



LAW OFFICE

BAKER & ELOWSKY, PLLC

41800 WEST ELEVEN MILE ROAD, SUITE 215

NOVI, MICHIGAN 48375

Phone: (248) 230-4103 Fax: (248) 929-0835

www.bakerelowsky.com

JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

October 17, 2024

Via Email

Mike Greene
City Administrator

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for September 1 through September 30, 2024

Dear Mr. Greene:

The following is our law firm's billing to the City of Lathrup Village for the month of September 2024:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$3,120.00
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$1,495.00</u>
	\$7,115.00

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Leann K. Kimberlin

Enclosures



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October 17, 2024

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1818
Invoice Period: 09-01-2024 - 09-30-2024

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
09-06-2024	LKK	Receipt and review correspondence from City Administrator concerning 09/09/2024 study session.	0.25	No Charge
09-09-2024	LKK	Exchange correspondence with City Administrator concerning scheduling special council meeting.	0.25	No Charge
09-10-2024	LKK	Exchange correspondence with City Administrator concerning special council meeting.	0.25	No Charge
09-11-2024	LKK	Receipt and review correspondence from City Administrator concerning special council meeting agenda.	0.25	No Charge
09-12-2024	LKK	Exchange correspondence and provide information to Clerk re: FOIA requirements.	0.25	No Charge
09-13-2024	LKK	Receipt and review correspondence from City Administrator concerning citizen complaints.	0.25	No Charge
09-16-2024	LKK	Receipt and review correspondence from DDA Director re encroachment license application 28001 Southfield Road; draft response re: same.	0.25	No Charge
09-16-2024	LKK	Exchange correspondence with City Administrator concerning special council meeting and language for agenda and motion for closed session OMA exception.	0.25	No Charge
09-16-2024	LKK	Receipt and review correspondence from City Administrator concerning council member questions re: special meeting and entry into closed session; draft response re: same.	0.50	No Charge
09-17-2024	LKK	Phone call with City Council Member re: special meeting and entry into closed session.	0.25	No Charge

Date	Professional	Description	Hours	Amount
09-17-2024	LKK	Receipt and review correspondence from City Clerk concerning Election Commission meeting.	0.25	No Charge
09-17-2024	LKK	Receipt and review correspondence from Mayor Pro Tem concerning water back billing correspondence.	0.25	No Charge
09-17-2024	LKK	Exchange correspondence with City Administrator concerning Open Meeting Act requirements for in person appearance at City Council meeting.	0.25	No Charge
09-17-2024	LKK	Receipt and review email correspondence from City Clerk re: Election Commission meeting.	0.25	No Charge
09-18-2024	LKK	Receipt and review correspondence from City DDA Director; draft response re: encroachment licenses.	0.25	No Charge
09-18-2024	LKK	Exchange correspondence with City Administrator re: regular Council meeting closed session language for union negotiations.	0.25	No Charge
09-19-2024	LKK	Review correspondence from A. Colson concerning Encroachment License Application; review file materials and draft response re: same.	0.50	No Charge
09-19-2024	LKK	Email correspondence to Mayor and Mayor Pro Tem re: petition for writ of mandamus.	0.25	No Charge
09-19-2024	LKK	Receipt and review email correspondence from Mayor and City Administrator re: dissemination of information to all Council members.	0.25	No Charge
09-20-2024	LKK	Receipt and review email correspondence from City Administrator re: 09/23 City Council Study Session and Meeting.	0.25	No Charge
09-20-2024	LKK	Phone call with Mayor Pro Tem concerning litigation issues.	0.25	No Charge
09-23-2024	LKK	Preparation for and attendance at Study Session and City Council meeting.	4.50	No Charge
09-25-2024	LKK	Receipt and review Encroachment License for 27680 Lathrup Blvd.; exchange correspondence with City Administrator re: same.	0.25	No Charge
09-25-2024	LKK	Receipt and review email correspondence from City Administrator concerning monitoring and regulation of content and comments on City social media sites.	0.25	No Charge
09-26-2024	LKK	Draft email correspondence to City Administrator and research concerning regulation of content and comments on City social media sites.	1.00	No Charge
09-27-2024	LKK	Exchange correspondence with City Administrator concerning council member resignation and procedure to fill vacancies.	0.50	No Charge
09-30-2024	LKK	Exchange correspondence with City Clerk re: Election Commission meeting agenda.	0.25	No Charge
09-30-2024	LKK	Services Rendered		2,500.00

Date	Professional	Description	Hours	Amount
09-30-2024	LKK	Receipt and review correspondence from Mayor Pro Tem concerning sidewalk and liquor control issues; research and draft response re: same.	0.75	No Charge
			Total	2,500.00

Time Summary

Professional	Hours	Amount
Leann Kimberlin	13.25	2,500.00
Total		2,500.00

Total for this Invoice 2,500.00



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October 17, 2024

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1819

Invoice Period: 09-01-2024 - 09-30-2024

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
09-03-2024	LKK	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV01285A.	0.50	65.00
09-03-2024	LKK	Receipt and review docket for September 11, 2024; draft correspondence to police clerk for file materials	0.50	65.00
09-04-2024	LKK	Review of file materials and Notices to Appear for 09/18/2024 docket & 09/11/2024 add-on and correspondence to Police Clerk concerning records re: 24LV00116A; 24LV00451A; 24LV01509A; 24LV01574ABC.	1.00	130.00
09-06-2024	LKK	Exchange correspondence with retained defense attorney re: 24LV01285A.	0.25	32.50
09-09-2024	LKK	Receipt and review final docket for September 11, 2024;	0.25	32.50
09-09-2024	LKK	Receipt, review and respond to correspondence from defense attorney re 24LV01574 A/B/C	0.25	32.50
09-09-2024	LKK	Receipt, review and respond to correspondence from Oakland County Prosecutor re 24LV01492	0.25	32.50
09-10-2024	LKK	Receipt and review updated add-on Docket for 09/11/2024; review of file materials and correspondence to Police Clerk concerning records re: 08L132716B; 21LV01403B; 22LV00351A; 24LV01578AF; 22LV02031A.	1.00	130.00
09-10-2024	LKK	Exchange correspondence with appointed defense attorney concerning discovery re: 24LV01574ABC.	0.25	32.50
09-10-2024	LKK	Receipt and review correspondence from 46th District Court administration concerning judicial calendar updates.	0.25	32.50

We appreciate your business

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Date	Professional	Description	Hours	Amount
09-11-2024	LKK	Receipt, review and respond to correspondence from defense attorney re 22LV02031A	0.25	32.50
09-11-2024	LKK	Prepare for and appear in 46th District Court for prosecution of pre-trials and formal hearings.	3.00	390.00
09-16-2024	LKK	Receipt and review 46th District Court final docket for 09/18/2024.	0.25	32.50
09-17-2024	LKK	Receipt and review 46th District Court add-on docket for 09/18/2024 and correspondence to Police Clerk concerning records re: 24LV00686AB.	0.25	32.50
09-18-2024	LKK	Prepare for and appear in 46th District Court for prosecution of pre-trials and formal hearings.	2.50	325.00
09-19-2024	LKK	Receipt and review 46th District Court docket for Judge Johnson for 10/09/2024.	0.25	32.50
09-25-2024	LKK	Exchange correspondence with appointed defense attorney concerning discovery re: 24LV00116A	0.25	32.50
09-30-2024	LKK	Receipt and review 46th District Court calendars for January and February 2025 and correspondence to Court Clerk concerning same.	0.25	32.50
			Total	1,495.00

Time Summary

Professional	Hours	Amount
Leann Kimberlin	11.50	1,495.00
Total		1,495.00

Total for this Invoice 1,495.00



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October 17, 2024

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1820

Invoice Period: 09-01-2024 - 09-30-2024

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
09-09-2024	LKK	Receipt and review correspondence from City Administrator concerning litigation; review file materials and review of complaint re: Oakland County Circuit Court case Kuntz v Lathrup Village, 24-209566-CZ.	2.00	260.00
09-09-2024	LKK	Exchange correspondence with City Clerk concerning meeting for litigation issues.	0.25	32.50
09-10-2024	LKK	Draft language for council closed session to discuss pending litigation and transmit same to City Administrator.	0.25	32.50
09-10-2024	LKK	Research re: answer to complaint re: Oakland County Circuit Court case Kuntz v Lathrup Village, 24-209566-CZ.	0.50	65.00
09-11-2024	LKK	Prepare for and attend meeting with City Clerk concerning election and litigation issues.	2.00	260.00
09-13-2024	LKK	Receipt and review correspondence from City Administrator concerning ballot initiative litigation insurance coverage.	0.25	32.50
09-16-2024	LKK	Receipt and review correspondence from Mayor Pro Tem concerning Kuntz v Lathrup Village ballot proposal litigation; research re: service of process.	0.25	32.50
09-16-2024	LKK	Contact Oakland County Circuit Court to obtain copy of Motion for Emergency Hearing re: election petition litigation and correspondence to City Administrator re: same.	0.25	32.50
09-16-2024	LKK	Correspondence to Oakland County Equalization Department concerning answers to Lathfield MTT appeals Docket # 24-001646, 24-001640 & 24-001634.	0.25	32.50
09-17-2024	LKK	Correspondence to City Administrator transmitting Circuit Court complaint, emergency motion and proof of service and	0.25	32.50

We appreciate your business

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Date	Professional	Description	Hours	Amount
		information concerning service of process of documents re: Kuntz v Lathrup Village, 24-209566-CZ.		
09-17-2024	LKK	Draft Circuit Court Appearance and file with the court; review case register of actions and protocol for Judge Poles motion hearings re: Kunz v Lathrup Village case 24-209566-CZ.	0.50	65.00
09-17-2024	LKK	Prepare for and attend special City Council meeting and closed session.	2.00	260.00
09-18-2024	LKK	Receipt and review correspondence from Mayor Pro Tem concerning litigation issues re: Kunz v Lathrup Village case 24-209566-CZ.	0.25	32.50
09-19-2024	LKK	Receipt and review MTT Order of Default and transmit same to Oakland County Equalization Department concerning Lathfield Partners LLC appeal, Docket # 24-001646.	0.25	32.50
09-19-2024	LKK	Correspondence to Mayor Pro Tem and Mayor concerning Petition for Writ of Mandamus.	0.25	32.50
09-19-2024	LKK	Contact Oakland County Circuit Court to obtain copy of Petition for Writ of Mandamus.	0.25	32.50
09-20-2024	LKK	Draft Answer to Petition for Emergency Hearing and Brief in Support re: Kunz v Lathrup Village case 24-209566-CZ.	6.00	780.00
09-20-2024	LKK	Exchange email correspondence Judge Poles's clerk concerning Circuit Court motion hearing re: Petition for Writ of Mandamus.	0.25	32.50
09-20-2024	LKK	Receipt and review exhibit document e-filed by Plaintiffs re: Oakland County Circuit Court initiative petition litigation.	0.25	32.50
09-23-2024	LKK	Receipt and review Court rejection of exhibit document e-filed by Plaintiffs re: Oakland County Circuit Court initiative petition litigation; receipt and review same document submitted for e-filing with the Court again.	0.25	32.50
09-23-2024	LKK	Complete draft of Defendants' Answer to emergency motion and petition for mandamus and brief in support; file same with Oakland County Circuit Court and transmit same to City Administrator re: Kuntz v Lathrup Village, 24-209566-CZ.	2.00	260.00
09-24-2024	LKK	Receipt and review correspondence from Judge Poles' clerk concerning motion hearing on writ of mandamus; draft correspondence to City Administrator re: same.	0.25	32.50
09-24-2024	LKK	Receipt and review Plaintiffs' filing and Circuit Court rejection of the filing re: Writ of Mandamus litigation.	0.25	32.50
09-25-2024	LKK	Draft Encroachment License for 28001 Southfield Road; transmit same to City Administrator.	0.50	65.00
09-25-2024	LKK	Preparation for and attendance at Circuit Court hearing before Judge Poles on Motion for Writ of Mandamus re: Kuntz v Lathrup Village, 24-209566-CZ.	2.50	325.00

Date	Professional	Description	Hours	Amount
09-25-2024	LKK	Draft Notice of Adoption for DDA Board ordinance amendment; transmit same to City Administrator.	0.50	65.00
09-26-2024	LKK	Exchange correspondence with City Administrator concerning issuance of Circuit Court Opinion re: Kuntz v Lathrup Village, 24-209566-CZ.	0.25	32.50
09-26-2024	LKK	Receipt and review exhibit update filed and rejected by Circuit Court X 2 re: Kuntz v Lathrup Village, 24-209566-CZ.	0.25	32.50
09-27-2024	LKK	Receipt and review Election Commission meeting agenda items.	0.25	32.50
09-30-2024	LKK	Preparation for and attendance at election commission meeting.	0.50	65.00
09-30-2024	LKK	Receipt and review Opinion and Order re: Mandamus; transmit same to City Administrator re: Kuntz v Lathrup Village, 24-209566-CZ.	0.25	32.50
			Total	3,120.00

Time Summary

Professional	Hours	Amount
Leann Kimberlin	24.00	3,120.00
Total		3,120.00

Total for this Invoice 3,120.00