



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

APPLICATION FOR COMMITTEES, COMMISSIONS, & BOARDS

Date of Application: April 22, 2024

Please check the committee for which you are applying for:

- | | |
|--|---|
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Lathrup Village Foundation Board |
| <input type="checkbox"/> Building Authority | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Downtown Development Authority (DDA) | <input type="checkbox"/> Parks & Recreation Committee |
| <input checked="" type="checkbox"/> Historic District Commission | <input type="checkbox"/> Tree Committee |
| <input type="checkbox"/> Inclusion, Diversity, & Accessibility Committee | <input type="checkbox"/> Other: _____ |

Name: Robin Roberts

Address: 28221 Lathrup Blvd
Phone: 2485143842 Street, City, State, Zip Email: robwisz@comcast.net

Are you at least 18 years of age: YES ☒ NO ☐

Are you a registered voter in Lathrup Village: YES ☒ NO ☐

Have you been a resident of Lathrup Village for 1+ years: YES ☒ NO ☐

A resume/CV is required with your application. Additionally, please include a letter that covers any additional information that clearly states your qualifications for serving on the committee you selected and why you believe you are the best fit to serve Lathrup Village.

Signature: _____ Date: 4/22/2024

Applicants must be in good standing with the City to be eligible for committee, commission, or board appointment. Any outstanding violations or payments associated with the applying individual or individuals' property may result in the submitted application being rejected.

Return completed application to:
Lathrup Village – City Clerk, 27400 Southfield Road, Lathrup Village, MI 48076

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member

ROBIN S. ROBERTS
28221 Lathrup Blvd.
Lathrup Village, MI 48076
robwysz@comcast.net
248.569.9390

EMPLOYMENT

THE HENRY FORD: 1973-1974; September 2005-March 2008; March 2016-January 2021

20900 Oakwood Blvd. Dearborn, MI 48124 Manager: Micki Kitchen

In 1973 I joined the staff of Greenfield Village as a “guide”. At this time, the training was quite extensive and included decorative arts, architecture, material culture and the care of artifacts as well as the history of all the open areas of the Village. In 2005 I returned to the Village as a Presenter and worked in Main Street. My responsibilities included presenting the story/history of each building, according to THF guidelines, while tailoring the needs of each presentation to the visitors present (children, school groups, families, seniors). At times, this involves dealing with large crowds and/or unhappy visitors. The mission is to address their needs and provide a satisfactory outcome.

LONE BUFFALO, Inc.: April 2007 – March 2016

2503 Brockman Blvd., Ann Arbor, MI 48104 Supervisor: Peggy Farrell

Lone Buffalo is an on-line clipping service. My duties were to utilize custom database software as well as online search engines and databases to gather financial information for articles of interest to our clients and then transfer them to our publishing format. Edited summaries of news articles, entered articles into database, proofread for proper grammar and formatting. Edited approximately 100– 125 news articles per 4-hour shift.

THE ROEPER SCHOOL: October 1994-2009

2190 N. Woodward Avenue, Bloomfield Hills, MI 48303 Upper School Director: Gregg Goldberg

Instructor/Substitute Instructor/Substitute Coordinator/Scheduler: I have instructed students at all grade levels from pre-K through 12th grades at this private school for gifted and highly gifted students. I taught Middle School Computer, Computer Applications and Middle School forensics courses for two school years. I worked in aiding Resource Room students and personnel in the Learning Differences program and assisted in the coordination of a three-week, French exchange trip. In an administrative capacity, I served as the Administrative Assistant to the Middle and Upper School directors and assisted in the registration functions.

DAVENPORT UNIVERSITY: Fall 2004-Winter 2007

27650 Dequindre Road, Warren, MI 48092 Department Coordinator: Mary Campbell

Adjunct Instructor: I taught American Government and Politics, Modern U.S. History 1865-Present, Diversity and a Career & Education Seminar. This included drafting the syllabus, lecturing, test writing and grading.

ST. MARY OF REDFORD ELEMENTARY SCHOOL: August 2001-June 2002

14751 Mansfield, Detroit, MI 48227 Principal: Sr. Loretta Schroeder

Instructor: I taught Middle School Social Studies classes and served as Homeroom Instructor. I taught the following Social Studies curricula and courses to student grades 6-8: For social studies, the 6th grade curriculum covered early civilizations from the hunter-gatherers to the fall of the Roman Empire; the 7th grade curriculum began with Rome and went through to the exploration of the Americas; the 8th grade curriculum was American history.

ST. SCHOLASTICA SCHOOL: January 2001-June 2001

17351 Southfield Road, Detroit, MI 48219 Principal: Faye Vaughn: Supervisor Catherine Nelson

Instructor: I taught Social Studies (American History and Geography), Religion, Science, Reading, and Spelling. The Social Studies curriculum involved the study of Mexico, Central America, South America, the Caribbean, and Canada. I was responsible for lesson planning, testing, special projects, progress reports, report cards, parent-teacher conferences, and open-house activities.

November 1985- October 1994: During this time, I worked as a full-time homemaker and mother. In addition, I worked as an educational consultant for Discovery Toys (1987-1990) and as a sales associate at the Bombay Company (1991-1993).

GERALD R. FORD LIBRARY & MUSEUM: February 1981-October 1985

National Archives and Records Administration, Grand Rapids, MI 49506

Museum Registrar/Curator: As **Museum Registrar** my responsibilities included: accessioning, deaccessioning, cataloging, photographing objects, handling and storage, evaluating objects for donation, evaluating objects for conservation, arranging loans, shipping, insurance, providing both written and oral responses to inquiries from the public about the exhibits and objects in the collection, and supervising both part-time employees and volunteers who assisted in the registration process. As I was hired to assist in the set-up of this new museum, I was responsible for writing the registration manual, establishing collections management forms, and consulting on the design and layout of the collection storage area.

As **Curator**, my responsibilities included: developing exhibit concepts, research, label writing, object and document selection, the layout of objects and documents on display, and when assigned to head the exhibit team, the exhibition schedule and assignment of deadlines and responsibilities to other staff members.

In addition, I conducted special tours of the museum and appeared on television on behalf of museum activities. This included tours with President Carter and members of the Ford family and work with Diane Sawyer, Jane Pauley and Cliff Robertson on projects that were filmed at the museum. I also served as Curator for our First Ladies Conference and Exhibit that was attended by Betty Ford, Rosalyn Carter, Luci Johnson and Lynda Johnson Robb.

NIXON PRESIDENTIAL MATERIALS PROJECT: October 1979 – February 1981

National Archives and Records Administration, Washington, DC 20408

Archives Technician: I had the responsibility of processing the written documents and other materials created by senior members of the White House Staff during the Nixon administration. Processing included the review, arrangement, description, and creation of a finding-aid for each collection. I also served on a special task force that, at the request of the Reagan White House, investigated the activities of Alexander Haig during the Nixon Administration.

PROFESSIONAL ACTIVITIES

Board of Directors: Michigan Historic Preservation Network, 1996-2001; Secretary, 1996-1999

Seminar: Association of Independent Real Estate Appraisers, "Identification and Historical Evolution of Architectural Styles/Rehabilitation and Valuation of Historic Properties" Dearborn, MI October 1997

Workshop: State Historic Preservation Officer's Fall Workshop, "Lessons of Place: Teaching and Historic Preservation," September 1997 Lansing, MI

Seminar: Association of Independent Real Estate Appraisers, "Identification and Historical Evolution of Architectural Styles/Rehabilitation and Valuation of Historic Properties" Dearborn, MI October 1997

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Conference: Michigan Historic Preservation Network, "Preservation 101: Back to the Basics," **Speaker:** "Researching A Community's History and Buildings," Marshall, MI September 1990

Consultant: American Association of Museums Museum Assessment Program II (MAP) 1986-1987. I conducted three on-site visits and reviews in 1986 and 1987. This involved traveling to museums in Michigan, Minnesota and Wisconsin to evaluate the collection management and registration needs of each institution, and then preparing a detailed written report. The report was intended to provide guidelines for improving their collection practices and to provide solutions to collections needs.

Spring Meeting: Michigan Archival Association, "Architectural Records in Michigan: Preserving and Using a Valuable Resource," Cranbrook, Bloomfield Hills, MI May 1986

Member: Board of Trustees, Grand Rapids Historical Society, 1984-1985

Workshop: "Preserving Family Photographs," Photographic Preservation Advisory Council, Grand Rapids, MI March 1985

Workshop: Speaker at "Collections Care and Conservation on a Shoestring," Michigan Museums Association, Frankenmuth, MI March 1985

Workshop: Speaker at a Collections Management Workshop held during a regional meeting of the Michigan Museums Association, Ludington, MI October 1984

Lecture: "Behind the Scenes at the Gerald R. Ford Museum," This presentation traced the activities leading to the opening of the museum in September 1981. Illustrated with slides of the museum under construction and the exhibit installation, Gerald R. Ford Museum, Grand Rapids, MI May 1984

Program: "A Christmas Sampler" produced by WOTV, Grand Rapids, MI and broadcast December 24, 1983. Along with the City Historian, I discussed Christmas customs in 19th century Grand Rapids

Lecture: "Tinsel and Tinkertoys: Christmas Customs in Grand Rapids 1850-1900," Grand Rapids Historical Society, December 1983

Workshop: American Association for State and Local History Workshop on Collection Management, St. Louis, MO November 1-5, 1983

Workshop: Conducted a Collections Management Workshop for the West Central Regional History Consortium, Grand Rapids, MI October 1983

Lecture: "Decorating the Victorian Home," Voigt House, Grand Rapids, MI March 1983

Workshop: "Exhibition Development: A Team Approach," Field Museum of Natural History, Chicago, IL November 1982

Panelist: "Professional Participation: Why Don't Women Do More?" Society of American Archivists Annual Meeting, Boston, MA October 1982. This session was developed from a proposal that I wrote.

Workshop: "Museum Collection Storage," Michigan Museums Association and the Gerald R. Ford Museum, Grand Rapids, MI October 1982. I planned and hosted this workshop.

Seminar: 1981 Irene Emery Roundtable on Museum Textiles, "The Management of Museum Textile Collections," Textile Museum, Washington, DC, November 1981

VOLUNTEER ACTIVITIES

LATHRUP VILLAGE HISTORIC DISTRICT COMMISSION: 2000-PRESENT

I have served as a member of this commission since its establishment in 2000. The commission is responsible for reviewing any plans that are being considered to alter the historic structures in the city. It also works to educate the community about historic preservation.

LATHRUP VILLAGE HISTORICAL SOCIETY: 1998-PRESENT

I am currently the president of the LVHS and have been a member since moving to the community.

LIVONIA MICHIGAN HISTORIC PRESERVATION COMMISSION: 1988-1998

KENTWOOD MICHIGAN PLANNING COMMISSION: 1982-1985

EDUCATION

Post Degree Teacher Certification, University of Detroit Mercy, Detroit, MI 2001-2002

MA, Material Culture/Museum Studies, George Washington University, Washington, DC, 1977-1980

BA, History, University of Michigan, Ann Arbor, Michigan 1972-1976

References Available Upon Request