



City Council Study Session

Monday, November 04, 2024 at 6:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 6:00 PM

Present: Garrett, Kantor, Jennings

Excused: Barksdale, Hammond

2. **Discussion Items**

A. Communication Plan - E-Newsletter

CA Greene discussed the communication plan that is currently being drafted for the City. The plan will include a section regarding the e-newsletter and CA Green was soliciting feedback from the City Council regarding e-newsletter content. Currently, the City utilizes the e-newsletter to share City-specific information (news/events), information from our partners, and free events hosted in the community.

There was consensus among the Council that this information makes the most sense for the newsletter, but, there should be an easy way to identify City vs. non-city sponsored events.

B. Lathrup Village Nature Group - Partnership Agreement

CA Greene presented a draft partnership agreement created by the Lathrup Village Nature Group (LVNG) for Council consideration. While the Council favors this type of agreement, they are looking for consistency between partnership agreements and requested CA Greene to work with the LVNG to quantify a minimum number of volunteer hours to be included in the agreement.

C. MDNR Trust Fund Grant

As part of the City's grant writing contract with Lexipol, they will write one full grant for the City each year of the contract. This year, staff requested that they write/submit an MDNR Trust Fund grant for a new playscape in Municipal Park. This grant request would be for \$400,000 and we would utilize the Council RAP funding (~\$132,000) as our matching funds (total project cost \$500,000+). CA Greene was seeking feedback from the Council if they were in favor of this type of project and utilizing Lexipol for this service.

While some Council members were thinking about seeking infrastructure grants utilizing Lexipol's service, it was realized with federal and state grant funding in the works, pivoting to a non-infrastructure grant would be best served as to not overwhelm staff and engineering if awarded.

D. CDGB 2025 Project

CA Greene discussed the Community Development Block Grant (CDBG) program and the allocation the City receives each year (\$7,000). CA Greene discussed the staff's idea of utilizing the funding for parks and was seeking Council feedback on potential programming for the 2025 year. GA Greene noted that staff had a meeting scheduled with Oakland County CDBG staff to go over potential projects to ensure they meet requirements before the 11/18 public hearing.

There was consensus among the Council that if parks projects meet the requirements of CDBG spending then the Council will consider approving it after the 11/18 public hearing.

3. **Public Comments**

N/A

4. **Mayor and Council Comments**

Kantor:

- Next study session, include short-term rental discussion.

5. **Adjourn at 6:17 PM**