



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

APPLICATION FOR COMMITTEES, COMMISSIONS, & BOARDS

Date of Application: 04/11/24

Please check the committee for which you are applying for:

- | | |
|--|---|
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Lathrup Village Foundation Board |
| <input type="checkbox"/> Building Authority | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Downtown Development Authority (DDA) | <input type="checkbox"/> Parks & Recreation Committee |
| <input type="checkbox"/> Historic District Commission | <input type="checkbox"/> Tree Committee |
| <input type="checkbox"/> Inclusion, Diversity, & Accessibility Committee | <input type="checkbox"/> Other: _____ |

Name: Timothy Hillman

Address: 18701 San Quentin Dr, Lathrup Village, MI 48076

Phone: (248) 767-3382 Street, City, State, Zip Email: thillman85@gmail.com

Are you at least 18 years of age: YES NO

Are you a registered voter in Lathrup Village: YES NO

Have you been a resident of Lathrup Village for 1+ years: YES NO

A resume/CV is required with your application. Additionally, please include a letter that covers any additional information that clearly states your qualifications for serving on the committee you selected and why you believe you are the best fit to serve Lathrup Village.

Signature: Date: 04/11/24

Applicants must be in good standing with the City to be eligible for committee, commission, or board appointment. Any outstanding violations or payments associated with the applying individual or individuals' property may result in the submitted application being rejected.

**Return completed application to:
 Lathrup Village – City Clerk, 27400 Southfield Road, Lathrup Village, MI 48076**

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member



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APPLICATION FOR COMMITTEES, COMMISSIONS & BOARDS

Date of Application: November 29, 2023

Please check the committee for which you are applying:

- | | |
|---|---|
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Lathrup Village Foundation Board |
| <input type="checkbox"/> Building Authority | <input type="checkbox"/> Recreation Advisory Committee |
| <input type="checkbox"/> Downtown Development Authority | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Historic District Commission | <input type="checkbox"/> Other: _____ |

Name: <i>Timothy Hillman</i>		Are you at least 18 years of age? (check one) <input checked="" type="radio"/> <input type="radio"/>	
Street Address: <i>18701 San Quentin Dr</i>	City: <i>Lathrup Village</i>	State: <i>MI</i>	Zip: <i>48076</i>
Home Phone: <i>(248) 767-3382</i>		Alt. Phone:	
Email: <i>thillman85@gmail.com</i>			

Please list below any relevant information regarding your past or present employment experience, memberships, or personal experiences as they relate to your being qualified for the item(s) checked above.

I've worked as a Controller for almost 15 years. My profession requires an acute understanding of accounting (bookkeeping, budgeting, financial reporting, etc.), as well as several accounting-adjacent roles (payroll and benefits administration, inventory management, tax planning and preparation, etc.) Moreover, I have quality-management experience (ISO 9001:2015 and 13485:2016, specifically.) All of this constitutes a very "left-brained," analytical, and and processed-oriented skillset, which I believe will lends itself to the planning commission.

Please list below any other relevant information that clearly states your qualifications for serving on the committees or boards checked above.

Beyond my professional experience, I am a community-oriented person. I've been active with the same collegiate organization (The Mutli-Racial Unity Living Experience @ MSU) since 2003, and I ran an academic summer program for teens (CSI @ MSU) for 15 summers. I'm a new resident to Lathrup Village as of July 2022, when my partner and I bought our home on San Quentin Dr. I hope a role on this commission can provide me entry to civil service in Lathrup Village.

TIMOTHY HILLMAN

248.767.3372 (C)
thillman85@gmail.com
Lathrup Village, MI

Summary

Highly effective business leader with 15+ years of experience in accounting, administration, management, operations, and sales

Education

Michigan State University, East Lansing, Michigan
Graduate Studies Program, September 2007-April 2008

Michigan State University, East Lansing, Michigan
Bachelor of Arts, Education, May 2007

Work Experience

Controller

Metro Wire & Cable, Sterling Heights, MI (January 2021-Present)

- lead administrative departments (accounting, human resources, and customer service) for our growing company (\$92M Sales 2023)
- supervise accounts payable, accounts receivable, and collections
- prepare financial budgets, forecasts, and statements (balance sheets, income statements, cash flow statements, variance reports, etc.)
- analyze trends (revenue, cost of revenue, operating expenses, ROI, etc.)
- oversee the period close process (month-end, year-end, and interim)
- reconcile balance sheet accounts (bank, credit card, fixed assets, etc.)
- coordinate tax filings, worksheets, and payments
- engage accounting firms, banks, auditors, and tax agencies
- coordinate Human Resources activity (payroll, benefits, PTO, etc.)
- standardize processes, improve efficiencies, eliminate waste, negotiate savings, and drive sales to maximize profitability
- engage vendors and customers to seek feedback, resolve concerns, ensure quality, and identify additional opportunities for growth

Controller

Avante Health Solutions, Ferndale, MI (July 2010-October 2020)

- managed accounting, human resources, and customer service teams
- co-led a team that achieved and maintained ISO compliance (ISO 13485:2016 and ISO 9001:2015)
- co-led a team that prepared the due-diligence work required to prepare the company for sale
- transitioned the local team to operation under new ownership, which included software, compensation plan, and operational changes

Corporate Training Supervisor

SchoolStream, Rochester Hills, MI (October 2008-July 2010)

- developed training materials to meet the specific needs of several audiences, namely customers, subordinates, and an inside sales team
- trained subordinates and sales associates on product knowledge
- conducted virtual and field training with customers

Technology

Proficient with: Rubicon, QuickBooks, QuickBooks for Mac, QuickBooks Online, QuickBase, OneStream, ADP TotalSource, ADP Run, Microsoft Suite, Google Suite, Salesforce, Concur, Accumatica, DM Payroll, NovaTime