



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: January 27, 2025
RE: City Administrator Review & Compensation

Background Brief: Section 3.C of the Administrator’s Employment Agreement with the City of Lathrup Village states:

Consideration shall be given on an annual basis to increase compensation dependent upon the results of performance evaluations conducted under the provisions of Section 12 of this Agreement. Increased compensation can be in the form of a salary increase and/or a bonus. (See Exhibit A) There shall be interim performance evaluations conducted on or before 90, 180, and 270 days from the effective date of this agreement. All annual performance evaluations shall be conducted on or before July 1st of each year.

During the May 20th, 2024, City Council meeting, the Council approved the City Administrator Goals as outlined below:

Budget/Finance – up to \$2,000 Annually
City Staff – up to \$1,000 Annually
Residents/Community – up to \$500 Annually

Budget / Finance

- On Time & Balanced Budgets
- Rationale Expenses

City Staff

- Filling Vacant Positions in Timely Manner
- Employee Retention
- Each Staff Member Attends At Least One Professional Development Training Per Fiscal Year
- Develop A Succession Plan

Residents/Community

- Attend At Least One Community Event Per Quarter

Previous Action: 5-20-25 – Council approval of Administrator Goals.

Economic Impact: N/A

Recommendation: N/A

Recommended Motion: Moved by Council Member _____ seconded by Council Member _____ to approve City Administrator Evaluation and compensation.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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