



# City Council Regular Meeting

Monday, March 18, 2024, at 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

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## DRAFT MINUTES

1. **Call to Order** by Mayor Garrett at 7:30 PM
2. **Roll Call**

Present: Mayor Garrett, Mayor Pro-Tem Kantor, Councilmembers Barksdale, Jennings, and Hammond

Also Present: Administrator Greene and Attorney Baker

3. **Pledge of Allegiance**
4. **Approval of Agenda**

Moved Mayor Pro-Tem Kantor, seconded by Councilmember Hammond to approve the agenda with the addition of Item K – Council Rules & Order of Procedures.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond

No: N/A

Motion Carried

5. **Presentations**
  - A. AT&T Customer Services Presentation

6. **Public Comment for Items on the Agenda** (speakers are limited to 3 minutes)

Don – City Council Goals Prioritization

Robin Roberts – On behalf of the HDC. Changes to the HDC district grounds are subject to review.

Carol Greene – Room rental/fundraising events; Meter Tower

Jon Tara – Request to table Meter Tower for further review.

7. **Consent Agenda**

*All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.*

- A. Approval of Minutes

- i. City Council Regular Meeting 2-26-24
  - ii. City Council Study Session 3-4-24
- B. Police Department Monthly Reports
- C. Building Department Reports
- D. Disbursement Report

Moved by Mayor Pro-Tem Kantor, seconded by Councilmember Barksdale to approve the consent agenda.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond

No: N/A

Motion Carried

**8. Public Hearings**

**9. Action Requests - For Consideration / Approval**

**A. Request to Adopt Resolution 2024-02 – Supporting Statutory Revenue Sharing Reform**

Moved by Councilmember Hammond, seconded by Councilmember Jennings to adopt resolution #2024-02 as presented.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond

No: N/A

Motion Carried

**B. Request to Adopt Resolution 2024-03 – Oakland County Multi-Jurisdictional Hazard Mitigation Plan**

Moved by Mayor Pro-Tem Kantor, seconded by Councilmember Hammond to adopt resolution #2024-03 as presented.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond

No: N/A

Motion Carried

**C. Request to Set Public Hearing for April 15, 2024 – Outstanding Water/Sewer Bills – Special Assessment Roll 2024-02**

Moved by Mayor Pro-Tem Kantor, seconded by Councilmember Barksdale to adopt the Special Assessment resolution and set the Public Hearing for Special Assessments for April 15, 2024, at 7:30 PM.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond  
No: N/A  
Motion Carried

**D. Request to Approve DES Electric Lathrup Village Antenna Replacement Proposal**

Mayor Pro-Tem Kantor moved to un-table, seconded Councilmember Hammond.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond:  
No: N/A  
Motion Carried

Moved by Mayor Pro-Tem Kantor seconded by Council Member Hammond to waive the bidding process due to compatibility with existing equipment and approve DES Electric for Lathrup Village Antenna Replacement Services and recommend the City Administration seek HDC approval.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond:  
No: N/A  
Motion Carried

**E. Request to Approve Dispatch Services Contract with the City of Southfield**

Moved by Council Member Hammond, seconded by Mayor Pro-Tem Kantor to approve entering into a Dispatch Services Agreement with the City of Southfield for terms ending June 30, 2025, which could be extended for an additional one (1) year through June 30, 2026, with a 5% cost increase each year and authorize the City Administrator and City Attorney to finalize.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond:  
No: N/A  
Motion Carried

**F. Request to Approve Charge EV, LLC Charging Station Agreement**

Moved by Mayor Pro-Tem Kantor, seconded by Council Member Hammond to approve the Charge EV, LLC Charging Station Agreement as presented.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond:  
No: N/A  
Motion Carried

**G. Request to Approve as Needed Lawn Service Contract with Paradise Garden Landscaping, Inc.**

Moved by Council Member Hammond, seconded by Council Member Barksdale to approve residential/commercial nuisance cuts and City right of way (ROW) landscape restoration contract to Paradise Garden Landscaping, Inc., and approve a fee of unit cost plus 10% for each nuisance cut.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond:

No: N/A

Motion Carried

#### **H. Request to Approve FY 2025 City Council Goals**

Moved by Council Member Hammond, seconded by Mayor Pro-Tem Kantor to approve the fiscal year 2024/2025 City Council Goals & Performance Measures.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond:

No: N/A

Motion Carried

#### **I. Request to Approve Facility Rental Agreement and Fees**

Moved by Mayor Pro-Tem Kantor, seconded by Council Member Hammond to approve the Facility Rental Application and recommended fees as presented.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond:

No: N/A

Motion Carried

#### **J. Request to Approve FY 2024 Budget Amendments**

Moved by Council Member Hammond, seconded by Mayor Pro-Tem Kantor to approve the fiscal year 2023/2024 mid-year budget amendments as presented.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond:

No: N/A

Motion Carried

#### **K. Request to Approve Council Rules & Order of Procedures**

Moved by Mayor Pro-Tem Kantor, seconded by Councilmember Hammond, to approve the Council Rules & Order of Procedures update as discussed during the study session.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond:

No: N/A

Motion Carried

## 10. City Administrator Report

City Administrator Greene announced that the City's new Finance Director, Michelle Townsend, has officially started as of March 18, 2024; and we extended a job offer, which was accepted, to a new Code Enforcement officer and their anticipated start date is April 1, 2024.

Congresswoman Talib announced that the Lathrup Village water main project, worth \$900+ thousand was included in the Congresswoman's Congressional Directed Spending request for Fiscal Year 2024.

## 11. City Attorney Report

N/A

## 12. Reports of Boards, Commissions, and Committees

Councilmember Barksdale – P&R Committee is hosting the Village Egg-stravaganza on March 23, 2024.

Councilmember Hammond – Planning Commission Meeting on March 19, 2024 – CIP Review.

Mayor Garrett – Tree Committee is meeting on March 19, 2024.

## 13. Unfinished / New Business

### 14. Public Comment (speakers are limited to 3 minutes)

Rick Wisz – V2 versus V4 Water Meter Transmitters; Facility Rental Agreement Usage of Parks

Jon Tara – 2022 CIP & Storm sewers maintenance

Carol Greene – Watermain grant money and coordination with Southfield Road

Autumn Sousanis – Infrastructure Report and Water Meter Transmitters

## 15. Mayor and Council Comments

Mayor Garrett

-Thank you to Congresswoman Tlaib for including the City water main project in the Congressional Directed Spending request.

Mayor Pro-Tem Kantor

- V4 Transmitters can be updated without updating meters.
- Culvert Maintenance and addressing those outstanding issues.
- No official newsletter is being mailed to residents. The official newsletter is E-Newsletter.
- Response to residents regarding the revenue & expenditure report.
- Office Hours on March 20, 2024.
- Kingsberry Family Condolences
- Egg-stravaganza March 23, 2024

Councilmember Hammond

- 2023 CIP located on Planning Commission Page
- CIP Budget numbers are estimates
- Numbers in the Water Meter report are based on infrastructure we do not currently own.
- Coordinate City projects with County projects.

Councilmember Barksdale

- Egg-stravaganza, March 23, 2024
- Usage of parks is allowed by the public but reserved events have rights to their reservation.

**16. Request to meet in closed session as permitted by State Statute MCLA 15.268, Sec. 8(h) to consider material exempt from discussion or disclosure by state or federal statute.**

Moved by Mayor Pro-Tem Kantor, seconded by Hammond to enter closed session at 8:46 PM

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond:

No: N/A

Motion Carried

Moved by Mayor Pro-Tem Kantor, seconded by Council Member Hammond to close the closed meeting, and re-enter the regular meeting at 9:00 PM.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond:

No: N/A

Motion Carried

**17. Adjourn**

Moved by Mayor Pro-Tem Kantor, seconded by Council Member Hammond to adjourn the meeting at 9:01 PM.