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To: DDA Board of Directors
From: Austin Colson – Community & Economic Development/DDA Director
Date: December 20, 2024
RE: 11 Mile Road Snow Removal Contract

The purpose of this memo is to seek the Board's authorization for the DDA Director to enter into an agreement with Paradise Garden Landscaping Inc. for snow removal services along 11 Mile Road.

Ensuring safe and accessible sidewalks and public spaces during the winter months is a top priority for the DDA. Snow accumulation on sidewalks along 11 Mile Road creates safety hazards for pedestrians and negatively impacts businesses in the district. Contracting a qualified provider for snow removal will mitigate these issues, improving the area's walkability and usability throughout the winter.

Efforts were made to secure competitive quotes for this service. A total of nine contractors were contacted, of which five declined to provide quotes, and four did not respond. The incumbent vendor also declined to bid on the contract. Paradise Garden Landscaping Inc. was the sole respondent, submitting a comprehensive bid for snow removal services from December 18, 2024, to April 30, 2025. The proposal includes snow plowing starting at \$600 per push for 2–4 inches of accumulation, with incremental pricing for heavier snowfalls, and salt applications priced at \$35 per 50-lb bag.

Suggested Motion: Authorize the DDA Director to enter into an agreement with Paradise Garden Landscaping Inc. to provide snow removal services along 11 Mile Road.