



LAW OFFICE

# BAKER & ELOWSKY, PLLC

41800 WEST ELEVEN MILE ROAD, SUITE 215

NOVI, MICHIGAN 48375

Phone: (248) 230-4103 Fax: (248) 929-0835

[www.bakerelowsky.com](http://www.bakerelowsky.com)

SCOTT R. BAKER  
JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

August 14, 2024

Via Email

Mike Greene  
City Administrator

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

Re: Legal Department Billing for July 1 through July 31, 2024

Dear Mr. Greene:

The following is our law firm's billing to the City of Lathrup Village for the month of July 2024:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$1,300.00
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$1,755.00</u>
	\$5,555.00

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures



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August 14, 2024

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 1788**  
Invoice Period: 07-01-2024 - 07-31-2024

**RE: General Retainer**

**Time Details**

Date	Professional	Description	Hours	Amount
07-01-2024	SRB	Receipt and review of correspondence from Admin re 27680 Lathrup Blvd encroachment easement	0.25	No Charge
07-08-2024	SRB	Receipt and review of correspondence from Admin re 27680 Lathrup Blvd encroachment easement	0.25	No Charge
07-08-2024	SRB	Receipt and review of correspondence from City Clerk re referendum petition	0.25	No Charge
07-08-2024	SRB	Receipt and review of correspondence from City Clerk, draft response to same re referendum petition	0.50	No Charge
07-09-2024	SRB	Receipt and review of correspondence from City Clerk re referendum petition	0.25	No Charge
07-09-2024	SRB	Receipt and review of correspondence from City Clerk re referendum petition	0.25	No Charge
07-09-2024	SRB	Receipt and review of correspondence from City Clerk re referendum petition	0.25	No Charge
07-09-2024	SRB	Receipt and review of correspondence from Admin re 27680 Lathrup Blvd encroachment easement	0.25	No Charge
07-09-2024	SRB	Receipt and review of correspondence from Admin re ballot initiative petitions	0.25	No Charge
07-10-2024	SRB	Receipt and review of correspondence from Admin re 27680 Lathrup Blvd encroachment easement	0.25	No Charge
07-10-2024	SRB	Receipt and review of correspondence from Admin re Comcast franchise agreement	0.25	No Charge

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
07-11-2024	SRB	Receipt and review of correspondence from Admin re metro act franchise agreement extension	0.25	No Charge
07-11-2024	SRB	Receipt and review of correspondence from Admin re ballot initiative petitions	0.25	No Charge
07-11-2024	SRB	Receipt and review of correspondence from Admin re ballot initiative petitions	0.25	No Charge
07-11-2024	SRB	Receipt and review of correspondence from Admin re ballot initiative petitions	0.25	No Charge
07-12-2024	SRB	Receipt and review of correspondence from City Clerk re petition signature review	0.25	No Charge
07-12-2024	SRB	Receipt and review of correspondence from admin re public comment on Park rules ordinance amendment	0.25	No Charge
07-15-2024	SRB	Receipt and review of correspondence from admin re 7/15 Agenda update	0.25	No Charge
07-15-2024	SRB	Receipt and review of correspondence from City Clerk re petition signature review	0.25	No Charge
07-15-2024	SRB	Draft correspondence to Admin re speed control devices on residential roadways	0.25	No Charge
07-15-2024	SRB	Prepare for and attend City Council Study Session	1.50	No Charge
07-15-2024	SRB	Prepare for and attend City Council regular meeting	1.75	No Charge
07-16-2024	SRB	Receipt, review and respond to correspondence from Mayor Pro Tem re Finance Review committee inquiry	0.25	No Charge
07-16-2024	SRB	Receipt and review of correspondence from admin re initiatory and referendum petitions	0.25	No Charge
07-16-2024	SRB	Receipt and review of correspondence from admin re Ordinance adoption notices	0.25	No Charge
07-17-2024	SRB	Receipt and review of correspondence from admin re Historic District Commission	0.25	No Charge
07-17-2024	SRB	Receipt and review of correspondence from admin re Historic District Commission	0.25	No Charge
07-18-2024	SRB	Receipt and review of correspondence from admin re initiatory and referendum petition process	0.25	No Charge
07-18-2024	SRB	Receipt and review of correspondence from admin re cell tower lease	0.25	No Charge
07-18-2024	SRB	Receipt and review of correspondence from admin re cell tower lease	0.25	No Charge

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
07-18-2024	SRB	Receipt and review of correspondence from admin re cell tower lease	0.25	No Charge
07-18-2024	SRB	Receipt and review of correspondence from Clerk re charter amendment submission to AG's office for review	0.25	No Charge
07-18-2024	SRB	Receipt and review of correspondence from Clerk re charter amendment submission to Governor's office for review	0.25	No Charge
07-18-2024	SRB	Receipt and review of correspondence from Clerk re Notary bond	0.25	No Charge
07-19-2024	SRB	Receipt and review of correspondence from Clerk re AG's office response to charter review submission	0.25	No Charge
07-22-2024	SRB	Receipt, review and respond to multiple correspondence from Mayor Pro Tem re resident village circle property inquiry	0.50	No Charge
07-22-2024	SRB	Receipt and review of correspondence from admin re 19600 Forest Drive	0.25	No Charge
07-30-2024	SRB	Receipt and review of correspondence from admin re MTT appeals	0.25	No Charge
07-31-2024	SRB	Receipt and review of correspondence from admin re 8/5/2024 study session	0.25	No Charge
07-31-2024	SRB	Services Rendered		2,500.00
			<b>Total</b>	2,500.00

**Time Summary**

<b>Professional</b>	<b>Hours</b>	<b>Amount</b>
Scott Baker	13.00	2,500.00
<b>Total</b>		2,500.00

**Total for this Invoice** 2,500.00



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August 14, 2024

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 1789**

Invoice Period: 07-01-2024 - 07-31-2024

### RE: Prosecution/Code Enforcement

#### Time Details

Date	Professional	Description	Hours	Amount
07-01-2024	SRB	Receipt and review of correspondence from 46th District Court re change of 8/14 Docket to 8/20	0.25	32.50
07-03-2024	SRB	Receipt and review of correspondence from 46th District Court re 7/24/24 Docket	0.25	32.50
07-10-2024	SRB	Receipt and review docket for July 17, 2024; draft correspondence to police clerk for file materials	0.50	65.00
07-12-2024	SRB	Receipt and review of correspondence from Police Clerk re file materials for July 17, 2024 Prosecution Docket; review file materials.	1.00	130.00
07-16-2024	SRB	Receipt and review of correspondence from 46th District Court re July 24, 2024 Prosecution Docket	0.25	32.50
07-16-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV01054A	0.50	65.00
07-16-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV00969A	0.50	65.00
07-16-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV01094A	0.50	65.00
07-17-2024	SRB	Prepare for and appear in 46th District Court for prosecution of pre-trials and formal hearings.	3.00	390.00
07-18-2024	SRB	Receipt and review docket for July 24, 2024; draft correspondence to police clerk for file materials	0.50	65.00

We appreciate your business

Page 1 of 2

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
07-18-2024	SRB	Receipt and review of correspondence from 46th District Court probation department re defendant - Katie Freeman request for early termination from Probation	0.25	32.50
07-19-2024	SRB	Receipt and review of correspondence from Police Clerk re file materials for July 24, 2024 Prosecution Docket; review file materials.	1.00	130.00
07-22-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV01293	0.50	65.00
07-22-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV01257	0.50	65.00
07-22-2024	SRB	Conduct telephone pre-trial conference, prepare order for adjournment and draft correspondence to defense attorney and Court with same re: 19LV02251A	0.50	65.00
07-24-2024	SRB	Prepare for and appear in 46th District Court for prosecution of pre-trials and formal hearings.	3.00	390.00
07-29-2024	SRB	Conduct telephone pre-trial conference, prepare order for adjournment and draft correspondence to defense attorney and Court with same re: 24LV01285A	0.50	65.00
			<b>Total</b>	1,755.00

**Time Summary**

<b>Professional</b>	<b>Hours</b>	<b>Amount</b>
Scott Baker	13.50	1,755.00
<b>Total</b>		1,755.00

**Total for this Invoice** 1,755.00



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August 14, 2024

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 1790**  
Invoice Period: 07-01-2024 - 07-31-2024

## RE: Special Legal Services

### Time Details

Date	Professional	Description	Hours	Amount
07-02-2024	SRB	Receipt, review and respond to correspondence from City Planner re cannabis business inquiry.	0.25	32.50
07-03-2024	SRB	Receipt, review and respond to correspondence from City Planner re cannabis business inquiry.	0.25	32.50
07-09-2024	SRB	Research and draft nuisance party ordinance; forward same to Police Chief for review	1.50	195.00
07-09-2024	SRB	Review and revise Parks and Recreation protection ordinance; forward same to administrator for 2nd reading	0.50	65.00
07-11-2024	SRB	Review Charter referendum petition; draft proposed resolution of City Council to receive petition and forward to Governor and AG's offices for review	1.50	195.00
07-11-2024	SRB	Review Cannabis ordinance initiative petition; draft proposed resolutions of City Council to receive petition and submit to electors or in the alternative to adopt the ordinance as submitted	2.00	260.00
07-16-2024	SRB	Draft notice of adoption for amendments to Park and Recreation ordinance; forward same to Admin	0.50	65.00
07-16-2024	SRB	Draft notice of adoption for amendments to Pool fence ordinance; forward same to Admin	0.50	65.00
07-18-2024	SRB	Receipt and review of correspondence from liability carrier attorney re JMC litigation	0.25	32.50
07-19-2024	SRB	Draft correspondence to AG's office re charter amendment review, provide relevant charter and historical amendment documentation; review response from same.	0.50	65.00

We appreciate your business

Page 1 of 2

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
07-24-2024	SRB	Receipt and review of correspondence from attorney for cannabis initiatory petition; telephone conference with same	0.50	65.00
07-26-2024	SRB	Receipt and review of correspondence from resident re village circle property; meeting with same	1.50	195.00
07-30-2024	SRB	Receipt and review of correspondence from resident re village circle property	0.25	32.50
			<b>Total</b>	1,300.00

**Time Summary**

<b>Professional</b>	<b>Hours</b>	<b>Amount</b>
Scott Baker	10.00	1,300.00
<b>Total</b>		1,300.00

**Total for this Invoice** 1,300.00