



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
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TO: Historic District Commission
FROM: Mike Greene – City Administrator
DATE: August 13, 2025
RE: HDC Bylaws

Background Brief: Throughout the City's Redevelopment Ready Communities (RRC) certification process, the City has been required to submit bylaws of all the City's boards/commissions. While reviewing files, we were unable to find an approved copy of the HDC bylaws. To be consistent across all boards/commissions and to meet our requirements for RRC certification, we are seeking HDC approval of operating bylaws.

Board bylaws serve as the internal operating manual for a group, defining its structure, governance procedures, and the roles and responsibilities of its board members and officers. They ensure smooth functioning, legal compliance, and adherence to the organization's mission and purpose.

The enclosed bylaws are straightforward and reiterate/summarize much of what is included in the HDC ordinance. Bylaws are living documents and can be amended after approval by a majority vote of the HDC.

Previous Action: N/A

Economic Impact: N/A

Recommendation: It is my recommendation to approve the HDC bylaws.

Recommended Motion:

Moved by commissioner _____, seconded by commissioner _____
to approve the Historic District Commission bylaws.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Jason Hammond
Council Member

Maria Mannarino
Council Member