



LAW OFFICE

# BAKER & ELOWSKY, PLLC

41800 WEST ELEVEN MILE ROAD, SUITE 215

NOVI, MICHIGAN 48375

Phone: (248) 230-4103 Fax: (248) 929-0835

[www.bakerelowsky.com](http://www.bakerelowsky.com)

JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

January 29, 2025

Via Email

Mike Greene  
City Administrator

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

Re: Legal Department Billing for December 1 through December 31, 2024

Dear Mr. Greene:

The following is our law firm's billing to the City of Lathrup Village for the month of December 2024:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$1,462.50
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$1,332.50</u>
	\$5,295.00

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Leann K. Kimberlin

Enclosures



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January 29, 2025

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 1833**  
Invoice Period: 12-01-2024 - 12-31-2024

**RE: General Retainer**

**Time Details**

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
12-02-2024	LKK	Preparation for and attendance at City Council Study Session.	2.00	No Charge
12-03-2024	LKK	Exchange correspondence with City Administrator concerning short term rental ordinance.	0.25	No Charge
12-13-2024	LKK	Receipt and review correspondence from City Administrator concerning resident inquiry re: publication of Council Meeting information.	0.25	No Charge
12-13-2024	LKK	Receipt and review correspondence from City Administrator concerning City Council Study Session and Regular Meeting packet information.	0.25	No Charge
12-16-2024	LKK	Preparation for and attendance at City Council Study Session and Regular Meeting.	4.00	No Charge
12-17-2024	LKK	Receipt and review correspondence from City Administrator re: bidding standards for city contracts.	0.25	No Charge
12-19-2024	LKK	Receipt and review correspondence from Mayor Pro Tem concerning City Council and Commission member voting requirements.	0.25	No Charge
12-20-2024	LKK	Receipt and review correspondence from Mayor Garrett concerning City Council and Commission member voting requirements/abstention issues.	0.25	No Charge
12-20-2024	LKK	Phone call with City Administrator concerning procedural issues.	0.25	No Charge
12-23-2024	LKK	Receipt and review correspondence from City Clerk concerning business license question.	0.25	No Charge
12-31-2024	LKK	Services Rendered		2,500.00

We appreciate your business

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
			<b>Total</b>	2,500.00

**Time Summary**

<b>Professional</b>	<b>Hours</b>	<b>Amount</b>
Leann Kimberlin	8.00	2,500.00
	<b>Total</b>	2,500.00

**Total for this Invoice** 2,500.00



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January 29, 2025

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 1834**  
Invoice Period: 12-01-2024 - 12-31-2024

## RE: Prosecution/Code Enforcement

### Time Details

Date	Professional	Description	Hours	Amount
12-02-2024	LKK	Exchange correspondence with Det/Lt. Zang concerning deposition.	0.25	32.50
12-04-2024	LKK	Receipt and review citation and accompanying documentation from Code Enforcement Officer Colliau concerning 27751 Sunset W Blvd & 27837 Sunset W Blvd.	0.50	65.00
12-05-2024	LKK	Receipt and review of docket for 12/11/2024; review file materials and correspondence to Police Clerk concerning records re: 24LV01826A; 24LV01615A; 24LV01834A; 23LV00268A; 24LV01941A; 24LV01656A; 24LV01838A; 24LV01095A.	1.75	227.50
12-05-2024	LKK	Conduct telephone pre-trial conference re: 24LV01656A.	0.50	65.00
12-06-2024	LKK	Review and prepare for 12/11/2024 Prosecution Docket	1.00	130.00
12-06-2024	LKK	Receipt and review correspondence from 46th District Court clerk concerning March and April 2025 calendar information.	0.25	32.50
12-06-2024	LKK	Receipt and review video evidence from Det. Zang re: 24LV01656A.	0.50	65.00
12-09-2024	LKK	Receipt and review updated final docket for 12/11/2024; review file materials and correspondence to Police Clerk concerning records re: 24LV01754AB; 22LV02009AC; 24LV01948AB; 24LV01851AB; 24LV01980A	1.00	130.00
12-10-2024	LKK	Phone call and exchange correspondence with retained defense attorney re: 24LV01851A.	0.25	32.50
12-11-2024	LKK	Prepare for and appear in 46th District Court for prosecution of pre-trials and formal hearings.	3.00	390.00

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
12-12-2024	LKK	Phone call with defendant re: 17LV00047C.	0.25	32.50
12-20-2024	LKK	Receipt and review correspondence from 46th District Court Clerk concerning changes to April 2025 calendar.	0.25	32.50
12-23-2024	LKK	Receipt and review draft docket for 01/08/2025 hearings before Judge Johnson.	0.25	32.50
12-23-2024	LKK	Receipt and review draft docket for 01/15/2025 hearings before Judge Nance.	0.25	32.50
12-26-2024	LKK	Receipt and review email correspondence from retained defense attorney re: 24LV01747AB.	0.25	32.50
			<b>Total</b>	1,332.50

**Time Summary**

<b>Professional</b>	<b>Hours</b>	<b>Amount</b>
Leann Kimberlin	10.25	1,332.50
<b>Total</b>		1,332.50

**Total for this Invoice** 1,332.50



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January 29, 2025

City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

**Invoice Number: 1835**  
Invoice Period: 12-01-2024 - 12-31-2024

## RE: Special Legal Services

### Time Details

Date	Professional	Description	Hours	Amount
12-03-2024	LKK	Research and draft correspondence to City Administrator concerning Historic District Commission review procedure.	0.50	65.00
12-10-2024	LKK	Review correspondence from City Administrator concerning EV charging station at City Hall and historic district; research and draft response re: same.	0.50	65.00
12-12-2024	LKK	Preparation for and attendance at Historic District Commission Meeting.	3.00	390.00
12-13-2024	LKK	Receipt and review correspondence from City Administrator concerning HDC decision; research and draft revisions to HDC Certificate of Denial and transmit same to City Administrator.	0.50	65.00
12-13-2024	LKK	Review correspondence from DDA Director concerning proposed PILOT ordinance; research and draft revisions and proposed application provisions; transmit same to DDA Director.	1.50	195.00
12-16-2024	LKK	Research concerning legal requirements for publication and synopsis of City Council meeting minutes; draft response to City Administrator for resident inquiry re: same.	0.50	65.00
12-16-2024	LKK	Receipt and review correspondence from City Planning Consultant concerning site plan review for 27700 Southfield Road, HDC issues and Planning Commission review of same.	0.50	65.00
12-17-2024	LKK	Preparation for and attendance at Planning Commission meeting.	3.00	390.00
12-19-2024	LKK	Receipt and review correspondence from City Administrator, including Applicant appeal letter for HDC denial re: for 27700 Southfield Road; draft response to Administrator concerning timing of hearing on same.	0.50	65.00
12-23-2024	LKK	Research concerning voting and abstention requirements for City	0.75	97.50

We appreciate your business

<b>Date</b>	<b>Professional</b>	<b>Description</b>	<b>Hours</b>	<b>Amount</b>
		Council members and Planning Commission members; draft legal response to City Administrator, Mayor and Mayor Pro Tem re: same.		
			<b>Total</b>	1,462.50

**Time Summary**

<b>Professional</b>	<b>Hours</b>	<b>Amount</b>
Leann Kimberlin	11.25	1,462.50
	<b>Total</b>	1,462.50

**Total for this Invoice**      1,462.50