains found in the right-of-way is, by City ordinance, the responsibility of the adjoining property owner.

For many blocks, ditches have not been properly maintained and the culverts have become damaged or have been shifted by the freeze/thaw cycle rendering them unable to perform their function. The result is a storm system that functions at a level below full capacity and leaves standing water in ditches for days following rainstorms. Poor maintenance on culverts have left them slow to drain or impassible, preventing storm water from reaching the proper drains which send water to the Rouge River. The current state of the storm and ditch system impacts the subsurface ground water levels and the volume of flow in the City's sanitary sewer system.

In 2022, the City contracted for the cleaning, televising, and assessment of 50,000 linear feet of storm sewers. Recommended repairs are currently scheduled for 2025.

SS25-01		2025 Manhole Installation
Project Year:	2025	Install 11 sanitary manholes at sewer sections with no upper end manhole.
Estimated Cost:	\$80,000	
Funding Source:	CIP Bond Issue	
Ranking:	3	
SS25-02		Sanitary Sewer CIPD
Project Year:	2025	Install 1,750 LFT of CIPD on deteriorated sewers televised in 2024 as part of the manhole installation project.
Estimated Cost:	\$150,000	
Funding Source:	Sewer	
Ranking:	1	
SS25-03		2025 Sanitary Sewer CCTV
Project Year:	2025	Clean, televise, and assess approximately 30,000 linear feet of miscellaneous sanitary sewer sections throughout the city.
Estimated Cost:	\$200,000	
Funding Source:	Water / Sewer	
Ranking:	5	
SS25-04		Storm Sewer Improvements & Repair
Project Year:	2025	Perform required / recommended repairs based on the 2022 CCTV assessment.
Estimated Cost:	\$150,000	
Funding Source:	CIP Bond	
Ranking:	4	

# Sanitary and Storm Sewer

SS25-05		2026 Sanitary Sewer Improvements
Project Year:	2026	Budget for sanitary sewer repairs required based on the 2025 Sanitary CCTV assessment.
Estimated Cost:	\$200,000	
Funding Source:	Water / Sewer	
Ranking:	2	
SS25-06		2027 Sanitary Sewer Improvements
Project Year:	2027	Budget for sanitary sewer repairs required based on the 2025 Sanitary CCTV assessment.
Estimated Cost:	\$200,000	
Funding Source:	Water / Sewer	
Ranking:	2	
SS25-07		2028 Sanitary Sewer Improvements
Project Year:	2028	Budget for sanitary sewer repairs required based on the 2025 Sanitary CCTV assesment.
Estimated Cost:	\$200,000	
Funding Source:	Water / Sewer	
Ranking:	2	

# Water

Lathrup Village has approximately 31 miles of water main. Of that mileage, 17 miles of water main were installed prior to 1930 with the remaining 14 miles originally installed prior to 1972. The expected useful life of a water main is approximately 50 years. Because most of the system has already significantly outlived its useful life, the City experiences a much larger than expected number of costly water main breaks each year.

The City has been addressing this issue on an ongoing basis. In the fall of 2020, the City completed the Santa Barbara water main project, which installed about a mile of new water main to increase pressure and volume to the west side of the City. However, a large portion of the water system still needs to be replaced. As discussed in a prior recommendation, the opportune time to replace water mains is simultaneous to road replacement. This dramatically reduces the cost of water main replacement and also eliminates any need to damage existing roadway in order to replace a water main. The residents recently approved a three-year road replacement project and it is recommended that the City replace as much water main as possible during this three-year project. By the end of 2023, the City completed the replacement of 9,000 linear feet of water main since 2021.

WATER MAINS		
Total Mileage	32.62 miles	
Useful Life	50 years	
Age	Before 1930	15.35 miles
	1931 – 1958	3.16 miles
	1959 – 1972	5.42 miles
	1973 – 2000	4.69 miles
	2000 – 2024	4.00 miles
Total in Need of Replacement	Approx. 15.35 miles (47%)	
Replacements to Date		
2018 through 2020	7,211 linear feet (1.4 miles): 4.5%	
2021 through 2024	8,985 linear feet (1.70 miles): 5.2%	
Replacements Planned		
2025 through 2029	12,925 linear feet (2.45 miles): 7.5%	

# Water

## Fire Hydrants.

Lathrup Village has approximately 243 fire hydrants and approximately 60% of those were installed prior to 1930. The City estimates that 120 hydrants need to be replaced or refurbished in order to provide optimal functionality should their use be required to extinguish a fire. It is estimated that 60 hydrants will need to be replaced and 60 will be able to be refurbished. The estimated cost per hydrant is \$4,540. This equates to a total project cost of \$545,000. Completing this project (along with water main improvements) will help to improve safety and ultimately improve the City's fire rating, which should result in lower insurance rates for businesses and residents. By the end of 2023, the City has replaced 80 hydrants and installed 20 new hydrants.

FIRE HYDRANTS		
Total Number	243 (approx.)	
Age	94+ years	145 (60%)
Total in Need of Replacement	120 (49%) 60 replaced, 60 refurbished	
Estimated Cost per Hydrant	\$4,540	
Estimated Total Cost	\$545,000 (ea. x 120)	
Replacements to Date (2021 through 2024)		
Refurbished	2	
Replaced	95	
New Installs	28*	
Replacements Planned		
2025 through 2029	10	

\*NOTE: Some new installs were part of the watermain replacement program.

# Water

## Water Main Gate Valves.

Gate valves are used to provide isolation capability for water mains. When water mains require maintenance or repair, a gate valve can be closed to shut off the water supply to the water main in question. Lathrup Village has over 300 gate valves of which 60% were installed prior to 1930. Due to their age, a large number of these gate valves no longer function. This is a huge problem, especially because of the large number of water main breaks the City experiences every year. In many instances, when a water main breaks, the contractor cannot shut off the water upstream because of a non-functioning gate valve. This means the repair must be done under pressure, which results in added expense for the repair, additional time that residents are without water, excessive water loss for which the City is liable, and safety risk for the water department staff. The City Engineer estimates that 162 gate valves require replacement. The cost of each replacement is estimated to be \$5,925, which equates to \$960,000 for the entire project. The 2021 CIP had plans to replace 54 gate valves per year for the next three years. By the end of 2023, the City has refurbished 99 gate valves and installed 32 new valves.

## Distribution Service Material Inventory (DSMI) and Lead/Galvanized Water Service Abatement.

In response to the Flint water crisis, the State of Michigan adopted a variety of new regulations related to lead in the water system. As a result of these regulations, by 2025, the City is required to identify the material of all water service pipes leading into all homes and businesses in the City. Any service line that consists of lead or galvanized steel is required to be replaced with the cost born completely by the City. Starting in 2021, the City must replace a minimum of 5% of its lead/galvanized service lines each year for the next 20 years.

In 2024, the City completed and submitted the Complete Distribution Service Material Inventory (CDSMI).

WATER MAIN GATE VALVES		
Total Number	303 (approx.)	
Age	94+ years	180 (59%)
	< 94 years	120 (40%)
Total (est.) in Need of Replacement	162 (53%)	
Replacements to Date (2021 through 2024)		
Refurbished	104	
Replaced	0	
New Installs	44*	
Replacements Planned		
2025 through 2029	28	

\*NOTE: Some new installs were part of the watermain replacement program.

# Water

## Lead and Copper Exterior Identification.

Service line material verification is required at both the water stop box (usually by the sidewalk in front of each home) and where the water service physically enters the home/business. The City has already launched a self-identification campaign for residents to identify the material inside their homes and businesses. Identifying the material at the stop box is a significantly more intensive process. It requires digging five feet down on both sides of the stop box and visually inspecting the pipes leading to and going from the stop box for 18 inches on each side. The estimated cost for each stop box identification is \$650. This estimate includes repairing the sidewalk when it is damaged during the identification process. In addition, most of the stop boxes in the City are over 75 years old and do not function well or at all. Because most of the work to replace the stop box will already be completed in the identification process, it is the opportune time to replace these old and failing devices. The additional cost to replace each stop box is \$75, bringing the total cost to \$725 per water service line. The City was required to verify 315 randomly generated services. At the end of 2023, all 315 excavations have been complete and only 4 lead or galvanized services were found. The City received nearly \$232,000 in grant money from EGLE to cover the expense of this project.

In addition, the City will be required to replace the lead and galvanized lines that are identified via the aforementioned methods. The cost of this abatement is estimated to run about \$4,500 to \$5,000 per line. While there is no way to accurately estimate how many lead and galvanized lines there are in the City, it does appear to be relatively low. The CIP is budgeting approximately \$500,000 to be utilized for this abatement. At the end of 2023, 24 water services have been abated.

## Water Loss and Water Meters.

Over the last five to ten years, the City has had larger than expected water losses. Lathrup Village purchases its water from Southeast Oakland County Water Authority (SOCWA), who meters the volume that the entire City uses. The City, in turn, bills residents and businesses based upon their individual metered usage. The City had been experiencing 40% water loss for several years. The City found a leak in the high school athletic fields and identified commercial properties that were not properly metered. Since resolving these issues, the City's water loss has been less than 5%.

W25-01		Water Meter Replacement
Project Year:	2025	The meters throughout the City have reached the end of their useful life. As part of the program, new meters are recommended to ensure accurate billing and accurate water loss records can be tracked.
Estimated Cost:	\$495,000	
Funding Source:	Water & Sewer Department	
Ranking:	5	
W25-02		2025 Water Main Replacement
Project Year:	2025	Replace approximately 900 linear feet of water main on various streets south of I-696 (Arrowhead, Middlesex, Ramsgate).
Estimated Cost:	\$250,000	
Funding Source:	Water / Sewer	
Ranking:	4	
W25-03		Lead & Copper Abatement
Project Year:	2025	Abate + / - 10 lead service leads.
Estimated Cost:	\$50,000	
Funding Source:	Water / Sewer	
Ranking:	1	

# Water

W25-04		2026 Water Main Replacement
Project Year:	2026	Replace approximately 2,400 linear feet of 8" water main on the east side of Southfield Road (Lincoln to 11 Mile). Total cost = \$1,380,000 City match = \$200,000 Engineering = \$180,000
Estimated Cost:	\$380,000	
Funding Source:	Water / Sewer / EPA Grant	
Ranking:	2	
W25-05		2027 Water Main Replacement
Project Year:	2027	Replace 5,400 linear feet of 8" water main on the east and west sides of Southfield Road (11 Mile to 12 Mile Roads). Total cost = \$2,800,000 City match = \$400,000 Engineering = \$400,000
Estimated Cost:	\$800,000	
Funding Source:	Water / Sewer / Grant	
Ranking:	2	
W25-06		2028 Water Main Replacement
Project Year:	2028	Replace approximately 1,625 linear feet of water main on Rainbow and Lathrup Boulevards.
Estimated Cost:	\$500,000	
Funding Source:	Water / Sewer	
Ranking:	3	
W25-07		2029 Water Main Replacement
Project Year:	2029	Replace approximately 2,800 lineal feet of 6" - 8" watermain on El Dorado.
Estimated Cost:	\$980,000	
Funding Source:	Water / Sewer	
Ranking:	3	
W25-08		2030 Water Main Replacement
Project Year:	2030	Place holder for future water main projects.
Estimated Cost:	\$500,000	
Funding Source:	Water / Sewer	
Ranking:	3	
W25-09		2031 - 2032 Water Main Replacement
Project Year:	2031	Place holder for future water main projects.
Estimated Cost:	\$500,000	
Funding Source:	Water / Sewer	
Ranking:	3	



The Street System Map below identifies the road systems that are under the City's jurisdiction, and those that are outside the City's control. The map is included in the 2025 CIP to provide guidance for the Planning Commission to better understand the areas of the city that are strictly under their jurisdiction and to identify areas where partnerships with other entities may be required when considering projects listed on the CIP.



