



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
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TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: September 21, 2026
RE: Agenda/Meeting Management Software

Background Brief: The City currently utilizes CivicPlus for its internal agenda management software through the AAM Essential program. CivicPlus has notified the City that AAM Essential will no longer be hosted after the end of the current fiscal year.

CivicPlus has transitioned its agenda management platform to AAM Select, which will serve as the replacement for AAM Essential and provide continued functionality for the City's agenda preparation, management, and meeting workflows.

The cost of AAM Select will remain the same as the City's current program at \$5,400 annually. Staff recommends beginning the migration early to ensure uninterrupted service and provide City staff with adequate time to train, onboard, and become familiar with the new platform before AAM Essential is discontinued.

Additionally, AAM Select will provide an important accessibility enhancement by automatically remediating PDF documents to meet ADA and WCAG accessibility standards, helping the City improve the accessibility of its public documents while reducing the need for manual remediation.

NOTE: CivicPlus Platforms currently utilized by the City include – Agenda/Meeting Management, SeeClickFix, Social Media Archiving, and Municode Codification (digital ordinances).

Previous Action: N/A

Economic Impact: \$5,400 per year for the first two years, then a 5% increase each following year. Budgeted within 101-100-000-848-001.

Recommendation: It is my recommendation to approve the transition to AAM Select.

Recommended Motion:

Moved by Councilmember, _____ seconded by Councilmember _____, to approve the CivicPlus Statement of Work and transition to AAM Select for agenda/meeting management software.

Bruce Kantor
Mayor

Kelly Garrett
Mayor Pro-Tem

Jalen Jennings
Council Member

Jason Hammond
Council Member

John Sousanis
Council Member