



LAW OFFICE

# BAKER & ELOWSKY, PLLC

27 S. BROADWAY ST, SUITE 2  
LAKE ORION, MICHIGAN 48362  
Phone: (248) 230-4103 Fax: (248) 929-0835  
[www.bakerelowsky.com](http://www.bakerelowsky.com)

SCOTT R. BAKER  
JENNIFER H. ELOWSKY

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

February 25, 2025

Via Email

Mike Greene  
City Administrator

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

Re: Legal Department Billing for January 1 through January 31, 2025

Dear Mr. Greene:

The following is our law firm's billing to the City of Lathrup Village for the month of January 2025:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$1,657.50
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$1,332.50</u>
	\$5,490.00

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

*Scott Baker*

Scott R. Baker

Enclosures

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 1837**

Invoice Period: 01-01-2025 - 01-31-2025

**RE: General Retainer**

**Time Details**

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
01-03-2025	LKK	Receipt and review correspondence from City Administrator concerning City Council Special Meeting and Closed Session.	0.50	No Charge
01-03-2025	LKK	Receipt and review correspondence from City Clerk concerning business licenses.	0.50	No Charge
01-06-2025	LKK	Exchange correspondence with City Administrator concerning prior federal court litigation.	0.25	No Charge
01-06-2025	LKK	Receipt and review correspondence from City Administrator concerning town hall meeting.	0.25	No Charge
01-10-2025	LKK	Receipt and review correspondence from City Clerk concerning commercial landlord application issues.	0.25	No Charge
01-15-2025	LKK	Exchange correspondence with City Clerk concerning resident inquiry about City personnel information and applicability of FOIA.	0.50	No Charge
01-16-2025	LKK	Exchange correspondence with DDA intern concerning Lathrup Music Festival contract issues; draft revisions and forward final contract to City Clerk and DDA personnel.	0.75	No Charge
01-16-2025	LKK	Receipt and review correspondence from City Administrator concerning Surnow HDC appeal hearing date.	0.25	No Charge
01-16-2025	LKK	Receipt and review correspondence from DDA Director concerning draft PILOT ordinance and application.	0.25	No Charge
01-21-2025	LKK	Review correspondence from City Administrator concerning 2025 election cycle Petition Filing Verification Form; draft response re: same.	0.25	No Charge
01-22-2025	LKK	Exchange correspondence with City Administrator concerning language for closed session and HDC appeal meeting date.	0.25	No Charge
01-23-2025	LKK	Exchange correspondence with City Administrator concerning Headlee Override ballot proposal question.	0.25	No Charge
01-24-2025	LKK	Receipt and review correspondence from City Administrator re: City Council Study Session and Regular meeting for 01/27/2025.	0.50	No Charge
01-27-2025	LKK	Preparation for and attendance at City Council Study Session and Regular Meeting.	4.50	No Charge

We appreciate your business

Page 1 of 2

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
01-27-2025	LKK	Receipt and review correspondence from City Administrator concerning Surnow HDC appeal cancellation.	0.25	No Charge
01-30-2025	LKK	Receipt and review correspondence from City Clerk concerning FOIA requests.	0.25	No Charge
01-31-2025	LKK	Services Rendered		2,500.00
			<b>Total</b>	2,500.00

**Time Summary**

<b>Professional</b>	<b>Hours</b>	<b>Amount</b>
Leann Kimberlin	9.75	2,500.00
<b>Total</b>		2,500.00

**Total for this Invoice** 2,500.00

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 1838**

Invoice Period: 01-01-2025 - 01-31-2025

**RE: Prosecution/Code Enforcement**

**Time Details**

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
01-03-2025	LKK	Phone call and exchange correspondence with retained defense attorney re: 24LV01747AB.	0.25	32.50
01-03-2025	LKK	Receipt and review of docket for 01/08/2025; review file materials and correspondence to Police Clerk concerning records re: 23LV01758AB; 24LV00994A; 15LV00723A; 24LV02045A; 17LV00047C; 24LV01977A; 24LV01733AB.	1.75	227.50
01-06-2025	LKK	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV02045A.	0.50	65.00
01-06-2025	LKK	Phone call with representative from Chase Bank concerning 24LV02030A.	0.25	32.50
01-07-2025	LKK	Exchange emails with representative from Chase Bank and correspondence to police clerk re:24LV02030A.	0.25	32.50
01-07-2025	LKK	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV01723A.	0.50	65.00
01-07-2025	LKK	Receipt and review final add-on docket for 01/08/2025; correspondence to Police Clerk concerning records re: 10L178586AB.	0.50	65.00
01-08-2025	LKK	Prepare for and appear in 46th District Court for prosecution of pre-trials and formal hearings.	4.00	520.00
01-10-2025	LKK	Exchange correspondence with Chase Bank facilities manager concerning false alarm information re: 24LV02030A.	0.25	32.50
01-13-2025	LKK	Exchange correspondence with 46th District Court Clerk concerning adjournment of 01/15/2025 docket.	0.25	32.50
01-21-2025	LKK	Exchange correspondence with defense counsel concerning false alarm case appearance and fine re: 24LV02030A.	0.25	32.50
01-21-2025	LKK	Exchange correspondence with defense counsel re: 24LV01656A.	0.25	32.50
01-23-2025	LKK	Exchange correspondence with defense counsel re: 24LV02030A.	0.25	32.50

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
01-24-2025	LKK	Exchange correspondence with defense counsel re: 23LV01759A.	0.25	32.50
01-27-2025	LKK	Phone call with 46th District Court Clerk concerning scheduling issue re: 19LV01936A.	0.25	32.50
01-27-2025	LKK	Receipt and review request for discovery from appointed defense counsel; correspondence to Police Clerk concerning records re: 23LV01759A.	0.25	32.50
01-28-2025	LKK	Review discovery and correspondence to appointed defense counsel re: 23LV01759A.	0.25	32.50
			<b>Total</b>	1,332.50

**Time Summary**

<b>Professional</b>	<b>Hours</b>	<b>Amount</b>
Leann Kimberlin	10.25	1,332.50
<b>Total</b>		1,332.50

**Total for this Invoice** 1,332.50

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 1839**

Invoice Period: 01-01-2025 - 01-31-2025

**RE: Special Legal Services**

**Time Details**

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
01-02-2025	LKK	Receipt and review correspondence from City Administrator concerning PA 33 and Headlee override; review and revise proposed public hearing notice re: same.	0.50	65.00
01-06-2025	LKK	Preparation for and attendance at City Council Special Meeting.	2.50	325.00
01-06-2025	LKK	Review correspondence from City Clerk concerning business license issue; research and provide response re: same.	0.25	32.50
01-14-2025	LKK	Research concerning business and commercial landlord licensing for US Postal Service; draft response to City Clerk re: same.	0.50	65.00
01-15-2025	LKK	Receipt and review correspondence from City Clerk concerning Lathrup Village 2025 Music Festival; review proposed contract; correspondence to City Clerk concerning clarifications re: same.	0.50	65.00
01-21-2025	LKK	Exchange correspondence with City Administrator and LVMF Coordinator concerning music festival artist contract provisions.	0.25	32.50
01-21-2025	LKK	Preparation for and attendance at Planning Commission meeting; draft memo for distribution to commission members re: voting requirements.	3.00	390.00
01-22-2025	LKK	Research and draft Short-Term Rental Ordinance Chapter 18. Businesses Article VII. Short-Term Rentals	2.50	325.00
01-23-2025	LKK	Complete draft of Short-Term Rental Ordinance Chapter 18. Businesses Article VII. Short-Term Rentals; transmit same to City Administrator.	0.25	32.50
01-24-2025	LKK	Receipt and review correspondence from City Clerk concerning Southfield FD inspection issues; review file materials, correspondence and Fire Protection Services Contract and draft response to City Clerk re: same.	1.00	130.00
01-29-2025	LKK	Draft amendment to Landlord and Tenants Ordinance Chapter 18. Businesses Article IV, Sections 18-181 and 18-184	1.00	130.00
01-31-2025	LKK	Review FOIA request X 2; research and draft response to City Clerk re: same.	0.50	65.00
			<b>Total</b>	<b>1,657.50</b>

## Time Summary

<b>Professional</b>	<b>Hours</b>	<b>Amount</b>
Leann Kimberlin	12.75	1,657.50
<b>Total</b>		1,657.50
	<b>Total for this Invoice</b>	1,657.50