



LAW OFFICE

BAKER & ELOWSKY, PLLC

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SCOTT R. BAKER
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Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

March 3, 2025

Via Email

Mike Greene
City Administrator

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for February 1 through February 28, 2025

Dear Mr. Greene:

The following is our law firm's billing to the City of Lathrup Village for the month of February 2025:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$1,397.50
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$ 97.50</u>
	\$3,995.00

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1841
Invoice Period: 02-01-2025 - 02-28-2025

RE: General Retainer**Time Details**

Date	Professional	Description	Hours	Amount
02-12-2025	LKK	Receipt and review correspondence from City Clerk concerning City election issues; review Charter and election results and draft response re: same.	0.50	No Charge
02-19-2025	LKK	Receipt and review email and phone call with City Clerk concerning small claims court matter.	0.25	No Charge
02-19-2025	LKK	Exchange correspondence with City Administrator and review ordinance concerning HDC voting issues.	0.25	No Charge
02-20-2025	SRB	Receipt, review and respond to multiple correspondence from Mayor, Mayor Pro Tem, City Admin re council rules of procedure and order	0.75	No Charge
02-20-2025	LKK	Exchange correspondence with City Administrator concerning resident concern re: harassment at public meetings.	0.50	No Charge
02-21-2025	SRB	Receipt, review and respond to multiple correspondence from Mayor, Mayor Pro Tem, City Admin re council rules of procedure and order	0.50	No Charge
02-21-2025	SRB	Receipt and review of correspondence from City Administrator re 2/24 Council Meeting	0.25	No Charge
02-21-2025	SRB	Receipt and review of correspondence from City administrator re HDC Certificate of Approval	0.25	No Charge
02-24-2025	SRB	Receipt, review and respond to multiple correspondence from Mayor Pro Tem and City Administrator re PA 33 Resolution.	0.50	No Charge
02-24-2025	SRB	Receipt, review and respond to multiple correspondence from City Clerk and City Administrator re Alice Jordan	0.50	No Charge
02-24-2025	SRB	Prepare for and attend City Council Study Session	2.00	No Charge
02-24-2025	SRB	Prepare for and attend City Council Regular Meeting	3.00	No Charge
02-25-2025	SRB	Receipt, review and respond to multiple correspondence from City Administrator re Special Assessment Protest	0.50	No Charge
02-25-2025	SRB	Receipt, review and respond to correspondence from Council Member Hammond re Annie Lathrup Deed restrictions	0.25	No Charge

Date	Professional	Description	Hours	Amount
02-25-2025	SRB	Receipt, review and respond to correspondence from Mayor Garrett re Annie Lathrup Deed restrictions	0.25	No Charge
02-26-2025	SRB	Receipt, review and respond to multiple correspondence from Mayor Garrett, City Administrator and Lt Zang re Council Meeting disruptions	0.25	No Charge
02-26-2025	SRB	Receipt and review of correspondence from Austin Colson re LV PILOT Ordinance	0.25	No Charge
02-26-2025	SRB	Draft correspondence to Mayor Garrett and Council Member Hammond re Annie Lathrup Deed Restriction update	0.25	No Charge
02-26-2025	SRB	Receipt, review and respond to correspondence from City Administrator re HDC	0.25	No Charge
02-26-2025	SRB	Receipt , review and respond to multiple correspondence from City Clerk, Mayor and Mayor Pro Tem re election	0.50	No Charge
02-28-2025	SRB	Receipt, review and respond to correspondence from City Administrator re 03/03/25 City Council Study Session	0.25	No Charge
02-28-2025	LKK	Services Rendered		2,500.00
			Total	2,500.00

Time Summary

Professional	Hours	Amount
Leann Kimberlin	1.50	2,500.00
Scott Baker	10.50	0.00
Total		2,500.00

Total for this Invoice 2,500.00

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1842
 Invoice Period: 02-01-2025 - 02-28-2025

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
02-12-2025	LKK	Exchange correspondence with 46th District Court Clerk concerning hearing notices.	0.25	32.50
02-26-2025	SRB	Receipt and review of correspondence from 46th District court re 03-12-2025 Prosecution Docket	0.25	32.50
02-26-2025	SRB	Receipt and review of correspondence from 46th District court re 03-19-2025 Prosecution Docket	0.25	32.50
			Total	97.50

Time Summary

Professional	Hours	Amount
Leann Kimberlin	0.25	32.50
Scott Baker	0.50	65.00
Total		97.50

Total for this Invoice 97.50

City of Lathrup Village
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Invoice Number: 1843
 Invoice Period: 02-01-2025 - 02-28-2025

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
02-03-2025	LKK	Preparation for and attendance at City Council Special Meeting.	1.50	195.00
02-18-2025	LKK	Preparation for and attendance at Planning Commission meeting.	2.50	325.00
02-19-2025	LKK	Preparation for and attendance at Historic District Commission meeting.	2.50	325.00
02-19-2025	LKK	Receipt and review correspondence from City Clerk concerning City Council election issues; research Charter and state law concerning candidate requirements; draft response to Clerk re: same.	0.75	97.50
02-19-2025	LKK	Research concerning Council questions re: limitations on certain business operations in the City; draft memo and transmit same to City Administrator for Council consideration.	1.00	130.00
02-20-2025	LKK	Review file materials and draft Resolution to Set Date for Public Hearing and Creation of SAD re: PA 33; exchange correspondence with City Administrator re: same.	1.00	130.00
02-21-2025	SRB	Receipt, review and revision of HDC Certificate of Approval	0.25	32.50
02-25-2025	SRB	Receipt, review and draft respond to Special Assessment Protest	0.50	65.00
02-25-2025	SRB	Draft Correspondence to 46th District Court Civil Division re Alice Jordan; review response and forward same to City Administrator.	0.25	32.50
02-26-2025	SRB	Draft correspondence to and have telephone conference with Sam Surnow re title search for deed restrictions at 27700 Southfield School	0.50	65.00
			Total	1,397.50

Time Summary

Professional	Hours	Amount
Leann Kimberlin	9.25	1,202.50
Scott Baker	1.50	195.00
Total		1,397.50

Total for this Invoice 1,397.50