



City Council Regular Meeting

Monday, March 20, 2023 – 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

Draft Meeting Minutes

1. **Call to Order** by Mayor Garrett at 7:30 pm

2. **Roll Call**

Present: Mayor Garrett, Councilmember Jennings, Councilmember Kenez, Councilmember Miller

Also Present: City Administrator Susan Montenegro, City Treasurer Pamela Bratschi, CED Susan Stec, City Attorney Scott Baker, City Clerk Kelda London

3. **Pledge of Allegiance**

Councilmember Jennings moved to excuse Mayor Pro Tem Kantor. Motion seconded by Councilmember Kenez.

Yes: Jennings, Kenez, Miller, Garret

No: None

Motion carried.

4. **Approval of Agenda**

Councilmember Jennings moved to approve the agenda. Motion seconded by Councilmember Miller.

Yes: Kenez, Miller, Garrett, Jennings

No: None

Motion carried.

5. **Public Comments**

None

6. **Consent Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

- A. Approval of Minutes
 - 03.06.23 Special City Council Meeting
- B. February 2023 Disbursement Report
- C. February 2023 SOCRRA Meeting Minutes
- D. February 2023 SOCWA Meeting Minutes
- E. February 2023 Code Enforcement Report
- F. Citation Revenue Report
- G. February 2023 LVPD Report

Councilmember Miller to approve the Consent Agenda removing Item A. 03.06.23 Special City Council Meeting Minutes, and Item F, Citation Revenue Report. Motion seconded by Councilmember Jennings.

Yes: Miller, Garrett, Jennings, Kenez
No: None
Motion carried.

Minutes approval from Special Meeting 03.06.23

Councilmember Miller stated that her comments are missing from the agenda's Mayor and Council comments portion. She stated, "I have requested information regarding what we've paid Giffels Webster in the infrastructure F.O.I.A. I went through the check register from 11/20 – 11/22. Giffels Webster was paid over one million, eight hundred thousand dollars in 2022. We should be holding Giffels accountable for all of the infrastructure issues residents are having."

Councilmember Miller shared information on how much is collected from citations issued by the Police Department. In June of 2021, net revenue and expenditures were \$96,384.96. As of June 30, 2020, it was \$71,992.34. In 2023, citations have brought in \$41,794.28.

Councilmember Miller moved to approve Items A & F. Motion was seconded by Councilmember Kenez.

Yes: Miller, Garrett, Jennings, Kenez
No: None
Motion carried.

7. Action Requests - For Consideration / Approval

A. Ulliance Employee Assistance Program

The Police Department needs an Employee Assistance Program to complete part of its accreditation. Ulliance is the preferred company. The total cost is \$6,500, and covers all employees and their families.

Motion by Councilmember Miller to approve life advisory employee assistance program with Ulliance in the amount of \$6,500. Motion was seconded by Councilmember Jennings.

Yes: Garrett, Jennings, Kenez, Miller

No: None

Motion carried.

B. Zoning Text Amendments - Dumpster/Rubbish

Recommendations from the Planning commission to amend the Zoning Ordinance relating to dumpsters and waste. In Section 5.3.2, changing the words from shall provide to now read “may” provide a fire-protected space.

Motion by Council Member Jennings to approve to amend article 5 revisions as provided. Motion seconded by Councilmember Kenez.

Yes: Jennings, Kenez, Miller, Garrett

No: None

Motion carried

C. Lathrup Village AMI Proposal

The Infrastructure Committee recommended to Council in October 2022 for water system upgrades that would allow for the placement of gateway antennas that would collect water data from the water meters rather than the current drive by technology that is used.

Motion by Councilmember Kenez to wave the bidding process because Fergusing Watersouce is the sole provider of the Neptune water meters, and approve the automated meter infrastructure program not to exceed \$120,403.29. Motion seconded by Councilmember Jennings.

Yes: Kenez, Garrett, Jennings

No: Miller

Motion denied.

D. DPW Security Camera Proposal

Due to the large number of valuable materials in the DPW yard there is a need for increased security. The proposal will cover three cameras at the DPW garage in various locations. This system will tie into the system already in place at City Hall.

Motion by Councilmember Jennings to approve the proposal with TGC for the outdoor camera security system and authorize the City Administrator to sign the proposal in an amount not to exceed \$9,865.42. Motion seconded by Councilmember Miller.

Yes: Miller, Garrett, Jennings, Kenez

No: None

Motion carried.

8. City Administrator Report

A. City Administrator, Susan Montenegro provided Council with a written report highlighting future meeting dates. She also mentioned the new Building Official, Mike Mocer. The City is looking to hire a Utility Billing Clerk, the position is listed on Indeed and on the City website. Giffels Webster will be out marking sidewalks for the 2023 sidewalk program. The new Your Town Magazine will be out in April, and it will highlight all the infrastructure projects going on this summer of 2023.

B. Toni Dunbar - Community Liaison for Congresswomen Rashida Tlaib

Ms. Denmark attended the meeting to inform residents on a number of issues going on in Congresswomen Tlaib's office:

- The Constituent Services Outline, provides contact information and some of the services available.
- The Community Projects Grant Application is due March 7, 2024.
- A virtual Town Hall meeting is scheduled for April 11, 2023.
- Due to overwhelming inquiries and applications for passports there is currently no capacities for same day passport appointments.

9. City Attorney Report

Attorney Baker will work on repealing the cannabis ordinances.

10. Reports of Boards, Commissions, and Committees

A. Infrastructure Study Group

B. Parks and Recreation Committee

The next event is Breakfast with the Bunny on Saturday March 25, 2023, at 9:00 am

C. Planning Commission

D. SEMCOG

Nothing to report.

E. Southfield Public School Board

Councilmember Miller will be setting up a meeting with the school board.

11. Unfinished / New Business

None

12. Public Comment (speakers are limited to 3 minutes)

Don Eichstaedt - Strongly urges Council not to raise property taxes this year.

Dean Perriman – Requesting that the sidewalk program be made easier on residents.

Lori Kuntz – Requesting Council review the contractor’s doing the sidewalk repairs quality of work.

13. Mayor and Council Comments

Mayor Garrett requested an update on the punch list for the 2022 sidewalk replacement program.

Councilmember Miller stated, “the sidewalk program is far too aggressive. There was a discussion about volunteers marking the sidewalk, which could have been residents, which would have been a good idea.” Councilmember Miller also encouraged residents to reach out to her if they have sidewalks that should not be done.

Councilmember Miller further stated regarding the maintenance of dirt roads and, when was the last time the DPW contract was put out to bid. “Some cities have reprivatized the DPW contract and gone back to hiring works has proved to be more economical.” Can this issue be put on an upcoming Study Session?

14. Adjourn

Councilmember Jennings moved to adjourn the meeting. The motion seconded by Councilmember Miller.

Meeting adjourned at 8:35