

TO BE COMPLETED BY CITY OR TOWNSHIP CLERK

Check the registration of each person whose name appears on the reverse side of this petition sheet **whose name is not coded** in the left-hand column.

If the person was registered to vote in your City or Township on the date he or she signed the sheet, place a check mark before the person's name.

If the person was not registered to vote in your City or Township on the date he or she signed the sheet, enter "NR" (not registered) before the person's name.

If the address listed by the person does not fall within your City or Township, enter "NC" (not in community) before the person's name.

Complete the following certificate after making the registration checks:

I hereby certify that the total number of persons whose names appear on the reverse side of this petition sheet who I identified as being registered in my City or Township on the date of signing the petition sheet is: _____.
(Enter Number)

(Signature of City or Township Clerk)

☐ City or

☐ Township of _____

(Name of City or Township)

READ BEFORE CIRCULATING PETITION

The validity of signatures placed on this petition may be affected if the following is not observed.

Complete the heading of the petition before circulating it.

- Enter the city, township or village and county where the petition will be circulated. Indicate whether the jurisdiction listed is a "city", "township", or a "village". Do not list more than one city, township or village.
- Enter the officer's complete name and the office he or she holds. Include the district number of the office if there is one.
- Enter the reason(s) why the recall election is being sought. The language entered must be exactly as approved by the County Election Commission or Board of State Canvassers.

Make sure that all signers properly complete the petition.

- Each signer must be registered to vote in the city, township or village listed in the heading.
- Each signer must sign and print his or her first and last name.¹
- Each signer must enter his or her full address. A rural route number is acceptable. A post office box is not acceptable.
- Each signer must enter his or her Zip Code.²
- Each signer must date his or her signature with the month, day, and year.

Complete the circulator's certificate after circulating the petition.

- Sign and print your full name and enter the month, day, and year.¹ Signatures on the petition which are dated after the date on the circulator's certificate are invalid.
- Enter your complete residence address (street and number or rural route - do not enter a P.O. Box), city or township, state and zip code.²
- If you do not reside in Michigan, enter your county of registration if you are registered to vote in your home state, and make a cross or check mark in the box that precedes the final paragraph of the circulator certificate statement on the left side of the form.

Circulate the petition properly.

- Do not fail to question signers on their city or township of registration.
- Do not complete the heading of the petition after signatures have been affixed on the petition.
- Do not fill in a signer's address or a signer's signature date. Both entries must be in the signer's own handwriting. Ditto marks are not acceptable in these two entries.
- Do not leave the petition unattended.

¹ The failure of the circulator or an elector who signs the petition to print his or her name or to print his or her name in the proper location does not affect the validity of the circulator's or signer's signature. However, a printed name located in the space designated for printed names does not constitute the signature of the circulator or elector.

² The failure of the circulator or an elector who signs the petition to enter a Zip Code or to enter his or her correct Zip Code does not affect the validity of the circulator's or signer's signature.



Affidavit of Identity and Receipt of Filing

candidate information	1	first name	middle	last
		residential address		city / zip
		mailing address, if applicable		city / zip
additional information	2	phone number	date of birth / /	
		email address	campaign website	
office sought/ ballot information	3	<input type="radio"/> my name formally changed in the last 10 years for a reason other than marriage or divorce; if checked, print full former name: _____		
		office name	jurisdiction	district/circuit/ward
		political party, if a partisan office. if running without party affiliation list "No Party Affiliation."		
		<div style="border: 1px solid black; height: 1.2em; width: 100%;"></div> exact name I would like printed on the ballot (use upper and lower case letters)		
		term (check one): <input type="radio"/> regular term <input type="radio"/> partial term expiring / / <input type="radio"/> recall election (check one): <input type="radio"/> primary election / / <input type="radio"/> general election / / judicial candidates only: <input type="radio"/> incumbent position <input type="radio"/> non-incumbent position <input type="radio"/> new judgeship		
filer's acknowledge- ment (check one)	4	<input type="radio"/> nominating or qualifying petitions (estimated number of signatures _____) to be <input type="radio"/> destroyed <input type="radio"/> returned in January <input type="radio"/> a filing fee of \$100 (if applicable) <input type="radio"/> certification of party nomination and certificate of acceptance (if applicable) judicial candidates only: <input type="radio"/> affidavit of constitutional qualification <input type="radio"/> affidavit of candidacy (incumbents only)		
		<input type="radio"/> I am a citizen of the United States and I meet the statutory and constitutional requirements for the office sought. I swear, or affirm, that the facts I have provided and the facts contained in the statement set forth below are true. <i>At this date, all statements, reports, late filing fees, and fines due from me or any Candidate Committee organized to support my election to office under the Michigan Campaign Finance Act, PA 388 of 1976, have been filed or paid.</i> I acknowledge that making a false statement in this affidavit is perjury - a felony punishable by a fine up to \$1,000.00 or imprisonment for up to 5 years, or both and may result in disqualification from the ballot (MCL 168.558, 933, and 936).		
statements and attestation	5	<div style="display: flex; justify-content: space-between;"> <div style="border-left: 1px solid black; height: 100px; width: 40%;"></div> <div style="border-left: 1px solid black; height: 100px; width: 40%;"></div> </div> <div style="display: flex; justify-content: space-between;"> <div>sign here</div> <div>date here</div> </div> notary signature _____ notary name _____ subscribed and sworn to me on the _____ day of _____, notary public, state of Michigan, county of _____ my commission expires / / acting in the county of _____		
		<div style="display: flex; justify-content: space-between;"> <div>received by</div> <div>number of petition sheets</div> <div>receipt number</div> </div> <div style="display: flex; justify-content: space-between;"> <div>reviewed by</div> <div>date of filing</div> </div> <div style="display: flex; justify-content: space-between;"> <div>jurisdiction/district of office sought</div> <div>campaign finance number</div> </div>		

Affidavit of Identity and Receipt of Filing

how to file for elective office

when to file

Visit mi.gov/elections - Information for Candidates to confirm filing dates.

All affidavits must be received by the date and time specified. Affidavits of Identity received after, regardless of the postmark, are invalid.

where to file

File with the Michigan Bureau of Elections for a federal or state district that includes more than one county (including statewide) and all judicial races

except probate or municipal.

File with the County Clerk for a federal or state district in only one county, a county or probate judge race, and precinct delegates.

File with the City or Township Clerk for all city or township offices.

Contact your County Clerk to determine the appropriate filing official for village, school, or library district offices.

You may file in person or by mail.

withdrawals

The deadline for withdrawing from the ballot is three days after the filing deadline. Verify time at mi.gov/elections

Once filed, an Affidavit of Identity may not be altered.

If the candidate decides during the filing period to change the Affidavit of Identity, the candidate must submit a new form.

how to complete the form

1. candidate information

Print your information legibly. Provide a mailing address if you would like to receive mail at an alternate address.

2. additional information

A phone number, date of birth, email address, or website is not required, but recommended.

3. office sought/ballot information

If you are using a name not given at birth, you must complete the full former name field unless your name was formally changed because of marriage or divorce or formally changed for any reason more than 10 years ago (see MCL 168.558 & 560b).

Print the office name, the jurisdiction, and any district/circuit/ward defining the office for which you are a candidate. If a delegate candidate, put precinct number.

Print your name exactly as you wish it to appear on the ballot using upper and lower case letters. Michigan election law says that a candidate may use the following:

- first and middle name
- middle name only
- initials for first and/or middle name
- a name that is a recognized diminutive of given name
- common law name

Do not use a nickname or titles (e.g. Rev, PhD, etc.).

Example:

Affidavit of Identity and Receipt of Filing

candidate information 1 *John* first name *Michael* middle *Do* last
residential address *123 Main St*
N/A city / zip

additional information 2 *555-555-5555* phone number *01/01/1950* date of birth
john.doe@email.com email address *vote4john.com* campaign website

office sought/ ballot information 3 *Supervisor* office name *Sample Township* jurisdiction
Political Party Name political party, if a partisan office. If running without party affiliation list "No Party Affiliation."
John M. Doe exact name (would be printed on the ballot (use upper and lower case letters))
term (check one) ☒ regular term ☐ partial term expiring */ /* ☐ recall
election (check one) ☒ primary election *8.4.20* ☐ general election */ /*
judicial candidates only: ☐ incumbent position ☐ non-incumbent position ☐ new judgeship

filer's acknowledgment (check one) 4 ☒ nominating or qualifying petitions (estimated number of signatures *72*) to be ☐ destroyed ☐ returned in January
☐ a filing fee of \$100 (if applicable)
☐ certification of party nomination and certificate of acceptance (if applicable)
judicial candidates only: ☐ affidavit of constitutional qualification ☐ affidavit of candidacy (incumbents only)

statements and attestation 5 ☒ I am a citizen of the United States and I meet the statutory and constitutional requirements for the office sought. I swear, or affirm, that the facts I have provided and the facts contained in the statement set forth below are true.
At this date, all statements, reports, late filing fees, and fines due from me or any candidate committee organized to support my election to office under the Michigan Campaign Finance Act, MCL 168.322 of 1976, have been filed or paid.
I acknowledge that making a false statement in this affidavit is perjury - a felony punishable by a fine up to \$1,000.00 or imprisonment for up to 5 years, or both and may result in disqualification from the ballot (MCL 168.356, 355, and 356).
sign here *John M. Doe* date here *04/01/2020*
notary signature *Sue Notary* notary name *Sue Notary*
subscribed and sworn to me on the *first* day of *April*
notary public, state of Michigan, county of *Saupe* my commission expires *3/31/2022*
acting in the county of

Fill in the appropriate circles to indicate the term and election and any associated dates.

4. filer's acknowledgement

Fill in the appropriate circle to indicate the items included in your filing. If submitting petitions, indicate the estimated number being submitted and if you'd like them destroyed or returned to you.

5. statements and attestation

Fill in the circle to indicate you meet the statutory and constitutional requirements for the office sought and are a citizen of the United States. Read, sign, and date the attestation. The affidavit is not complete until signed and notarized.

Campaign Finance Act compliance: do not sign or submit this affidavit if the appropriate campaign finance items have not been filed or paid.