

# memorandum

**DATE:** January 16, 2026

**TO:** Lathrup Village Planning Commission

**FROM:** Eric Pietsch, Jill Bahm, and Hannah Prins, Giffels Webster

**SUBJECT:** Comprehensive Plan Update – Continued Discussion

---

We will use our meeting on January 20 with the Planning Commission to move towards completing the Visioning phase of the 2026 Lathrup Village Comprehensive Plan Update process.

Please note our progress for the 2026 Comprehensive Plan **Visioning phase**.

- ✓ **Website.** We have established a homepage for the project so that the public may view planning & zoning documents, see the progress of the plan and how they can participate, and submit input and feedback. The link will stay on the City's homepage throughout the process. Please visit [www.LathrupVillage.org](http://www.LathrupVillage.org) and look for the "Master Plan Update" button on the bottom-right side.
- ✓ **Plan Preparation Notices.** The City staff distributed a Notice of Intent to Plan as required by State law.
- ✓ **Data Collection & Inventory.** The December meeting packet included a short assessment of demographic data to understand changes since the last plan's adoption in 2021. This is posted on the project website – under the Community Workshops tab.
- ✓ **Meeting 2: December 16, 2025.** The Planning Commission discussed findings and suggestions from the joint meeting held on October 6, 2025, and talked about next steps.
- ✓ **Identify Community Engagement Strategies.** At the December 16, 2025, meeting, the Planning Commission discussed the community input from the Project Kick-Off SWOT analysis and guiding principles activities. The Planning Commission heard from members of the public who were in attendance. During the Public Comment period, participants indicated their most-preferred method of engagement, ranging from website updates, digital notifications, newsletter updates, City Hall postings, etcetera.
- **Meeting 3: January 20, 2026.** We will continue a focused discussion pertaining to the Goals section of the current Comprehensive Plan to consider necessary changes or updates, if any, may be needed for the 2026 Comprehensive Plan. We will also continue the discussion on public engagement and understand the key questions the Planning Commission would like the community to answer. We will review a few short survey questions that lead into the following month's study topic. For example, this month will focus on housing questions, leading up to a study session in February on the topic of housing. Subsequent topics will include: Transportation (March) and Economic Development (April). With this background study we propose a community open house in May/June to share findings and ask for additional community input.