



City of Lathrup Village
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Lathrup Village, MI 48076
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TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: April 20, 2026
RE: DDA Cost Share Agreement

Background Brief: The enclosed Downtown Development Authority (DDA) and City Cost Share Agreement outlines the working relationship, service responsibilities, and cost-sharing structure between the City of Lathrup Village and the DDA for the five years from July 1, 2026, through June 30, 2031.

This agreement formalizes the collaborative efforts between the City and the DDA in supporting economic development, downtown maintenance, infrastructure coordination, and community programming within the DDA district. The agreement also clarifies the responsibilities of both organizations and ensures that costs associated with services benefiting the downtown district are appropriately shared.

Under the proposed agreement, the DDA will continue to provide services including administration of grant programs, downtown beautification and placemaking initiatives, maintenance of streetscaping and gateway landscaping, support for planning and zoning-related activities, and coordination of redevelopment and infrastructure projects within the district.

In return, the City will continue providing administrative and operational support to the DDA, including financial services, assistance with event coordination, meeting participation, and providing office space and technology support.

The agreement also establishes an annual cost-sharing structure for certain services and expenses, such as service drive maintenance, streetscaping, planning consultant services, technology, liability insurance, and portions of staff salaries that support DDA activities.

This agreement reflects the long-standing partnership between the City and the DDA and ensures continued coordination of resources to maintain and enhance the downtown district while providing transparency in financial and operational responsibilities.

Previous Action:

3-20-26 – Agreement Approved by the LVDDA
4-6-26 – Council Study Session Discussion

Economic Impact: Outlined within the proposed agreement.

Recommendation: It is my recommendation to approve the proposed agreement.

Recommended Motion:

Moved by _____ seconded by _____ to approve the Lathrup Village Downtown Development Cost Share Agreement 2026-2031.

Bruce Kantor
Mayor

Kelly Garrett
Mayor Pro-Tem

Jalen Jennings
Council Member

Jason Hammond
Council Member

John Sousanis
Council Member